

## **PART-TIME BOOKKEEPER-CLERK POSITION**

The City of Hermitage is seeking a qualified candidate to fill a part-time clerical position (20-25 hours/week) in the Hermitage Fire Department. The successful candidate must be highly motivated with excellent communication skills. The starting wage is \$13.48/hour with annual step increases over five years. The position includes paid leave. The successful candidate must reside in the City of Hermitage or a local municipality in accordance with the collective bargaining agreement. Interested applicants should apply through the office of Mercer County Careerlink, 217 West State Street, Sharon, PA, 724-347-9257 (job posting #13006411). Application deadline is May 17, 2019. Hermitage is an Equal Opportunity Employer.