

BOOKKEEPER-CLERK POSITION

This is a full-time bargaining unit position in the Finance Department at the Hermitage Municipal Building. The starting wage is \$12.11 per hour with annual step increases over five years to \$17.31 per hour. The position has an excellent benefit program including health care and prescription, dental, vision, short term disability, paid vacation, holiday and sick leave and a pension plan. The successful applicant must establish residency in the City of Hermitage or the Cities of Sharon or Farrell: Boroughs of Sharpsville, Wheatland, or West Middlesex; or Townships of Shenango, Lackawannock, East Lackawannock, Wilmington, Jefferson, Pymatuning, South Pymatuning, Delaware, West Salem, Hempfield or Pulaski. Qualified candidate must pass drug screening, physical examination and criminal history check.

Interested applicants should apply online at the Pennsylvania CareerLink Mercer County at www.pacareerlink.state.pa.us, reference job order #10823357 and complete a pre-application in person at the CareerLink, 217 West State Street, Sharon, PA 16146. Application deadline is March 3, 2017. Hermitage is an Equal Opportunity Employer.

Publication dates: Thursday, February 23, 2017
Sunday, February 26, 2017
Wednesday, March 1, 2017

Account No. 208155