

SCHEDULE OF FEES

[Res. 5-2000, 1/26/2000; Res. 21-2000, 11/21/2000; Res. 23-2001, 7/25/2001; Res. 21-2002, 12/18/2002; Res. 15-2003, 5/28/2003; Res. 3-2004, 3/24/2004; Res. 17-2004, 6/23/2004; Res. 22-2004, 7/28/2004; Res. 13-2006, 7/26/2006; Res. 28A-2008, 7/31/2008; Res. 32-2008, 12/17/2008; Ord. 12-2009, 7/22/2009; Res. 17-2010, 9/22/2010; Res. 17-2011, 8/24/2011; Ord. 12-2012, 11/28/2012; Res. 3-2013, 2/28/2013; Res. 13-2015, 12/16/2015; Res. 11-2016, 6/22/2016; Res. 1-2017, 2/22/2017; Res. 3-2017, 3/22/2017; Res. 7-2017, 7/26/2017; Res. 12-2017, 11/22/2017; Res. No. 4-2019, 3/27/2019; Res. No. 13-2019, 8/21/2019; Res. No. 14-2019, 9/25/2019; Res. No. 3-2024, 2/21/2024; Res. No. 6-2024, 4/24/2024]

Type of Fee	Amount
ADMINISTRATION AND FINANCE FEES	
Copying:	
Single-sided copy or 1 side of a double-sided black-and-white copy of a standard 8.5 x 11 page	\$0.25 per page
Specialized copies:	
Blueprints, color copies, non-standard-sized documents, etc.	Actual cost
Certification of a record	\$1 per record
Facsimile or other media	Actual cost
Postage fees	Actual cost of mailing
No-lien letter	\$15
Return or refusal of payment due to insufficient funds	\$50
Tax certification	\$15
Duplicate real estate tax bill	
1 duplicate requested in person by the owner of the subject property	No charge
All other duplicates	\$10 each
Municipal lien administration	\$50 + filing costs
Publications:	
Annual budget	\$25
Home Rule Charter	\$50
Zoning Ordinance	\$25
Subdivision and Land Development Ordinance	\$25
Stormwater Management Ordinance	\$10

Type of Fee	Amount
Maps:	
Zoning Map	\$5
Hermitage Street Map	\$5
Shenango Valley Street Map	\$2.50
Transient retail business license	\$10/day or fraction thereof \$25/week or fraction thereof \$50/month or fraction thereof
Refuse collection license	\$25/year
Liquor license transfer application fee	\$1,500
Convenience fee:	
Credit card transactions	3.5% of amount charged
Electronic check payments through service portal on City website	\$0.50 per transaction
Rental fee for Esther Viglio Hall in Wheatland Community Building	\$100 per day for City residents; \$150 for nonresidents, plus \$100 deposit

BUILDING, SIGNS AND CONSTRUCTION FEES

Commercial Plan Review Fees (CPRF)

(Includes housing which does not meet the definition of "residential building" in the Pennsylvania Uniform Construction Code)

Building construction value (CV):

Up to \$1,000,000	$\$0.0015 \times CV$
\$1,000,001 – \$5,000,000	$\$1,500 + \$0.0006 \times CV \text{ over } \$1,000,000$
Over \$5,000,000	$\$3,900 + \$0.0005 \times CV \text{ over } \$5,000,000$

Individual Discipline Plan Review Fees

Building plan review fee (BPRF)

Mechanical review fee	25% of BPRF
Plumbing review fee	25% of BPRF
Electrical review fee	25% of BPRF
Minimum commercial plan review fee	\$288
Minimum sign plan review fee	\$288

Type of Fee	Amount
Commercial Permit and Inspection Fees	
Commercial Building Inspection Fee Schedule	
Does not include applicable plumbing, electrical or mechanical fees	
New construction	\$0.29 per square foot
Renovations to existing buildings (except roofs)	\$0.12 per square foot
Renovation or replacement of existing roofs	
0 – 5,000 square feet	\$100
5,001 – 10,000 square feet	\$200
10,001 – 15,000 square feet	\$300
15,001 – 20,000 square feet	\$400
Over 20,001 square feet (in 5,000-square-foot increments)	Add \$100 for each increment or partial
Minimum fee	\$58
Uniform Construction Code Commonwealth Surcharge	
Uniform Construction Code — Department of Community and Economic Development surcharge	\$4.50
Public and Commercial Swimming Pools	\$316
Commercial Electrical Inspection Fee Schedule	
All switches, lighting and receptacles to be counted as outlets	
Rough Wiring Inspection	
1 to 25 outlets	\$23
For each additional 10 outlets or fraction thereof	\$6
Finish Inspection	
1 to 25 outlets	\$23
For each additional 10 outlets or fraction thereof	\$6
Equipment; Appliances	
Outlet for single unit of 15 kw or less	\$23
Each additional outlet of 15 kw or less	\$3
Motors, Generators, Transformers, Central Heating, Duct Heaters, Air Conditioning, Electrical Furnaces and Welders	

Type of Fee	Amount
Fractional hp, kw or kva to 1 hp, kw or kva	\$17
1 hp, kw or kva to 3 hp, kw or kva	\$21
4 hp, kw or kva to 7 hp, kw or kva	\$23
7 1/2 hp, kw or kva to 29 hp, kw OR kva	\$29
30 hp, kw or kva to 49 hp, kw or kva	\$35
50 hp, kw or kva to 74 hp, kw or kva	\$40
75 hp, kw or kva to 199 hp, kw or kva	\$81
200 hp, kw or kva to 500 hp, kw or kva	\$138
Over 500 hp, kw or kva	\$201
Over 600 volts, add	\$50% per category
Feeders or Subpanels	
Not over 200 amp	\$17
Over 200 amp to 400 amp	\$29
Over 400 amp to 600 amp	\$40
Over 600 amp to 1,600 amp	\$98
Over 1,600 amp	\$173
Over 600 volts, add	\$50% per category
Service Meter Equipment Up to 600 Volts	
Not over 200 amp	\$58
Over 200 amp to 400 amp	\$75
Over 400 amp to 600 amp	\$20/100 amp
Over 600 amp to 1,200 amp	\$20/100 amp
Over 1,200 amp to 1,600 amp	\$20/100 amp
Over 1,600 amp to 2,000 amp	\$20/100 amp
Over 2,000 amp to 3,000 amp	\$20/100 amp
Over 3,000 amp	\$20/100 amp
Ground-fault protected services, add	\$58/each test trip
Over 600 volts, add per category	Above fee x 2
Services exceeding 1 meter	\$12 for each additional meter
Primary Transformers, Vaults, Enclosures, Substations	
Not over 200 kva	\$173

Type of Fee	Amount
Over 200 kva to 500 kva	\$259
Over 500 kva to 1,000 kva	\$339
Over 1,000 kva	\$449/bank
Signaling Systems, Burglar Alarms, Fire Alarms, Fire Suppression Alarms, Smoke Detectors, Telemetering (telephones or CATV outlets are each separate systems)	
For the system and first 15 devices	\$69
Each additional 10 devices or fraction thereof	\$3
Signs (Incandescent, Fluorescent and Neon)	
First sign (per occupancy)	\$58
Each additional sign (per occupancy)	\$12
Outline Lighting	
First transformer	\$52
Each additional transformer	\$12
Swimming Pools	
Bonding (each trip)	\$58
Commercial Mechanical Fee Schedule	
Boilers	\$58
Water heaters (100 gallons or more)	\$52
Air-handling units/chillers	\$29
Circulating pumps, condensate pumps, exhaust fans, return air fans, water heaters less than 100 gallons, heat exchangers and incinerators	\$17
Underground snow melt systems	\$20
Kitchen exhaust equipment (per hood unit)	\$52
Grease removal system	\$40
Gas piping system	\$52
Fuel oil piping system	\$52
Chimneys and vents	\$52
Solar heating and cooling system	\$52
In-plant inspections	\$81/hour
Flammable and combustible liquid storage, dust collectors	\$86/hour

Type of Fee	Amount
Commercial Plumbing Fee Schedule	
1 to 100 fixtures	\$50 minimum, plus \$8 per fixture
Over 100 fixtures (each additional 100 fixtures)	Same as above

Fixture Definition for the Above Fee Structure:

The word "fixture" as used in the above fee structure shall mean water closet, urinal, wash basin, sink, bathtub, house trap, floor drain, roof drain or downspout area drain, laundry tray, hot-water heater or opening provided for any of the aforementioned or any plumbing or drainage appliances trap connected, either directly or indirectly, to the plumbing or drainage system, whether water-supplied or not, installed in the building or on the lot within the property line.

Commercial Fire Prevention Fee Schedule

Smoke detector system (panel and 10 devices)	\$69
Heat detector system (panel and 10 devices)	\$69
Fire alarm pull station (panel and 10 devices)	\$69
Each additional device	\$12
Sprinkler system up to 50 sprinkler heads	\$98
Each additional head	\$3
Commercial cooking hoods	\$58
Standpipe system	\$242
Dry chemical extinguishing system	\$58
Each additional head	\$3
Periodic inspection, per hour	\$98
Special conditions consultation, per hour	\$98

Commercial Energy Conservation Fee Schedule

New construction	\$0.04 per square foot
Reinspection fee	\$52
Minimum charge	\$58

Residential Plan Review Fees

Residential building, including single-family home, townhouse, condominium or other dwelling unit with separate means of egress	\$200 (per dwelling)
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Type of Fee	Amount
Manufactured and industrialized housing	\$100
Residential additions of 1,000 square feet or more	\$100
Accessory building of 1,000 square feet or more	\$100
Residential Permit Fees	
Residential building, including single-family home, townhouse, condominium or other dwelling unit with separate means of egress	
2,000 square feet and below	\$600*
2,001 – 3,000 square feet	\$700*
3,001 – 4,000 square feet	\$800*
4,001 square feet and above	\$900*
Manufactured and industrialized housing	\$250*
All residential additions, structural alterations	
200 square feet and below	\$100*
201 – 1,000 square feet	\$200*
1,001 square feet and above	\$300*
Decks	\$150*
Detached accessory buildings of 1,000 square feet or more	\$300*
Basement egress, i.e., bilco door, exterior open stairs, egress window	\$150*
Detached accessory buildings less than 1,000 square feet	\$50
Open porch additions	\$150*
Agricultural buildings	\$50
Manufactured sheds and storage units up to 1,000 square feet	\$50
Miscellaneous building inspections	\$50*
Miscellaneous electrical inspections	\$50*
Miscellaneous mechanical inspections	\$50*
Miscellaneous plumbing inspections	\$50*
Miscellaneous fire inspections	\$50*
General inspections	\$50*
Change of occupancy and/or use permits	\$50*

Type of Fee	Amount
Sign zoning permit	\$50
Demolition permit	\$50*
Noise Ordinance construction permit (exception to noise prohibition on Sunday and any other day between the hours of 8:00 p.m. and 7:00 am.)	\$50
Pools	
In-ground pools	\$250*
Aboveground greater than 24 inches	\$100*
Aboveground greater than 24 inches with deck	\$250*
(Temporary pools which are assembled and dismantled during the summer season and have received the initial permit will not be charged an annual reinspection fee.)	
Rental Licensing and Inspection Fees	
Annual rental license fee	
Per unit, for up to, and including, 6 dwelling units per building	\$50 per year
Per building with more than 6 dwelling units	\$200, plus \$20 per unit, per year
Reinspection fee	
1 st reinspection	\$25
2 nd reinspection	\$50
3 rd reinspection	\$75
4 th and subsequent reinspections	\$100
Residential Electrical	
Modular and Mobile Homes (Single Visit Only)	
Modular homes — service and outlets	\$86*
Mobile homes — service including 1 feeder or 1 receptacle	\$69*
Feeder or power cord only	\$63*
Additional trip	\$28
Flat Rate Schedule: One application for each new or existing building	
Single-family dwelling — not over 200 amp service	\$110*

Type of Fee	Amount
Two-family dwelling units — not over 200 amp service	\$165*
Over two-family dwelling — first 2 units	\$75*
Each additional unit	\$45
Townhouses — each	\$65
Alterations and additions (service and 25 outlets or less)	\$90
Add Service Equipment	
Single dwellings with over 200 amp service	Apply flat rate schedule plus equipment appliances, and motor schedule
Dwelling with a spa, hot tub, hydro massage tub, sauna, etc.	Apply flat rate schedule plus \$25 for each item
Special service and/or conditions not provided for in this schedule, apply for fee	
Minimum charge	\$60
Uniform Construction Code Commonwealth Surcharge, add	\$4
Code Enforcement and Inspection Fees	
Miscellaneous inspections	\$25 each
Request of Board of Appeals hearing	\$350
Street occupancy permit:	
Residential driveway	\$20
Commercial driveway 0' – 20' width	\$20
Commercial driveway over 20' – 35' width	\$50
Commercial driveway over 35' width	\$75
FIRE DEPARTMENT FEES	
Alarm permit	\$5
False alarm fees:	
2 alarms	\$50
3 alarms	\$250
4 alarms	Disconnection of system shall be required
Carnivals and amusement permit	\$100

Type of Fee	Amount
Construction site burning permit	\$100
Blasting permit	\$100/day
Fireworks permit	\$150
Fire Department equipment use:	
Pumping engine	\$150/hour, minimum 1 hour
Tanker	\$150/hour, minimum 1 hour
Aerial apparatus	\$200/hour, minimum 1 hour
Rescue vehicle	\$150/hour, minimum 1 hour
Haz-mat vehicle	\$150/hour, minimum 1 hour
Fire Department materials	Current replacement cost, plus 15% administrative fee
Food Service Fees	
Food service plan review	\$100
Annual license and inspection	\$65
Additional inspection required for follow-up	\$30/each
Temporary food service license	\$35
Mechanical Device Fees	
Mechanical device permit:	
Video games, pool tables, etc.	\$50 each, per year
Jukeboxes	\$25 each, per year
PLANNING AND DEVELOPMENT DEPARTMENT FEES	
Aerial photography and digital mapping	
8.5 x 11 (letter) or 8.5 x 14 (legal)	\$5 each
11 x 17 (ledger)	\$10 each
Any larger sheet (Arch C – Arch E)	\$25 each
Any digital copy (on CD or e-mail)	\$15 each
Request for Zoning Ordinance Map amendments*	\$850
Request for Zoning Ordinance text amendments*	\$500
*The fees include a nonrefundable \$100 deposit for staff work and preparation of related ordinances as proposed by the applicant. In the event the applicant's ordinance is not introduced by the Board of Commissioners, the requestor will receive a refund of the fee minus the \$100 deposit.	

Type of Fee	Amount
Request for Zoning Hearing Board appeal	\$500
Subdivision filing and processing fee – preliminary or final plan	\$100 for first two lots plus \$50 for each additional lot plus cost of review by City Engineer
Planned residential development requests – filing fee for preliminary or final plan	\$300 plus \$10 per dwelling unit plus cost of review by City Engineer
Residential land development plan	\$300 plus \$10 per dwelling unit plus cost of review by City Engineer
Nonresidential land development plan (minor, major, or industrial)	\$300 plus \$5 per 1,000 square feet of new building area plus cost of review by City Engineer
Use permit	\$50
POLICE DEPARTMENT FEES	
Alarm permit	\$5
False alarm fee: (burglary, robbery and panic)	
4 alarms	\$25
5 alarms	\$35
6 alarms	\$45
7 alarms	\$55
8 alarms	\$65
9 alarms	\$75
10 alarms	Disconnection of the system shall be required
Copy of traffic accident report	\$15
Incident report verification (nonresident)	\$15
Incident report verification (resident)	\$5
Fire lane parking violation	\$50
STREET DEPARTMENT FEES	
Street Department equipment use:	
Trucks, Gradall, loader, backhoe, chipper, sweeper, roller, etc.	\$100/hour, including operator
After regular work hours	\$150/hour, including operator

Type of Fee	Amount
Winter road maintenance	Above rates plus cost of any material (salt, etc.) used

WATER POLLUTION CONTROL DEPARTMENT FEES

Individual sewage disposal system	
Installation/repair permit	\$250
Temporary job site sewage permit (90 days)	\$25
Renewal of 90-day permit	\$5
Additional inspection	\$25
Community sewage system	
Installation/repair	\$100/unit (EDU); maximum \$500
Temporary job site sewage permit (90 days)	\$25
Renewal of 90 day permit	\$5
Additional inspection	\$25
Inspect small flow treatment facilities and individual residential spray irrigation systems	\$100/year
Authorized contractor to install, repair or clean on-lot sewage disposal and small flow treatment facilities license	\$100/year plus \$5,000 bond
Authorized contractor to connect to municipal system license	\$100/year plus \$5,000 bond
Septage disposal fee	\$0.07/gallon
Connection to municipal system fee	See Res. 14-99
WPC Department equipment use:	
Vactor	\$125/hour, including operators
Rodder	\$100/hour, including operators
Dump truck	\$85/hour, including operator
After regular work hours:	
Vactor	\$150/hour, including operators
Rodder	\$125/hour, including operators
Dump truck	\$100/hour, including operators
Application for certificate of compliance (including initial inspection)	\$125/building

Type of Fee	Amount
Each additional inspection, including excavation work, necessary to certify compliance for the issuance of the certificate of compliance	\$100/building
Sewer Tapping Fee (See §18-303.)	
Tapping fee	\$2,500 per EDU, of which amount, the sum of \$2,100 shall be applied to the capacity component and the sum of \$400 to the collection component
Inspection fee, imposed against owners connecting to the sewer system of the City of Hermitage who have previously had a lateral run to the edge of the City's right-of-way at the owner/developer's expense	\$100, which shall be payable at the time of the permit application
Organic Waste	
Readily processed solid or semi-solid organic waste that requires little depackaging or further handling	\$45 per pallet or tote (up to 2,000 pounds)
Readily processed solid or semi-solid organic waste that requires further handling, depackaging, or provides excessive material waste	\$65 per pallet or tote (up to 2,000 pounds)
Unacceptable waste that fails to contain organics	The cost listed for adequate organic materials, or the actual cost of disposal plus a 20% handling fee, whichever is greater
Bulk liquid organic waste delivery by tanker or similar vehicle	\$0.18 per gallon
Large contracts – For exceptionally high volumes of organic waste, a discount may be provided on the basis of volume, taking into consideration the costs for quality of waste, depackaging, handling, disposal, and treatment.	