

## City of Hermitage

### OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM

## GENERAL CONTRACTOR REQUIREMENTS

This criteria is used to determine compliance with contractual conditions, regulations, policies and procedures prescribed by HUD and the City of Hermitage. Successful applicants will provide satisfactory evidence of their ability to meet the following obligations.

The contractor has at least three (3) years of experience in the home improvement or construction field AND has sufficient capital, credit, and facilities to undertake the work specified, being aware that the Program's payment policy is one payment upon satisfactory completion of the job.

- The contractor shall be registered and bonded in the amount of \$22,500 prior to signing agreements in this Program.
- The contractor shall have resources available (i.e. trained manpower, financial wherewithal and equipment) to complete the specified work satisfactorily.
- The contractor has not been found liable in any lawsuit or litigation relating to home improvement work during the three (3) years immediately preceding qualification. In the event that the contractor is found so liable after being qualified, he shall be, and he hereby agrees to be, automatically removed from the list of contractors.
- The contractor shall furnish to the City supporting data for at least the last five persons or entities for which the contractor has completed comparable work and will also furnish the number and dollar value of the average total contracts undertaken in the preceding five (5) years.
- Past work done by this contractor for the City of Hermitage shall have been satisfactorily completed per the Hermitage Housing Rehabilitation Policy.
- The contractor shall carry public liability insurance in either of the following types:
  - Multiple Liability Type:
    - a. \$100,000-\$300,000 for bodily injury including death
    - b. \$500,000 for property damage arising out of the work performed; or,
  - Single Liability Type: \$1,000,000 minimum aggregate amount.
- The contractor shall carry Pennsylvania Workers' Compensation for his workers.

**AREA CONTRACTORS ARE WELCOME TO APPLY.**

Ask for a Contractor Packet.

TO CONTACT THE HOUSING REHABILITATION OFFICE,

**E-MAIL YOUR NAME, COMPANY NAME, COMPANY ADDRESS AND DAYTIME  
TELEPHONE NUMBER [jcoxe@hermitage.et](mailto:jcoxe@hermitage.et)**

OR

Contact Lawrence County Community Action Partnership for details on becoming a certified Contractor  
Mike Hughes (724) 656-0090 or [mhughes@lccap.org](mailto:mhughes@lccap.org)