

BOOKKEEPER-CLERK POSITION

This is a full-time bargaining unit position in the Treasurer's Department at the Hermitage Municipal Building. The starting wage is \$14.01 per hour with annual step increases over five years to \$19.34 per hour. The position has an excellent benefit program including health care and prescription, dental, vision, short term disability, paid vacation, holiday and sick leave and a pension plan. The successful applicant must establish residency in the City of Hermitage or a neighboring community as defined in the current AFSCME bargaining agreement. Qualified candidate must pass drug screening, physical examination and criminal history check.

Interested applicants should apply online at the Pennsylvania CareerLink Mercer County at www.pacareerlink.state.pa.us, reference job order #14293657 and complete a pre-application in person at the CareerLink, 217 West State Street, Sharon, PA 16146. Application deadline is October 16, 2020. Hermitage is an Equal Opportunity Employer.