

# **REGULAR MEETING AGENDA**

July 22, 2020

Immediately following the Work Session



## **CITY OF HERMITAGE**

### **BOARD OF COMMISSIONERS**

**William J. Moder, III, President**

**Duane J. Piccirilli, Vice-President**

**Louis E. Squatrito, Member**

**William G. McConnell, Jr., Member**

**Michael T. Muha, Member**

**PLEASE SHUT OFF ALL CELL PHONES**

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#### **1) PLEDGE OF ALLEGIANCE**

#### **2) GENERAL**

- a. Roll Call
- b. Consideration of approval of the minutes of the June 24, 2020 Regular Meeting.
- c. Consideration of monthly administrative reports.

#### **3) SPECIAL RECOGNITIONS**

#### **4) CITIZEN'S FORUM**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

- 1. Formally open the meeting to comments from the audience*
- 2. Then close citizens' forum and move on to Finance*

#### **5) FINANCE**

- a. Consideration of the monthly reports of the Treasurer.
- b. Consideration of additions and exonerations to taxes.
- c. Consideration of a motion accepting the 2019 audit.

- d. Consideration of a motion to approve a retirement incentive program.
- e. **RESOLUTION NO. 13-2020** authorizing the suspension of Hermitage Revolving Loan Fund repayments for a period of 90 days and further suspending the accrual of interest for the same time period.

6) **PLANNING AND ZONING**

- a. Consideration of Subdivisions:
  - Final Subdivision Plan – MAGAM Investment Associates LP – Lots 1 & 2 (333 & 343 Smith Avenue)

7) **COMMUNITY DEVELOPMENT**

8) **PUBLIC IMPROVEMENTS**

9) **PUBLIC SAFETY**

- a. **INTRODUCTION** of an ordinance establishing a 25 mile per hour speed limit zone on Anderwood Drive, Briarwood Road, Deerfield Drive, Lakeview Drive, Northwoods Drive and Tanglewood Drive.

10) **MISCELLANEOUS**

- a. **FINAL VOTE** of a resolution approving the inter-municipal transfer of a liquor license into the City of Hermitage from the City of Farrell.

11) **PUBLIC DISCUSSION OF TONIGHT'S AGENDA**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

12) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

13) **ADJOURNMENT**

**MINUTES**  
**CITY OF HERMITAGE - BOARD OF COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**JUNE 24, 2020**

President William J. Moder called the meeting to order at 6:02 p.m. Under the COVID-19 regulations ordered by Governor Wolf, this meeting was held telephonically as permitted. All Commissioners were able to hear all comments and debate issues and the public was given the opportunity and ability to participate.

Members in attendance were:

William J. Moder, III, President  
Duane J. Piccirilli, Vice President  
Louis E. Squatrito, Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were:

Gary Hinkson      Gary Gulla  
Amy Gargiulo

There were no members of the public in attendance.

**MINUTES**

Mr. Squatrito made a motion to approve the minutes for the May 27, 2020 Regular Meeting and June 9, 2020 Special Meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

**ADMINISTRATIVE REPORTS**

Mr. Muha made a motion to approve the administrative reports. Second by Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

**CITIZEN'S FORUM**

Mr. Moder opened the Citizen's Forum. It was noted that the meeting was advertised and no citizens requested to participate in the meeting. Mr. Moder closed the Citizen's Forum.

**FINANCE**

- a. **Consideration of the monthly reports of the Treasurer.** Mr. Squatrito made a motion to approve the Treasurer's Report. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.
- b. **Consideration of additions and exonerations to taxes.** Mr. Muha made a motion to accept the additions and exonerations to taxes. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

## **COMMUNITY DEVELOPMENT**

- a. **Consideration of a motion authorizing the staff to seek bids for the Ellis Avenue / Meadowbrook Road CDBG Paving Project.** Mr. Piccirilli read the summary and motioned to authorize the staff to seek bids for the Ellis Avenue/Meadowbrook Road Paving Project. Second by Mr. Squatrito. Vote was as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
  
- b. **Consideration of a motion authorizing the staff to seek bids for the Hermitage Town Center Route 18 North Paving Project.** Mr. Squatrito read the summary and motioned to authorize the staff to seek bids for the Hermitage Town Center – Route 18 North Trail Rehabilitation Paving Project. Second by Mr. Muha. Vote was as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

## **PUBLIC IMPROVEMENTS**

- a. **Consideration of a motion rejecting all bids for the 2020 Neighborhood Investment Program.** Mr. McConnell read the summary and motioned to reject the bids. Second by Mr. Muha. When questioned about the project, Gary Hinkson replied that since there continues to be uncertainty concerning the COVID-19 impact on the City's revenues and rebidding a scaled back program would create timing issues, the staff is recommending delaying the project until 2021. Funding could be rolled into the 2021 budget and the project would be done in its entirety next year. The motion is only to reject the bid. No further action on the funding or scope of the project would be done at this time. Vote was as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

## **PUBLIC SAFETY**

- a. **RESOLUTION NO. 11-2020 authorizing signatory authority for the electronic access agreement with PennDOT for access to the Pennsylvania Crash Information Tool.** Mr. Muha read the summary and motioned to adopt the resolution. Second by Mr. Piccirilli. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

## **PUBLIC DISCUSSION OF AGENDA**

There was no public discussion.

## **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

Mr. Squatrito asked Mr. Hinkson to clarify if everything is on hold for the Michael and Armand Road area project. Mr. Hinkson replied that everything is on hold until next year. There was one resident with a stormwater issue and they believe it has been corrected.

Mr. Moder asked if there is a plan for the Ridgewood Drive area traffic-calming request. Mr. Hinkson stated that work is being done on a traffic-calming program, which the Board will need to adopt. He reviewed that residents of Ridgewood Drive requested a speed hump to slow traffic. With the City freezing all spending and work due to the pandemic, (the residents) apparently grew frustrated with the time it was taking and initiated their own traffic calming program. He was also contacted by residents of Hunters Woods who are very upset with any traffic calming on Ridgewood Drive and expressed interest in attending a Commissioners meeting. Mr. Hinkson's plan is to continue work on a traffic-calming program to be applied across the City. It would include criteria as to when traffic calming measures would be implemented, how they would be funded, which of the many traffic-calming methods would be used, etc. It is taking a lot of work to devise a plan, but he will try to have something ready for the July work session and the Commissioners can provide input, ask questions, and decide whether to implement it. Mr. Piccirilli suggested holding the meeting at the fire hall in an effort to improve social distancing and safety for attendees. Mr. McConnell asked if their traffic calming method of parking cars on the street was permitted. Mr. Hinkson replied that the City Solicitor was asked to look into it and has not found that there is any violation. Mr. McConnell responded that the City has tried a few methods in that area such as speed limit signs, officers, etc., but thought that the City should come to a conclusion about what could be done to finalize the issue.

Mr. Squatrito asked about the status of the Walmart reassessment. Mr. Stedman recommended that any discussion concerning the subject be held in executive session. He could provide an interim update that could be sent confidentially, but he did say that not a lot of movement has occurred. It was noted that Walmart has paid their taxes at the lower rate.

### **ADJOURNMENT**

Mr. Muha motioned to adjourn the meeting. Second by Mr. Piccirilli. The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Gary P. Hinkson  
June 25, 2020

**BUILDING DEPARTMENT  
MONTHLY REPORT**

**JUNE 2020**

# City of Hermitage Residential - Construction Permit Report June 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code	
14,460	6/19/2020	Jacob Mazzant	893 North Buhl Farm Drive	Roof over deck	Residential	R-1-75	\$10,500	\$154.50	434	
14,466	6/30/2020	Phil Trinchese	5050 Lakeview Drive	Deck & roof	Residential	R-1-100	\$5,000	\$154.50	434	
14,469	6/2/2020	Matthew Turjan	184 Cohasset Drive	Deck	Residential	R-2-60	\$3,000	\$50.00	434	
14,472	6/2/2020	Andrew & Megan Klugh	3952 Amhurst Drive	Roof over existing deck	Residential	R-1-100	\$1,250	\$154.50	434	
14,483	6/4/2020	Gloria Chambers	920 North Keel Ridge Road	Deck	Residential	R-1-100	\$1,200	\$50.00	434	
14,489	6/22/2020	Barbara Hvidos	3700 Tamara Trail	Deck	Residential	R-1-100	\$15,000	\$154.50	434	
14,503	6/29/2020	Rodney E. Garrett Jr.	716 Robertson Road	Upgrade svc ent, mtr enclosure, panel to 200A	Residential		\$0	\$54.50	434	
<b>7</b>		<b>Permits Issued - Additions &amp; Alterations</b>					<b>Project Value</b>	<b>\$35,950</b>	<b>\$772.50</b>	<b>Permit Fees</b>
14,484	6/12/2020	Richard N. Carlison	3466 McConnell Road	Shed	Residential	R-1-100	\$6,094	\$50.00	328	
14,486	6/15/2020	Kenneth W. Bowers	1881 South Neshannock Road	Shed	Residential	R-1-100	\$700	\$50.00	328	
14,487	6/15/2020	Joseph D. Hoover	2493 Jerry Lane	Shed	Residential	R-1-100	\$5,000	\$50.00	328	
14,494	6/24/2020	Denise Day	2100 Carolyn Street	Shed	Residential	R-1-75	\$3,500	\$50.00	328	
14,496	6/23/2020	Michael G. Wilson	716 Fairfield Drive	Shed	Residential	R-1-75	\$1,000	\$50.00	328	
14,501	6/24/2020	Jonathan & Traci Multari	1899 Rettig Drive	Shed - replace existing	Residential	R-1-75	\$4,350	\$50.00	328	
<b>6</b>		<b>Permits Issued - Storage Buildings</b>					<b>Project Value</b>	<b>\$20,644</b>	<b>\$300.00</b>	<b>Permit Fees</b>
14,465	6/11/2020	Amber Morris	2020 Mary Street	Pool - above ground	Residential	R-1-75	\$5,013	\$104.50	329	
14,471	6/4/2020	William & Leslie Hite	2295 Rombold Road	Pool - above ground	Residential	R-1-100	\$4,590	\$104.50	329	

Census Code:  
101 - Residential - New Home  
434 - Residential - Additions & Alterations  
328 - Residential / Commercial - Accessory Buildings  
438 - Residential - Garage, new, additions, alterations  
437 - Commercial - Additions & Alterations

# City of Hermitage Residential - Construction Permit Report June 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code	
14,477	6/29/2020	Joyce & Roger Carder	110 Dutch Lane	Pool	Residential	R-2-75	\$7,600	\$104.50	329	
<b>3</b>	<b>Permits Issued</b>	<b>- Pools &amp; other structures</b>					<b>Project Value</b>	<b>\$17,203</b>	<b>\$313.50</b>	<b>Permit Fees</b>
14,464	6/18/2020	John Crosby Jr.	1149 Maple Drive	Carpport pavilion	Residential	R-1-100	\$5,406	\$50.00	438	
14,470	6/3/2020	Joseph M. Banas	2598 N. Neshannock Road	Garage - detached	Residential	R-1-100	\$53,554	\$304.50	438	
14,488	6/17/2020	Nathan E. & Kristen Banick	215 Cohasset Drive	Garage - unattached	Residential	R-2-60	\$8,000	\$50.00	438	
14,490	6/26/2020	Doug & Elaine Skelley	976 North Keel Ridge Road	Garage, attached	Residential	R-1-100	\$18,000	\$204.50	438	
<b>4</b>	<b>Permits Issued</b>	<b>- Garages</b>					<b>Project Value</b>	<b>\$84,960</b>	<b>\$609.00</b>	<b>Permit Fees</b>
<b>20</b>	<b>Permits Issued</b>				<b>Residential</b>		<b>\$158,757</b>	<b>\$1,995.00</b>		

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations

# City of Hermitage Commercial - Construction Permit Report June 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code
14,419	6/3/2020	Gabe's	2229 East State Street	Fire alarm system install	Commercial	CC-1	\$31,412	\$131.50	437
14,447	6/24/2020	MCAR	850 North Hermitage Road	Concrete dock & step replacement	Commercial	IN	\$143,000	\$178.50	437
14,457	6/29/2020	Solar Atmospheres	30 Industrial Road	Addition	Commercial	LI	\$1,290,000	\$5,490.21	437
14,461	6/9/2020	DQ Grill & Chill	1000 North Hermitage Road	Re-roof - partial	Commercial	HC	\$41,000	\$104.50	437
14,480	6/24/2020	Gabe's	2229 East State Street	Rework existing fire protection	Commercial	CC-1	\$9,150	\$102.50	437
<b>5</b>	<b>Permits Issued</b>						<b>Project Value \$1,514,562</b>	<b>\$6,007.21</b>	<b>Permit Fees</b>
<b>5</b>	<b>Permits Issued</b>				<b>Commercial</b>		<b>\$1,514,562</b>	<b>\$6,007.21</b>	

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations



## 2020 PERMITS (By PERMIT TYPE)

	RESIDENTIAL PERMITS		COMMERCIAL & SIGN PERMITS		TOTAL	
	#	VALUE	#	VALUE	#	VALUE
JANUARY	6	626,000	6	434,725	12	1,060,725
FEBRUARY	0	0	4	1,257,500	4	1,257,500
MARCH	6	177,964	10	41,015	16	218,979
APRIL	1	30,000	0	0	1	30,000
MAY	8	1,204,500	10	2,013,100	18	3,217,600
JUNE	20	158,757	13	1,558,583	33	1,717,610
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
<b>TOTAL</b>	<b>41</b>	<b>2197221</b>	<b>43</b>	<b>5304923</b>	<b>84</b>	<b>7,502,414</b>

**RESIDENTIAL PERMITS** include all Residential structures and their accessory uses  
**COMMERCIAL PERMITS** include all Commercial structures and their accessory uses

# COMPARISON OF 2019 & 2020 PERMITS (TOTALS)

MONTH	2019 PERMITS		2020 PERMITS		DIFFERENCE	
	#	\$ VALUE	#	\$ VALUE	#	\$ VALUE
JANUARY	9	1,346,350	12	1,060,725	+3	-285,625
FEBRUARY	4	1,437,290	4	1,257,500	0	-179,790
MARCH	23	2,038,935	16	218,979	-7	-1,819,956
APRIL	15	740,999	1	30,000	-14	-710,999
MAY	14	719,983	18	3,217,600	+4	+2,497,614
JUNE	16	1,601,992	33	1,717,610	+17	+115,618
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
<b>TOTAL</b>	<b>81</b>	<b>7,885,549</b>	<b>84</b>	<b>7,502,414</b>	<b>+3</b>	<b>-383,135</b>

**Comparison of 2019 & 2020 Building Permit values, number of permits issued, and increase/decrease of value**

***Hermitage Fire Department  
Report of Operations  
For June 2020***

***Submitted July 6, 2020  
John Flynn, Fire Marshal***

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:29:23 AM



## Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 06/01/2020 | End Date: 06/30/2020

ANSWERS	# INCIDENTS	% of Total
<b>USER-DEFINED FIELD: How Was Call Received (Required)</b>		
911 Dispatch	58	92%
Cell Phone Call	3	5%
Incident Found By HFD	1	2%
Telephone Call into Station	1	2%

<b>USER-DEFINED FIELD: Type of Alarm (Required)</b>		
ATV Accident	1	2%
Automatic Alarm	14	22%
Automatic Fire Alarm	3	5%
Automatic Mutual Aid Standby	2	3%
Automatic Mutual Aid-Explosion Noise	1	2%
Brush Fire	5	8%
Burning Complaint	1	2%
Carbon Monoxide Detector Activation	2	3%
CO Detector Activation	1	2%
Dumpster Fire	1	2%
Fire	1	2%
Flooded Basement	1	2%
Flooded Roadway	3	5%
Fluids On The Roadway	1	2%
Lift Assist	2	3%
Low Hanging Wires	1	2%
Motor Vehicle Accident	3	5%
Mutual Aid Standby	1	2%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



emergencyreporting.com  
Doc Id: 1703  
Page # 1

ANSWERS	# INCIDENTS	% of Total
Mutual Aid Standby-Structure Fire	3	5%
Mutual Aid Structure Fire	1	2%
Mutual Aid Water Rescue	1	2%
Natural Gas Leak	1	2%
Odor Investigation	1	2%
Search For Person	1	2%
Smell of Natural Gas inside	1	2%
Standby	2	3%
Structure Fire	2	3%
Tree Down Blocking Roadway	1	2%
Tree Fire	1	2%
Unknown Substance	1	2%
Wire Down	1	2%
Wires and Tree Down	1	2%
Wires Down	1	2%

USER-DEFINED FIELD: What District? (Required)		
Hermitage	49	78%
Lackawannock Twp	2	3%
Patagonia	2	3%
S Pymatuning	1	2%
Sharon	5	8%
Shenango	2	3%
South Pymatuning	1	2%
West Middlesex	1	2%

USER-DEFINED FIELD: Is this incident an incentive call? (Required)		
No	12	19%
Yes	51	81%

Answer	% of Calls for Selected Custom
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Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

# Hermitage Volunteer Fire Department

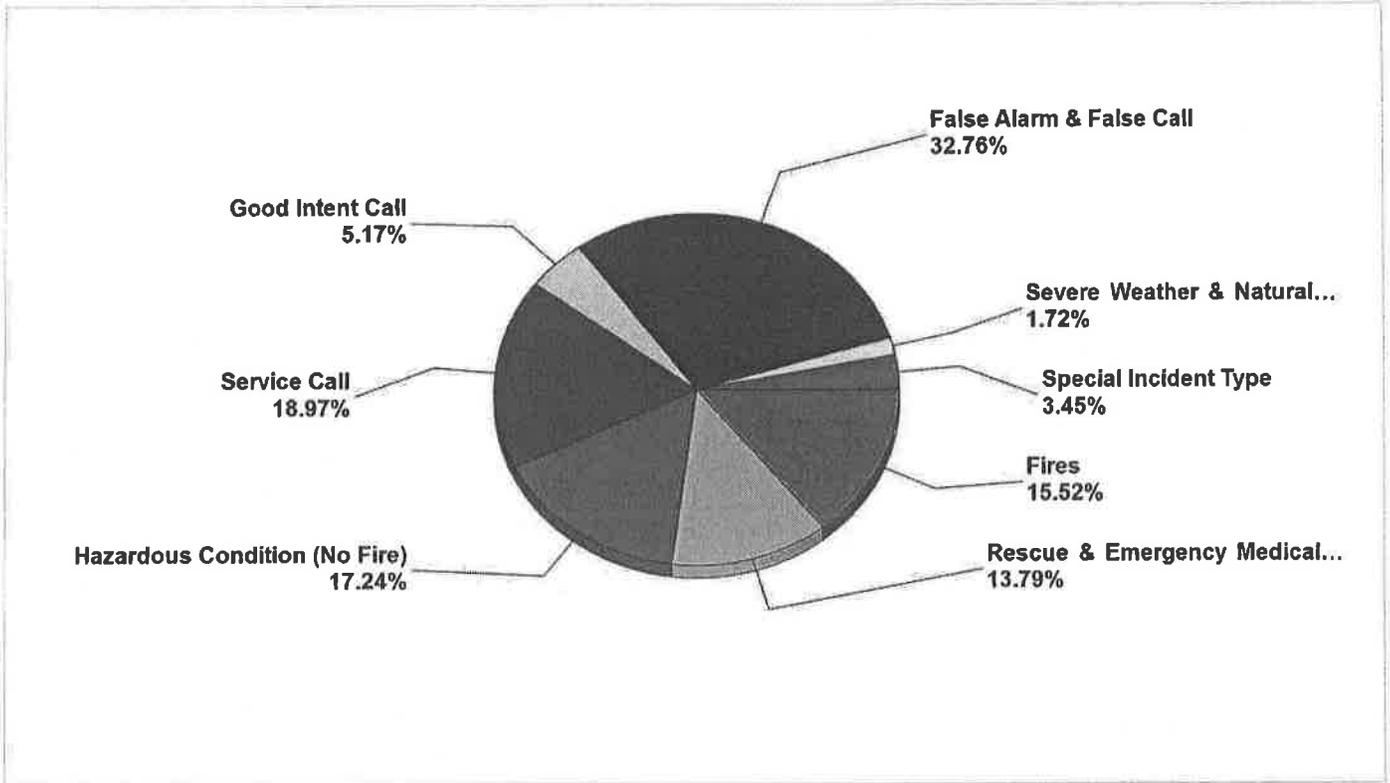
Hermitage, PA

This report was generated on 7/2/2020 9:33:13 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2020 | End Date: 06/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	15.52%
Rescue & Emergency Medical Service	8	13.79%
Hazardous Condition (No Fire)	10	17.24%
Service Call	11	18.97%
Good Intent Call	3	5.17%
False Alarm & False Call	19	32.76%
Severe Weather & Natural Disaster	1	1.72%
Special Incident Type	2	3.45%
<b>TOTAL</b>	<b>63</b>	<b>108.62%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
112 - Fires in structure other than in a building	1	1.59%
113 - Cooking fire, confined to container	1	1.59%
118 - Trash or rubbish fire, contained	1	1.59%
131 - Passenger vehicle fire	1	1.59%
140 - Natural vegetation fire, other	2	3.17%
143 - Grass fire	1	1.59%
173 - Cultivated trees or nursery stock fire	2	3.17%
311 - Medical assist, assist EMS crew	2	3.17%
322 - Motor vehicle accident with injuries	2	3.17%
324 - Motor vehicle accident with no injuries.	2	3.17%
341 - Search for person on land	1	1.59%
360 - Water & ice-related rescue, other	1	1.59%
411 - Gasoline or other flammable liquid spill	1	1.59%
412 - Gas leak (natural gas or LPG)	3	4.76%
440 - Electrical wiring/equipment problem, other	2	3.17%
444 - Power line down	2	3.17%
445 - Arcing, shorted electrical equipment	2	3.17%
520 - Water problem, other	4	6.35%
561 - Unauthorized burning	1	1.59%
571 - Cover assignment, standby, moveup	6	9.52%
622 - No incident found on arrival at dispatch address	1	1.59%
631 - Authorized controlled burning	1	1.59%
671 - HazMat release investigation w/no HazMat	1	1.59%
730 - System malfunction, other	2	3.17%
735 - Alarm system sounded due to malfunction	5	7.94%
736 - CO detector activation due to malfunction	3	4.76%
740 - Unintentional transmission of alarm, other	3	4.76%
741 - Sprinkler activation, no fire - unintentional	1	1.59%
743 - Smoke detector activation, no fire - unintentional	3	4.76%
745 - Alarm system activation, no fire - unintentional	2	3.17%
815 - Severe weather or natural disaster standby	1	1.59%
900 - Special type of incident, other	2	3.17%
<b>TOTAL INCIDENTS:</b>	<b>63</b>	<b>99.98%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:34:43 AM



## Incident Statistics

Start Date: 06/01/2020 | End Date: 06/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		8	
FIRE		55	
<b>TOTAL</b>		<b>63</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
736 - CO detector activation due to malfunction		3	
<b>TOTAL</b>		<b>3</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
18		28.57	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:09:43	0:05:14	
<b>AVERAGE FOR ALL CALLS</b>			0:05:27
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:02:09	0:01:17	
<b>AVERAGE FOR ALL CALLS</b>			0:01:20
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Hermitage Volunteer Fire Department		36:05	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:35:42 AM



## Average Response Time for Agency for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Hermitage Volunteer Fire Department	5:54

Only REVIEWED incidents included

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:38:03 AM



## Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 06/01/2020 | End Date: 06/30/2020

Personnel	Calls Attended	% of Calls for Selected Incident Types
<b>Station: Station 1</b>		
	1	1.6%
Armstrong, Darryl	2	3.2%
Bradac, Gregory R	20	31.7%
Chlpka, Jamie	5	7.9%
Chlpka, Matt	2	3.2%
Chlpka, Samuel M	11	17.5%
Clark, Lawrence Case	49	77.8%
Cowan, Walt	10	15.9%
Daniels Jr, John E	1	1.6%
Daniels, John A	14	22.2%
Ehrhart, Rich	1	1.6%
Erdesky, Steve	25	39.7%
Flynn, John R	55	87.3%
Fox, Bryon	12	19.0%
Fox, Dylan	7	11.1%
Henry, Wade E.	1	1.6%
Hougelman, David B	5	7.9%
Jenkins, Matthew M	8	12.7%
McKinney, Ward	1	1.6%
McKnight, Charles	16	25.4%
Miller, Joseph P	3	4.8%
Myhra, Jason O	40	63.5%
Pass, Jon P	18	28.6%
Patton, Jackson R	11	17.5%
Prather, Adam	29	46.0%
Prather, Aurelia Cheney	1	1.6%
Reda , James M	50	79.4%
Reda, James C	19	30.2%
Redfoot, Tom	11	17.5%
Risavi, Brian L	1	1.6%
Rodemoyer, Brian	2	3.2%
Rollinson, TC	11	17.5%
Rollinson, TJ	4	6.3%
Scheuermann, Keith A	9	14.3%
Sutton, David	20	31.7%
Szabo, Bob	17	27.0%
Torrence, David	1	1.6%

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included.

Unrue, Michael E	4	6.3%
Vaccaro, Joseph	6	9.5%
Vasconi, David F	12	19.0%
Zalewski, Lou	8	12.7%
<b>Total Incidents for Station Station 1</b>	<b>63</b>	

**Total Incidents for all Stations                      63**

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed Incidents are included.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:40:14 AM



## Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 06/01/2020 | End Date: 06/30/2020

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		1	1.6	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	0	0.0
Armstrong, Ashley	Operations	0	0.0	0	0.0	0	0.0
Armstrong, Darryl	Operations	2	3.2	1	25.0	0	0.0
Bradac, Gregory R	Operations	20	31.7	2	50.0	0	0.0
Bradac, Patrick S.	Administration	0	0.0	0	0.0	0	0.0
Canon, Harry	Operations	0	0.0	1	25.0	0	0.0
Chlpka, Jamie	Operations	5	7.9	0	0.0	1	33.3
Chlpka, Matt	Operations	2	3.2	0	0.0	1	33.3
Chlpka, Samuel M	Operations	11	17.5	3	75.0	1	33.3
Clark, Lawrence Case	Operations	49	77.8	4	100.0	2	66.7
Cowan, Walt	Operations	10	15.9	3	75.0	2	66.7
Daniels Jr, John E	Maintenance	1	1.6	1	25.0	0	0.0
Daniels, John A	Operations	14	22.2	0	0.0	0	0.0
Ehrhart, Rich	Administration	1	1.6	0	0.0	1	33.3
Erdesky, Steve	Operations	25	39.7	4	100.0	2	66.7
Flynn, John R	Operations	55	87.3	4	100.0	2	66.7
Fox, Bryon	Operations	12	19.0	3	75.0	1	33.3
Fox, Dylan	Operations	7	11.1	1	25.0	1	33.3
Henry, Wade E.	Operations	1	1.6	0	0.0	0	0.0
Hermitage, Police Dept		0	0.0	0	0.0	0	0.0
Hougelman, David B	Operations	5	7.9	3	75.0	2	66.7
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	8	12.7	4	100.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	0	0.0
Kress, Michael A	Operations	0	0.0	0	0.0	0	0.0
McKinney, Ward	Operations	1	1.6	0	0.0	1	33.3
McKnight, Charles	Operations	16	25.4	4	100.0	2	66.7
Miller, Joseph P	Operations	3	4.8	0	0.0	0	0.0
Moore, Marcia	Administration	0	0.0	0	0.0	0	0.0
Myhra, Jason O	Operations	40	63.5	3	75.0	1	33.3
Pass, Jon P	Operations	18	28.6	4	100.0	0	0.0
Patton, Deborah A.	Administration	0	0.0	0	0.0	0	0.0
Patton, Jackson R	Operations	11	17.5	1	25.0	0	0.0
Prather, Adam	Operations	29	46.0	4	100.0	2	66.7
Prather, Aurelia Cheney	Operations	1	1.6	3	75.0	1	33.3
Reda, James M	Operations	50	79.4	4	100.0	2	66.7
Reda, James C	Operations	19	30.2	3	75.0	0	0.0
Redfoot, Tom	Operations	11	17.5	4	100.0	1	33.3

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Risavi, Brian L	Operations	1	1.6	3	75.0	0	0.0
Rodemoyer, Brian	Operations	2	3.2	0	0.0	0	0.0
Rollinson, TC	Operations	11	17.5	1	25.0	0	0.0
Rollinson, TJ	Operations	4	6.3	1	25.0	0	0.0
Scheuermann, Keith A	Operations	9	14.3	4	100.0	1	33.3
Sutton, David	Operations	20	31.7	2	50.0	2	66.7
Szabo, Bob	Operations	17	27.0	3	75.0	1	33.3
Tamber, James M	Administration	0	0.0	0	0.0	0	0.0
Torrence, David	Administration	1	1.6	0	0.0	0	0.0
Unrue, Michael E	Operations	4	6.3	0	0.0	0	0.0
Vasconi, David F	Operations	12	19.0	4	100.0	1	33.3
Zalewski, Lou	Operations	8	12.7	3	75.0	1	33.3
Zeigler, Charlie	Administration	0	0.0	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

# Hermitage Volunteer Fire Department

Hermitage, PA

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## Events per Category for Date Range (Landscape)

Start Date: 06/01/2020 | End Date: 06/30/2020

CATEGORY	DATE	EVENT TYPE	EVENT	LOCATION	HOURS	NARRATIVE
<b>Administration</b>						
	06/08/2020	Department Monthly Meeting	Monthly Hermitage FD Business Meeting	Station #1	1	Monthly Dept. business meeting.
	06/08/2020	Department Monthly Meeting	Patagonia Monthly Dept. Business meeting	Station #2	1	Monthly business meeting.
<b>Public Relations / Education</b>						
	06/09/2020	Public Event	EMA Food Distribution	Hickory High School	4	HFD assisted the Mercer County EMA Office and the Shenango Valley Community Food Warehouse with a food distribution site. We set-up the parking and assisted with traffic control. Approximately 250 vehicles received food.

Includes Locked / Authorized Events.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 7/2/2020 9:47:51 AM



## Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 06/01/2020 | End Date: 06/30/2020

### Insp - Inspection

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	PERSONNEL	NOTES
06/23/2020 14:00:00	06/23/2020 14:30:00	0:30	ST1 - Station 1		Clark, Lawrence Case Flynn, John R Reda , James M	Inspection of the SV Mall Fire works tent,
06/23/2020 14:30:00	06/23/2020 15:00:00	0:30	ST1 - Station 1	9302	Reda , James M	Follow up inspection of Fire works tent at the SV Mall
06/24/2020 11:08:00	06/24/2020 11:32:00	0:24	ST1 - Station 1	9302	Clark, Lawrence Case Flynn, John R Reda , James M	An inspection was completed for WHOLE LIFE SERVICES by James M Reda .
06/25/2020 12:45:00	06/25/2020 13:00:00	0:15	ST1 - Station 1	9302	Reda , James M	Walmart fire works tent inspection, OK for occupancy
						<b>Total Items: 4</b>
						<b>Grand Total Items: 4</b>

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code



**June 2020**

**MONTHLY REPORT**

**HERMITAGE INSPECTION**

**HEALTH DEPARTMENT**

**CODE ENFORCEMENT**

**Submitted by:**

*Russell V. Benn Jr.*

**City Inspector**

**TO:** Hermitage Board of Commissioners

**FROM:** Russell V. Penn, Jr., City Inspector

**DATE:** 07/06/2020

**SUBJECT** June Monthly Report 2020

**There are active 126 construction permits with the following inspections (107) completed for the month June.**

- 09 Set-back Inspections
- 08 Footer Inspections
- 07 Foundation Inspections
- 05 Underground Plumbing
- 08 Electrical Inspections
- 12 Mechanical Inspections
- 07 Rough Plumbing Inspections
- 09 Framing Inspections
- 06 Energy Conservation Inspections
- 11 Wall Board Inspections
- 02 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 00 Sign Inspections
- 02 Demolition Inspections
- 01 Fire Protection
- 20 Final Inspections
- 00 Health Inspections



**HERMITAGE**

**PARKS**

**&**

**RECREATION**

**JUNE , 2020**





**THE ROGER & GLORIA JONES  
CHILDREN'S CENTER  
FOR SCIENCE & TECHNOLOGY**

**JOIN US STARTING MONDAY JUNE 15  
FOR  
"PIONEER VIRTUAL SUMMER CAMP"  
HERMITAGE PARKS & RECREATION SUMMER CAMP RE-INVENTED!!!**

**MR. RALF FROM OH WOW HAS DEVELOPED A CURRICULUM EXCLUSIVELY FOR THE CITY OF  
HERMITAGE DIFFERENT FROM ANYTHING YOU MAY HAVE SEEN FROM OH WOW.**

"CAMP" WILL MEET VIRTUALLY ON MONDAY, WEDNESDAY & FRIDAY- June 15 – July 24

**TWO SESSIONS TO CHOOSE FROM:**

MORNING – 9:00 A.M.

AFTERNOON – 1:00 P.M.

**(BOTH SESSIONS WILL CONTAIN THE SAME CONTENT)**

THIS PROGRAM IS RECOMMENDED FOR GRADES K – 6

CLASS SIZE IS LIMITED TO 30 FOR EACH SESSION

SESSIONS WILL BE CONDUCTED OVER GOOGLE CLASSROOM, ALL LOG IN INFORMATION WILL BE  
PROVIDED TO ALL REGISTERED CAMPERS.

**REGISTRATION IS FREE & OPEN TO HERMITAGE RESIDENTS ONLY**

WEEK 1 – "NEWTON'S LAWS" – 24 Registered

WEEK 2 – PRINCIPALS OF ENGINEERING – 26 Registered

WEEK 3 – FOCUS ON SOUND – 26 Registered

TO REGISTER [www.hermitage.net](http://www.hermitage.net)

For more information call 724-981-0800

## **Meetings Attended**

### **June 1<sup>st</sup>**

“OH WOW” call to finalize virtual Summer program.

### **June 15<sup>th</sup>**

Distribution of supplies to students for “OH WOW” program week 1.

### **June 19<sup>th</sup>**

Distribution of supplies to students for “OH WOW” program week 2.

### **June 26<sup>th</sup>**

Distribution of supplies to students for “OH WOW” program week 3.

Respectfully submitted,



Edward W. Chess

**Parks and Recreation Director**

CITY OF HERMITAGE  
PLANNING AND DEVELOPMENT DEPARTMENT

JUNE MONTHLY ACTIVITY REPORT  
JULY 22, 2020 : BOARD OF COMMISSIONERS MEETING

Core Values



**VIBRANT CENTER**



**HEALTHY CITY**



**THRIVING NEIGHBORHOODS**



**PROSPEROUS ECONOMY**



**COMPLETE CORRIDORS**

*Hermitage*  
**2030**

**Comprehensive Plan**

CITY OF HERMITAGE, MERCER COUNTY, PA

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**1. Items for Consideration by the City of Hermitage Board of Commissioners**

- Consideration of the Final Subdivision Plan – MAGAM Investment Associates LP – Lots 1 & 2

**2. Current Project and Programs Report**

**Neighborhood Investment Program (NIP)** - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

**PILOT TARGET AREA "Block 1" (1998-2007)**

The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

**TARGET AREA "Block 2" (2008-2012)**

The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

**TARGET AREA "Block 3" (2009-2011)**

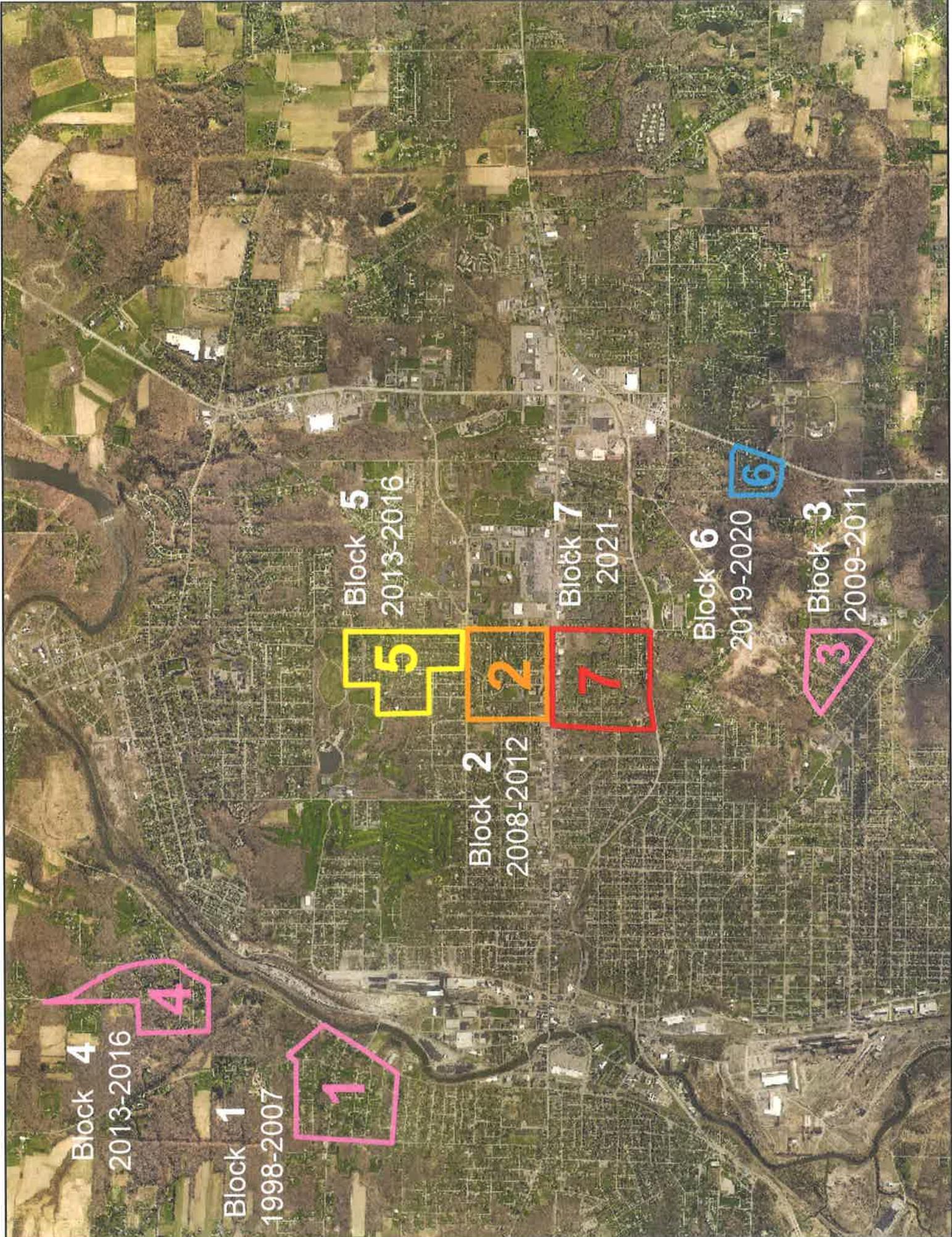
The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.

**TARGET AREA "Block 4" (2013-2014)**

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.

**TARGET AREA "Block 5" (2013-2018)**

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.



Block 4  
2013-2016

Block 1  
1998-2007

Block 5  
2013-2016

Block 2  
2008-2012

Block 7  
2021-

Block 6  
2019-2020

Block 3  
2009-2011

## TARGET AREA "Block 6" (2018-2021)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

**The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and was advertised in January. Bids were opened March 3. Bids were rejected at the June 24, 2020 Board of Commissioners meeting due to the financial constraints from the COVID-19 pandemic.**

### 2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

### 2020 – Street Construction Projects

- 2020 Capital Paving Program – Ellis Avenue, Meadowbrook Road and Donna Drive are expected to be paved in 2020.
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project has been delayed due to the COVID-19 pandemic.**

**Stull Farm, 4568 Sample Road, Hermitage:** Mission statement for the Stull Farm – "To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability."

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

**Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project:** The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the "Y" and change to a traditional "T" intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors was the low bidder at \$408,000. The start of construction is tentatively scheduled for September 1, 2020.**

**East State Street / Keel Ridge Road Intersection Improvements Project:** The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and

Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project was bid in January, with construction scheduled for summer / fall of 2020. M&B Services, Clarion, PA was the low bidder at \$257,820.**

**Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility:** The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **The project is complete.**

**South Hermitage Road (Route 18) Sidewalks Project:** The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the fall of 2020.**

**Hermitage Town Center Recreational Trail Improvements:** The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will take place in 2020. CT Consultants is under contract, with construction scheduled for summer 2020.**

**Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project:** CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC, City staff and Howard Hanna Real Estate Services.

**Comprehensive Plan:** The City selected Mackin Engineering as the Comprehensive Plan consultant. In September 2017, a Steering Committee of citizens was formed to assist the staff and consultant in the formulation of the plan. The Steering Committee included members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, LindenPointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and businesspeople at large.

The Comp Plan Steering Committee endorsed the draft Plan in January 2019, followed by endorsement and recommendation for adoption by the HPC & HCEDC in February 2019. The adoption process began in March 2019 and included a 45-day comment period, during which time no comments were received.

A Public Hearing on the Comprehensive Plan was held in June 2019, and the Plan was adopted by resolution of the Board of Commissioners on June 26, 2019. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.

**Zoning Ordinance Update:** Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12, 2019 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5, 2019.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29, 2019. It was also discussed by the Hermitage Planning Commission at their meeting on September 9, 2019. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16, 2019. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.

**Report #4 was forwarded to the Board of Commissioners and Planning Commission on May 4.**

It is hoped that the ordinance update will be completed by Summer of 2020 and can then be considered for the formal adoption process.

### 3. **Current CDBG Project Report**

**CDBG – Federal Program Summary:** U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). "Fundability" - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

Program Year	Contract No.	Grant Period	Amount	Status/ Exp. To Date
2016	C000065045	3/30/17 – 3/29/22	\$133,060	\$133,060
2017	C000069227	3/16/18 – 3/15/22	\$269,615	\$157,353
2018	C000070917	3/21/19 – 3/20/23	\$296,249	\$33,505
2019	C000073351	2/3/20 – 2/2/24	\$438,402	0

### CDBG Projects

**The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors** - The City plans to install automated electronic door openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13<sup>th</sup>. Construction was completed in February 2020.**

**ARC of Mercer County, Inc. Pre-Vocational Facility Improvements** – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020. ARC of Mercer County, Inc. awarded a contract to Milcam Construction in April. **Construction is scheduled for summer 2020.**

**CDBG Street Improvements** – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation.....6

There are approximately **twenty-five (25)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership:

The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City's existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds and has been awarded \$700,000 for housing rehabilitation projects in Hermitage and Wheatland.***

**4. Hermitage Planning Commission**

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality.

Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:  
(All meetings held at 8:30 a.m.)

**July 13, 2020 (minutes pending)**

**August 3, 2020**

September 14, 2020

October 5, 2020

November 2, 2020

December 7, 2020

**5. Hermitage Community and Economic Development Commission (HCEDC)**

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

**July 9, 2020 – Buhl Park, Casino Conference Room (minutes pending)**

**October 8, 2020 – Training & Workforce Development Center @ LindenPointe,  
3050 Prosperity Place, Hermitage**

**6. Shenango Valley Enterprise Zone Corporation (SVEZC)**

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:

(Meetings held as needed on the 3<sup>rd</sup> Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

**7. Penn-Northwest Development Corporation**

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth's PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)

- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

**8. Community Events**

The City of Hermitage supports the following seasonal, family-oriented, community events:

Hermitage Arts Festival	Canceled due to COVID-19 pandemic
Buhl Day	Canceled due to COVID-19 pandemic
Holiday Light Parade	November 21, 2020

**9. City of Hermitage Newsletter and Parks & Recreation Update**

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

<u>Issue</u>	<u>Scheduled Date of Publication</u>	<u>Material Deadline</u>
Fall	October 2, 2020	September 11, 2020

Past issues of the newsletter can be found @ [www.hermitage.net](http://www.hermitage.net)

**10. Other Planning and Development Reports and Information**

<u>Report</u>	<u>Status</u>
HCEDC Minutes	pending
Hermitage Planning Commission Minutes	pending
Shenango Valley Enterprise Zone Corporation Minutes	none
Revolving Loan Fund Financial Report	attached
Paid Invoice Report	attached
Web Site Statistics Report	attached
Approved Subdivision and Land Development Plans	attached
Prior Years Project Summary	attached

HERMITAGE PLANNING COMMISSION

MINUTES

Monday  
July 13, 2020  
Regular Meeting  
8:30 a.m.

MEMBERS PRESENT:

Woody Steele - Secretary  
Bonnie Benton  
Matt Liburdi  
T.J. Rollinson  
Barney Scholl  
Ray Slovesko  
Jim Tamber

OTHERS PRESENT:

Marcia Hirschmann  
Cindy Pagliaroli  
Brett Stedman  
Gary Hinkson  
Gary Gulla  
Jeremy Coxe  
Nathan Zampogna  
James Gulla

MEMBERS ABSENT:

Chuck Rogers – Chairman  
Amy McKinney

Mr. Steele called the meeting to order at 8:30 a.m. in the Commissioners' meeting room at the Hermitage Municipal Building.

**APPROVAL OF MINUTES:**

Mr. Steele asked for approval of the minutes of the May 4, 2020 meeting. Mr. Slovesko made a motion to approve the May 4<sup>th</sup> minutes. Mr. Liburdi seconded the motion. The motion carried unanimously. The minutes were approved as distributed.

**SUBDIVISION PLANS:**

**Final Subdivision Plan – MAGAM Investment Associates LP – Lots 1 & 2 (333 & 343 Smith Avenue @ Griswold Street)**

Mrs. Hirschmann explained that the purpose of this plan is to subdivide an existing lot into Lots 1 and 2. Lot 1 contains 12,470 square feet and has an existing residence. Lot 2 contains 20,086 square feet and has an existing house and garage. She said that MAGAM, a realty investment company, purchased the property with the intention of converting the building on the corner, which was an old store, into apartments. Instead, they found the building code requirements to be cost prohibitive and converted it into a single family dwelling. MAGAM now wants to create separate lots so that the converted building and the original house are each on their own lot and can be sold separately.

Approval of the plan would have the following conditions.

- 1) Two sets of permanent ink mylars with signatures and seals

Mr. Slovesko made a motion to approve the Final Subdivision Plan – MAGAM Investment Associates LP – Lots 1 & 2. Mr. Liburdi questioned the 35-foot front yard setback line that now goes through the homes. Mrs. Hirschmann said that since the buildings are pre-existing, the setback line would not matter for the existing homes, but if the buildings were ever torn down, any new building would need to comply with the setback requirements. Mr. Liburdi also asked if the house on Lot 2 would require an address change since it is on the lot that fronts Griswold Street. Mrs. Hirschmann replied that an address change is not required, but a new one could be assigned if the property owner requested it. Mr. Steele asked for additional questions or comments. There were none. Mr. Scholl seconded the motion. The motion to approve carried unanimously.

**SKETCH PLANS:**

**CVS Pharmacy (2079 E. State Street @ N. Buhl Farm Drive)**

Mrs. Hirschmann said that a developer is interested in purchasing the closed Denny’s Restaurant for a new CVS Pharmacy. She noted that the developer is interested in any feedback that the Planning Commission would like to share, based on the drawings provided for review. Mrs. Hirschmann said that the developer has provided the required greenway and is proposing to lease or acquire some side yard area from Marks Music to fit the building, parking, etc. on this site. She said that the developer also plans to extend the greenway and sidewalks onto the Marks Music property. Mrs. Hirschmann added that the developer stated they would willingly work with PennDOT to reduce the width of North Buhl Farm Drive in order to increase the lot size. She said that the 2012 State Street Corridor Study recommended narrowing this section of roadway, so hopefully the CVS project can make that a reality.

Mr. Liburdi said that he feels this development, with the appropriate landscaping and green space, would enhance that corner of E. State Street.

Mr. Tamber asked when the developer planned to start the project. Mrs. Hirschmann replied that there is no specific timeline yet, but she feels that they want to begin as soon as possible after property research and acquisition is completed.

**Dollar General (3880 E. State Street @ Androla Avenue)**

Mrs. Hirschmann stated that there was a preliminary proposal to develop this property for a Dollar General, but their request for two variances (side yard and greenway) was denied by the Zoning Hearing Board on July 8. She added that they may choose a different site at a later date, but this proposal will not be moving forward.

**OTHER BUSINESS:**

**Sign Ordinance project** – James Gulla, summer intern in the Planning Dept., distributed material and reported that he has reviewed the City’s current Sign Ordinance and the new draft Sign Ordinance. He said that the draft is approximately 70% written, and that he is requesting input from the Planning Commission regarding monument signs and electronic changeable copy signs.

There was a brief discussion regarding monument signs, with Mr. Liburdi stating that he preferred them. Mrs. Hirschmann asked the Planning Commission if they wanted to recommend that the new

sign ordinance require monument signs. She said that a new land development plan, a new sign permit request, or a sign replacement would trigger the updated requirements for a monument sign.

Mr. Steele asked the members if there were any objections to changing the sign requirements as discussed. There were none. Mr. Steele stated that the Planning Commission agreed that they preferred monument signs and that the updated sign ordinance should require them.

Regarding electronic changeable copy signs, James said that there are very few signs in the City that are compliant with the operational requirements of the current sign ordinance, due to movement of text or images on the signs. He suggested that the updated ordinance loosen the regulations so that more signs would be compliant, noting that enforcement of movement on signs would be very difficult.

Mr. Scholl asked if intensity and/or brightness of images and text on signs is an issue. James said that scrolling text, changing animation and brightness levels on signs are all distracting.

Solicitor Brett Stedman stated that enforcement of brightness levels would need an objective standard in the Ordinance and special equipment to measure the intensity of the light. Mrs. Hirschmann added that the current sign ordinance does not address brightness levels.

There was further discussion regarding movement on the signs, with Mrs. Hirschmann saying that it needs to be determined if any movement at all should be permitted on the signs. She asked the members to look at signs throughout the City and to email her their thoughts for the new ordinance language.

**Projects update** – Jeremy Coxe gave an overview of construction projects in the City, which included PennDOT and City projects. He noted that the roundabout on E. State St., as well as other projects, would be completed this season.

The meeting adjourned at 9:18 a.m.

Respectfully submitted,  
Cindy Pagliaroli

Date prepared – July 14, 2020  
Date approved – pending

**City of Hermitage**  
**Planning & Development Department**  
**Revolving Loan Fund Repayment Report**  
Ending June 30, 2020

**LOCAL RLF**

<b>Company</b>	<b>Beginning Balance</b>		<b>Principal</b>		<b>Interest</b>		<b>Balance</b>
Hermitage Apothecary, Inc.	\$	86,741.47	\$	1,444.95	\$	-	\$ 85,296.52
Fundus Praedium, LLC	\$	97,911.70	\$	1,455.35	\$	-	\$ 96,456.35
Community Hope Investment	\$	162,438.00	\$	-	\$	-	\$ 162,438.00
T.T. Properties (Toss'd)	\$	135,265.98	\$	-	\$	-	\$ 135,265.98
Go Pita Go Hermitage, LLC	\$	59,287.52	\$	-	\$	-	\$ 59,287.52
Smoky Martins BBQ Hermitage	\$	45,000.00	\$	-	\$	-	\$ 45,000.00
<b>Total Revenue</b>	<b>\$</b>	<b>586,644.67</b>	<b>\$</b>	<b>2,900.30</b>	<b>\$</b>	<b>-</b>	<b>\$ 583,744.37</b>

**LANDSCAPE AND FAÇADE**

Art & Frame Gallery	\$	1,682.59	\$	-	\$	-	\$ 1,682.59
<b>Total Revenue</b>	<b>\$</b>	<b>1,682.59</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 1,682.59</b>

<b>Grand Total</b>	<b>\$</b>	<b>588,327.26</b>	<b>\$</b>	<b>2,900.30</b>	<b>\$</b>	<b>-</b>	<b>\$ 585,426.96</b>
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**City of Hermitage  
 Planning Development Department  
 Revolving Loan Fund Financial Report  
 June 2020**

Beginning Balance	\$	185,897.74
<u>Add</u> Program Income	\$	2,900.30
<b>Sub-Total</b>	<b>\$</b>	<b>188,798.04</b>
<u>Less</u> Program Administration	\$	(318.51)
<b>Current Balance Available</b>	<b>\$</b>	<b>188,479.53</b>
Projected Revenue Activity		
Month End thru Calendar Year End	\$	17,401.80
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>205,881.33</b>
<b>CHIP accumulated accrued interest:</b>		
City	\$15,107.04	
SVEZC	\$25,287.12	
PNDC	\$25,287.12	

**City of Hermitage  
 Planning & Development Department  
 Landscape and Facade Improvement Program Financial Report  
 June 2020**



Beginning Balance	\$	135,858.13
<u>Add</u> Program Income	\$	-
<hr/>		
<b>Sub-Total</b>	<b>\$</b>	<b>135,858.13</b>
<hr/>		
<u>Less</u> Program Administration	\$	-
<hr/>		
<b>Current Balance Available</b>	<b>\$</b>	<b>135,858.13</b>
<hr/>		
Projected Revenue Activity		
Month End thru Calendar Year End	\$	-
<hr/>		
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>135,858.13</b>
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**City of Hermitage  
 Planning & Development  
 Paid Invoice Report for  
 Grants Projects, Revolving Funds, Capital and Special Project Funds  
 June 2020**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
National Fuel Gas Distribution Corp	T & W/Gas	\$ 130.04
National Fuel Gas Distribution Corp	eCenter/Gas	\$ 36.48
Pennsylvania Power Company	eCenter/Electric	\$ 1,686.83
Pennsylvania Power Company	T & W/Electric	\$ 593.57
Time Warner Cable Northeast	eCenter/Internet/\$636/eCenter/Internet/\$159	\$ 795.00
Verizon	eCenter/Telephone	\$ 115.82
City of Hermitage	May '20 Salaries & Fringes	\$ 2,904.67
City of Hermitage Sewer	eCenter/Sewer	\$ 285.14
City of Hermitage Sewer	T & W/Sewer	\$ 125.58
Grant Management Systems	May Warranty/Cost Summary Maintenance	\$ 295.00
H.S. Cleaning	eCenter/Cleaning	\$ 560.00
H.S. Cleaning	T & W/Cleaning	\$ 375.00
Mackin Engineering Company	Comprehensive Plan & Zoning Update	\$ 1,425.97
Protech Security Systems	eCenter/Security	\$ 66.00
Protech Security Systems	eCenter/Fire Service	\$ 66.00
Sharon Herald Co	CDBG-CV Legal Notices/HCEDC Legal Notice	\$ 879.99
Time Warner Cable Northeast	T & W/Telephone	\$ 142.07
Aqua Pennsylvania, Inc.	eCenter/Water	\$ 155.80
Aqua Pennsylvania, Inc.	eCenter/Fire Service	\$ 206.40
Aqua Pennsylvania, Inc.	T & W/Water	\$ 101.10
Verizon	T & W/Telephone	\$ 112.12
<b>June Distributions</b>		<b><u>\$ 11,058.58</u></b>

# SOCIAL MEDIA REPORT

JUNE 2020 PERFORMANCE (28 DAY CYCLE)

**in** City of Hermitage

8 New Follows	169 TOTAL UP 5% FROM MAY
853 New Impressions	UP 15% FROM MAY
20 Profile Clicks	DOWN 47% FROM MAY
6.4% Avg Engagement Rate	UP 53% FROM MAY

**f** @hermitagepa

178 New Follows	6,969 TOTAL UP 3% FROM MAY
241,276 New Impressions	DOWN 15% FROM MAY
2,590 Profile Clicks	DOWN 21% FROM MAY
25.7% Avg Engagement Rate	DOWN 11% FROM MAY

**t** @hermitagepa

19 New Follows	1,098 TOTAL UP 2% FROM MAY
13,600 New Impressions	DOWN 25% FROM MAY
298 Profile Clicks	UP 140% FROM MAY
2.8% Avg Engagement Rate	UP 75% FROM MAY

**ig** @City\_of\_Hermitage

53 New Follows	1,305 TOTAL UP 4% FROM MAY
19,980 New Impressions	UP 66% FROM MAY
185 Profile Clicks	UP 42% FROM MAY
5.8% Avg Engagement Rate	UP 100% FROM MAY

**Definition of Engagement Rate:** An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. **Definition of an Impression:** the number of times a post was displayed to your audience.

## PLANNING & DEVELOPMENT DEPARTMENT

### Subdivision & Land Development Plans In Progress – Status Report – 7/8/2020

#### SUBDIVISIONS:

##### Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

**Daniel Jr. & Heather Casey – Owner**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)*

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/26/20 – Plan re-approved with conditions by Hermitage Board of Commissioners

**7/8/20 Owner & engineer need to complete outstanding conditions – approval expires 8/26/2020**

##### Final Subdivision Plan - MAGAM Investment Associates LP- Lots 1 & 2

**MAGAM Investment Associates, LP – Owner**

**Jones Consultants – Surveyor**

*(Plan to create Lot 1 containing 12,470 sq. ft. & Lot 2 containing 20,086 sq. ft. on Smith Ave. / Griswold St.)*

6/5/20 – Plan submitted – in review process

**Scheduled for consideration by Hermitage Planning Commission on 7/13/2020**

##### Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

**Jared A. Pepe & Danielle Cerroni-Pepe – Owners**

**R.P. Bittler, PLS – Surveyor**

*(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)*

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

6/22/2020 – Plan recorded

#### LAND DEVELOPMENT PLANS:

Planning & Development Department  
Prior Years Project Summary

**2019**

**Capital Stormwater Projects**

Daniel Drive – replacement of storm pipe completed.

**Capital Paving Program**

No projects

**Street Construction Projects**

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

**City Targeted Neighborhood Investment Program “Block 6” Phase 1**

Carroll Lane, Michael Lane, Armand Avenue completed.

**Hermitage Athletic Complex Phase 3 Expansion Project** – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

**CDBG Projects (FY 2017)**

**Buhl Park Performing Arts Center Restroom Improvements** – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

**2018**

**Capital Stormwater Projects**

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.  
Easton Road – installation of pipe in drainage channel completed.

**Capital Paving Program**

Bonny Lane, Knapp Avenue, Baker Avenue (325') completed.

**Street Construction Projects**

Valley View Road – culvert replacement and paving completed.

**City Targeted Neighborhood Investment Program “Block 5” Phase V**

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

**CDBG Projects (FY 2015/2016)**

**Community Counseling Center of Mercer County** – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

**ARC of Mercer County** – project to install awning above handicap accessible ramp at Hermitage facility completed.

**2017**

**Capital Stormwater Project**

Stabilization of Baker Run at Jonathan Place completed.

**Capital Paving Program**

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

**Clarksville Road Repaving Project** – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

**City Targeted Neighborhood Investment Program “Block 5” Phase IV**  
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

#### **Trail & Pedestrian Facilities Plan**

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

### **2016**

#### **Capital Stormwater Project**

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

#### **Capital Paving Program**

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

**Hermitage Little League Complex American Field Renovations** – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

#### **City Targeted Neighborhood Investment Program “Block 5” Phase III**

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

### **2015**

**Trout Island Road Culvert Re-line Project** – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

**Marylane Drive Stormwater Drainage Project** – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

**Baker Run Stream Rehabilitation Project** – Project to stabilize bank.

**Capital Paving Program** – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

#### **LindenPointe / Route 18 Traffic Signal and Access Improvements Project**

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

#### **City Targeted Neighborhood Investment Program “Block 5” Phase II**

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

### **Route 18 Traffic Signal Retiming Project**

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

### **Hermitage Athletic Complex Batting Cage Project**

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

## **2014**

### **City Targeted Neighborhood Investment Program "Block 4" Phase II**

Kossuth and Cambria Streets completed with a project cost of \$140,000.

### **Capital Paving Program**

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

### **Butterfly Lane Phase II Stormwater Improvement Project Part 2**

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

### **Festor Drive Stormwater Improvement Project**

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

### **Municipal Building Parking Lot Reconstruction**

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

### **Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project**

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

### **Hermitage Athletic Complex Phase II Project**

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

### **Hermitage Athletic Complex Parking Lot Expansion**

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

### **Trout Island Trail Transportation Enhancement (TE) Project**

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

**City Targeted Neighborhood Investment Program “Block 4” Phase I**

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

**Capital Paving Program**

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

**Indian Run Pedestrian Bridge**



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

**Indian Run Stream Restoration Project**



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

**Butterfly Lane Stormwater Improvement Project Phase II – Part I**

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

### **Tax Increment Financing (TIF) Retail Development Project**

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

## **2012**

### **City Targeted Neighborhood Investment Program "Block 2"**

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

### **Morefield Road / Christy Road / Longview Road – Major Reconstruction Project**

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16<sup>th</sup> and awarded May 23<sup>rd</sup> to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

### **N. Darby Stormwater Improvements**

2012 Street Department construction (\$42,000).

### **Cohasset / Rockwell Stormwater Improvements**

2012 Street Department construction (\$9,000).

### **CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project**

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12<sup>th</sup>. The contract was awarded in October. Work is complete.

### **SRHS Information Technology Center @ LindenPointe**

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

### **Hermitage Business Association Welcome Sign Project**



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

## **Website(s) Redesign**

- City of Hermitage website, [www.hermitage.net](http://www.hermitage.net) – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, [www.lindenpointe.com](http://www.lindenpointe.com) – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

## **2011**

### **Community Counseling Center (CDBG) Accessibility Project**

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run. Completed June 2011 - \$175,000 David Construction.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

### **eCenter@LindenPointe Technology Incubator Project**

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

### **East State Street/Maple Drive/Dutch Lane Intersection Improvement Project**

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

### **Hunter’s Woods Stormwater Detention Facility Improvement Project**

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

#### **HCEDC Promotional DVD Update Project**

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

#### **FY 2010 MCAR Project**

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

#### **North Buhl Farm Drive Pedestrian Improvement Project**

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

### **2010**

#### **2010 Lamor Road Improvement Project**

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

**CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"**  
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

#### **City Targeted Neighborhood Investment Project "Block 2" (2008-2012)**

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

#### **Hermitage Athletic Field Project Phase I**

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

### **Indian Run Stream Restoration Project – Phase III**

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

### **LindenPointe Training & Workforce Development Center Project**

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

### **Timber Lane / Silver Ridge Trail Project**

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

## **2009**

### **City Targeted Neighborhood Investment Project “Block 2” 2009**

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

## **2008**

### **City Targeted Neighborhood Investment Project Phase I 2008**

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

### **Hermitage Town Center Project**

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

### **Highland Road Bikeway and Sidewalk Improvements Project**

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

## **2007**

### **Indian Run Stream Restoration Project – Phase II**

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

## **2005**

### **LindenPointe Innovative Business Campus Site Acquisition and Readiness Project**

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see [www.lindenpointe.com](http://www.lindenpointe.com))



**Hermitage Police Department  
800 North Hermitage Road  
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT  
JUNE 2020**

Submitted by:

A handwritten signature in black ink, appearing to read "Eric Jewell", written over a horizontal line.

Eric Jewell  
Chief of Police

July 08, 2020

Attachment: Monthly Report



## HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

June 2020

### Reporting Area

There were 885 calls during the month of June 2020, an average of 29.5 calls per day (exhibit 1). During May 2020, there was an average of 26.64 calls per day.

### Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

### Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 41 and the number of vehicles involved being 76 with 12 persons injured and 0 killed (exhibit 3).

### Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of June 2020. There were a total of 78 known offenses, 76 actual offenses, 47 offenses cleared, and 5 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

### Criminal Investigation Division

Detectives handled 11 cases for the month of June 2020;

Unfounded	2	Cleared Exceptionally	2	Cleared by Arrest	1	Not Cleared	6
Other Investigations	2						
Search Warrants Executed	1						
Total Persons Arrested	2	(count includes 0 juveniles)					
Police Intel Reports	15	PD Intel Messages	14				
Assist Patrol	4	Assist other Pd/Agency	0				
Crime Prevention/Education	0	Megan's Law Notification	0	Total Crime Cases:	11		

### Prior Cases:

Unfounded 0 Cleared Exceptionally 2 Cleared by Arrest 1

### Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 17 calls for service as per the grid in the Borough of Clark during the month of June (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time.

**Reporting Area/Patrol Activities – Wheatland**

The Police Department answered 20 calls for service in Wheatland during the month of June (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

**Reporting Area/Patrol Activities – Other**

Reports taken at the Hermitage Police Department totaled 41. Hermitage Police also assisted the following Police Departments: Farrell 4, Jefferson 2, South Py 2, Shenango Twp. 1, Sharpsville 2, and Sharon 2.

**Enforcement by Patrol**

In June the total traffic enforcements breakdown consists of: 101 traffic citations, 8 non-traffic citations, and 130 warnings issued.

**PD INTEL Monthly Report for June 2020**

The Hermitage Police Department Criminal Investigation Unit disseminated 3 PD INTEL bulletins from the Hermitage police department, 10 from other area agencies, and 1 from loss prevention.

**Department Hourly Breakdown**

The following is the hourly breakdown for officers as recorded for June 2020:

	Officers Hours
Vacation	528
Holiday	128
Floating Holiday	0
Sick	178.5
Comp Time	61
Personal	136
Bereavement	0
Injury Leave	0
FFCRA Leave	0
Regular OT	454.5
Court OT	38
Call Out	0
Drug Task Force OT	13
DAM OT	56
DUI OT	26
DRE OT	3
FOP OT	9
Training Time	9
Buckle Up OT	36.5
COVID-19 OT	0

**Fines & Fees Collected**

Month	Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office)	Fines Received by District Magistrates Office	Fines Received by Mercer County Court	Restitution Received	PA State Police Fines Received	Totals
June 2019	\$ 908.50	\$ 6,936.71	\$ 2,262.64	\$ 839.11	\$ 5,574.53	\$ 16,521.09
June 2020	\$ 2,249.50	\$ 4,707.58	\$ 3,272.34	\$ 22.75	\$ 4,758.04	\$ 15,010.21

**K-9 Officer Report**

The K-9 officer handled 1 assist to other jurisdictions, 0 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 1 narcotics search, 0 Narcotics seized, 0 seized currency, 0 Article searches, responded to 0 traffic stop, 0 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 0 Search Warrants and attended 24 training hours. (See exhibit 9)

**Inspection Summary Report**

See exhibit 10

**Training:** Attachment A

**Transient Business Licenses Issued June:**

There were 4 Licenses issued in June.

**Community Affairs**

There was nothing scheduled for the month of June.

July 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 06/01/2020 and 06/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>ACCIDENT M</b>					
3100	MOTOR VEHICLE ACCIDENTS	22			
6002	TRAFFIC ACCIDENT INVOLVING DEATH	1			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	1			
6006	TRAFFIC ACCIDENT INVOLVING INJURY	4			
6008	ACCIDENT INVOLVING NONINJURY	8			
6010	TRAFFIC ACCIDENT - OTHER ACC. INVEST.	4			
		<u>40</u>			
<b>ADMIN</b>					
9000	ADMINISTRATIVE TASKS	4			
9002	ADMINISTRATIVE DUTIES	2			
		<u>6</u>			
<b>ALARM</b>					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	52			
<b>ALL ORDINA</b>					
2830	TWP ORD-ALL OTHER	4			
<b>ALL OTHER</b>					
2600	ALL OTHER CRIMES CODE VIOLATIONS	2			
2640	ALL OTHER ORDINANCE VIOLATIONS	1			
		<u>3</u>			
<b>ANIMAL</b>					
3805	SERVICE CALL-ANIMAL	25			
5510	ANIMAL COMPLAINTS - OTHER	2			
		<u>27</u>			
<b>ASSAULT</b>					
0420	ASSAULT - KNIFE OR CUTTING INSTRUMENT	1			
0450	OTHER ASSAULTS - NOT AGGRAVATED	1			
0800	ASSAULTS - SIMPLE ASSAULT	2			
		<u>4</u>			
<b>ASSIST AGY</b>					
3830	SERVICE CALL-ASSIST OTHER AGENCY	1			
<b>ASSIST FIR</b>					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	17			
<b>ASSIST MOT</b>					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	12			
<b>ASSIST OTH</b>					
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	56			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	33			
		<u>89</u>			
<b>ASSIST POL</b>					
7504	ASSIST OTHER AGENCIES - OTHER POLICE	18			

July 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 06/01/2020 and 06/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>COMM SVC</b>					
3831	SERVICE CALL-COMM SVC (CRIME PREVENTION)	1			
<b>CRIM MISCH</b>					
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	4			
1420	CRIMINAL MISCHIEF TO PUBLIC BUILDINGS	1			
1450	ALL OTHER VANDALISM	1			
		<u>6</u>			
<b>DEATH</b>					
4509	DEATHS - ATTENDED	1			
4510	DEATHS - UNATTENDED	2			
		<u>3</u>			
<b>DISORDERLY</b>					
2400	DISORDERLY CONDUCT	6			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	1			
2480	DISORDERLY CONDUCT-ALL OTHERS	1			
		<u>8</u>			
<b>DOG</b>					
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
<b>DOMESTIC</b>					
3600	DISTURBANCES-DOMESTIC	24			
<b>DRUG</b>					
1813	DRUGS-SALE/MFG-SYNTHETIC NARCOTICS	1			
1831	NARCOTICS-POSSESSION-MORPHINE, HEROIN, ETC	1			
1832	NARCOTICS-POSSESSION-MARIJUANA, ETC.	3			
		<u>5</u>	1		
<b>DRUG INFO</b>					
7011	POLICE INFO-DRUGS, DRUG ACTIVITY	2			
<b>DUI</b>					
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	5			
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	2			
		<u>7</u>			
<b>FAMILY</b>					
2000	OFFENSES AGAINST FAMILY & CHILDREN	0	1		
<b>FIGHT</b>					
3620	DISTURBANCES-OTHER (FIGHTS, DISPUTES, ETC)	13			
<b>FINGERPRIN</b>					
8502	DEPARTMENTAL SERVICES - FINGERPRINTING	2			
<b>FIRE</b>					
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUNDED)	2			



July 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 06/01/2020 and 06/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>FOUND ARTI</b>					
5004	LOST & FOUND - FOUND ARTICLES	3			
<b>FRAUD</b>					
1100	FRAUD	6			
1150	FRAUD - CREDIT CARDS, ATM	1			
		<u>7</u>			
<b>HARASSMENT</b>					
2450	HARASSMENT	2			
<b>INFORMATIO</b>					
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	30			
<b>LIQUOR</b>					
2211	LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES	1			
<b>LOCKOUT</b>					
3860	SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)	1			
<b>LOST ARTIC</b>					
5008	LOST & FOUND - LOST ARTICLES	2			
<b>MEDICAL</b>					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	37			
<b>MENTAL</b>					
3400	MENTAL HEALTH	4			
<b>OTHER</b>					
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	14			
<b>PFA</b>					
2647	ALL OTHERS - PROTECTIVE ORDERS	3			
<b>PROPERTY</b>					
2910	LOST/MISSING PROPERTY	2			
<b>PUBL DRUNK</b>					
2300	PUBLIC DRUNKENNESS	1	1		
<b>RECOV PROP</b>					
3000	FOUND/RECOVERED PROPERTY	2			
<b>RIGHT TO K</b>					

Calls for Service - by Keyword

HERMITAGE



Incidents Reported Between 06/01/2020 and 06/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>RIGHT TO K</b>					
9003	ADMINISTRATIVE DUTIES (RIGHT TO KNOW)	9			
<b>SOLICITING</b>					
2800	TWP ORD-SOLICITING	1			
<b>SUSPICIOUS</b>					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	46			
<b>SVC CALL</b>					
3800	SERVICE CALL-MISCELLANEOUS	105			
<b>THEFT</b>					
0613	THEFT-\$200 & OVER-RETAIL THEFT	7			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	3			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	2			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	4			
0625	THEFT-\$50-\$200-AUTO PARTS & ACCESSORIES	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0635	THEFT-UNDER \$50-AUTO PARTS & ACCESSORIES	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
		<u>22</u>			
<b>TRAF CIT</b>					
CITT	TRAFFIC CITATION	62			
<b>TRAFFIC</b>					
3900	TRAFFIC & PARKING PROBLEMS	19			
4010	TRAFFIC OFFENSES	4	1		
6314	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1)	2			
6315	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	10			
6316	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3)	4			
6614	TRAFFIC RELATED - OTHER TRAFFIC	16			
		<u>55</u>			
<b>WARNING</b>					
CITW	WARNING	116			
<b>WARRANT</b>					
3700	WARRANTS-LOCAL-SERVICE	3			
3710	WARRANTS-OUTSIDE AGENCY-SERVICE	4			
		<u>7</u>			
<b>WEAPONS</b>					
1521	WEAPONS - SALE - FIREARMS	2			
XXXX	*Restricted	4			

July 02, 2020

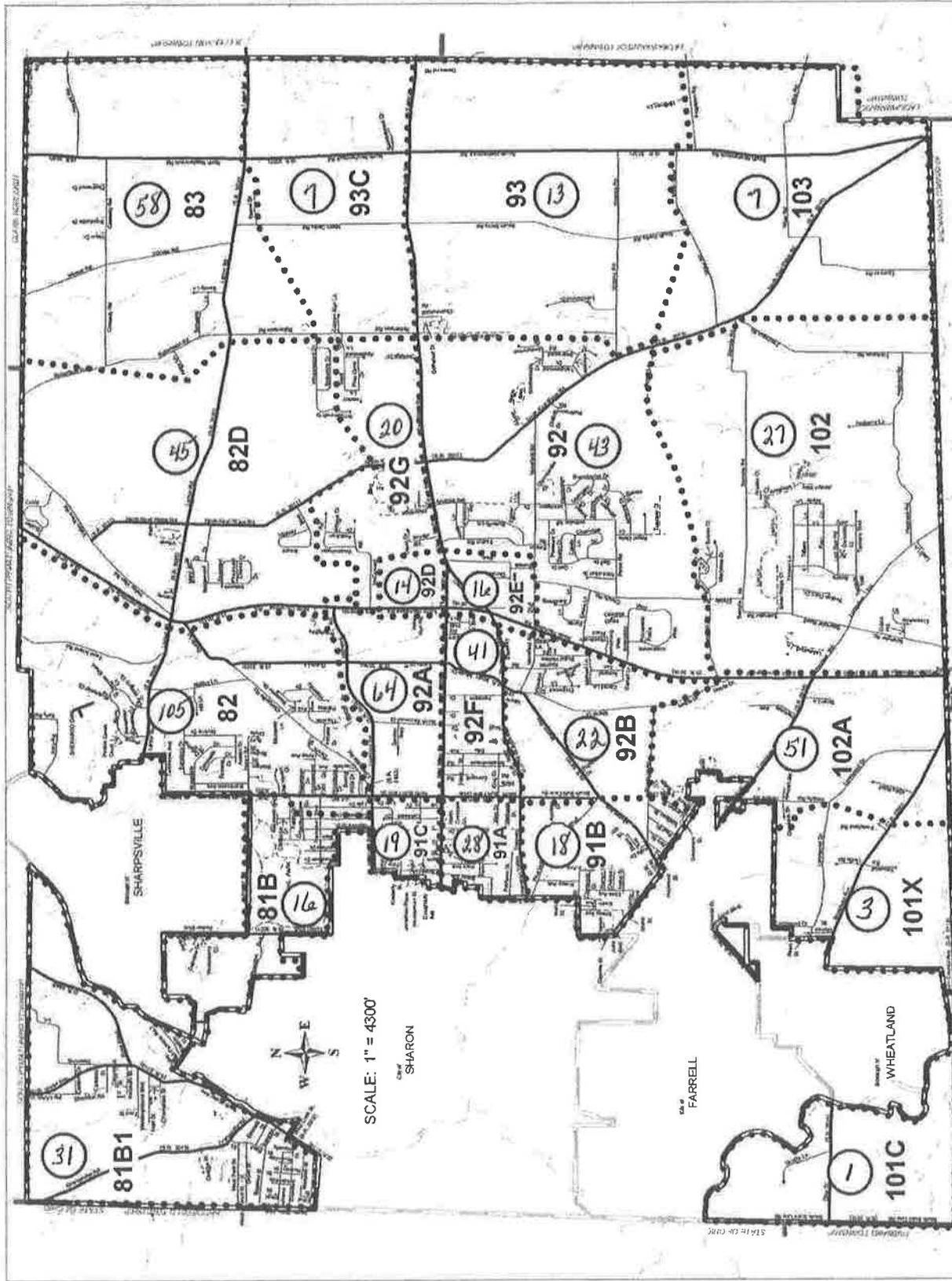
Calls for Service - by Keyword

HERMITAGE

Incidents Reported Between 06/01/2020 and 06/30/2020



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>Total Calls</b>		<b>885</b>			



# 9-1-1 GRID MAP

NUMBER OF CALLS RECEIVED  
IN VARIOUS ZONES

- #
- 17
- 20
- 3
- 51
- 64
- 7
- 13
- 14
- 18
- 19
- 22
- 27
- 28
- 31
- 38
- 41
- 43
- 45
- 58

**CALLS BY GRID  
2020**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>GRID</b>													
101C	0	0	1	1	2	1							5
101X	3	9	3	3	6	3							27
102	32	30	28	19	28	27							164
102A	42	56	42	42	72	51							305
103	3	6	5	2	8	7							31
81B	8	6	12	8	15	16							65
81B1	43	31	31	53	50	31							239
82	69	60	50	54	93	105							431
82D	38	36	34	21	26	45							200
83	6	6	7	8	31	58							116
91A	24	22	12	17	19	28							122
91B	19	16	15	10	25	18							103
91C	16	14	18	11	19	19							97
92	41	38	32	30	26	43							210
92A	68	51	59	36	45	64							323
92B	32	14	21	12	16	22							117
92D	13	12	6	6	11	14							62
92E	10	18	28	12	17	16							101
92F	53	37	30	32	36	41							229
92G	22	10	12	8	14	20							86
93	8	14	8	9	13	13							65
93C	2	11	7	8	11	7							46
BROOKFIELD	0	0	0	0	0	0							0
CLARK	7	12	7	10	12	17							65
E LACK	0	0	0	0	0	0							0
ERIE CO	0	0	0	0	0	0							0
FARRELL	8	6	5	4	2	4							29
GREENVILLE	0	0	0	1	0	0							1
GROVE CITY	0	0	0	0	0	0							0
HADLEY	0	0	0	0	0	0							0
HEMPFIELD	0	0	0	0	0	0							0
HPD	40	50	36	27	27	41							221
JAMESTOWN	0	0	0	0		0							0
JEFF TWP	0	0	0	0	0	2							2
LACK	1	0	0	0	0	0							1
MEADVILLE	0	0	0	0	0	0							0
MERCER	0	0	0	0	0	0							0
NEW CASTLE	0	0	0	0	0	0							0
OHIO	0	0	0	0	0	0							0
PITTSBURGH	0	0	0	0	0	0							0
PULASKI	0	0	0	0	0	0							0
PYMA	0	0	0	0	0	0							0
S PY	0	2	0	1	0	2							5
SHEN TWP	0	1	1	0	2	1							5
SHARPSVILLE	0	1	0	0	0	2							3
SHARON	3	3	2	3	1	2							14
WHEATLAND	17	18	22	14	23	20							114
W MIDD	1	1	0	0	0	0							2
<b>MONTHLY TOTAL:</b>	<b>629</b>	<b>591</b>	<b>534</b>	<b>462</b>	<b>650</b>	<b>740</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3606</b>

July 02, 2020

## Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>ALDIS PARKING LOT /</b>									
20200616M3922	ALDIS PARKING LOT/ na/ na	No	6/16/2020	6/16/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>AT THE BEACH TANNING PARKING LOT /</b>									
20200622M4135	AT THE BEACH TANNING PARKING LOT/ na/ na	No	6/22/2020	6/22/2020	2	0	0	Daylight/ RAINING AND FOGGY/ MUDDY	
<b>BUHL PARK ENTRANCE /</b>									
20200622M4094	BUHL PARK ENTRANCE/ na/ BUHL BLV	No	6/22/2020	6/22/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>DAIRY QUEEN PARKING LOT (E STATE ST) /</b>									
20200628M4299	DAIRY QUEEN PARKING LOT (E STATE ST)/ na/ na	No	6/28/2020	6/28/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>E STATE ST /</b>									
20200610M3735	E STATE ST/ na/ CONCORD	Yes	6/10/2020	6/10/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200610M3748	E STATE ST/ na/ LYLE DR	Yes	6/10/2020	6/10/2020	1	1	1	Dark (Street Lights)/ RAINING/ WET	No Controls
20200613M3838	E STATE ST/ na/ ROBERTSON RD	No	6/13/2020	6/13/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls



July 02, 2020

# Accidents by Intersection

Accidents on % at or near %  
Between 06/01/2020 and 06/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Weather/ Road Surface	Illumination/ Weather/ Road Surface	TCD
20200617M3970	E STATE ST/ na/ FNB BLVD	No	5/17/2020	6/17/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200618M4017	E STATE ST/ na/ DARBY RD	Yes	5/18/2020	6/18/2020	2	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200624M4196	E STATE ST/ na/ S OAKDALE AVE	No	5/24/2020	6/24/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200625M4232	E STATE ST/ na/ KILGORE RD	No	5/25/2020	6/25/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ E STATE ST / - 7</b>										
<b>E STATE ST (SR0062) /</b>										
20200601M3448	E STATE ST (SR0062)/ na/ N NESHANNOCK RD	Yes	6/1/2020	6/1/2020	2	2	2	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>GIANT EAGLE PARKING LOT /</b>										
20200619M4033	GIANT EAGLE PARKING LOT/ na/ na	No	6/19/2020	6/19/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>HERMITAGE TOWNE PLAZA PARKING LOT /</b>										
20200612M3809	HERMITAGE TOWNE PLAZA PARKING LOT/ na/ na	No	6/12/2020	6/12/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>HOME DEPOT PARKING LOT /</b>										



July 02, 2020

# Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200601M3450	HOME DEPOT PARKING LOT/ na/ na	No	6/1/2020	6/1/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>KILGORE PARKING LOT /</b>									
20200623M4164	KILGORE PARKING LOT/ na/ na	No	6/23/2020	6/23/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>KNAPP AVE / PINE HOLLOW BLVD</b>									
20200617M3967	KNAPP AVE/ PINE HOLLOW BLVD/ na	No	6/17/2020	6/17/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Stop Sign
<b>LAMOR RD /</b>									
20200608M3669	LAMOR RD/ na/ ROBERTSON RD	No	6/8/2020	6/8/2020		0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>LYNNWOOD DR /</b>									
20200613M3833	LYNNWOOD DR/ na/ HOEZLE RD	Yes	6/13/2020	6/13/2020	3	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>MOREFIELD RD / EASTON RD</b>									
20200613M3846	MOREFIELD RD/ EASTON RD/ na	Yes	6/13/2020	6/13/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Stop Sign
<b>MOREFIELD RD / S HERMITAGE RD</b>									



July 02, 2020

# Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200609M3703	MOREFIELD RD/ S HERMITAGE RD/ na	Yes	6/9/2020	6/9/2020	2		0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>N HERMITAGE RD /</b>									
20200602M3487	N HERMITAGE RD/ na/ WALMART ACCESS WAY	Yes	6/2/2020	6/2/2020	3		2	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200613M3839	N HERMITAGE RD/ na/ DUTCH LN	Yes	6/13/2020	6/13/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200620M4068	N HERMITAGE RD/ na/ LAKE RD	Yes	6/20/2020	6/20/2020	2		4	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200621M4083	N HERMITAGE RD/ na/ HIGHLAND RD	No	6/21/2020	6/21/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ N HERMITAGE RD / - 4</b>									
<b>N HERMITAGE RD / LAKE RD</b>									
20200628M4293	N HERMITAGE RD/ LAKE RD/ na	Yes	6/28/2020	6/28/2020	2		0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>N HERMITAGE RD (SR18) /</b>									
20200605M3578	N HERMITAGE RD (SR18)/ na/ HIGHLAND RD	Yes	6/5/2020	6/5/2020	2		1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>PINE HOLLOW BLVD /</b>									



July 02, 2020



# Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200624M4199	PINE HOLLOW BLVD/ na/ S V FREEWAY	No	6/24/2020	6/24/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S BUHL FARM DR / KING DR</b>									
20200628M4296	S BUHL FARM DR/ KING DR/ na	Yes	6/28/2020	6/28/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S HERMITAGE RD /</b>									
20200625M4214	S HERMITAGE RD/ na/ LONGVIEW RD	No	6/25/2020	6/25/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S NESHANNOCK RD / VIRGINIA RD</b>									
20200612M3817	S NESHANNOCK RD/ VIRGINIA RD/ na	No	6/12/2020	6/12/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S V FREEWAY /</b>									
20200620M4060	S V FREEWAY/ na/ MAPLE DR	No	6/20/2020	6/20/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>SAMPLE RD /</b>									
20200613M3829	SAMPLE RD/ na/ SPANGLER RD	Yes	6/13/2020	6/12/2020	1	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls

**SHEETZ PARKING LOT /**



# Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200615M3888	SHEETZ PARKING LOT/ na/ N HERMITAGE RD	No	6/15/2020	6/15/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>STARBUCKS PARKING LOT /</b>									
20200618M3996	STARBUCKS PARKING LOT/ na/ na	No	6/18/2020	6/18/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>TACO BELL PARKING LOT (RT 18) /</b>									
20200605M3595	TACO BELL PARKING LOT (RT 18)/ na/ na	No	6/5/2020	6/5/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>TJ MAXX PARKING LOT /</b>									
20200612M3815	TJ MAXX PARKING LOT/ na/ na	No	6/12/2020	6/12/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>WALMART PARKING LOT /</b>									
20200601M3444	WALMART PARKING LOT/ na/ na	No	6/1/2020	6/1/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
20200610M3742	WALMART PARKING LOT/ na/ na	No	6/10/2020	6/10/2020	2		0	Dusk/ NO ADVERSE CONDITION/ DRY	
<b>Total Accidents @ WALMART PARKING LOT / - 2</b>									
<b>WICK AVE /</b>									



July 02, 2020



## Accidents by Intersection

Accidents on % at or near %

Between 06/01/2020 and 06/30/2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200612M3808	WICK AVE/ na/ TRACE ST	No	6/12/2020	6/12/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>YARD OF 5950 LAMOR RD /</b>									
20200628M4301	YARD OF 5950 LAMOR RD/ na/ na	No	6/28/2020	6/28/2020	1		1	Daylight/ NO ADVERSE CONDITION/ DRY	

Reportable	14
Non-reportable	27
Unknown	0
<b>TOTAL Accidents</b>	<b>41</b>

76    0    12

Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUNDED COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
<b>1. HOMICIDE</b> A. MURDER B. MANSLAUGHTER					
<b>2. RAPE TOTAL</b>					
A. RAPE B. ATTEMPTED RAPE					
<b>3. ROBBERY TOTAL</b>					
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)					
<b>4. ASSAULT TOTAL</b>	8		8	6	3
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	1 7		1 7	1 5	3
<b>5. BURGLARY TOTAL</b>				1 *@	
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE				1 *@	
<b>6. LARCENY THEFT TOTAL</b>	22	1	21	13 *@	
<b>7. MOTOR VEHICLE THEFT TOTAL</b>					
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES					
<b>9. ARSON TOTAL</b>					
<b>TOTAL PART I OFFENSES</b>	30	1	29	20	3

\* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

HERMITAGE POLICE DEPARTMENT

(724)983-6780

Department Reporting

MERCER, PA 16148

County

Report for the month of June, 2020

Date of Report: July 2, 2020

Prepared by \_\_\_\_\_

Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUNDED COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
<b>100. FORGERY &amp; COUNTERFEIT.</b>						
<b>110. FRAUD</b>		8		8		
<b>120. EMBEZZLEMENT</b>						
<b>130. STOLEN PROP-REC,POSSES</b>						
<b>140. VANDALISM</b>		6		6	2	
<b>150. WEAPONS-CARRYING, POSSES</b>		2	1	1	1 *	
<b>160. PROSTITUTION, COMM VICE</b>						
<b>170. SEX OFFENSES (EX 02,160)</b>						
<b>180. DRUG ABUSE VIOL TOTAL</b>		5		5	5	1
SALE	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER	1		1	1	
POSSESSION	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER	1 3		1 3	1 3	1
<b>190. GAMBLING TOTAL</b>						
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
<b>200.OFF AGAINST FAMILY &amp; CHILD.</b>						
<b>210. DRIVING UNDER INFLUENCE</b>		9		9	7	
<b>220. LIQUOR LAWS</b>		1		1	1	
<b>230. DRUNKENNESS</b>		1		1	1	
<b>240. DISORDERLY CONDUCT</b>		10		10	7 *	1
<b>250. VAGRANCY</b>						
<b>260. ALL OTHER OFFENSES</b>		6		6	3 @	
<b>TOTAL PART II OFFENSES TOTAL</b>		48	1	47	27	2

**HERMITAGE POLICE DEPARTMENT  
Summary of Clark Calls & Patrol Hours  
for  
June 2020**

The Hermitage Police Department answered seventeen (17) calls for service and conducted forty (40) hours of Patrol in the Borough of Clark during the month of June. A list of those calls and hours are attached.

HERMITAGE POLICE DEPARTMENT  
**CLARK PATROL TIME LOG**  
**2020 / June**

(40 Hours / Month)

<b>Date</b>	<b>Hours</b>
1-Jun	1
2-Jun	1.5
3-Jun	1.5
4-Jun	1
5-Jun	1.5
6-Jun	1
7-Jun	1.5
8-Jun	1.5
9-Jun	1
10-Jun	1.5
11-Jun	1.5
12-Jun	1.5
13-Jun	0.5
14-Jun	1.5
15-Jun	1
16-Jun	1.5
17-Jun	1
18-Jun	1.5
19-Jun	1.5
20-Jun	1.5
21-Jun	1.5
22-Jun	1.5
23-Jun	1.5
24-Jun	1
25-Jun	1.5
26-Jun	1.5
27-Jun	1.5
28-Jun	1.5
29-Jun	1
30-Jun	1.5
<b>Total:</b>	<b>40</b>

**HERMITAGE POLICE DEPARTMENT**  
**Summary of Wheatland Calls**  
**for**  
**June 2020**

The Hermitage Police Department answered twenty (20) calls for service in the Borough of Wheatland during the month of June. A list of those calls is attached.

**CITY OF HERMITAGE POLICE DEPARTMENT**

**BOROUGH OF WHEATLAND CALL LOG FOR JUNE 2020**

<b>NO:</b>	<b>CALL DESCRIPTION:</b>	<b>DATE/TIME:</b>	<b>LOCATION:</b>	<b>REPORT NO:</b>
1	ASSISTING OTHER AGENCIES - ALL OTHERS	6/1/2020 10:51	BEECHWOOD AVE	20-2897
2	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	6/2/2020 16:59	LAIRD ST	20-2926
3	DISTURBANCES-DOMESTIC	6/2/2020 21:45	BALM ST	20-2935
4	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	6/3/2020 14:20	BROADWAY AVE	20-2950
5	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	6/4/2020 17:02	MERCER AVE	20-2982
6	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	6/5/2020 14:31	CHURCH ST	20-3001
7	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	6/5/2020 17:41	LAIRD ST	20-3005
8	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	6/6/2020 18:34	MERCER AVE	20-3025
9	TRAFFIC RELATED - OTHER TRAFFIC	6/10/2020 14:20	COUNCIL AVE	20-3112
10	ASSISTING OTHER AGENCIES - ALL OTHERS	6/14/2020 17:16	CHESTNUT ST	20-3227
11	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	6/15/2020 17:49	GRANDVIEW DR	20-3252
12	PUBLIC SERVICES - MEDICAL ASSISTANCE	6/18/2020 20:55	MERCER AVE	20-3337
13	FRAUD	6/19/2020 13:29	CHURCH ST	20-3350
14	TRAFFIC & PARKING PROBLEMS	6/19/2020 16:29	BROADWAY AVE	20-3355
15	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	6/21/2020 3:49	BALM ST	20-3392
16	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	6/22/2020 10:10	COUNCIL AVE	20-3409
17	LOST & FOUND - FOUND ARTICLES	6/25/2020 13:59	COUNCIL AVE	20-3489
18	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	6/29/2020 10:25	CANAL ST	20-3577
19	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	6/29/2020 11:30	LAIRD ST	20-3582
20	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	6/30/2020 23:05	EMERSON AVE	20-3626

K-9 REPORT  
2020

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Complaints	0	0	0	0	0	0	0						0
Assist to other jurisdictions	0	0	0	1	0	1							2
Call outs	0	0	0	0	1	0							1
Felony arrests	0	0	0	0	0	0							0
Misdemeanor arrests	0	0	0	0	0	0							0
Area searches	0	0	0	0	0	0							0
Building searches	0	0	0	0	0	0							0
Tracks	0	0	0	0	0	0							0
Apprehensions	0	0	0	0	0	0							0
Bites	0	0	0	0	0	0							0
Narcotics searches	1	1	0	1	1	1							5
Narcotics weight (in grams)	0	0	0	708.74	0	0							708.74
Narcotics type	n/a	n/a	n/a	Marijuana	N/A	N/A							N/A
Moneyproofs	0	0	0	0	0	0							0
Seized currency	\$0.00	\$0.00	\$0.00	0	0	0							0
Seized vehicles	0	0	0	0	0	0							0
Article searches	0	0	0	0	0	0							0
Traffic stops	0	0	0	0	1	0							1
Training hours	16	16	8	16	16	24							96
Other	0	0	0	2	0	1							3
<b>MONTHLY TOTAL:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>



# INSPECTION SUMMARY REPORT

Inspector: J KUDELKO

Badge #: M9951

Time Period: 06/01/2020 - 06/30/2020

Total Inspections: 19

## Inspection Type Breakdown

Total HM Inspections:	0	Inspections Resulting in OOS:	6
# HM Bulk:	0	# Driver/Codriver OOS:	1
# HM Non-Bulk:	0	# Vehicle OOS:	6
# Both HM Bulk & Non-Bulk:	0	# & % of U.S. Motor Carriers:	19 / 100%
Total Single-Unit Trucks:	14	# & % of Mexican Motor Carriers:	0 / 0
Total Bus/MC Inspections:	0	# & % of Canadian Motor Carriers:	0 / 0

Please Note: The Number and Percentage of U.S., Mexican, and Canadian Carriers on the report is calculated using the State in the Carrier address used on the Inspection Report, which may not be the Country of Domicile.

## Inspection Level Breakdown

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>	<u>Level 7</u>
Inspections	2	13	4	0	0	0	0
% of Total	11%	68%	21%	0	0	0	0
Total Minutes	160	709	139	0	0	0	0
Average Minutes	80	55	35	0	0	0	0

## Inspection Analysis

Total Violations Cited:	93	% of OOS Drivers/Co-Drivers:	5%
Avg. Violations Per Inspection:	4.89	% of OOS Vehicles:	29%
Total Citations Issued:	25	Total OOS Violations:	15
Total CVSA Stickers Issued:	0	Total OOS Drivers/Co-Drivers:	1
Total Cargo Tanks Inspected:	0	Total OOS Vehicles:	8

## Special Checks

Size And Weight Enforcement:	0	Traffic Enforcement:	4
Alcohol Substance Check:	0	Local Enforcement:	19
Drug Interdiction Search:	0	Drug Interdiction Arrests:	0
Post Crash:	0	PBBT Inspections:	0
PASA Inspections:	0	BEG Inspections:	0

Hermitage Police Department Training for June 2020

- June 2: K-9 Officer Frampton attended bi-weekly K-9 training.
- June 3-5: Officers Brown and Burnett obtained their instructor certifications for Oleoresin Capsicum (O.C.) spray from Combined Tactical Systems (CTS) at a training held at the Sharon Fire Department.
- June 16: K-9 Officer Frampton attended bi-weekly K-9 training.
- June 16-17: Corporal Young and Officers Brown, Burnett and Guthrie attended mandatory monthly Mercer County CIRT training.
- June 23, 25: All officers attended mandatory biennial CPR/First Aid re-certification at the Hermitage Police Department. The re-certification was conducted in-house by Officer Kudelko, who is certified a CPR/First Aid Instructor.
- June 30: K-9 Officer Frampton attended bi-weekly K-9 training.

# ~~~~Street Department Monthly Report~~~~

June 2020

## **PIPE/DITCH/CATCH BASINS**

Checked catch basins throughout the City and sealed catch basins and laid dirt around them at 1462 and 1487 Lori.

## **COLD PATCH**

Sugar Hollow, Michael, Koonce, Trout Island, Pine Hollow, King, Ellis, Meadowbrook, Trace, Revere, Panin, Teaberry, Hogback, Tamara, Lakeview, Northwoods, Tanglewood, Foxwood, Ridgewood, Rexford, Elmo, Parkdale, Griswold, Thornton, N. Darby, Coolidge, Winner, Kelly, Selina, Charles, Cranbrook, Dalton, Dogwood, Morefield, Frampton, Wise, Sunset, Skyline, N. Neshannock, Saddlebrook, Saratoga, Wakefield, and Spangler.

## **SWEEPER**

LindenPointe, center islands of N. & S. Hermitage and SV Freeway, entrance to high school, road behind City Building, State, FNB, Kilgore, Glimcher, Armstrong, Emilie, Lamor, Pierce Bluffs, Stoney Creek, Riverbend, Alexander, Wakefield, Saratoga, Skyline, Avalon, Coronado, Catalina, Boyd, Kimberly, Highland, Baker, N. & S. Buhl Farm, N. & S. Hermitage, Trace, and S. Oakdale.

## **MOWER**

Cassady, Winner, Hassel, N. & S. Neshannock, Lamor, N. & S. Darby, Kelly, Downing, Carbon, St. Mary, Cambria, N. Water, Westinghouse, Herr, Orangeville, Emmett, W. Park, Grove, Crawford, Marshall, Sheridan, Clark, River, Dutch, N. Hermitage, Ridgewood, Cherry Hill, Hofius, Clarksville, Revere, Ridgelawn, Homewood, Rockwell, Lillian, Woodlawn, Westerman, State, N. Oakdale, Fairlawn, Smith, March, Elmo, Selina, Tenth, Maple, Rombold, Mary, Morefield, Sugar Hollow, SV Freeway, Fairmont, Mercer, N. & S. Buhl Farm, N. & S. Keel Ridge, Sample, Spangler, Spencer, Frampton, Robertson, Mt. Hickory, Valley View, Miller, Virginia, Frogtown, Wise, Dermond, Christy, Panin, Kossuth, Longview, Hoezle, Overlook, and Lynnwood.

# ~~~~Street Department Monthly Report~~~~

June 2020

## MISCELLANEOUS

Dragged softball and baseball infields; mowed HAC, little league fields, common areas, Virginia field, and City Building; used brush hog at LindenPointe, hillside at Stull Farm, and behind pump station on Sample; cut up trees at LindenPointe and on the path at Whispering Pines; installed drainpipe at Fire Station #1; dug in pipe for floor drain and dug out area in front of doors at HAC maintenance building; sprayed weeds at HAC; took three loads of millings to Charles (paper street so resident will spread them); cleaned poison ivy vine off of speed limit sign on Emmett; excavated to grade, rolled out grid, laid #4 limestone and 2A slag, and soil, seed, and straw driveway and parking lot at HAC; and filled in road cuts at 1806 Woodside.

Don Cannon

Street Dept. Superintendent

DC:kp

Refer to Wheatland report for street department employees that have been assigned to work out of the borough due to COVID-19.

# ***Wheatland Street Department Monthly Report***

June 2020

## ***CATCH BASIN***

Cleaned catch basins throughout the Borough.

## ***COLD PATCH***

Mill and Jack O'Donnell.

## ***SWEEP***

Streets throughout the Borough and storm debris.

Don Cannon

Street Dept. Superintendent

DC:kp

**CITY OF HERMITAGE  
WATER POLLUTION CONTROL PLANT REPORT  
June 2020**

**JOB PERFORMED**

Routine maintenance, greasing, meter readings,  
Station and hourly readings

**LOCATION**

W.P.C. Plant  
Alma Drive Station  
Broadway Station  
Daniel Drive Station  
Dutch Lane Station  
Dutch Lane E.Q. Basin  
Golden Run Station  
N. Hermitage Station  
Jerry Lane Station

Magargee Run  
Miller Road Station  
Ohio Street Station  
Pine Hollow Station  
Sample Road Station  
SVIDC Station  
Wheatland Station  
Wilson Road Station  
Woodlawn Station

**LATERAL INSPECTIONS**

12 houses were inspected – 11 Passed 1 Failed  
0 Lateral Replacements

**STATIONS**

- Installed repaired pump #1 at SVID
- Installed pump repaired #2 at Miller road
- Cut grass at all stations

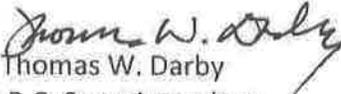
**PLANT**

- New screen for UV Station
- New floats and Filtrate run in auto setting
- New lobes and mechanical seals in 2 Vogelsang pumps in T& D
- New sump pump for T&D basement
- New engine block vent fan motor installed on Cogen

**OVERTIME**

18 hours – Plant  
12 hours Call out time - Stations  
8.5 hours - Lab

Respectfully submitted,

  
Thomas W. Darby  
W.P.C. Superintendent

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

June 3, 2020

## MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, June 7, 2020, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building VIA Uber Conference call.

Members of the Authority present during the conference call were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans and Greg Ceremuga and Cameron Linton. Also present were Jason Wert (RETTEW), Attorney Brett Stedman, Tom Darby and Karly Semroc.

## MINUTES

Minutes from the May 7, 2020 meeting were reviewed.

After discussion, upon motion made by Tom Kuster and seconded by Greg Ceremuga, these minutes were unanimously approved as presented.

## VISITORS

NONE

## REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

2020 Construction Fund Requisition 04-2020: After review, upon motion made by Greg Ceremuga and seconded by Tom Kuster this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Cameron Linton and seconded by Andy Dorko, this invoice for general legal fees was unanimously approved for payment from the general checking account as submitted.

Black, Bashor, & Porsch LLP: After review, upon motion made by Tom Kuster and seconded by Cameron Linton, this invoice for 2019 Audit fees was unanimously approved for payment from the general checking account as submitted.

## ENGINEER'S REPORT

Low Pressure Sewer: After review upon motion made by Andy Dorko and seconded by Cameron Linton, a change order for Mortimer's Excavation for a time extension of 52 days on the low pressure sewer project was unanimously approved due to COVID-19.

Grinder Pumps: After review upon motion made by Tom Kuster and seconded by Cameron Linton the final execution of 2019-06 to Trumbull supply in the amount of \$296,650 for the grinder pumps systems for the low pressure sewer project was unanimously approved as submitted.

Woodlawn area: RETTEW televised the Woodlawn problem area and there is work to be done, the piping is only flowing 10% after rain water coming in.

Ecruzor: The Ecruzor has been at WPC for a year now and there is only one of its kind. After review upon motion made by Greg Ceremuga and seconded by Cameron Linton payment to Veolia in the amount of \$447,753 was approved as submitted.

CHP: After review upon motion made by Tom Kuster and seconded by Andy Dorko notice to proceed on the construction of concrete pad and piping for the CHP by McCurley Electric was approved in the amount of \$116,400.

### **SOLICITOR'S REPORT**

None

### **OTHER BUSINESS**

Bond Issue- After review upon motion made by Tom Kuster and seconded by Andy Dorko authorization for Fred Heiges to sign letters for the sale of the bond issue was unanimously approved for signature.

### **ADJOURNMENT**

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 7:55 a.m.

### **EXECUTIVE SESSION**

There was no executive session.

**TAX WARRANTS**

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved JULY, by the Hermitage Commissioners to

BERNADETTE HARRY, Hermitage Treasurer, taxes for the year

2020

	ADDITIONS	EXONERATIONS
REAL ESTATE	\$329.32	\$0.00
PER CAPITA	0.00	0.00
TOTAL	329.32	0.00

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board of Commissioners

**RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE**

	REAL ESTATE	PER CAPITA	TOTAL
Face Amount on Duplicate	1,335,992.13	0.00	1,335,992.13
Additions to Duplicate	\$329.32	0.00	329.32
Total Collectible (Lines 1 & 2)	1,336,321.45	0.00	1,336,321.45
Exonerations to Duplicate	\$0.00	0.00	0.00
Total Adjusted Face Amount Duplicate	1,336,321.45	0.00	1,336,321.45

**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 13 - 2020**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AUTHORIZING THE SUSPENSION OF THE REPAYMENT OF LOANS MADE TO VARIOUS BUSINESSES UNDER THE CITY'S REVOLVING LOAN FUND PROGRAM FOR AN ADDITIONAL PERIOD OF NINETY (90) DAYS, AND FURTHER AUTHORIZING AN ADDITIONAL SUSPENSION OF THE ACCRUAL OF INTEREST FOR ALL LOANS MADE FROM THE CITY'S REVOLVING LOAN FUND FOR A PERIOD OF NINETY (90) DAYS.**

**WHEREAS**, the City of Hermitage, in coordination with the Hermitage Community and Economic Development Commission ("HCEDC"), administers a Revolving Loan Fund ("RLF"), that provides loans to eligible small businesses in the City for the payment of expenses to acquire property and equipment or for improvements to the business's landscape and facade; and

**WHEREAS**, the City currently has no less than six (6) local businesses who are participating in the RLF loan program; and

**WHEREAS**, the COVID-19 virus has caused a pandemic which is resulting in great economic harm to residents of the City, the Commonwealth of Pennsylvania, and the United States; and

**WHEREAS**, various declarations of disaster emergencies have been declared at the state, federal, and local levels; and

**WHEREAS**, Resolution 7-2020, adopted by the Hermitage Board of Commissioners on March 25, 2020, suspended the repayment of loans made to businesses from the City's RLF for the months of April, May and June, 2020; and

**WHEREAS**, Resolution 7-2020 further suspended the accrual of interest for all loans made to businesses from the City's RLF for the months of April, May and June, 2020; and

**WHEREAS**, in response to the continuing great economic distress for many small businesses because of the effects of the pandemic, the City desires to again temporarily suspend the monthly repayment terms and likewise suspend the accrual of any interest on any RLF loans for another ninety (90) day period.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:**

**SECTION 1.** All loan payments due and owing to the City under the RLF loan program are hereby suspended for a period of ninety (90) days from the date of this resolution. The next payment due date for an RLF loan shall be November 1, 2020.

**SECTION 2.** The accrual of interest on all RLF loans is hereby suspended for a period of ninety (90) days from the date of this resolution.

**SECTION 3.** Nothing in this resolution shall be construed to prohibit borrowers from making loan payments during the suspension period at their discretion.

**SECTION 4.** All other terms in RLF loan documents shall continue in full force and effect.

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 22ND DAY OF JULY, 2020.**

**ATTEST:**

**CITY OF HERMITAGE  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
**Gary P. Hinkson, Secretary**

By \_\_\_\_\_  
**William J. Moder, III, President**

**SUBDIVISION REPORT**  
**TO THE BOARD OF COMMISSIONERS**  
for consideration at the July 22, 2020 meeting

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**Final Subdivision Plan - MAGAM Investment Associates LP - Lots 1 & 2**

333 & 343 Smith Avenue (@ Griswold Street)

# SUBDIVISION REPORT

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Plan Name: **Final Subdivision Plan - MAGAM Investment Associates LP - Lots 1 & 2**

Owner(s) Name: **MAGAM Investment Associates, LP  
1 Priority Lane, PO Box 221  
Murrysville, PA 15668**

Zoning District: **R-1-75 Single Family Residential**

Location: **333 & 343 Smith Avenue (@ Griswold Street)**

Purpose: **The purpose of this plan is to subdivide an existing lot into Lots 1 and 2. Lot 1 contains 12,470 square feet and has an existing residence. Lot 2 contains 20,086 square feet and has an existing house and garage.**

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Hermitage Planning Commission took the following action: **Approved w/ conditions  
on July 13, 2020**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections  
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board Action: 10/11/2020



CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA

ORDINANCE NO. \_\_\_\_ - 2020

AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT ZONE ON ANDERWOOD DRIVE, BRIARWOOD ROAD, DEERFIELD DRIVE, LAKEVIEW DRIVE, NORTHWOODS DRIVE AND TANGLEWOOD DRIVE.

WHEREAS, the Hermitage Police Department, after completing a speed study, has determined and recommended that a posted speed limit zone restricting the speed of motor vehicles to a maximum of twenty-five (25) miles per hour on Anderwood Drive, Briarwood Road, Deerfield Drive, Lakeview Drive, Northwoods Drive and Tanglewood Drive is in the best interest of the health and safety of area residents and the general public.

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE HEREBY ORDAINS AND ENACTS THROUGH THE AUTHORITY OF THE SAME AS FOLLOWS:

**SECTION 1.** Chapter 15, Part 2, Section 201, subsection 1 of the Hermitage Code of Ordinances, enacted September 23, 1998, is hereby amended by adding the following street name, location description and maximum speed limit.

<u>Street</u>	<u>Location</u>	<u>Maximum Speed Limit</u>
<u>Anderwood Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>
<u>Briarwood Road</u>	<u>Entire Length</u>	<u>25 MPH</u>
<u>Tanglewood Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>
<u>Deerfield Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>
<u>Northwoods Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>
<u>Lakeview Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>

**SECTION 2.** This ordinance will become effective at the expiration of seven (7) days after formal enactment.

HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, THIS 26<sup>TH</sup> DAY OF AUGUST, 2020.

ATTEST:

CITY OF HERMITAGE  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Gary Hinkson, City Secretary

\_\_\_\_\_  
William J. Moder III, President

**HERMITAGE POLICE DEPARTMENT**

**TO:** City Manager Gary Hinkson  
**FROM:** Chief Eric Jewell   
**SUBJECT:** Request for 25 MPH Speed Limit on Multiple Streets  
**DATE:** June 23, 2020

1. On 5-19-20, HPD received a speeding complaint on Briarwood Road. See HPD Report No. 20-2585.
2. On 6-17-20, HPD received a second speeding complaint on Briarwood. See also 20-2585.
3. Currently, Briarwood and other nearby neighborhood streets do not have a posted speed limit nor is there any City ordinance establishing any speed limit per Chapter 15, Section 201.
4. The state default speed limit for the residential area is 25 MPH.
5. On 6-19-20 and per my request, Corporal Louis Squatrito, Hermitage PD, concluded a speed study of the following applicable neighborhood roadways:

Anderwood Drive  
Briarwood Road  
Tanglewood Drive  
Deerfield Drive  
Northwoods Drive  
Lakeview Drive

CPL Squatrito recommended all of the above-listed streets be posted at 25 MPH. See his attached study for further details.

6. I professionally believe the 25 MPH recommendation by CPL Squatrito is reasonable and prudent. Respectfully, I request a City Ordinance establishing a 25 MPH posted speed limit for the above-mentioned residential roadways. Thank you.



# HERMITAGE POLICE DEPARTMENT

800 NORTH HERMITAGE ROAD, HERMITAGE, PENNSYLVANIA 16148  
PH. 724-983-6780 \* FAX 724-983-6786 \* DISPATCH 724-662-6110

## CHIEF

PAUL ERIC JEWELL

## DEPUTY CHIEF-OPERATIONS

ADAM PICCIRILLO  
724-983-6780

## DEPUTY CHIEF-INVESTIGATION

JOEL RISTVEY  
724-983-6782 EXTENSION 3

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## Anderwood Dr/Briarwood Rd/Tanglewood Dr/Deerfield Dr/Northwoods Dr/Lakeview Dr Speed Study

**June 19, 2020**

❖ The listed roadways are in the City of Hermitage and are local two lane asphalt roadway that have no center lines or fog lines. There currently is no posted speed limit for these roadways. The roadways are all residential roadways in a housing development with residences on both sides of the roadway and the roadways are narrow. I would classify this roadway as having low traffic usage and the total length of the roadways are:

- Lakeview Dr: 0.2 miles
- Deerfield Rd: less than 0.1 miles
- Briarwood Rd: 0.2 miles
- Anderwood Dr: 0.2 miles (extremely narrow with curbs)
- Northwoods Dr: 0.1 miles
- Tanglewood Dr: 0.1 miles

- ❖ Section 17 (iii) in the Appendix of PennDot Publication 212 outlines the steps to collect safe running-speed data. This allows me, as a police officer to collect said data.
  - The steps to collect the safe running-speed data are as follows:
    - Define the starting and stopping points of the study area.
    - Drive the defined length of the roadway at a reasonable and prudent speed, taking into account the roadway geometry, sight distance limitations, and intersections or driveways.
    - Record the speed of the vehicle at consistent data points along the roadway.
    - Repeat the data collection in each direction at a minimum of five times.
    - Calculate the safe running speed by taking the average of all the recorded speeds for each direction.
- ❖ PennDot Publication 212.108(b) states that speed limits should be established within 5 miles per hour of the safe running speed determined by the data collection. The speed limit may be reduced up to 10 miles per hour below the safe running speed if one or more of the following three conditions are satisfied:
  - A major portion of the highway has insufficient stopping sight distance in traveling at the 85<sup>th</sup> percentile speed of the safe running speed.
  - The available corner sight distance on side roads is less than the necessary stopping sight distance values through vehicles.
  - The majority of crashes are related to excessive speed, and the crash rate during a minimum 12-month period is greater than the applicable rate in the most recent high-crash rate

or high-crash severity rate table included in the appendix of Official Traffic Control Devices (212). Crashes related to excessive speed include those crashes with causation factors of driving too fast for conditions, turning without clearance, or failing to yield the right of way.

▪ **None of these conditions are met on these roadways.**

- ❖ There have been 0 accidents on any of these roadways since 2015.
- ❖ This officer collected speeds at intervals of approximately 50 yards on these roadways on a total of ten runs (five in each direction of travel).
- ❖ The average speed for each road were as follows:
  - Lakeview Dr: 21 miles per hour
  - Deerfield Rd: 15 miles per hour
  - Briarwood Rd: 23 miles per hour
  - Anderwood Dr: 20 miles per hour
  - Northwoods Dr: 21 miles per hour
  - Tanglewood Dr: 23 miles per hour
- ❖ Following the guidelines outlined in Publication of 212, the speed limit may be posted at 20 or 25 miles per hour.
- ❖ Taking into account sight distance, crash history, the narrow roadway and it being extremely residential, I would suggest the roadway be posted at 25 miles per hour (including Deerfield Rd as it is almost an extension of Lakeview Dr) .

Corporal Louis Squatrito



Chief Eric Jewell  
Hermitage Police Department  
800 N. Hermitage Road  
Hermitage, PA 16148



# Incident Report

HERMITAGE POLICE DEPARTMENT  
HERMITAGE POLICE  
800 N HERMITAGE RD  
HERMITAGE, PA 16148

Phone: (724)983-6780

Approved Report  117 - JON WILCOX

Municipality **HERMITAGE (303)**  
Report Type **INCIDENT**

Incident #

Reference #

Location **BRIARWOOD RD - HERMITAGE 16148**

**20200519M3021**

**20-2585**

Landmark  
Premise **HIGHWAY/ROAD/STREET, ETC.**

Point of Entry  
Meth. of Entry

Patrol Zone **302** Grid **92**

Reported **05/19/2020 @ 10:25 (Tues)**

Discovered @

Last Secure @

Received **10:25** Dispatched **10:25**

Arrived **10:25** Cleared **10:45**

Status **CLOSED/CLEARED**

Disposition **CLOSED - NO FURTHER ACTION**

Clear Date **05/19/2020**

Badge **347 - OFC J. BRAD DAVIS**

Criminal Code	Title :
	Section :
	Sub-Section :
	Description :

UCR Codes	<b>3900 TRAFFIC &amp; PARKING PROBLEMS</b>

Investigating Officer

Signature

Date

Approving Officer

Signature

Date

HERMITAGE POLICE DEPARTMENT

Printed by: PAUL JEWELL (06/23/2020 11:45:36 AM)





**Main Narrative**  
**OFC J. BRAD DAVIS (347)**

05/19/2020 11:53:59 - 347 OFC J. BRAD DAVIS

Report of a black Infiniti occasionally speeding along Briarwood Drive. No posted speed limits in the neighborhood and no documentation in the City Ordinances. Officers are welcome to park at 740 Briarwood or directly across the street.

**Supplemental Narrative**  
**OFC ZACHRY BARRETT (355)**

06/17/2020 13:56 - 355 OFC ZACHRY BARRETT

On the above date and time, John McGinty arrived on station to speak to an officer referencing individuals "flying" down Briarwood Rd. I advised him we are aware of the situation and that I would pass it along. I explained to him about other roadways like E. State St. and SR 0018 where speeding is a constant issue as well as accidents. He understood that I was not undermining his road and that other roads were at a higher concern.

McGinty advised we could sit in his driveway 752 Briarwood.

I sent a bulletin to DCI Ristvey regarding this complaint.

**Supplemental Narrative**  
**DEPUTY CHIEF JOEL RISTVEY (011)**

06/17/2020 16:48 - 011 DEPUTY CHIEF JOEL RISTVEY

On 6-17-20 at 1354 hours, I called and spoke with John and Nina McGinty. They stated the main problems are speeding and loud exhaust from various vehicles (believed to be driven by children living at that address and their children's friends) at 631 Anderwood Drive. Many other neighbors, some who have small children/parents who walk on the road, have talked with the McGinty's about the problems, but they don't want to get involved. They requested we start with sending a warning letter to this rental house. I informed the Chief of this complaint and letter request. McGinty's said they would contact State Rep. Mark Longetti to request a bill that would allow Municipal Police in Pennsylvania to use radar. I informed them, there is not currently an ordinance that established a speed limit on Briarwood, Northwood or Anderwood, which would default their residential street to 25 MPH. I told them, we also have to allow at least eleven miles over the limit in order to cite anyone. I gave them, this report number and my office phone number.

Alert has no related priors at that address. I informed the Hermitage Fire Department, this location was reported to us as being a rental (so if not already on their list, they can perform their normal/ routine safety inspection(s).

**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 12 - 2020**

**A RESOLUTION OF THE CITY OF HERMITAGE, MERCER COUNTY,  
PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT  
LIQUOR LICENSE NUMBER R-1418 INTO THE CITY OF HERMITAGE  
FROM THE CITY OF FARRELL.**

**WHEREAS**, Act 141 of 200 (“the Act”), authorizes the Pennsylvania Liquor Control Board to approve, in certain instances, the transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code, if sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

**WHEREAS**, the receiving municipality enacts legislation approving the transfer of the license outside the municipality to inside the municipality; and

**WHEREAS**, the Liquor Code stipulates that, prior to the enactment of legislation by the receiving municipality, as least one hearing be held for the purpose of permitting interested parties to make comments regarding the applicant’s intent to transfer a liquor license into the municipality, and

**WHEREAS**, Speedway, LLC has requested the approval of the Board of Commissioners of the City of Hermitage for the proposed transfer of Pennsylvania restaurant liquor license No. R-1418 to its facilities within the City of Hermitage to be located at 579 South Hermitage Road, with the understanding that said transfer must be approved at a later date by the Pennsylvania Liquor Control Board.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:**

**Section 1.** The Board of Commissioners of the City of Hermitage finds that the inter-municipal transfer of restaurant liquor license No. R-1418 into the City of Hermitage by Speedway, LLC will not adversely affect the welfare, health, peace and morals of the municipality or its residents.

**Section 2.** The City of Hermitage has held a properly advertised public hearing pursuant to the notice provisions of Section 102 of the liquor code to receive comments on the proposed liquor license transfer.

**Section 3.** The City of Hermitage approves, by enactment of this Resolution, the proposed inter-municipal transfer of restaurant liquor license No. R-1418 into the City of Hermitage by Speedway, LLC.

**Section 4.** The license transfer is subject to approval by the Pennsylvania Liquor Control Board.

**RESOLVED BY THE BOARD OF COMMISSIONERS OF HERMITAGE THIS 22<sup>nd</sup> DAY OF JULY, 2020.**

ATTEST:

CITY OF HERMITAGE  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Gary P. Hinkson, City Secretary

By: \_\_\_\_\_  
William J. Moder, III, President

## ITEMS FOR DISCUSSION

7-1	Minutes	6/18/2020	Work Session
7-2	Minutes	6/18/2020	Executive Session
7-3	Minutes	6/24/2020	Work Session

**MINUTES  
CITY OF HERMITAGE – BOARD OF COMMISSIONERS  
WORK SESSION MEETING  
June 18, 2020**

President Bill Moder called the meeting to order at 6:00 p.m. Due to the COVID-19 pandemic the meeting was held via teleconference. The meeting was advertised on the City website and by legal notice in The Herald, giving the public instructions on how they could join the meeting. No members of the public requested to participate.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson            Gary Gulla            Amy Gargiulo

Others in attendance: David Dye            Sherris Moreira

There were no members of the public in attendance.

**PUBLIC COMMENTS**

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

**DEPARTMENT REPORTS**

Mr. Moder asked if the City was beginning to receive grass complaints. Mr. Hinkson replied that we have and they are being processed as quickly as possible. The grass height limit is eight inches. Letters are sent to the property owners and they are given seven days to cut it. If not cut and the property is unoccupied the City cuts it, a bill is sent to the property owner and a lien is filed if not paid.

There will be no traditional summer recreation program due to the pandemic. On-line programming is being offered in conjunction with OH-WOW! Science Center in Youngstown. The morning classes with science projects are very popular. Kits for children to complete the projects are available for pick up at the Hermitage Municipal Building.

Mr. McConnell asked if Penn Northwest Development Corporation had move to the eCenter. He was told that they have. It was also mentioned that they will be looking for a new executive director to fill the position formerly held by Randy Seitz.

Mr. Squatrito expressed he was dissatisfied with way things are going with the Mercer County Regional Council of Governments (MRCOG). He does not believe the City is benefitting from

its association with MCRCOG as it should, particularly since any votes made by the City carry the same weight as much smaller communities who pay much less for membership.

Mr. Moder commented that Gary Gulla and Jeremy Coxe spent a significant amount of time to obtain COVID-19 CDBG funding. Efforts are being made to dispense the funds to a number of businesses in need. He indicated that some discussion was held about increasing the amount, but it was decided they would keep it at \$5,000 per business. If they run out of eligible businesses and have funds left over they could always give more to each business later.

Mr. Moder asked if the City had a chokehold policy. Mr. Hinkson replied that it does have a policy and it is not permitted.

With regard to the school resource officer (SRO) issue, Mr. McConnell asked if there was anything definitive about opening schools in the fall. Mr. Gulla stated that he had a brief conversation with the superintendent who indicated that as long as the County stays in the green phase, classes and fall sports will start as scheduled. They are also required under the Department of Education to offer online instructions if students wish. It was noted that the school is responsible for salaries of the SROs through the end of the year.

Mr. Squatrito asked if the Hermitage Municipal Authority purchased the new generator. It has been purchased.

In reference to the invoice report, Mr. Moder asked about expenses caused by the protests. Mr. Hinkson responded that the dollar amounts will show in next month's reports. There was quite a bit of overtime that Sunday and Monday and later that week in response to a couple of other communities' requests for assistance.

It was requested that an agenda item be added to the June 2020 regular meeting agenda to reject the bids for the 2020 NIP. The staff believes that rather than rebidding the project and taking the extra time involved to do so and based on factors related to the COVID-19 pandemic, they feel the best option is to postpone the project until 2021.

### **ITEMS FOR DISCUSSION**

There was no other items for discussion.

The meeting went into executive session at 6:23 p.m. and adjourned from there.

Respectfully submitted,

Gary P. Hinkson  
June 22, 2020

**MINUTES  
CITY OF HERMITAGE – BOARD OF COMMISSIONERS  
WORK SESSION MEETING  
June 24, 2020**

President William J. Moder called the meeting to order at 6:00 p.m. Due to the COVID-19 pandemic the meeting was held via teleconference. The meeting was advertised on the City website and by legal notice in The Herald, giving the public instructions on how they could join the meeting. No members of the public requested to participate.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Amy Gargiulo

There were no members of the public in attendance.

**PUBLIC COMMENTS**

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

**AGENDA REVIEW**

There were no questions or comments on the agenda.

**ANY OTHER BUSINESS/OLD BUSINESS**

There was no other business to discuss.

**ADJOURNMENT**

Mr. Muha motioned to adjourn the work session. Second by Mr. Piccirilli. The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Gary P. Hinkson  
June 25, 2020