

CITY OF HERMITAGE

Finance Supervisor to assist the Finance Director in the maintenance of municipal liens, oversight of delinquent accounts, and management of City benefit programs. This position provides support for financial management reporting, administers insurance and risk management programs and oversees accounts payable, accounts receivable and utility billing services. The successful applicant must have knowledge of accepted accounting principles, excellent communication skills and the ability to use computer word processing and spread sheet software. Minimum associate's degree or equivalent from a two year college or technical school in a related field of study and two years of related experience or an equivalent combination of education and experience. Excellent benefit package, salary DOQ.

Interested applicants should apply through the office of Mercer County Careerlink, 217 West State St., Sharon, PA, 724-347-9257 (reference job posting #14270008) by October 9, 2020. Hermitage is an Equal Opportunity Employer.