

REGULAR MEETING AGENDA

May 27, 2020

Immediately following the Work Session



CITY OF HERMITAGE

BOARD OF COMMISSIONERS

William J. Moder, III, President

Duane J. Piccirilli, Vice-President

Louis E. Squatrito, Member

William G. McConnell, Jr., Member

Michael T. Muha, Member

PLEASE SHUT OFF ALL CELL PHONES

1) PLEDGE OF ALLEGIANCE

2) GENERAL

- a. Roll Call
- b. Consideration of approval of the minutes of the April 22, 2020 Regular Meeting.
- c. Consideration of monthly administrative reports.

3) SPECIAL RECOGNITIONS

4) CITIZEN'S FORUM

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

1. *Formally open the meeting to comments from the audience*
2. *Then close citizens' forum and move on to Finance*

5) FINANCE

- a. Consideration of the monthly reports of the Treasurer.
- b. Consideration of additions and exonerations to taxes.

c. **FINAL VOTE** on an ordinance authorizing the refinancing of the Hermitage Municipal Authority outstanding Guaranteed Sewer Revenue Bonds, Series of 2015, Series A of 2012, Series B of 2012 and Series C of 2012.

d. Consideration of requests to refund City Real Estate taxes.

6) **PLANNING AND ZONING**

a. **Consideration of Subdivision Development Plan:**

- Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan (Rockwell Avenue)

7) **COMMUNITY DEVELOPMENT**

8) **PUBLIC IMPROVEMENTS**

9) **PUBLIC SAFETY**

a. **RESOLUTION NO. 9-2020** authorizing the proper City Officials to make application for a grant through PennDOT for DUI enforcement.

10) **MISCELLANEOUS**

11) **PUBLIC DISCUSSION OF TONIGHT'S AGENDA**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

12) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

13) **ADJOURNMENT**

MINUTES
CITY OF HERMITAGE - BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
APRIL 22, 2020

President William J. Moder called the meeting to order at 6:02 p.m. Under the COVID-19 regulations ordered by Governor Wolf, this meeting was held telephonically as permitted. All Commissioners were able to hear all comments and debate issues and the public was given the opportunity and ability to participate.

Members in attendance were:

William J. Moder, III, President
Duane J. Piccirilli, Vice President
Louis E. Squatrito, Member
William G. McConnell, Jr., Member
Michael T. Muha, Member
Brett W. Stedman, Solicitor

Staff members in attendance were:

Gary Hinkson	Gary Gulla
Jeremy Coxe	Amy Gargiulo

There were no members of the public in attendance.

MINUTES

Mr. Muha made a motion to approve the minutes for the March 25, 2020 Regular Meeting. Second by Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

ADMINISTRATIVE REPORTS

Mr. Piccirilli made a motion to approve the administrative reports. Second by Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

CITIZEN'S FORUM

Mr. Moder opened the Citizen's Forum. There being no comments, Mr. Moder closed the Citizen's Forum.

FINANCE

- a. **Consideration of the monthly reports of the Treasurer.** Mr. Squatrito made a motion to approve the Treasurer's Report. Second by Mr. Moder. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- b. **Consideration of additions and exonerations to taxes.** Mr. Muha made a motion to accept the additions and exonerations to taxes. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- c. **Consideration of a motion to authorize the extension of the Business License Tax deadline.** Mr. Moder made a motion to suspend the due date for the business privilege license tax for this year until July 15, 2020. Second by Mr. Muha. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
- d. **PUBLIC HEARING of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.** Mr. Moder read the summary and opened the public hearing. There were no comments from the public. Mr. Moder closed the public hearing.
- e. **FINAL VOTE of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.** Mr. Piccirilli motioned to approve. Second by Mr. Squatrito.

Prior to the vote, Mr. McConnell commented that he did receive a telephone call from the LindenPointe Development Corporation (LDC). It is very clear to him that they need a little bit of help. His no vote was to highlight very clear issues he feels need to be addressed. In fairness to the volunteer board, they need some guidance from the City. They have \$250,000 in reserves because they have not had to pay a CEO in 1 ½ years and will not have one until September. He would like to see a commitment from the LDC that they take part of that money and hire a consultant to do a review of their operations, in particular, their incubator operations and have a report prepared for the new CEO when he does begin. They could also maybe adopt some practices going forward that would change their operation. The City has money involved there and he thinks they need some help. He is opposed to renewing another lease without using this as an opportunity to open dialog to change their course of action and assist the LDC Board to move in a direction that could generate a little more economically. Mr. McConnell feels the Board should have had more discussion on the matter.

Mr. Squatrito responded that as a board, the Commissioners have discussed the LDC and their work and each Commissioner has expressed their thoughts. He met with the LDC, he believes they are trying to wean themselves off City funding and he thinks they will do so.

Mr. Muha added that he planned to vote yes on the motion, but has similar concerns as Mr. McConnell. He believes they should have a consultant take a look at how they can improve and that they should look at an equity contact. He believes it should be mandated when they have more businesses coming in (to the incubator) so we do not have another Gecko Robotics. He also believes the Commissioners have talked about this and that he is willing to give the LDC the benefit of the doubt.

Mr. Piccirilli commented that they did address some of the concerns they were looking at including if they can recapture some of the money in the future. He feels they have the right people in place. They also have hired a new manager to help coordinate things until the CEO comes in.

Mr. McConnell responded that what he is looking for is a commitment from the LDC that they are going to take a particular type of action. The Commissioners met with them in 2018 and had some discussions at that time about equity agreements and adopting incubator policies. None of

which to his knowledge have ever been put into place. Their original business plan from 2011 talked about measuring their performance in terms of economic metrics and they are not operating that way. If the City is going to spend that kind of money they should be operating in a way to generate an economic impact. They hired a manager only because the City told them to. He had a 1 hour 20 minute conversation with John Rosa of the LDC and he sensed that they were looking for some input and guidance. He was also invited by Mr. Rosa to attend their meetings.

Mr. Piccirilli added that we did ask for the minutes from their meetings, as well as, all the boards the Commissioners sit on. The minutes will be distributed to the Board of Commissioners.

Mr. Hinkson will contact the incoming CEO and relay the Board's desire for them to obtain a consultant. He did not think they should have to wait until September to find a consultant, but he does believe they need to take care of the lease agreement at this time.

Vote as follows: Mr. Squatrito, yes; Mr. McConnell, no; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

PLANNING AND ZONING

a. Consideration of Land Development Plan:

Solar Atmospheres 2020 Building Addition Industrial Land Development Plan (Industrial Road). Mr. Squatrito read the summary and made a motion to approve the plan with four conditions. Second by Mr. Muha. Vote was as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, abstained to avoid appearance of conflict of interest; Mr. Squatrito, yes. Motion carried.

Mr. Hinkson commented that the building plans are in Erie under review until they can obtain a building permit May 8th.

COMMUNITY DEVELOPMENT

a. Consideration of a motion adopting an updated City of Hermitage Citizen Participation Plan in response to the COVID-19 virus based on DCED guidance and consistent with CDBG regulations. Mr. Moder read the summary and motioned to adopt the updated Citizen Participation Plan. Second by Mr. Squatrito. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

CLOSING COMMENTS BY BOARD OF COMMISSIONERS

Mr. Muha asked if there was an update on the Zoning Ordinance. Mr. Hinkson replied that Mrs. Hirschmann has been working almost exclusively on it and that the Commissioners should receive a lot of material they can review and comment on in the next couple of weeks. The material includes the first phase of the revision and focuses on residential. They hoped to have a face-to-face meeting, but this was the best option considering the stay at home order.

Mr. Muha then inquired if there was an update on the growth of the “777-type” businesses on State Street. Mr. Hinkson replied that there are five such businesses in the City, four on East State Street and one on North Hermitage Road. He knew that one business was waiting for a permit, but he would check on an update regarding all of them.

Mr. McConnell asked if there was a projected date when the Commissioners would vote on the zoning ordinance. Mr. Hinkson replied that they hope it would be by fall, but they are a long way from introduction of the ordinance. The material they will be receiving is only in regard to residential districts.

Mr. Squatrito asked if construction is expected to increase after May 8th when it is anticipated that the State will let contractors go back to work. Mr. Hinkson replied that that date is not etched in stone. Private construction projects will roll out, but the City is kind of on hold with our capital projects except for those funded off our budget. If construction is released on May 8th, projects such as Ollies, Rita’s, etc. can move forward. Background work such as plan reviews on some construction projects is being done now so when they are allowed to come out of lockdown the developers can get to work as soon as possible.

Mr. Squatrito indicated that he is willing to have more meetings to approve project plans and to move things forwarded if needed. As of now, there are no project plan approvals needed, but he was told that we could have special meetings if necessary.

Mr. Moder questioned if City employees were healthy. It was noted that no one tested positive for COVID-19. Earlier in the month a couple of employees did stay home with flu like symptoms, but came back after 48 hours of no symptoms and without needing medication. Currently employees are pretty much fragmented and working separately as much as possible.

Mr. Squatrito asked when Penn Northwest Development Corporation would make the move to LindenPointe. Mr. Hinkson responded that COVID-19 has put a damper on everything, but he does not know the status of their move. It will be up to the LindenPointe Development Corporation to notify their tenants.

ADJOURNMENT

Mr. Squatrito motioned to adjourn the meeting. Second by Mr. Piccirilli. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Gary P. Hinkson
April 27, 2020

**BUILDING DEPARTMENT
MONTHLY REPORT**

APRIL 2020

City of Hermitage Residential - Construction Permit Report April 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code	
14,428	4/30/2020	Joseph & Marcia Hirschmann	6222 Saddlebrook Drive	Addition; Garage - attached	Residential	R-1-100	\$30,000	\$304.50	434	
1	Permits Issued	- Additions & Alterations					Project Value	\$30,000	\$304.50	Permit Fees

1	Total - All Permits Issued - April 2020						\$30,000	\$304.50	
	Totals -		Project Value	Permit Fees			\$304.50		

Census Code:
 101 - Residential - New Home
 434 - Residential - Additions & Alterations
 328 - Residential / Commercial - Accessory Buildings
 438 - Residential - Garage, new, additions, alterations
 437 - Commercial - Additions & Alterations

2020 PERMITS (By PERMIT TYPE)

	RESIDENTIAL PERMITS		COMMERCIAL & SIGN PERMITS		TOTAL	
	#	VALUE	#	VALUE	#	VALUE
JANUARY	6	626,000	6	434,725	12	1,060,725
FEBRUARY	0	0	4	1,257,500	4	1,257,500
MARCH	6	177,964	10	41,015	16	218,979
APRIL	1	30,000	0	0	1	30,000
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL	13	833,964	20	1,733,240	33	2,567,204

RESIDENTIAL PERMITS include all Residential structures and their accessory uses
COMMERCIAL PERMITS include all Commercial structures and their accessory uses

COMPARISON OF 2019 & 2020 PERMITS (TOTALS)

MONTH	2019 PERMITS		2020 PERMITS		DIFFERENCE	
	#	\$ VALUE	#	\$ VALUE	#	\$ VALUE
JANUARY	9	1,346,350	12	1,060,725	+3	-285,625
FEBRUARY	4	1,437,290	4	1,257,500	0	-179,790
MARCH	23	2,038,935	16	218,979	-7	-1,819,956
APRIL	15	740,999	1	30,000	-14	-710,999
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL	51	5,563,574	33	2,567,204	+4	-2,996,370

Comparison of 2019 & 2020 Building Permit values, number of permits issued, and increase/decrease of value

***Hermitage Fire Department
Report of Operations
For April 2020***

***Submitted May 8, 2020
John Flynn, Fire Marshal***

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:03:03 AM



Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 04/01/2020 | End Date: 04/30/2020

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: How Was Call Received (Required)		
911 Dispatch	34	85%
Cell Phone Call	2	5%
Incident Found By HFD	2	5%
Telephone Call into Station	1	2%
Walk-in	1	2%

USER-DEFINED FIELD: Type of Alarm (Required)		
Automatic Alarm	9	22%
Automatic Mutual Aid Standby	1	2%
Brush Fire	2	5%
Burning Complaint	1	2%
Burnt Food	1	2%
CO Call w/ Symptoms	1	2%
CO Investigation	1	2%
Code Violation	1	2%
Commercial Fire	1	2%
Fluids On The Roadway	1	2%
Motor Vehicle Accident	3	8%
Mutual Aid Lift Assist	1	2%
Mutual Aid Standby-Commercial Fire	1	2%
Mutual Aid Standby-Structure Fire	4	10%
Mutual Aid Structure Fire	3	8%
Natural Gas Leak	1	2%
Over Turned Semi	1	2%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



ANSWERS	# INCIDENTS	% of Total
Smoke In Area	1	2%
Structure Fire	2	5%
Unknown Smell Investigation	1	2%
Unknown Type Fire	2	5%
Wire Down	1	2%

USER-DEFINED FIELD: What District? (Required)		
Brookfield	2	5%
Farrell	1	2%
Hermitage	27	68%
Jefferson Twp.	1	2%
Lackawannock Twp	1	2%
Patagonia	2	5%
Sharon	6	15%

USER-DEFINED FIELD: Is this incident an incentive call? (Required)		
No	10	25%
Yes	30	75%

Hermitage Volunteer Fire Department

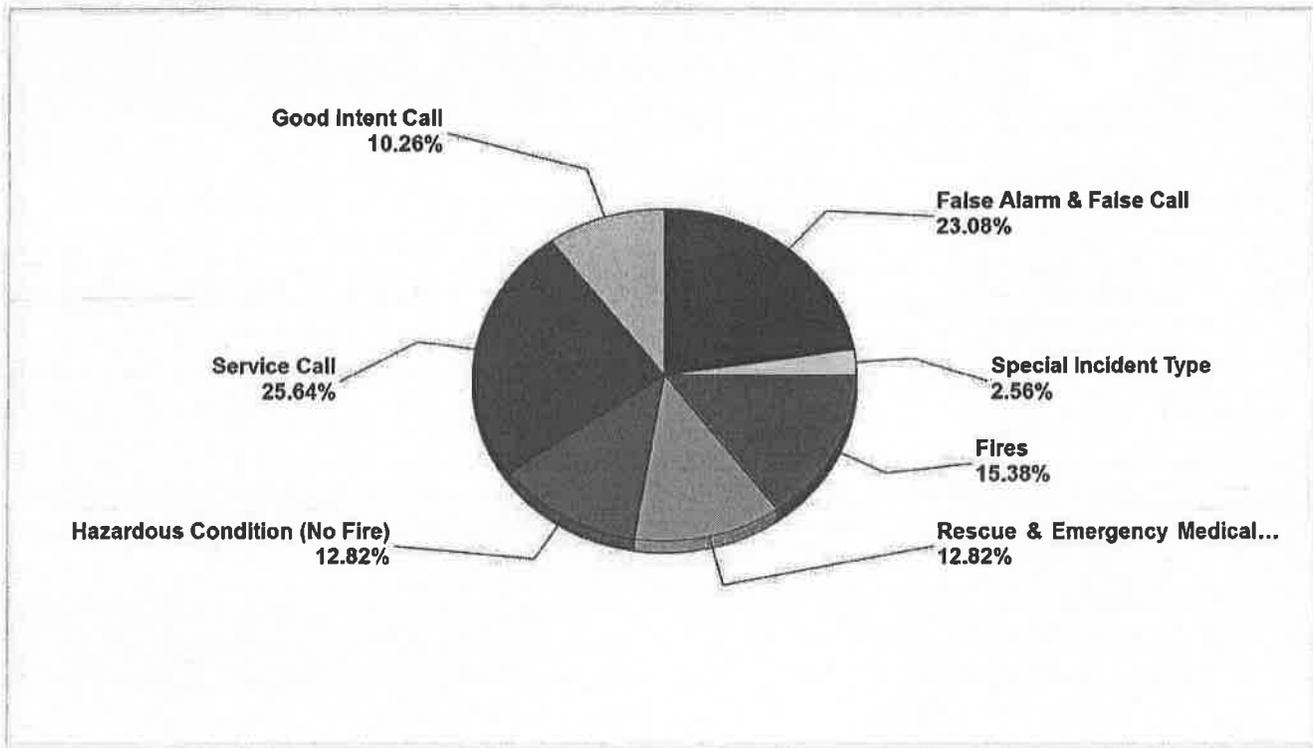
Hermitage, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2020 | End Date: 04/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	15.38%
Rescue & Emergency Medical Service	5	12.82%
Hazardous Condition (No Fire)	5	12.82%
Service Call	10	25.64%
Good Intent Call	4	10.26%
False Alarm & False Call	9	23.08%
Special Incident Type	1	2.56%
TOTAL	40	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	5.00%
113 - Cooking fire, confined to container	2	5.00%
143 - Grass fire	1	2.50%
151 - Outside rubbish, trash or waste fire	1	2.50%
311 - Medical assist, assist EMS crew	1	2.50%
322 - Motor vehicle accident with injuries	1	2.50%
324 - Motor vehicle accident with no injuries.	3	7.50%
412 - Gas leak (natural gas or LPG)	1	2.50%
440 - Electrical wiring/equipment problem, other	1	2.50%
445 - Arcing, shorted electrical equipment	2	5.00%
463 - Vehicle accident, general cleanup	1	2.50%
500 - Service Call, other	1	2.50%
551 - Assist police or other governmental agency	1	2.50%
561 - Unauthorized burning	3	7.50%
571 - Cover assignment, standby, moveup	5	12.50%
600 - Good intent call, other	1	2.50%
611 - Dispatched & cancelled en route	1	2.50%
651 - Smoke scare, odor of smoke	2	5.00%
730 - System malfunction, other	4	10.00%
733 - Smoke detector activation due to malfunction	2	5.00%
741 - Sprinkler activation, no fire - unintentional	2	5.00%
743 - Smoke detector activation, no fire - unintentional	1	2.50%
911 - Citizen complaint	1	2.50%
TOTAL INCIDENTS:	40	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:19:04 AM



Incident Statistics

Start Date: 04/01/2020 | End Date: 04/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		5	
FIRE		35	
TOTAL		40	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		10	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:09	0:08:03	
AVERAGE FOR ALL CALLS			0:07:03
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:02	0:01:56	
AVERAGE FOR ALL CALLS			0:01:37
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Hermitage Volunteer Fire Department		27:28	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Hermitage Volunteer Fire Department



Hermitage, PA

This report was generated on 5/8/2020 11:32:49 AM

Average Response Time for Agency for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Hermitage Volunteer Fire Department	6:38

Only REVIEWED incidents included



Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:34:06 AM



Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 04/01/2020 | End Date: 04/30/2020

Personnel	Calls Attended	% of Calls for Selected Incident Types
Station: Station 1		
	1	2.5%
Bradac, Gregory R	9	22.5%
Chlpka, Jamie	1	2.5%
Chlpka, Matt	7	17.5%
Chlpka, Samuel M	7	17.5%
Clark, Lawrence Case	32	80.0%
Daniels Jr, John E	4	10.0%
Daniels, John A	9	22.5%
Erdesky, Steve	8	20.0%
Flynn, John R	39	97.5%
Fox, Bryon	4	10.0%
Henry, Wade E.	3	7.5%
Hermitage, Police Dept	1	2.5%
Jenkins, Matthew M	11	27.5%
Miller, Joseph P	1	2.5%
Myhra, Jason O	21	52.5%
Pass, Jon P	8	20.0%
Patton, Jackson R	12	30.0%
Prather, Adam	14	35.0%
Prather, Aurelia Cheney	1	2.5%
Reda , James M	32	80.0%
Reda, James C	13	32.5%
Redfoot, Tom	5	12.5%
Rollinson, TC	5	12.5%
Rollinson, TJ	4	10.0%
Scheuermann, Keith A	6	15.0%
Szabo, Bob	17	42.5%
Vaccaro, Joseph	11	27.5%
Vasconi, David F	8	20.0%
Zalewski, Lou	3	7.5%
Total Incidents for Station Station 1	40	

Total Incidents for all Stations 40

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed Incidents are included.



Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:37:00 AM



Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 04/01/2020 | End Date: 04/30/2020

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		1	2.5	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	0	0.0
Armstrong, Ashley	Operations	0	0.0	0	0.0	0	0.0
Armstrong, Daryl	Operations	0	0.0	0	0.0	0	0.0
Bradac, Gregory R	Operations	9	22.5	0	0.0	0	0.0
Bradac, Patrick S.	Administration	0	0.0	0	0.0	0	0.0
Canon, Harry	Operations	0	0.0	0	0.0	0	0.0
Chipka, Jamie	Operations	1	2.5	0	0.0	0	0.0
Chipka, Matt	Operations	7	17.5	0	0.0	0	0.0
Chipka, Samuel M	Operations	7	17.5	0	0.0	0	0.0
Clark, Lawrence Case	Operations	32	80.0	0	0.0	2	100.0
Cowan, Walt	Operations	0	0.0	0	0.0	0	0.0
Daniels Jr, John E	Maintenance	4	10.0	0	0.0	0	0.0
Daniels, John A	Operations	9	22.5	0	0.0	0	0.0
Ehrhart, Rich	Administration	0	0.0	0	0.0	0	0.0
Erdesky, Steve	Operations	8	20.0	0	0.0	0	0.0
Flynn, John R	Operations	39	97.5	0	0.0	2	100.0
Fox, Bryon	Operations	4	10.0	0	0.0	0	0.0
Fox, Dylan	Operations	0	0.0	0	0.0	0	0.0
Henry, Wade E.	Operations	3	7.5	0	0.0	0	0.0
Hermitage, Police Dept		1	2.5	0	0.0	0	0.0
Hougelman, David B	Operations	0	0.0	0	0.0	0	0.0
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	11	27.5	0	0.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	0	0.0
Kress, Michael A	Operations	0	0.0	0	0.0	0	0.0
McKinney, Ward	Operations	0	0.0	0	0.0	0	0.0
McKnight, Charles	Operations	0	0.0	0	0.0	0	0.0
Miller, Joseph P	Operations	1	2.5	0	0.0	0	0.0
Moore, Marcia	Administration	0	0.0	0	0.0	0	0.0
Myhra, Jason O	Operations	21	52.5	0	0.0	1	50.0
Pass, Jon P	Operations	8	20.0	0	0.0	0	0.0
Patton, Deborah A.	Administration	0	0.0	0	0.0	0	0.0
Patton, Jackson R	Operations	12	30.0	0	0.0	1	50.0
Prather, Adam	Operations	14	35.0	0	0.0	0	0.0
Prather, Aurelia Cheney	Operations	1	2.5	0	0.0	0	0.0
Reda, James M	Operations	32	80.0	0	0.0	1	50.0
Reda, James C	Operations	13	32.5	0	0.0	0	0.0
Redfoot, Tom	Operations	5	12.5	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.



Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Risavi, Brian L	Operations	0	0.0	0	0.0	0	0.0
Rodemoyer, Brian	Operations	0	0.0	0	0.0	0	0.0
Rollinson, TC	Operations	5	12.5	0	0.0	0	0.0
Rollinson, TJ	Operations	4	10.0	0	0.0	0	0.0
Scheuermann, Keith A	Operations	6	15.0	0	0.0	0	0.0
Sulton, David	Operations	0	0.0	0	0.0	0	0.0
Szabo, Bob	Operations	17	42.5	0	0.0	0	0.0
Tambar, James M	Administration	0	0.0	0	0.0	0	0.0
Torrence, David	Administration	0	0.0	0	0.0	0	0.0
Unrue, Michael E	Operations	0	0.0	0	0.0	0	0.0
Vaccaro, Joseph	Operations	11	27.5	0	0.0	0	0.0
Vasconi, David F	Operations	8	20.0	0	0.0	0	0.0
Zalewski, Lou	Operations	3	7.5	0	0.0	0	0.0
Zeigler, Charlie	Administration	0	0.0	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:37:00 AM



Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 04/01/2020 | End Date: 04/30/2020

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		1	2.5	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	0	0.0
Armstrong, Ashley	Operations	0	0.0	0	0.0	0	0.0
Armstrong, Darryl	Operations	0	0.0	0	0.0	0	0.0
Bradac, Gregory R	Operations	9	22.5	0	0.0	0	0.0
Bradac, Patrick S.	Administration	0	0.0	0	0.0	0	0.0
Canon, Harry	Operations	0	0.0	0	0.0	0	0.0
Chlpka, Jamie	Operations	1	2.5	0	0.0	0	0.0
Chlpka, Matt	Operations	7	17.5	0	0.0	0	0.0
Chlpka, Samuel M	Operations	7	17.5	0	0.0	0	0.0
Clark, Lawrence Case	Operations	32	80.0	0	0.0	2	100.0
Cowan, Walt	Operations	0	0.0	0	0.0	0	0.0
Daniels Jr, John E	Maintenance	4	10.0	0	0.0	0	0.0
Daniels, John A	Operations	9	22.5	0	0.0	0	0.0
Ehrhart, Rich	Administration	0	0.0	0	0.0	0	0.0
Erdesky, Steve	Operations	8	20.0	0	0.0	0	0.0
Flynn, John R	Operations	39	97.5	0	0.0	2	100.0
Fox, Bryon	Operations	4	10.0	0	0.0	0	0.0
Fox, Dylan	Operations	0	0.0	0	0.0	0	0.0
Henry, Wade E.	Operations	3	7.5	0	0.0	0	0.0
Hermitage, Police Dept		1	2.5	0	0.0	0	0.0
Hougelman, David B	Operations	0	0.0	0	0.0	0	0.0
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	11	27.5	0	0.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	0	0.0
Kress, Michael A	Operations	0	0.0	0	0.0	0	0.0
McKinney, Ward	Operations	0	0.0	0	0.0	0	0.0
McKnight, Charles	Operations	0	0.0	0	0.0	0	0.0
Miller, Joseph P	Operations	1	2.5	0	0.0	0	0.0
Moore, Marcia	Administration	0	0.0	0	0.0	0	0.0
Myhra, Jason O	Operations	21	52.5	0	0.0	1	50.0
Pass, Jon P	Operations	8	20.0	0	0.0	0	0.0
Palton, Deborah A.	Administration	0	0.0	0	0.0	0	0.0
Patton, Jackson R	Operations	12	30.0	0	0.0	1	50.0
Prather, Adam	Operations	14	35.0	0	0.0	0	0.0
Prather, Aurelia Cheney	Operations	1	2.5	0	0.0	0	0.0
Reda, James M	Operations	32	80.0	0	0.0	1	50.0
Reda, James C	Operations	13	32.5	0	0.0	0	0.0
Redfoot, Tom	Operations	5	12.5	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.



Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Risavi, Brian L	Operations	0	0.0	0	0.0	0	0.0
Rodemoyer, Brian	Operations	0	0.0	0	0.0	0	0.0
Rollinson, TC	Operations	5	12.5	0	0.0	0	0.0
Rollinson, TJ	Operations	4	10.0	0	0.0	0	0.0
Scheuermann, Keith A	Operations	6	15.0	0	0.0	0	0.0
Sutton, David	Operations	0	0.0	0	0.0	0	0.0
Szabo, Bob	Operations	17	42.5	0	0.0	0	0.0
Tamber, James M	Administration	0	0.0	0	0.0	0	0.0
Tomence, David	Administration	0	0.0	0	0.0	0	0.0
Unrue, Michael E	Operations	0	0.0	0	0.0	0	0.0
Vaccaro, Joseph	Operations	11	27.5	0	0.0	0	0.0
Vasconi, David F	Operations	6	20.0	0	0.0	0	0.0
Zalewski, Lou	Operations	3	7.5	0	0.0	0	0.0
Zeigler, Charlie	Administration	0	0.0	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.



Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:40:54 AM



Events per Category for Date Range (Landscape)

Start Date: 04/01/2020 | End Date: 04/30/2020

CATEGORY	DATE	EVENT TYPE	EVENT	LOCATION	HOURS	NARRATIVE
Administration	04/02/2020	Monthly Valley Siren Test	Monthly Siren Test	City of Hermitage	0.25	Monthly Weather Siren Test. All sirens activated except for Christy Road.
Public Relations / Education	04/19/2020	Apparatus Display	Drive-By Birthday Party	City of Hermitage	0	Due to COVID-19, performed a drive-by birthday party parade (McConnell Road).

Includes Locked / Authorized Events.



Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 5/8/2020 11:43:37 AM



Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 04/01/2020 | End Date: 04/30/2020

Grand Total Items: 0

MONTHLY ACTIVITY FOR THE NON-OWNER OCCUPIED PROGRAM

April 2020 INSPECTIONS:

- No residential inspections were completed

VIOLATIONS FOUND:

COMPLAINT:

- One complaint was reported and investigated in the month of April. Notice of Violation has been issued to the property owner and corrective action taken.

TRAINING:

- No training related to the program was completed in the month of April.

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code





April 2020

MONTHLY REPORT

HERMITAGE INSPECTION

HEALTH DEPARTMENT

CODE ENFORCEMENT

Submitted by:

Russell V. Renn Jr.

City Inspector

TO: Hermitage Board of Commissioners

FROM: Russell V. Penn, Jr., City Inspector

DATE: 05/07/2020

SUBJECT April Monthly Report 2020

There are active 101 construction permits with the following inspections (67) completed for the month March.

- 01 Set-back Inspections
- 04 Footer Inspections
- 05 Foundation Inspections
- 06 Underground Plumbing
- 13 Electrical Inspections
- 05 Mechanical Inspections
- 06 Rough Plumbing Inspections
- 08 Framing Inspections
- 03 Energy Conservation Inspections
- 06 Wall Board Inspections
- 00 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 00 Sign Inspections
- 00 Demolition Inspections
- 02 Fire Protection
- 07 Final Inspections
- 01 Health Inspections



HERMITAGE

PARKS

&

RECREATION

APRIL , 2020



Meetings Attended

April 23rd

PRPS zoom call "Summer Camp Roundtable"

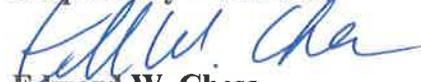
April 29th

PRPS webinar

April 30th

Conference call with other City staff to discuss Summer Rec and the 2020 Arts Festival

Respectfully submitted,



Edward W. Chess

Parks and Recreation Director



Recreation and Park Facility Reopening Guidelines

based on the Process to Reopen Pennsylvania

PRPS offers this advice to assist park owners and stewards to comply with guidance from the [PA Dept. of Health](#) and Governor Wolf's [Process to Reopen Pennsylvania](#), especially where specific recreation and park directives remain undefined. Certain of these recommendations may differ with

local regulations or future definitive state guidance when issued; and PRPS defers to those authorities.

[The PRPS Pandemic Center for recreation and park management](#) offers many COVID-related resources for the industry. For

assistance in planning for agency reopening and recovery, access the [NRPA-PRPS Path to Recovery Framework](#).

These Guidelines are subject to change upon further definitive Guidance.

Revised May 12, 2020

Water-Based Recreation	Red Phase	Yellow Phase	Green Phase	Phase Out
Beaches and Marinas	Closed	Marinas open with mass gathering restrictions. Beaches closed.	Marinas and beaches open with physical distancing restrictions. Informative signage required.	Open at full capacity
Locker Rooms, Showers	Closed	Open, follow strict CDC sanitation guidelines, maximum physical distancing. Informational signage required.	Open, limited to 25 people; physical distancing measures in place; follow CDC Guidelines for cleaning. Informational signage required.	Open at full capacity
Pools (Indoor & Outdoor)	Closed	Closed	Open with physical distancing measures; limited to 25 people in each active zone. Follow PA Dept. of Health and CDC Guidelines for water sanitation and cleaning. Informative signage required.	Open at full capacity
Splash Pads, Aquatic Structures	Closed	Closed	Open with physical distancing measures; follow PA Dept. of Health, CDC Guidelines for water sanitation and cleaning. Informative signage required.	Open at full capacity
Outdoor Recreation				
Athletics	Closed	Closed	Open for controlled non-contact practices, clinics and modified game rules. Limit 25 including coaches and spectators per scheduled field/court. No self-serve concessions.	Open at full capacity
Child Care	Closed	Open, complying with all Child Care Guidance. Gatherings of >25 prohibited.	Open for business with all applicable guidelines implemented. 1:10 ratio, limited to 25 people per active use zone.	Open at full capacity
Golf	Open with touchless golf guidelines and physical distancing	Open with touchless golf guidelines and physical distancing restrictions.	Open with touchless golf guidelines and physical distancing restrictions. Limit one cart, regular tee times offered.	Open at full capacity
Outdoor Entertainment Venues	Closed	Closed	Allow with mass gatherings restrictions of <100 people; no more than 25 people per separate activity; however specific restrictions may be required depending on the nature of the event.	Open at full capacity
Playgrounds	Closed	Closed	Open with physical distancing restrictions. Informative signage required.	Open at full capacity
Restrooms (Outdoor)	Closed	Open with daily sanitation. Informative signage required.	Open with daily sanitation. Informative signage required.	Open at full capacity
Skateparks	Closed	Closed	Open but limited to non-contact activities with a limit of 25 people and adequate physical distancing	Open at full capacity
Summer Camps	Closed	Outdoor camps open with all applicable guidelines implemented. 1:10 ratio, limited to 25 people per active use zone.	Open for business with all applicable guidelines implemented. 1:10 ratio, limited to 25 people per active use zone.	Open at full capacity
Trails	Open with 6-15 feet physical distancing	Open with 6-15 feet physical distancing	Open with 6-15 feet physical distancing	Open at full capacity
Indoor Recreation				
Community/Senior Centers	Closed	Closed	Open for non-contact activities with physical distancing and gathering size limited to 30% max capacity of each active use zone.	Open at full capacity
Gymnasiums, Fitness Centers	Closed	Closed	Open with physical distancing measures; limited to 25 people in each active zone. Follow PA Dept. of Health and CDC Guidelines for water sanitation and cleaning. Informative signage required.	Open at full capacity
Meeting/Multi-purpose Rooms	Closed	Closed	Open with physical distancing measures; limited to 25 people in each active zone. Follow PA Dept. of Health and CDC Guidelines for water sanitation and cleaning. Informative signage required.	Open at full capacity
Museums, Galleries, Studios	Closed	Closed	Open with physical distancing measures in place; limited to 25 people in each active zone. Follow PA Dept. of Health, CDC Guidelines for water sanitation and cleaning. Informative signage required.	Open at full capacity
Restrooms (Indoor)	Closed	Open with physical distancing and daily sanitation. Informative signage required.	Open with physical distancing and daily sanitation. Informative signage required.	Open at full capacity
Community Events				
Community Gardens	Closed	Open with appropriate physical distancing by assigned 2-hour work window; masks and gloves for all. No sharing tools.	Open with appropriate physical distancing	Open at full capacity
Farmers Markets	Curbside pickup by reservation only. Vendors must wear masks and gloves.	Open with Vendors a minimum of 10 feet apart and patrons observing physical distancing, masks and gloves for all. One customer/family at a time.	Open with appropriate physical distancing	Open at full capacity
Large Gatherings/ Fairs/Concerts	Closed	Closed	Allow with mass gatherings restrictions of <100 people; no more than 25 people per separate activity; however specific restrictions may be required depending on the nature of the event.	Open at full capacity

CITY OF HERMITAGE
PLANNING AND DEVELOPMENT DEPARTMENT

APRIL MONTHLY ACTIVITY REPORT
MAY 27, 2020 : BOARD OF COMMISSIONERS MEETING

Core Values



VIBRANT CENTER



HEALTHY CITY



THRIVING NEIGHBORHOODS



PROSPEROUS ECONOMY



COMPLETE CORRIDORS

Hermitage
20 PA 30

Comprehensive Plan

CITY OF HERMITAGE, MERCER COUNTY, PA

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1. **Items for Consideration by the City of Hermitage Board of Commissioners**
 - Consideration of the Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan

2. **Current Project and Programs Report**

Neighborhood Investment Program (NIP) - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

PILOT TARGET AREA "Block 1" (1998-2007)

The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

TARGET AREA "Block 2" (2008-2012)

The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

TARGET AREA "Block 3" (2009-2011)

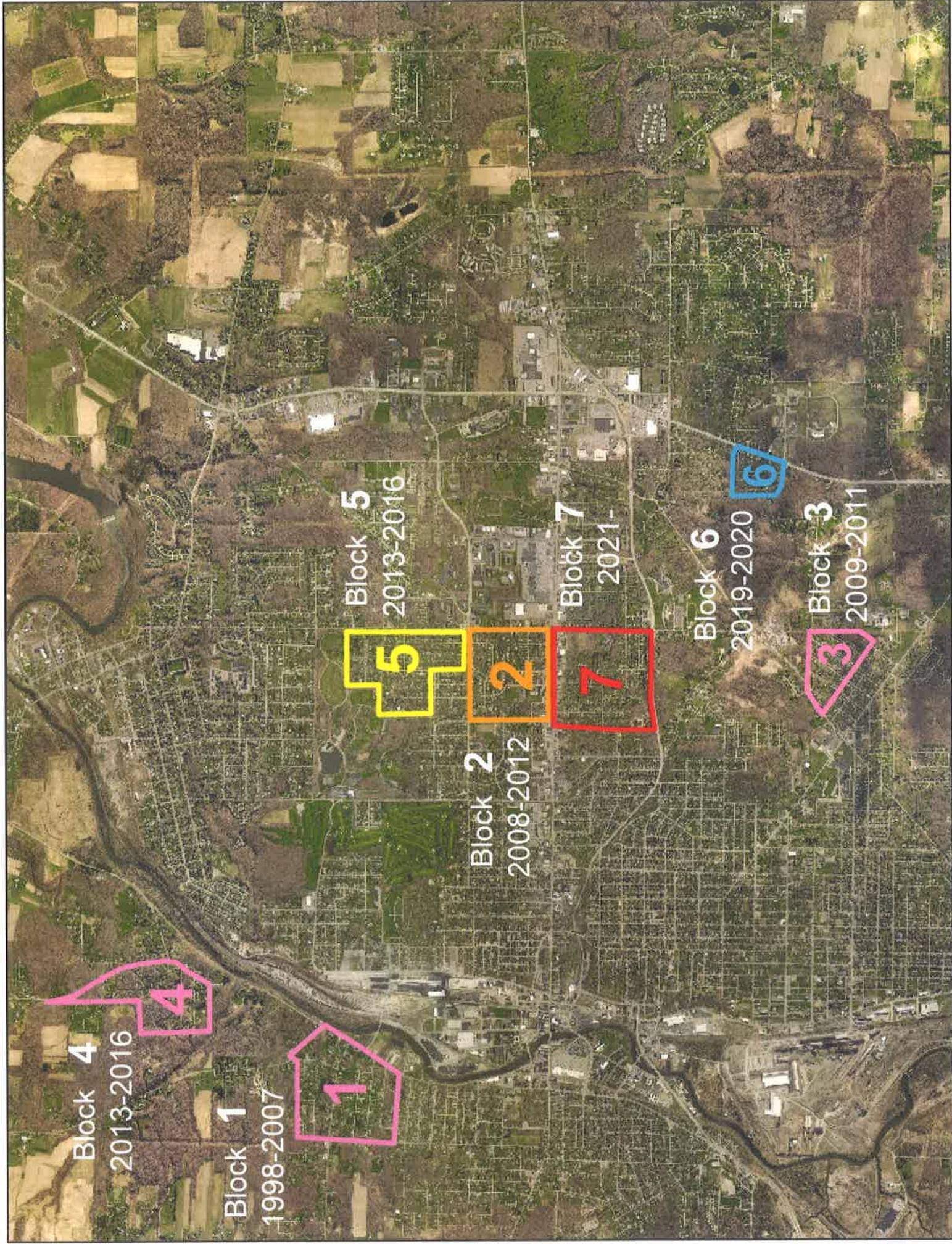
The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.

TARGET AREA "Block 4" (2013-2014)

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.

TARGET AREA "Block 5" (2013-2018)

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.



Block 4
2013-2016

Block 1
1998-2007

Block 5
2013-2016

Block 2
2008-2012

Block 7
2021-

Block 6
2019-2020

Block 3
2009-2011

TARGET AREA "Block 6" (2018-2020)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and was advertised in January. Bids were opened March 3. J&T Paving is the low bid. Contract award has been tabled due to the COVID-19 pandemic.

2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

2020 – Street Construction Projects

- 2020 Capital Paving Program – Ellis Avenue and Donna Drive are expected to be paved in 2020.
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project is scheduled to be bid for 2020 construction.**

Stull Farm, 4568 Sample Road, Hermitage: Mission statement for the Stull Farm – "To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability."

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project: The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the "Y" and change to a traditional "T" intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors is the apparent low bidder at \$408,000. The start of construction has been delayed due to the COVID-19 pandemic.**

East State Street / Keel Ridge Road Intersection Improvements Project: The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and

Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project was bid in January, with construction scheduled for summer / fall of 2020. M&B Services, Clarion, PA was the low bidder at \$257,820.**

Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility: The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **As soon as site conditions improve, final site grading will take place. The project is substantially complete.**

South Hermitage Road (Route 18) Sidewalks Project: The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the summer of 2020.**

Hermitage Town Center Recreational Trail Improvements: The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will take place in 2020. CT Consultants is under contract, with construction scheduled for summer 2020.**

Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project: CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC, City staff and Howard Hanna Real Estate Services.

Comprehensive Plan: The City selected Mackin Engineering as the Comprehensive Plan consultant. In September 2017, a Steering Committee of citizens was formed to assist the staff and consultant in the formulation of the plan. The Steering Committee included members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, LindenPointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and businesspeople at large.

The Comp Plan Steering Committee endorsed the draft Plan in January 2019, followed by endorsement and recommendation for adoption by the HPC & HCEDC in February 2019. The adoption process began in March 2019 and included a 45-day comment period, during which time no comments were received.

A Public Hearing on the Comprehensive Plan was held in June 2019, and the Plan was adopted by resolution of the Board of Commissioners on June 26, 2019. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.

Zoning Ordinance Update: Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12, 2019 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5, 2019.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29, 2019. It was also discussed by the Hermitage Planning Commission at their meeting on September 9, 2019. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16, 2019. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.

Report #4 was forwarded to the Board of Commissioners and Planning Commission on May 4.

It is hoped that the ordinance update will be completed by Summer of 2020 and can then be considered for the formal adoption process.

3. Current CDBG Project Report

CDBG – Federal Program Summary: U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). “Fundability” - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

Program Year	Contract No.	Grant Period	Amount	Status/ Exp. To Date
2016	C000065045	3/30/17 – 3/29/22	\$272,958	\$133,060
2017	C000069227	3/16/18 – 3/15/22	\$269,615	\$157,353
2018	C000070917	3/21/19 – 3/20/23	\$296,249	\$26,949
2019	C000073351	2/3/20 – 2/2/24	\$298,504	0

CDBG Projects

The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors - The City plans to install automated electronic door openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13th. Construction was completed in February 2020.**

ARC of Mercer County, Inc. Pre-Vocational Facility Improvements – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020. ARC of Mercer County, Inc. awarded a contract to Milcam Construction in April.

CDBG Street Improvements – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation.....2 (on hold pending COVID-19 issues)

There are approximately **twenty-four (24)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership:

The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City's existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds and has been awarded \$700,000 for housing rehabilitation projects in Hermitage and Wheatland.***

4. Hermitage Planning Commission

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality.

Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:
(All meetings held at 8:30 a.m.)

May 4, 2020 (minutes attached)

June 1, 2020

July 13, 2020

August 3, 2020

September 14, 2020

October 5, 2020

November 2, 2020

December 7, 2020

5. Hermitage Community and Economic Development Commission (HCEDC)

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

April 9, 2020 – meeting canceled

July 9, 2020 – Buhl Park, Casino Conference Room, 715 Hazen Road, Hermitage

October 8, 2020 – Training & Workforce Development Center @ LindenPointe,
3050 Prosperity Place, Hermitage

6. Shenango Valley Enterprise Zone Corporation (SVEZC)

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:

(Meetings held as needed on the 3rd Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

7. Penn-Northwest Development Corporation

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth's PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)
- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

8. Community Events

The City of Hermitage supports the following seasonal, family-oriented, community events:

Hermitage Arts Festival	Canceled due to COVID-19 pandemic
Buhl Day	Canceled due to COVID-19 pandemic
Holiday Light Parade	November 21, 2020

9. City of Hermitage Newsletter and Parks & Recreation Update

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

<u>Issue</u>	<u>Scheduled Date of Publication</u>	<u>Material Deadline</u>
Spring	late May	
Fall	October 2, 2020	September 11, 2020

Past issues of the newsletter can be found @ www.hermitage.net

10. Other Planning and Development Reports and Information

<u>Report</u>	<u>Status</u>
HCEDC Minutes	none
Hermitage Planning Commission Minutes	attached
Shenango Valley Enterprise Zone Corporation Minutes	none
Revolving Loan Fund Financial Report	attached
Paid Invoice Report	attached
Web Site Statistics Report	attached
Approved Subdivision and Land Development Plans	attached
Prior Years Project Summary	attached

HERMITAGE PLANNING COMMISSION

MINUTES

Monday
May 4, 2020
Regular Meeting
8:30 a.m.

MEMBERS PRESENT:

Chuck Rogers – Chairman
Woody Steele - Secretary
Bonnie Benton
Matt Liburdi
Barney Scholl
Ray Slovesko
Jim Tamber

OTHERS PRESENT:

Marcia Hirschmann
Cindy Pagliaroli
Brett Stedman
Gary Gulla
Jeremy Coxe

MEMBERS ABSENT:

Amy McKinney
T.J. Rollinson

Due to current workplace restrictions in response to the Covid-19 pandemic, the meeting was held via teleconference. Marcia Hirschmann, Hermitage Director of Planning & Development, conducted the meeting and called it to order at 8:30 a.m. She noted that this meeting was advertised on the City website and by legal notice in The Herald, giving the public the opportunity to submit questions or comments before the meeting. Jeremy Coxe said that no questions or comments had been submitted.

APPROVAL OF MINUTES:

Mrs. Hirschmann asked for approval of the minutes of the April 6, 2020 meeting. Mr. Rogers made a motion to approve the April 6th minutes. Mr. Scholl seconded the motion. The motion carried unanimously. The minutes were approved as distributed.

CONSOLIDATION PLANS:

Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan (Rockwell Avenue)

Mrs. Hirschmann explained that the purpose of this plan is to combine two existing lots to create Lot 1, a vacant building lot that contains 26,025 square feet. She said that the lots lie just beyond the unopened end of Rockwell Avenue, and that since the lots are existing the developer does not need to extend the street. She stated that there is existing sanitary sewer to serve the new lot, and that the water line stops just short of the lot and can be extended for service.

Approval of the plan would have the following conditions.

- 1) Two sets of permanent ink mylars with signatures and seals

Mr. Rogers asked about access to the lot, and if it would be an extension of Rockwell Avenue. Mrs. Hirschmann responded that the developer would extend a private driveway off of the existing street, adding that the full extension of the actual street would be too costly. She explained that the law governing unopened streets states that all property owners of lots in the Subdivision Plan can use the right-of-way of the unopened street. Mrs. Hirschmann added that even though the new owner would create a driveway, he could not stop other property owners in the subdivision from using the right-of-way as access. She said that maintenance of the extension (driveway) is the responsibility of the property owner who creates it. Mrs. Hirschmann said that there are notes on this subdivision plan that explain the right-of-way.

Mrs. Hirschmann asked for additional questions or comments. There were none. Mr. Tamber made a motion to approve the Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan. Mr. Slovesko seconded the motion. The motion to approve carried unanimously.

OTHER BUSINESS:

Mrs. Hirschmann said that she is finishing Report #4 of the Zoning Ordinance update and would be forwarding it to the Planning Commission members by the end of this week. She asked the members to email or call her or Jeremy Coxe with their comments or questions.

Mr. Rogers asked if there is a time frame for returning to normal City operations. Gary Gulla, Assistant City Manager, responded that since Governor Wolf is moving Mercer County into the yellow phase of reopening, the City is hoping to return all departments to full, on-site staffing soon. He said that no determination has been made yet as to when City buildings would reopen to the public.

The meeting adjourned at 8:40 a.m.

Respectfully submitted,
Cindy Pagliaroli

Date prepared – May 4, 2020

Date approved – pending

City of Hermitage
Planning & Development Department
Revolving Loan Fund Repayment Report
Ending April 30, 2020

LOCAL RLF

Company	Beginning Balance	Principal	Interest	Balance
Hermitage Apothecary, Inc.	\$ 88,162.42	\$ 1,444.95	\$ -	\$ 86,741.47
Fundus Praedium, LLC	\$ 100,822.40	\$ 1,455.35	\$ -	\$ 99,367.05
Community Hope Investment	\$ 162,438.00	\$ -	\$ -	\$ 162,438.00
T.T. Properties (Toss'd)	\$ 135,265.98	\$ -	\$ -	\$ 135,265.98
Go Pita Go Hermitage, LLC	\$ 59,287.52	\$ -	\$ -	\$ 59,287.52
Smoky Martins BBQ Hermitage	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00
Total Revenue	\$ 590,976.32	\$ 2,900.30	\$ -	\$ 588,100.02

LANDSCAPE AND FAÇADE

Art & Frame Gallery	\$ 1,810.52	\$ 127.93	\$ 2.34	\$ 1,682.59
Total Revenue	\$ 1,810.52	\$ 127.93	\$ 2.34	\$ 1,682.59
Grand Total	\$ 592,786.84	\$ 3,028.23	\$ 2.34	\$ 589,782.61

**City of Hermitage
 Planning Development Department
 Revolving Loan Fund Financial Report
 April 2020**

Beginning Balance	\$	180,884.78
<u>Add</u> Program Income	\$	2,900.30
Sub-Total	\$	183,785.08
<u>Less</u> Program Administration	\$	(508.93)
Current Balance Available	\$	183,276.15
Projected Revenue Activity		
Month End thru Calendar Year End	\$	23,202.40
Projected Calendar Year End		
Balance Available	\$	206,478.55
CHIP accumulated accrued interest:		
City	\$14,267.76	
SVEZC	\$23,882.28	
PNDC	\$23,882.28	

**City of Hermitage
 Planning & Development Department
 Landscape and Facade Improvement Program Financial Report
 April 2020**



Beginning Balance	\$	135,727.88
<u>Add</u> Program Income	\$	130.27
<hr/>		
Sub-Total	\$	135,858.15
<hr/>		
<u>Less</u> Program Administration	\$	-
<hr/>		
Current Balance Available	\$	135,858.15
<hr/>		
Projected Revenue Activity		
Month End thru Calendar Year End	\$	1,042.16
<hr/>		
Projected Calendar Year End		
Balance Available	\$	136,900.31
<hr/>		
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**City of Hermitage
 Planning & Development
 Paid Invoice Report for
 Grants Projects, Revolving Funds, Capital and Special Project Funds
 April 2020**

VENDOR	DESCRIPTION	AMOUNT
1st Forms & Systems	Double Window Envelopes	\$ 120.51
Cross IT Services & Solutions, LLC	IT Technician	\$ 885.00
Mackin Engineering Company	Comprehensive Plan & Zoning Update	\$ 1,828.59
National Fuel Gas Distribution Corp	T & W/Gas	\$ 201.69
National Fuel Gas Distribution Corp	eCenter/Gas	\$ 40.37
Pennsylvania Power Company	eCenter/Electric	\$ 1,898.58
Pennsylvania Power Company	T & W/Electric	\$ 617.51
Time Warner Cable Northeast	eCenter/Internet/\$636/T&W/Internet/\$159	\$ 795.00
Verizon	eCenter/Telephone	\$ 116.07
Aqua Pennsylvania, Inc.	T & W/Water	\$ 107.05
Aqua Pennsylvania, Inc.	eCenter/Fire Service	\$ 206.40
Aqua Pennsylvania, Inc.	eCenter/Water	\$ 155.80
City of Hermitage	March '20 Salaries & Fringes	\$ 3,479.52
City of Hermitage	Commonwealth of PA - DUI Grant	\$ 1,595.21
CT Consultlants	Hermitage Town Center Pedestrian Improv	\$ 5,390.00
Grants Manangement Systems	March Warranty	\$ 250.00
H.S.Cleaning	T & W/Cleaning	\$ 430.00
H.S.Cleaning	eCenter/Cleaning	\$ 630.00
Mackin Engineering Company	Zoning Ordinance Update	\$ 2,091.40
Sharon Herald Co	Legal Notice/2016 CDBG Modification	\$ 479.92
Time Warner Cable Northeast	T & W/Telephone	\$ 142.90
Verizon	T & W/Telephone	\$ 111.93
April Distributions		<u>\$ 21,573.45</u>

SOCIAL MEDIA REPORT

APRIL 2020 PERFORMANCE (28 DAY CYCLE)

in City of Hermitage

23 <i>New Follows</i>	125 TOTAL UP 23% FROM MARCH
1,489 <i>New Impressions</i>	DOWN 4% FROM MARCH
73 <i>Profile Clicks</i>	UP 152% FROM MARCH
3.5% <i>Avg Engagement Rate</i>	DOWN 39% FROM MARCH

f @hermitagepa

43 <i>New Follows</i>	6,711 TOTAL UP 1% FROM MARCH
228,646 <i>New Impressions</i>	UP 29% FROM MARCH
2,167 <i>Profile Clicks</i>	DOWN 18% FROM MARCH
29.3% <i>Avg Engagement Rate</i>	UP 36% FROM MARCH

t @hermitagepa

8 <i>New Follows</i>	1,076 TOTAL UP 1% FROM MARCH
28,500 <i>New Impressions</i>	DOWN 6% FROM MARCH
127 <i>Profile Clicks</i>	DOWN 12% FROM MARCH
1.7% <i>Avg Engagement Rate</i>	UP 89% FROM MARCH

ig @City_of_Hermitage

28 <i>New Follows</i>	1,278 TOTAL UP 2% FROM MARCH
7,146 <i>New Impressions</i>	UP 4% FROM MARCH
121 <i>Profile Clicks</i>	UP 23% FROM MARCH
1.4% <i>Avg Engagement Rate</i>	UP 8% FROM MARCH

Definition of Engagement Rate: An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. **Definition of an Impression:** the number of times a post was displayed to your audience.

PLANNING & DEVELOPMENT DEPARTMENT

Subdivision & Land Development Plans In Progress – Status Report – 5/13/2020

SUBDIVISIONS:

Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

Daniel Jr. & Heather Casey – Owner

Knott Surveying, LLC – Surveyor

(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/26/20 – Plan re-approved with conditions by Hermitage Board of Commissioners

5/13/20 Owner & engineer need to complete outstanding conditions – approval expires 8/26/2020

Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1

Hermitage Technical Associates, LLC and Mercer Technical Associates, LLC – Owners

Frank B. Taylor Engineering – Engineer

(Plan to combine Lots 1, 2, 3 & 4 on Industrial Road / Broadway Avenue into one parcel)

2/12/20 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

3/25/20 – Plan approved with conditions by Hermitage Board of Commissioners

5/13/20 Owner & engineer need to complete outstanding conditions – approval expires 9/25/2020

Final Plat Keifer-Kelly Subdivision Lot No. 2

Twila Vaughn & Duane Kelly – Owners

R.P. Bittler, P.L.S. – Surveyor

(Plan to create building Lot 2 containing 23.40 acres on Hogback Rd. Remaining land contains 40.60 acres)

9/9/19 – Plan submitted – in review process

11/4/19 – Plan approved with conditions by Hermitage Planning Commission

11/20/19 – Plan approved with conditions by Hermitage Board of Commissioners

4/13/20 – Plan recorded

Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

Jared A. Pepe & Danielle Cerroni-Pepe – Owners

R.P. Bittler, PLS – Surveyor

(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

5/7/20 – Ready to record

Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan

K. Donald & Joan Marie Stoudt – Owners

Knott Surveying, LLC – Surveyor

(Plan to create Lot 1 containing .597 acre on Rockwell Avenue)

4/1/20 – Plan submitted – in review process

5/4/20 – Plan approved with conditions by Hermitage Planning Commission

To be scheduled for consideration by Hermitage Board of Commissioners

Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B

DGE Hermitage, LP – Owner

Winslow Engineering, Inc. – Engineer

(Plan to create Lot 9A containing 1.484 acres and Lot 9B containing 2.590 acres on Kirila Road)

12/9/19 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

3/25/20 – Plan approved with conditions by Hermitage Board of Commissioners

4/13/20 – Plan recorded

LAND DEVELOPMENT PLANS:

Solar Atmospheres 2020 Building Addition Industrial Land Development Plan

Hermitage Technical Associates, LLC – Owner

Solar Atmospheres – Developer

Geotech Engineering, Inc. – Engineer

(Plan to construct 14,588 sq. ft. addition that would connect existing buildings on Industrial Road)

3/16/20 – Plan submitted – in review process

4/6/20 – Plan approved with conditions by Hermitage Planning Commission

4/22/20 - Plan approved with conditions by Hermitage Board of Commissioners

5/13/20 Owner & engineer need to complete outstanding conditions – approval expires 10/22/2020

Whole Life Services Parking Lot Expansion Minor Land Development Plan

Whole Life Services, Inc. – Owner

WallacePancher Group – Engineer

(Plan to extend parking area at rear of building on E. State St.)

12/10/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

4/13/20 – Plan recorded

Planning & Development Department
Prior Years Project Summary

2019

Capital Stormwater Projects

Daniel Drive – replacement of storm pipe completed.

Capital Paving Program

No projects

Street Construction Projects

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

City Targeted Neighborhood Investment Program “Block 6” Phase 1

Carroll Lane, Michael Lane, Armand Avenue completed.

Hermitage Athletic Complex Phase 3 Expansion Project – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

CDBG Projects (FY 2017)

Buhl Park Performing Arts Center Restroom Improvements – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

2018

Capital Stormwater Projects

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.
Easton Road – installation of pipe in drainage channel completed.

Capital Paving Program

Bonny Lane, Knapp Avenue, Baker Avenue (325') completed.

Street Construction Projects

Valley View Road – culvert replacement and paving completed.

City Targeted Neighborhood Investment Program “Block 5” Phase V

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

CDBG Projects (FY 2015/2016)

Community Counseling Center of Mercer County – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

ARC of Mercer County – project to install awning above handicap accessible ramp at Hermitage facility completed.

2017

Capital Stormwater Project

Stabilization of Baker Run at Jonathan Place completed.

Capital Paving Program

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

Clarksville Road Repaving Project – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

City Targeted Neighborhood Investment Program “Block 5” Phase IV
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

Trail & Pedestrian Facilities Plan

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

2016

Capital Stormwater Project

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

Capital Paving Program

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

Hermitage Little League Complex American Field Renovations – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

City Targeted Neighborhood Investment Program “Block 5” Phase III

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

2015

Trout Island Road Culvert Re-line Project – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

Marylane Drive Stormwater Drainage Project – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

Baker Run Stream Rehabilitation Project – Project to stabilize bank.

Capital Paving Program – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

LindenPointe / Route 18 Traffic Signal and Access Improvements Project

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

City Targeted Neighborhood Investment Program “Block 5” Phase II

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

Route 18 Traffic Signal Retiming Project

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

Hermitage Athletic Complex Batting Cage Project

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

2014**City Targeted Neighborhood Investment Program "Block 4" Phase II**

Kossuth and Cambria Streets completed with a project cost of \$140,000.

Capital Paving Program

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

Butterfly Lane Phase II Stormwater Improvement Project Part 2

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

Festor Drive Stormwater Improvement Project

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

Municipal Building Parking Lot Reconstruction

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

Hermitage Athletic Complex Phase II Project

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

Hermitage Athletic Complex Parking Lot Expansion

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

Trout Island Trail Transportation Enhancement (TE) Project

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

City Targeted Neighborhood Investment Program “Block 4” Phase I

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

Capital Paving Program

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

Indian Run Pedestrian Bridge



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

Indian Run Stream Restoration Project



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

Butterfly Lane Stormwater Improvement Project Phase II – Part I

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

Tax Increment Financing (TIF) Retail Development Project

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

2012

City Targeted Neighborhood Investment Program "Block 2"

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

Morefield Road / Christy Road / Longview Road – Major Reconstruction Project

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16th and awarded May 23rd to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

N. Darby Stormwater Improvements

2012 Street Department construction (\$42,000).

Cohasset / Rockwell Stormwater Improvements

2012 Street Department construction (\$9,000).

CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12th. The contract was awarded in October. Work is complete.

SRHS Information Technology Center @ LindenPointe

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

Hermitage Business Association Welcome Sign Project



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

Website(s) Redesign

- City of Hermitage website, www.hermitage.net – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, www.lindenpointe.com – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

2011

Community Counseling Center (CDBG) Accessibility Project

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run. Completed June 2011 - \$175,000 David Construction.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

eCenter@LindenPointe Technology Incubator Project

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

East State Street/Maple Drive/Dutch Lane Intersection Improvement Project

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

Hunter’s Woods Stormwater Detention Facility Improvement Project

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

HCEDC Promotional DVD Update Project

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

FY 2010 MCAR Project

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

North Buhl Farm Drive Pedestrian Improvement Project

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

2010

2010 Lamor Road Improvement Project

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

City Targeted Neighborhood Investment Project "Block 2" (2008-2012)

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

Hermitage Athletic Field Project Phase I

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

Indian Run Stream Restoration Project – Phase III

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

LindenPointe Training & Workforce Development Center Project

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

Timber Lane / Silver Ridge Trail Project

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

2009

City Targeted Neighborhood Investment Project “Block 2” 2009

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

2008

City Targeted Neighborhood Investment Project Phase I 2008

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

Hermitage Town Center Project

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

Highland Road Bikeway and Sidewalk Improvements Project

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

2007

Indian Run Stream Restoration Project – Phase II

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

2005

LindenPointe Innovative Business Campus Site Acquisition and Readiness Project

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see www.lindenpointe.com)



**Hermitage Police Department
800 North Hermitage Road
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT
APRIL 2020**

Submitted by:

A handwritten signature in black ink, appearing to read "Eric Jewell".

Eric Jewell
Chief of Police

May 13, 2020

Attachment: Monthly Report



HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

April 2020

Reporting Area

There were 468 calls during the month of April 2020, an average of 15.60 calls per day (exhibit 1). During March 2020, there was an average of 18.93 calls per day.

Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 19 and the number of vehicles involved being 33 with 5 persons injured and 0 killed (exhibit 3).

Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of April 2020. There were a total of 56 known offenses, 54 actual offenses, 36 offenses cleared, and 0 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

Criminal Investigation Division

Detectives handled 13 cases for the month of April 2020;

Unfounded	2	Cleared Exceptionally	3	Cleared by Arrest	2	Not Cleared	6
Other Investigations	3						
Search Warrants Executed	2						
Total Persons Arrested	2			(count includes 0 juveniles)			
Police Intel Reports	34	PD Intel Messages	12				
Assist Patrol	3	Assist other Pd/Agency	3				
Crime Prevention/Education	0	Megan's Law Notification	0			Total Crime Cases:	13

Prior Cases:

Unfounded 0 Cleared Exceptionally 0 Cleared by Arrest 0

Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 10 calls for service as per the grid in the Borough of Clark during the month of April (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time.

Reporting Area/Patrol Activities – Wheatland

The Police Department answered 14 calls for service in Wheatland during the month of April (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

Reporting Area/Patrol Activities – Other

Reports taken at the Hermitage Police Department totaled 27. Hermitage Police also assisted the following Police Departments: Farrell 4, Greenville 1, Sharon 3 and South Pymatuning 1.

Enforcement by Patrol

In April the total traffic enforcements breakdown consists of: 20 traffic citations, 11 non-traffic citations, and 9 warnings issued.

PD INTEL Monthly Report for April 2020

The Hermitage Police Department Criminal Investigation Unit disseminated 1 PD INTEL bulletins from the Hermitage police department, 7 from other area agencies, and 4 from loss prevention.

Department Hourly Breakdown

The following is the hourly breakdown for officers as recorded for April 2020:

	Officers Hours
Vacation	128
Holiday	112
Floating Holiday	0
Sick	133
Comp Time	46.5
Personal	16
Bereavement	24
Injury Leave	0
FFCRA Leave	24
Regular OT	66.5
Court OT	6.5
Call Out	0
Drug Task Force OT	22
FOP OT	0
DUI OT	0
DRE OT	0
Aggressive Driving OT	0
Training Time	0
Buckle Up OT	0
Military Leave	0

Fines & Fees Collected

Month	Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office)	Fines Received by District Magistrates Office	Fines Received by Mercer County Court	Restitution Received	PA State Police Fines Received	Totals
April 2019	\$ 2,258.00	\$ 6,871.38	\$ 4,357.73	\$ 1,589.87	\$	\$ 15,076.98
April 2020	\$ 597.75	\$ 4,945.98	\$ 3,420.57	\$ 83.90	\$	\$ 9,048.20

K-9 Officer Report

The K-9 officer handled 1 assist to other jurisdictions, 0 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 1 narcotics search, Marijuana, 708.74 grams of Narcotics seized, 0 seized currency, 0 Article searches, responded to 0 traffic stops, 1 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 1 Search Warrant and attended 16 training hours. (See exhibit 9)

Inspection Summary Report

See exhibit 10

Training: Attachment A

Transient Business Licenses Issued April:

There were no Licenses issued in April.

Community Affairs

There was nothing scheduled for the month of April.

May 04, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 04/01/2020 and 04/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ACCIDENT M					
3100	MOTOR VEHICLE ACCIDENTS	9			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	2			
6006	TRAFFIC ACCIDENT INVOLVING INJURY	3			
6008	ACCIDENT INVOLVING NONINJURY	3			
6010	TRAFFIC ACCIDENT - OTHER ACC. INVEST.	1			
		<u>18</u>			
ADMIN					
9000	ADMINISTRATIVE TASKS	6			
ALARM					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	28			
ALL ORDINA					
2830	TWP ORD-ALL OTHER	1			
ANIMAL					
3805	SERVICE CALL-ANIMAL	5			
ASSAULT					
0800	ASSAULTS - SIMPLE ASSAULT	2			
ASSIST AGY					
3830	SERVICE CALL-ASSIST OTHER AGENCY	6			
ASSIST FIR					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	9			
ASSIST MOT					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	1			
ASSIST OTH					
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	68			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	31			
		<u>99</u>			
ASSIST POL					
7504	ASSIST OTHER AGENCIES - OTHER POLICE	7			
BLDG CHECK					
7002	BUILDING CHECKS - OFFICER INITIATED	1			
BURGLARY					
0513	BURGLARY-FORCED ENTRY-RESIDENCE-UNK	1			
0514	BURGLARY-FORCED ENTRY-NONRESID-NIGHT	1			
0521	BURGLARY-NO FORCE-RESIDENCE-NIGHT	1			
		<u>3</u>			

May 04, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 04/01/2020 and 04/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
DEATH					
4510	DEATHS - UNATTENDED	3			
DISORDERLY					
2400	DISORDERLY CONDUCT	1			
DOG					
2720	DOG LAW & BITES (1ST OFF. & STATE CIT)	1			
5504	ANIMAL COMPLAINTS - DOG BITES	1			
		<u>2</u>			
DOMESTIC					
3600	DISTURBANCES-DOMESTIC	16			
DRUG					
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	3			
DRUG INFO					
7011	POLICE INFO-DRUGS, DRUG ACTIVITY	1			
DUI					
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	3			
FIGHT					
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	15			
FIRE					
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	2			
FORGERY					
1020	COUNTERFEITING	1			
FOUND ARTI					
5004	LOST & FOUND - FOUND ARTICLES	2			
FRAUD					
1100	FRAUD	5			
1150	FRAUD - CREDIT CARDS, ATM	3			
		<u>8</u>			
INFORMATIO					
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	29			
MEDICAL					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	23			
MENTAL					

May 04, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 04/01/2020 and 04/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
MENTAL					
3400	MENTAL HEALTH	2			
OPEN BURN					
2820	TWP ORD-OPEN BURNING	4			
OPEN DOOR					
3880	OPEN DOORS/WINDOWS - DISCOVERED	3			
OTHER					
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	8			
PROPERTY					
2910	LOST/MISSING PROPERTY	3			
PUBL DRUNK					
2300	PUBLIC DRUNKENNESS	1			
RIGHT TO K					
9003	ADMINISTRATIVE DUTIES (RIGHT TO KNOW)	7			
ROBBERY					
0336	ROBBERY-ARMED-OTHER WEAPON-RESIDENCE	1			
SOLICITING					
2800	TWP ORD-SOLICITING	1			
SUSPICIOUS					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	41			
SVC CALL					
3800	SERVICE CALL-MISCELLANEOUS	20			
THEFT					
0613	THEFT-\$200 & OVER-RETAIL THEFT	6			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	3			
0619	THEFT-\$200 & OVER-ALL OTHER	6			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	7			
0631	THEFT-UNDER \$50-POCKET PICKING	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	4			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
		<u>29</u>			
TRAF CIT					
CITT	TRAFFIC CITATION	20			

May 04, 2020

Calls for Service - by Keyword

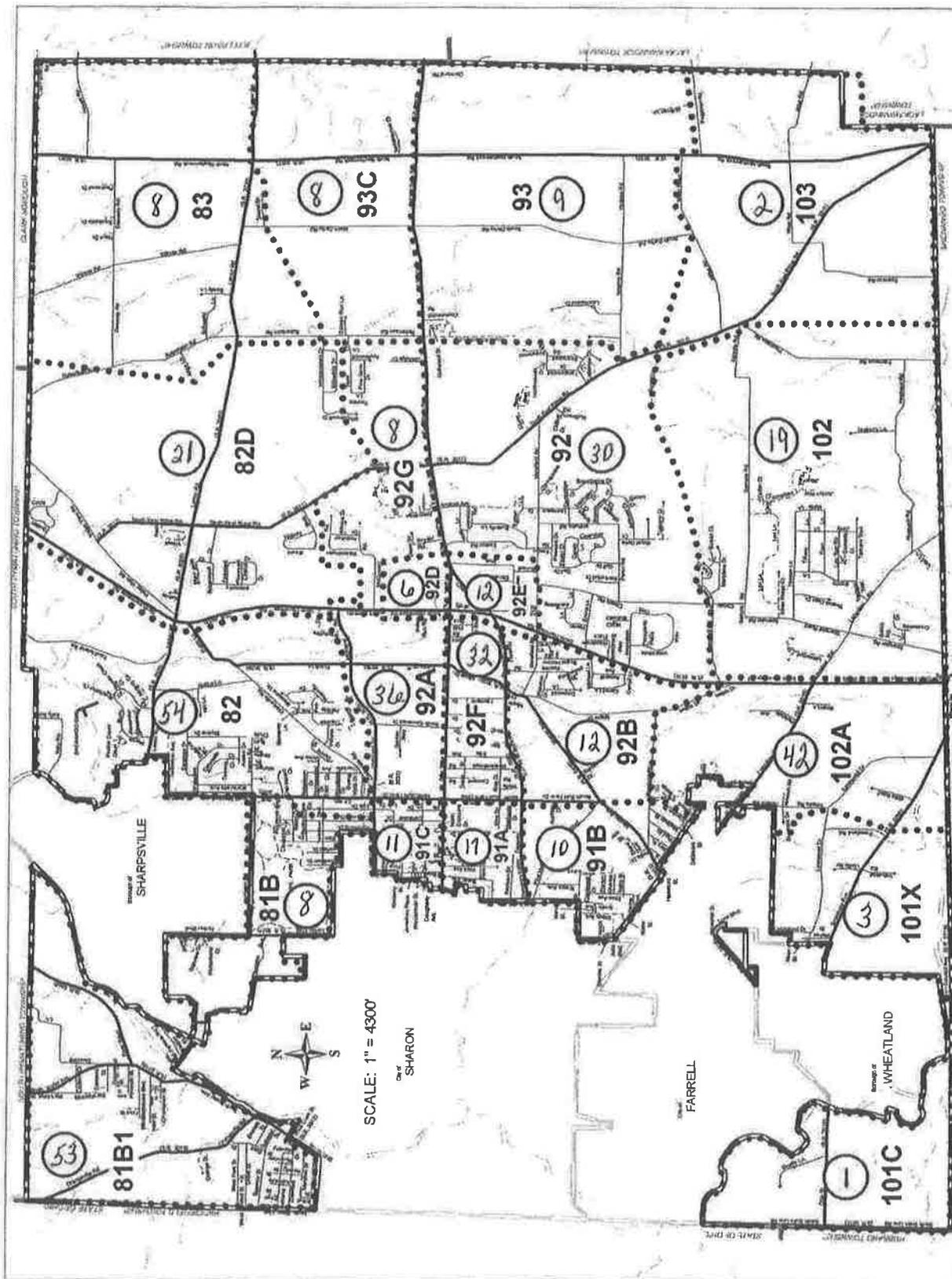


HERMITAGE

Incidents Reported Between 04/01/2020 and 04/30/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
TRAFFIC					
3900	TRAFFIC & PARKING PROBLEMS	5			
4010	TRAFFIC OFFENSES	2			
6314	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1)	2			
6316	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3)	3			
6614	TRAFFIC RELATED - OTHER TRAFFIC	6			
		<u>18</u>			
WARNING					
CITW	WARNING	9			
WARRANT					
3700	WARRANTS-LOCAL-SERVICE	3			
3710	WARRANTS-OUTSIDE AGENCY-SERVICE	1			
		<u>4</u>			
WEAPONS					
1521	WEAPONS - SALE - FIREARMS	1			
XXXX	*Restricted	1			
		<u>1</u>			
	Total Calls	<u>468</u>			





HERMITAGE STREET MAP
CITY OF HERMITAGE
 800 North Hermitage Road, Hermitage, PA 16145
 Adams County, Pennsylvania

9-1-1 GRID MAP

NUMBER OF CALLS RECEIVED IN VARIOUS ZONES

Clark Borough (10)
 Wheatland Borough (14)
 Wheatland Borough (19)

**CALLS BY GRID
2020**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
GRID													
101C	0	0	1	1									2
101X	3	9	3	3									18
102	32	30	28	19									109
102A	42	56	42	42									182
103	3	6	5	2									16
81B	8	6	12	8									34
81B1	43	31	31	53									158
82	69	60	50	54									233
82D	38	36	34	21									129
83	6	6	7	8									27
91A	24	22	12	17									75
91B	19	16	15	10									60
91C	16	14	18	11									59
92	41	38	32	30									141
92A	68	51	59	36									214
92B	32	14	21	12									79
92D	13	12	6	6									37
92E	10	18	28	12									68
92F	53	37	30	32									152
92G	22	10	12	8									52
93	8	14	8	9									39
93C	2	11	7	8									28
BROOKFIELD	0	0	0	0									0
CLARK	7	12	7	10									36
E LACK	0	0	0	0									0
ERIE CO	0	0	0	0									0
FARRELL	8	6	5	4									23
GREENVILLE	0	0	0	1									1
GROVE CITY	0	0	0	0									0
HADLEY	0	0	0	0									0
HEMPFIELD	0	0	0	0									0
HPD	40	50	36	27									153
JAMESTOWN	0	0	0	0									0
JEFF TWP	0	0	0	0									0
LACK	1	0	0	0									1
MEADVILLE	0	0	0	0									0
MERCER	0	0	0	0									0
NEW CASTLE	0	0	0	0									0
OHIO	0	0	0	0									0
PITTSBURGH	0	0	0	0									0
PULASKI	0	0	0	0									0
PYMA	0	0	0	0									0
S PY	0	2	0	1									3
SHEN TWP	0	1	1	0									2
SHARPSVILLE	0	1	0	0									1
SHARON	3	3	2	3									11
WHEATLAND	17	18	22	14									71
W MIDD	1	1	0	0									2
MONTHLY TOTAL:	629	591	534	462	0	2216							

May 04, 2020

Accidents by Intersection

Accidents on % at or near %

Between 04/01/2020 and 04/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
9 DERMOND RD / 20200423M2487	9 DERMOND RD/ na/ na	No	4/23/2020	4/23/2020	4	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
BROADWAY AVE / 20200422M2463	BROADWAY AVE/ na/ LLODIO RD	Yes	4/22/2020	4/22/2020	2	0	0	Dark (Street Lights)/ RAINING/ WET	No Controls
BROADWAY AVE / CHURCH ST 20200403M2184	BROADWAY AVE/ CHURCH ST/ na	Yes	4/3/2020	4/3/2020	2	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
DUTCH LN / 20200417M2390	DUTCH LN/ na/ N HERMITAGE RD	No	4/17/2020	4/17/2020	1	0	0	Daylight/ SNOWING/ WET	No Controls
E STATE ST / N HERMITAGE RD 20200414M2345	E STATE ST/ N HERMITAGE RD/ na	Yes	4/14/2020	4/14/2020	3	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
N BUHL FARM DR / 20200423M2485	N BUHL FARM DR/ na/ E STATE ST	No	4/23/2020	4/23/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls





Accidents by Intersection

May 04, 2020

Accidents on % at or near %

Between 04/01/2020 and 04/30/2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
N HERMITAGE RD / LAMOR RD 20200401M2143	N HERMITAGE RD/ LAMOR RD/ na	Yes	4/1/2020	4/1/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ WET	Traffic Signal
N NESHANNOCK RD / 20200427M2549	N NESHANNOCK RD/ na/ SADDLEBROOK DR	No	4/27/2020	4/27/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
N WATER AVE / SUPERIOR 20200401M2146	N WATER AVE/ SUPERIOR/ na	Yes	4/1/2020	4/1/2020	2	2	2	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
QUALITY INN PARKING LOT / 20200426M2525	QUALITY INN PARKING LOT/ na/ na	No	4/26/2020	4/26/2020	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	
S BUHL FARM DR / 20200423M2482	S BUHL FARM DR/ na/ E STATE ST	No	4/23/2020	4/23/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
S DARBY RD / 20200428M2570	S DARBY RD/ na/ VIRGINIA RD	No	4/28/2020	4/28/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls



May 04, 2020

Accidents by Intersection

Accidents on % at or near %

Between 04/01/2020 and 04/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
S V FREEWAY /									
20200404M2192	S V FREEWAY/ na/ E STATE ST	No	4/4/2020	4/4/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Yield Sign
20200413M2330	S V FREEWAY/ na/ S HERMITAGE RD	Yes	4/13/2020	4/13/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200415M2367	S V FREEWAY/ na/ S BUHL FARM DR	Yes	4/5/2020	4/15/2020	1	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200425M2505	S V FREEWAY/ na/ SMITH AVE	No	4/25/2020	4/24/2020	1	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
Total Accidents @ S V FREEWAY / - 4									
SPEEDWAY PARKING LOT /									
20200415M2364	SPEEDWAY PARKING LOT/ na/ na	No	4/5/2020	4/15/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
WALMART PARKING LOT /									
20200409M2283	WALMART PARKING LOT/ na/ na	No	4/9/2020	4/9/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
20200410M2291	WALMART PARKING LOT/ na/ na	No	4/10/2020	4/10/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
Total Accidents @ WALMART PARKING LOT / - 2									



Accidents by Intersection

Accidents on % at or near %
Between 04/01/2020 and 04/30/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
	Reportable	7			33	0	5		
	Non-reportable	12							
	Unknown	0							
	TOTAL Accidents	19							



Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
1. HOMICIDE A. MURDER B. MANSLAUGHTER					
2. RAPE TOTAL					
A. RAPE B. ATTEMPTED RAPE					
3. ROBBERY TOTAL	1		1	1	
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)	1		1	1	
4. ASSAULT TOTAL	4		4	5 *@	
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	4		4	5 *@	
5. BURGLARY TOTAL	3		3	2 *@	
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	2 1		2 1	2 *@	
6. LARCENY THEFT TOTAL	30	2	28	19 *@	
7. MOTOR VEHICLE THEFT TOTAL					
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES					
9. ARSON TOTAL					
TOTAL PART I OFFENSES	38	2	36	27	

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

HERMITAGE POLICE DEPARTMENT

(724)983-6780

Department Reporting

MERCER, PA 16148

County

Report for the month of April, 2020

Date of Report: May 4, 2020

Prepared by _____

Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT,		1		1		
110. FRAUD		8		8	5 *@	
120. EMBEZZLEMENT						
130. STOLEN PROP-REC,POSSES						
140. VANDALISM						
150. WEAPONS-CARRYING, POSSES		1		1		
160. PROSTITUTION, COMM VICE						
170. SEX OFFENSES (EX 02,160)						
180. DRUG ABUSE VIOL TOTAL		3		3	1	
SALE	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER					
POSSESSION	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER	3		3	1	
190. GAMBLING TOTAL						
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200.OFF AGAINST FAMILY & CHILD.						
210. DRIVING UNDER INFLUENCE		3		3	3	
220. LIQUOR LAWS						
230. DRUNKENNESS		1		1		
240. DISORDERLY CONDUCT		1		1		
250. VAGRANCY						
260. ALL OTHER OFFENSES						
TOTAL PART II OFFENSES TOTAL		18		18	9	

HERMITAGE POLICE DEPARTMENT
Summary of Clark Calls & Patrol Hours
for
April 2020

The Hermitage Police Department answered ten (10) calls for service and conducted forty-one and one half (41.5) hours of Patrol in the Borough of Clark during the month of April. A list of those calls and hours are attached.

HERMITAGE POLICE DEPARTMENT
CLARK PATROL TIME LOG
2020 / April
(40 Hours / Month)

Date	Hours
1-Apr	1.5
2-Apr	1.5
3-Apr	0.5
4-Apr	1.5
5-Apr	1
6-Apr	1.5
7-Apr	1.5
8-Apr	1.5
9-Apr	1.5
10-Apr	1
11-Apr	1.5
12-Apr	1.5
13-Apr	1.5
14-Apr	1.5
15-Apr	1.5
16-Apr	1.5
17-Apr	1.5
18-Apr	1
19-Apr	1
20-Apr	1.5
21-Apr	1.5
22-Apr	1
23-Apr	1.5
24-Apr	1.5
25-Apr	1.5
26-Apr	1.5
27-Apr	1.5
28-Apr	1.5
29-Apr	1.5
30-Mar	1.5
Total:	41.5

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF CLARK CALL LOG FOR APRIL 2020

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO:</u>
1	SERVICE CALL-ANIMAL	4/3/2020 0:03	LAKE	20-1806
2	TRAFFIC RELATED - OTHER TRAFFIC	4/8/2020 2:36	VALLEY VIEW	20-1881
3	TRAFFIC RELATED - OTHER TRAFFIC	4/8/2020 7:24	WINNER	20-1885
4	PUBLIC SERVICES - MEDICAL ASSISTANCE	4/14/2020 12:53	CLAY FURNACE	20-1974
5	DISTURBANCES-DOMESTIC	4/16/2020 22:24	PARKVIEW	20-2012
6	TRAFFIC & PARKING PROBLEMS	4/20/2020 9:38	HERMITAGE	20-2051
7	TRAFFIC RELATED - OTHER TRAFFIC	4/22/2020 16:24	HERMITAGE	20-2087
8	DISTURBANCES-DOMESTIC	4/26/2020 17:53	PARKVIEW	20-2163
9	ASSIST OTHER AGENCIES - FIRE DEPT.	4/26/2020 19:09	PARKVIEW	20-2164
10	ASSISTING OTHER AGENCIES - ALL OTHERS	4/27/2020 22:11	NORA	20-2187

HERMITAGE POLICE DEPARTMENT
Summary of Wheatland Calls
for
April 2020

The Hermitage Police Department answered fourteen (14) calls for service in the Borough of Wheatland during the month of April. A list of those calls is attached.

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF WHEATLAND CALL LOG FOR APRIL 2020

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO:</u>
1	TRAFFIC ACCIDENT INVOLVING INJURY	4/3/2020 15:27	BROADWAY AVE	20-1817
2	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	4/4/2020 14:55	BEECHWOOD DR	20-1826
3	THEFT-\$200 & OVER-FROM BUILDINGS	4/13/2020 13:45	KENNEDY ST	20-1958
4	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	4/16/2020 17:43	CHESTNUT ST	20-2007
5	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUNDED)	4/18/2020 2:24	MERCER AVE	20-2026
6	PUBLIC SERVICES - MEDICAL ASSISTANCE	4/19/2020 12:44	MORTON ST	20-2040
7	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	4/20/2020 8:58	COUNCIL AVE	20-2049
8	ASSISTING OTHER AGENCIES - ALL OTHERS	4/20/2020 12:35	CHESTNUT ST	20-2057
9	DISTURBANCES-DOMESTIC	4/22/2020 21:47	HAMILTON AVE	20-2096
10	PUBLIC SERVICES - MEDICAL ASSISTANCE	4/23/2020 11:48	MERCER AVE	20-2104
11	ASSISTING OTHER AGENCIES - ALL OTHERS	4/23/2020 14:01	HAMILTON AVE	20-2108
12	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	4/25/2020 15:57	EMERSON AVE	20-2146
13	PUBLIC SERVICES - MEDICAL ASSISTANCE	4/26/2020 7:48	MERCER AVE	20-2158
14	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	4/26/2020 23:07	BROADWAY AVE	20-2166

K-9 REPORT
2020

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist to other jurisdictions	0	0	0	1	0	0	0	0	0	0	0	0	1
Call outs	0	0	0	0	0	0	0	0	0	0	0	0	0
Felony arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Misdemeanor arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Area searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Building searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Tracks	0	0	0	0	0	0	0	0	0	0	0	0	0
Apprehensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Bites	0	0	0	0	0	0	0	0	0	0	0	0	0
Narcotics searches	1	1	0	1	0	0	0	0	0	0	0	0	3
Narcotics weight (in grams)	0	0	0	708.74	0	0	0	0	0	0	0	0	708.74
Narcotics type	N/A	N/A	N/A	Marijuana	0	0	0	0	0	0	0	0	N/A
Moneyproofs	0	0	0	0	0	0	0	0	0	0	0	0	0
Seized currency	\$0.00	\$0.00	\$0.00	0	0	0	0	0	0	0	0	0	0
Seized vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Article searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic stops	0	0	0	0	0	0	0	0	0	0	0	0	0
Training hours	16	16	8	16	0	0	0	0	0	0	0	0	56
Other	0	0	0	2	0	0	0	0	0	0	0	0	2
MONTHLY TOTAL:	1	1	0	4	0	6							



INSPECTION SUMMARY REPORT

Inspector: J KUDELKO
Badge #: M9951

Time Period: 04/01/2020 - 05/30/2020
Total Inspections: 5

Inspection Type Breakdown

Total HM Inspections:	0	Inspections Resulting in OOS:	2
# HM Bulk:	0	# Driver/Codriver OOS:	1
# HM Non-Bulk:	0	# Vehicle OOS:	2
# Both HM Bulk & Non-Bulk:	0	# & % of U.S. Motor Carriers:	5 / 100%
Total Single-Unit Trucks:	4	# & % of Mexican Motor Carriers:	0 / 0
Total Bus/MC Inspections:	0	# & % of Canadian Motor Carriers:	0 / 0

Please Note: The Number and Percentage of U.S., Mexican, and Canadian Carriers on the report is calculated using the State in the Carrier address used on the Inspection Report, which may not be the Country of Domicile.

Inspection Level Breakdown

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>	<u>Level 7</u>
Inspections	2	0	3	0	0	0	0
% of Total	40%	0	60%	0	0	0	0
Total Minutes	100	0	85	0	0	0	0
Average Minutes	50	0	28	0	0	0	0

Inspection Analysis

Total Violations Cited:	21	% of OOS Drivers/Co-Drivers:	20%
Avg. Violations Per Inspection:	4.20	% of OOS Vehicles:	33%
Total Citations Issued:	1	Total OOS Violations:	4
Total CVSA Stickers Issued:	0	Total OOS Drivers/Co-Drivers:	1
Total Cargo Tanks Inspected:	0	Total OOS Vehicles:	2

Special Checks

Size And Weight Enforcement:	0	Traffic Enforcement:	2
Alcohol Substance Check:	0	Local Enforcement:	5
Drug Interdiction Search:	0	Drug Interdiction Arrests:	0
Post Crash:	0	PBBT Inspections:	0
PASA Inspections:	0	BEG Inspections:	0

Hermitage Police Department Training for April 2020

April 7: K-9 Officer Frampton attended bi-weekly K-9 training.

April 15: Deputy Chief Ristvey completed approximately 3.5 hours of training via three (3) webinars entitled *Lockdown Leadership* (Calibre Press®), *The Security Plan with Bill Cooper* (CV Ministries), and *Preparation and Mindset* (CV Ministries).

April 21: K-9 Officer Frampton attended bi-weekly K-9 training.

NOTE: REGULAR MANDATORY CIRT TRAINING CANCELLED FOR MARCH DUE TO COVID-19

Other training: Sergeant Robison and Officers Brown, DiLorenzo and Barrett completed required annual MPOETC Act 180 update training (online).

~~~~Street Department Monthly Report~~~~

April 2020

PIPE/DITCH/CATCH BASINS

Cleaned catch basins and culvert pipes throughout Hermitage and Patagonia; placed millings and large stones in ditch at Notre Dame on Clarksville side; and rebuilt catch basin on Snyder.

COLD PATCH

Lakeview, Tanglewood, Northwoods, Hazen, Monticello, Frampton, Spangler, Skyline, Wakefield, Boyd, Walnut, Jerry, Trout Island, Emily, King, Meadowbrook, Lorenwood, Winner, Virginia, Robertson, Pine Hollow, Clay Furnace, Foxwood, Ridgewood, Mt. Hickory, Panin, Quality, Thornton, N. Darby, Valley View, Hogback, Maple, Elmo, Selina, George, Griswold, Hassel, Longview, Tamara, Easton, Snyder, McConnell, and Kirila.

SWEEPER

Boyd, Woodside, Pine Tree, Todd, Richmond, George, Shady, March, Smith, Elmo, Idaho, Charles, French, Cranbrook, Dalton, Tamara, Bonny, Danielle, N. & S. Hermitage, Lamor, State, Baker, Griswold, FNB, Kilgore, N. Kerrwood, Garden, SV Freeway center islands, Pierce Bluffs, N. & S. Buhl Farm, Mercer, Anita, Diana, Highland, Hazen, Brookview, Wishart, Rodeo, Buhl Circle, Monticello, Wakefield, Avalon, Coronado, Terrace, Skyline, Catalina, Saratoga, Victoria, Theresa, Patricia, Hasenflu, and Biscayne.

MISCELLANEOUS

Assisted WPC with Vactor at 3115 Lamor and 800 Clarksville; repaired berm at 1201 Clarksville; mowed, trimmed, and picked up leaves and sticks at City Building, HAC, little league fields, City Garage, and side field and will continue to do the maintenance and mowing at these facilities; removed tree for WPC at Pine Hollow Pump Station; removed broken breakaway at Westerman/Dougherty; and placed cement slurry in pipe separation on Jerry.

~~~~Street Department Monthly Report~~~~

April 2020

Don Cannon

Street Dept. Superintendent

DC:kp

Refer to Wheatland report for street department employees that have been assigned to work out of the borough due to COVID-19.

Wheatland Street Department Monthly Report

April 2020

CATCH BASIN

Cleaned catch basins throughout the Borough.

COLD PATCH

Cold patched throughout the Borough and cold patched and leveled off parking lot at Borough Garage.

MISCELLANEOUS

Cleaned out curb at 23 Adams and along the alley; removed fallen tree from 138 Morton; cleaned out gravel from Borough parking lot; and cleaned up side lot next to Borough Garage.

Don Cannon

Street Dept. Superintendent

DC:kp

Note: Due to COVID-19, Don Cannon will not attend the meeting this month.

**CITY OF HERMITAGE
WATER POLLUTION CONTROL PLANT REPORT
April 2020**

JOB PERFORMED

Routine maintenance, greasing, meter readings,
Station and hourly readings

LOCATION

W.P.C. Plant
Alma Drive Station
Broadway Station
Daniel Drive Station
Dutch Lane Station
Dutch Lane E.Q. Basin
Golden Run Station
N. Hermitage Station
Jerry Lane Station

Magargee Run
Miller Road Station
Ohio Street Station
Pine Hollow Station
Sample Road Station
SVIDC Station
Wheatland Station
Wilson Road Station
Woodlawn Station

LATERAL INSPECTIONS

7 houses were inspected – All Passed
0 Lateral Replacements

STATIONS

- Magargee Pump station Force main break – repaired by Greenawalt
- Sample road pump #1 out for repair
- Cut grass and sprayed weeds at all stations

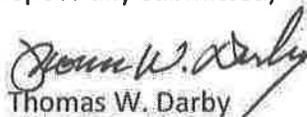
PLANT

- Added inflow valve assembly to Ecrusor for grease haulers
- Changed and re programmed YFD supply fan in Cogen
- Installed rebuilt muffin monster for slurry
- Preventative maintenance on Cogen radiator fan

OVERTIME

8.6 hours – Plant
17.9 hours - Stations
8 hours - Lab

Respectfully submitted,



Thomas W. Darby
W.P.C. Superintendent

MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

April 1, 2020

MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, April 1, 2020, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building VIA Conference call.

Members of the Authority present during the conference call were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans and Greg Ceremuga and Cameron Linton. Also present were Jason Wert (RETTEW), Attorney Brett Stedman, Tom Darby and Karly Semroc.

MINUTES

Minutes from the March 4, 2020 meeting were reviewed.

After discussion, upon motion made by Tom Kuster and seconded by Greg Ceremuga, these minutes were unanimously approved as presented.

VISITORS

NONE

REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

Sewer Capital Improvements and Redemption Fund Requisition No. 04-2020: After review, upon motion made by Tom Kuster and seconded by Andy Dorko this requisition was unanimously approved for payment as submitted.

2020 Construction Fund Requisition 02-2020: After review, upon motion made by Tom Kuster and seconded by Greg Ceremuga this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Greg Ceremuga and seconded by Tom Kuster, these invoices for general legal fees and litigation fees were unanimously approved for payment from the general checking account as submitted.

U.S bank: After review, upon motion made by Tom Kuster and seconded by Andy Dorko this invoice for Administration fees was unanimously approved for payment as submitted.

The Herald: After review, upon motion made by Greg Ceremuga and seconded by Andy Dorko this invoice for Grinder pump Bids was unanimously approved for payment as submitted.

ENGINEER'S REPORT

Grinder pump bid: After review, upon motion made by Tom Kuster and seconded by Greg Ceremuga the bid for the grinder pumps for the Act 537 project was awarded to Trombold equipment as submitted.

SOLICITOR'S REPORT

None

OTHER BUSINESS

Woodlawn Pump Station: After review, upon motion made by Tom Kuster and seconded by Greg Ceremuga Hermitage Municipal Authority motioned to approve and hire RETTEW to begin assessing Woodlawn drive and Woodside drive to plan and design an upgrade to this area due to many overflows and resident complaints.

ADJOURNMENT

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 8:05 a.m.

EXECUTIVE SESSION

There was no executive session.

TAX WARRANTS

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved MAY, by the Hermitage Commissioners to

BERNADETTE HARRY, Hermitage Treasurer, taxes for the year

2020

	ADDITIONS	EXONERATIONS
REAL ESTATE	\$688.25	\$74.50
PER CAPITA	0.00	0.00
TOTAL	688.25	74.50

Secretary

Board of Commissioners

RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE

	REAL ESTATE	PER CAPITA	TOTAL
Face Amount on Duplicate	1,335,352.38	0.00	1,335,352.38
Additions to Duplicate	\$688.25	0.00	688.25
Total Collectible (Lines 1 & 2)	1,336,040.63	0.00	1,336,040.63
Exonerations to Duplicate	\$74.50	0.00	74.50
Total Adjusted Face Amount Duplicate	1,335,966.13	0.00	1,335,966.13

FINANCE

5 c. FINAL VOTE on an ordinance authorizing the refinancing of the Hermitage Municipal Authority outstanding Guaranteed Sewer Revenue Bonds, Series of 2015, Series A of 2012 and Series C of 2012.

INFORMATION

TO BE

**PROVIDED AT THE MAY 27, 2020
REGULAR MONTHLY MEETING**

SUBDIVISION REPORT
TO THE BOARD OF COMMISSIONERS
for consideration at the May 27, 2020 meeting

Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan

Rockwell Avenue

SUBDIVISION REPORT

Plan Name: **Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan**

Owner(s) Name: **K. Donald & Joan Stoudt
1014 Lillian Drive
Hermitage, PA 16148**

Zoning District: **R-1-75 Single Family Residential**

Location: **Rockwell Avenue**

Purpose: **The purpose of this plan is to combine two existing lots into Lot 1, a vacant building lot that contains .597 acre.**

Hermitage Planning Commission took the following action: **Approved w/ conditions
on May 4, 2020**

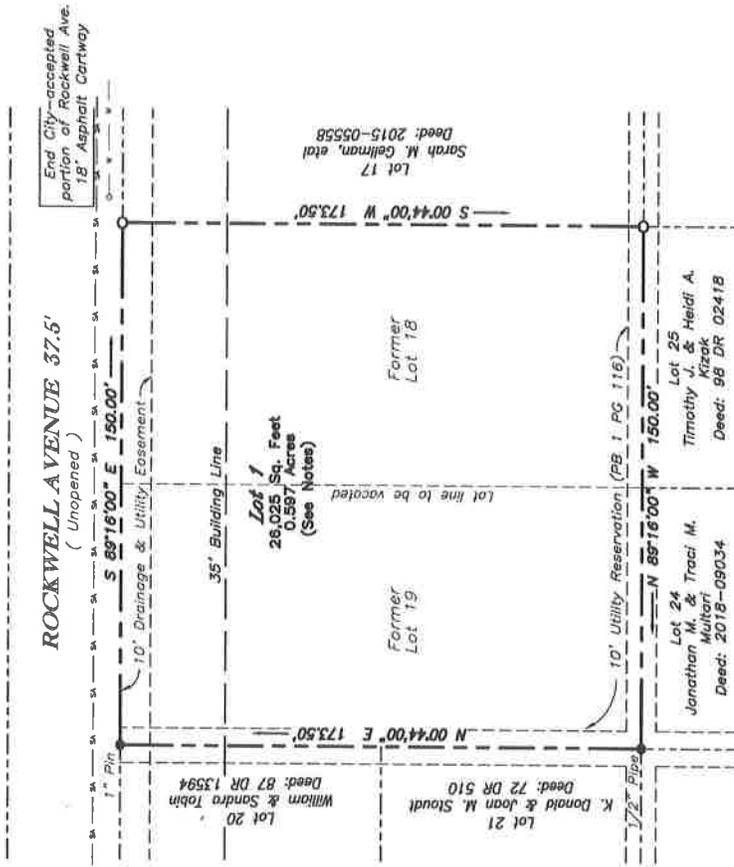
Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve**

Conditions: **None**

Deadline for Board Action: 8/2/2020

Buhl Farm Park

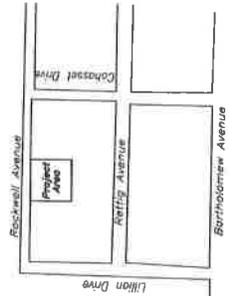


- Legend**
- = Found as Noted
 - = 5/8" Rebar Set
 - SA— = Sanitary Sewer
 - W— = Water Line

Notes:

1. Lot 1 shown hereon represents a consolidation of Lots 18 and 19 of the Park View Heights Plot an Addition to Sharon Pennsylvania recorded at 1920 PL 116 (Plan Book 1, Page 116) into one contiguous parcel removing the previously existing lot line between the parcels.
2. Access to Lot 1 on this plan is via a private unopened right-of-way created by the Park View Heights subdivision.
3. There is currently no public water service directly abutting Lot 1. Water service is to be provided by either a water well to be developed by the owner or a private water line extension which will be the responsibility of the owner / developer of Lot 1.
4. This property is subject to all conditions, restrictions, reservations, right of ways, easements, municipal building setbacks and other matters as may be contained in prior instruments of record.
5. The location of underground utilities shown on this plan reflects interpretations of utility company markings, above ground evidence, and available utility drawings, and are to be considered approximate only.

Vicinity Sketch



Rev. 04-20-20 Per City's comments

KNOTT SURVEYING, LLC 637 Bedford Road West Middlesex, PA 16159 Ph. (724) 528-1312	Date	04-01-2020
	Scale	
	Job No.	20018
	Deed Ref.	88 DR 06476
Zoned:	R-1-75	
Owners' Address: K. Donald & Joan Marie Stoudt 1014 Lillian Drive Hermitage, PA 16148		

**FINAL LOT 1
K. DONALD & JOAN
MARIE STOUDT
CONSOLIDATION PLAN**

RESOLUTION NO. 9 - 2020

BE IT RESOLVED, by authority of the Board of Commissioners
(Name of governing body)

of the City of Hermitage,
(Name of Municipality)

Mercer County, and it is hereby resolved by authority

of the same, that the President of said Municipality,
(designate official title)

Authority be authorized and directed to sign the attached grant on its behalf.

ATTEST

City of Hermitage

(Name of Municipality)

By:

(Signature and designation
of official title)

(Signature and designation
of official title)

Gary P. Hinkson

William J. Moder, III, President

Print or type above name and title

Print or type above name and title

(SEAL)

I, Gary P. Hinkson,
(Name)

City Manager
(Official title)

of the City of Hermitage, do hereby certify that
(Name of governing body or municipality)

the foregoing is a true and correct copy of the Resolution adopted at

a regular meeting of the Hermitage Board of Commissioners,
(Name of governing body)

held the 27th day of May, 2020.

DATE: May 27, 2020

(Signature and designation
of official title)

Gary P. Hinkson, City Manager

Print or type above name/title

ITEMS FOR DISCUSSION

4-1

Minutes

4/22/2020

Work Session

MINUTES
CITY OF HERMITAGE – BOARD OF COMMISSIONERS
WORK SESSION MEETING
April 22, 2020

President William J. Moder called the meeting to order at 6:01 p.m. Under the COVID-19 regulations ordered by Governor Wolf, this meeting was held telephonically as permitted. All Commissioners were able to her all comments and debate issues and the public was given the opportunity and ability to participate.

Members in attendance were: William J. Moder, III, President
Duane J. Piccirilli, Vice-President
Louis E. Squatrito, Jr., Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla
Jeremy Coxe Amy Gargiulo

There were no members of the public in attendance.

PUBLIC COMMENTS

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

AGENDA REVIEW

There were no questions or comments on the agenda.

ANY OTHER BUSINESS/OLD BUSINESS

There was no other business to discuss.

ADJOURNMENT

Mr. Squatrito motioned to adjourn the work session. Second by Mr. Muha. The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Gary P. Hinkson
April 24, 2020