

# **REGULAR MEETING AGENDA**

January 22, 2020

Immediately following the Work Session



## **CITY OF HERMITAGE**

### **BOARD OF COMMISSIONERS**

**William J. Moder, III, President**

**Duane J. Piccirilli, Vice-President**

**Louis E. Squatrito, Member**

**William G. McConnell, Jr., Member**

**Michael T. Muha, Member**

**PLEASE SHUT OFF ALL CELL PHONES**

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#### **1) PLEDGE OF ALLEGIANCE**

#### **2) GENERAL**

**a. Roll Call**

**b. Consideration of approval of the minutes of the December 18, 2019 Regular Meeting and the January 6, 2020 Reorganization Special Meeting.**

**c. Consideration of monthly administrative reports.**

#### **3) SPECIAL RECOGNITIONS**

#### **4) CITIZEN'S FORUM**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

- 1. Formally open the meeting to comments from the audience*
- 2. Then close citizens' forum and move on to Finance*

#### **5) FINANCE**

**a. Consideration of the monthly reports of the Treasurer.**

**b. Consideration of additions and exonerations to taxes.**

- c. **Consideration of a motion to authorize a temporary interfund transfer in the amount of \$350,000 from the General Fund to the Sewer Fund.**

6) **PLANNING AND ZONING**

a. **Consideration of Subdivision Plans:**

- Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2 (N. Buhl Farm Drive)

b. **Consideration of Land Development Plans:**

- Dollar General – Hermitage Major Land Development Plan (North Buhl Farm Drive)
- Whole Life Services Parking Lot Expansion Minor Land Development Plan (1565 E. State St.)

7) **COMMUNITY DEVELOPMENT**

- a. **RESOLUTION NO. 3-2020 authorizing the filing of a Commonwealth of Pennsylvania Redevelopment Assistance Capital Program Application for the Hermitage Town Center Project.**

8) **PUBLIC IMPROVEMENTS**

9) **PUBLIC SAFETY**

- a. **PUBLIC HEARING of an ordinance establishing a 25 mile per hour speed limit zone on Rexford Drive.**
- b. **FINAL VOTE of an ordinance establishing a 25 mile per hour speed limit zone on Rexford Drive.**
- c. **PUBLIC HEARING of an ordinance establishing a 25 mile per hour speed limit zone on Trace Street.**
- d. **FINAL VOTE of an ordinance establishing a 25 mile per hour speed limit zone on Trace Street.**

10) **MISCELLANEOUS**

- a. **Consideration of reappointments to various Authorities, Boards and Commissions.**

11) **PUBLIC DISCUSSION OF TONIGHT'S AGENDA**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and

address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

12) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

13) **ADJOURNMENT**

Distributed January 13, 2020

**MINUTES  
CITY OF HERMITAGE - BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
DECEMBER 18, 2019**

President William J. Moder called the meeting to order at 6:28 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice President  
Louis E. Squatrito, Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson    Marcia Hirschmann    Eric Jewell  
Gary Gulla    Don Cannon    John Flynn  
Jeremy Coxe    Don Kizak    Sherry Iversen  
Neil Hosick    Amy Gargiulo

There were ten (10) members of the public in attendance.

**MINUTES**

Mr. Squatrito made a motion to approve the minutes for the November 20, 2019 Regular Meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

**ADMINISTRATIVE REPORTS**

Mr. Muha made a motion to approve the administrative reports. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

**CITIZEN'S FORUM**

Mr. Moder opened the Citizen's Forum.

Michael Ristvey, 855 Christy Road, said he attended a Commissioners meeting two months ago and asked if there had been any changes made to the draft of the new zoning ordinance. Mr. Hinkson replied that the zoning ordinance has not been finalized. There have not been any changes to the map, but the ordinance is a work in progress. It will not be finalized until the zoning ordinance is approved. Mr. Ristvey asked if recommendations for changes can be made. He was told that recommendations can be made at the meeting, sent in by letter, emailed, etc. Mr. Ristvey then said he made a recommendation a couple of months ago and hasn't heard anything.

Mr. Ristvey then asked who made the recommendation to change his property. Mrs. Hirschmann replied that the map he had has a different name for the area where his property is, but the definition is still suburban residential. Mr. Hinkson then added that this is a massive project. They hope to have the language completed in the middle of 2020.

Mr. Ristvey said that he cannot access his own property because someone put a fence across his driveway. He was asked by Mr. Squatrito why he doesn't take it down or put up no trespassing signs. Mr. Ristvey replied that his property has been given away by (the City) to his neighbor. We have commercial and residential all over the City, but we cannot have it (for his property). If we do it will ruin the city. (The neighbors) want his property. Mr. Squatrito responded that they want their privacy. He instructed Mr. Ristvey to call the police if they trespass on it. Mr. Ristvey again requested that his property be rezoned highway commercial so he might be able to do something with it. He cannot do anything with it as it is. (The City) gave it to his neighbor so they can enjoy it.

Jim Trenga, owner of property on the west side of North Buhl Farm Drive, indicated that he was very interested in knowing how the watershed for the Dollar General property was going to work because their property is higher than the road. He was told that when the Commissioners approve the land development plan there are conditions on that approval. PennDOT also has to approve it. Mrs. Hirschmann added that there is a grading plan and she offered to set up a meeting between Mr. Trenga and the City engineer who could provide a detailed explanation of how the stormwater is going to work. When the Commissioners vote on the plan, it is a conditional approval. If anyone else does not approve the design, the Commissioners' approval does not hold. The developer will have six months to meet all the conditions. Mr. Trenga then asked if the vote could be tabled. Mr. Stedman and Mr. Hinkson explained that the plan would have to go through numerous agencies for review and approval. The City's engineer reviews the plans, makes comments and goes back to the developer's engineer to make changes. They go back and forth. If the Commissioners do not do anything by March 1<sup>st</sup> it is deemed approved. If the board wishes to table it for now, they can do that.

Helmut Christman, owner of the property where Dollar General is proposed to be constructed, indicated that he purchased the property as commercial in August 1999 at a commercial price. He had some plans for the property and had engineering work done, such as stormwater, but about three years later decided not to go forward and put the land on the market in October 2002. There is also a house on the property which he rented out, but it is now in very poor condition. He questioned if Mr. Trenga knew the property across the street was zoned commercial before he built his condos. Every property on the east side of the road is zoned commercial. The plaza on the corner is run down and eventually something will be done with that. This is the first serious offer he had on the property. He shops at Donofrio's, Walmart, etc. and they can all coexist. There is a Dollar General right across from D'Onofrio's. He believes Mr. Trenga should have known something would be built there before he built his condos. Mr. Squatrito replied that he has listened to a lot of the City's constituents and they indicated that nothing was wrong with having these "ma and pa" sized stores to go to to shop. His concern is over stormwater because he has seen pictures of water flowing through Rudge Ministries and near St. Michael's Church. Upon discussion, the Board decided to table the vote on approving the plan until they were more comfortable that the stormwater system is going to work and there will not be damage to neighboring properties. Mr. Christman thanked the Commissioners for listening to his concerns.

Bruce Nulph, 3346 Morefield Road, stated that he has concerns about neighbors on his street. For the most part from Speedway to the east end everyone maintains their property. Now he has neighbors on either side who have chosen to not mow their yards or pick up their leaves. He was assured there was an ordinance for grass cutting and believes the City did contact both neighbors because overnight they both mowed their lawns, but never again. The leaves are plugging up the catch basin and underdrains that belong to the City. He cleans what is on his property, but they don't do anything. They are the only two properties being neglected. One house is on the corner of Christy Road and Morefield Road and the other house is just to the west of his. If the City lets it continue with the two, then there will be three properties. It's a progressive thing that needs nipped in the bud. Mr. Hinkson replied that there is an ordinance about cutting grass once it gets to a certain height. The City cannot require people to rake their leaves, but he is not exactly sure if we have any enforcement capabilities there or not. The City will make sure to focus on that area. We have had issues with that property on the corner. Mr. Nulph added that he likes Hermitage, but noted that property maintenance should be enforced. Especially for commercial property. They have regular lawn service people to take care of mowing, etc.

Another concern he mentioned is regarding the property with the mall. He asked if anyone considered the fact the Hermitage could use some kind of a destination venue/hotel/motel/convention type of facility. We only have two small hotels. Others are in Shenango Township. They are not bringing money to Hermitage. Mr. Hinkson replied that the market drives (the hotels). If there are ten at our border, it may saturate the market, but we have considered something like that. The conceptual drawing for the mall property has a hotel on the mall property. We can only try to promote the City and ask if that will work with developers. We are pushing for all types of businesses and facilities in the town center. Mixed use with maybe residential and hotel/motel, restaurants, etc. Mr. Nulph believes the City needs to concentrate on entertainment or something for conventions/weddings. The outlets at Grove City are already dying due to online buying.

There being no further comments, Mr. Moder closed the Citizen's Forum.

## **FINANCE**

- a. **Consideration of the monthly reports of the Treasurer.** Mr. Muha made a motion to approve the Treasurer's Report. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.
- b. **Consideration of additions and exonerations to taxes.** Mr. Squatrito made a motion to accept the additions and exonerations to taxes. Second by Mr. Muha. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.
- c. **PUBLIC HEARING of a proposed ordinance (2020 proposed budget) fixing the tax rate for the year 2020, appropriating specific sums estimated to be required for the specific purposes of the City during the fiscal year 2020, adopting a capital program and appropriating specific sums for the capital program.** Mr. Hinkson summarized the proposed 2020 budget and stated that the real estate tax rate remains unchanged at 5 mills. He also noted that the ordinance contains a five year capital program. There were no comments from the public. Mr. Moder closed the public hearing.

- d. **FINAL VOTE of a proposed ordinance (2020 proposed budget) fixing the tax rate for the year 2020, appropriating specific sums estimated to be required for the specific purposes of the City during the fiscal year 2020, adopting a capital program and appropriating specific sums for the capital program.** Mr. Moder made a motion to adopt Ordinance 11-2019. Second by Mr. Piccirilli. Mr. McConnell commented that he will vote no on the budget because although the budget does not increase tax rates or cut expenses, all the City's capital reserves will be depleted at the end of 2020. What is troubling to him is the wage tax has been flat for four consecutive years. Expenses continue to increase. He doesn't feel we should ignore that. We need to tighten up. Not by layoff employees, but by cutting fat and tightening belts so that at the end of 2020 we at least have some capital reserves in the context of the budget.

Mr. Muha added that having meetings every quarter would be a good idea just to make sure we are on the right track and that he shares similar concerns with Mr. McConnell. Mr. Piccirilli then commented that he thought they should proceed with the budget. It was the manager's due diligence to give the Commissioners warning signs and he did and he also said we were going to meet quarterly. Mr. McConnell then said it wasn't until after the budget hearings that he went back to reread the City Manager's message. He was just giving voice to concerns of the City Manager. He did not believe there was a lot of emphasis at the budget hearing about not being able to make a match grant, for example, and inevitably we may be looking at some tax hikes. Mr. Squatrito added that he had the same concerns in the meeting; however, he felt a no vote would indicate having no confidence in the City Manager and he does have confidence in him. Mr. McConnell replied that his no vote is not a no confidence vote in the City Manager and that he was not saying anything the City Manager did not already say. Vote was as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, no; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.

- e. **Consideration of a motion to authorize the appeal of the decision of the Mercer County Board of Assessment Appeals regarding the appeal of Wal-Mart Real Estate Business Trust and to hire counsel to pursue the appeal.** Mr. Piccirilli read the summary and motioned to authorize the staff to appeal the decision of the Mercer County Board of Assessment Appeals for the property located at 1275 N. Hermitage Road and join the Hermitage School District in hiring Attorney Anthony Giglio to pursue the appeal on the City and School District's behalf. Attorney's fees and costs will be divided between the City and School District based on the pro rate share of their respective levies. Second by Mr. Squatrito.

Mr. Muha stated that it was an absolute shame that they had to consider doing this. Our police department does a lot of work for Wal-Mart. Wal-Mart benefits from Hermitage far more than Hermitage benefits from Wal-Mart. It is offensive and insulting. All it does is it places more of a burden on our residents to pay for our school district. One of the reasons Hermitage is such a great place is because of our quality of life. A lot of tax dollars go to improving our City. Wal-Mart benefits from people who don't live in Hermitage. They benefit from our roads, street department, police and fire departments, etc. They request reassessment under a "dark-store theory". They are arguing that their property is worthless because other big box stores near them are closing. Others close because of Wal-Mart. It is a shame our Mercer County Commissioners fell for it. Mr. Squatrito commented that we should blame all three of our County Commissioners for this. It is ridiculous they agreed to it. Mr. McConnell added the School and City have to get engaged in fights a lot sooner. We can't sit on sidelines and allow these hearings to occur in Mercer. We

have to change the way we handle (reassessments). This is the second time in the past couple of years this has happened. We need to contact them in September to see what type of commercial assessment appeals are occurring. We need to come up with a strategy to see how to take this on. Now we have to hire an attorney and fight this after the fact. We need to know sooner. Mr. Moder replied that usually the Board of Assessment Appeals didn't approve such drastic appeals. Mr. Squatrito then added the City has had more complaints over Dollar General than about Wal-Mart cutting their taxes. Following the discussion, the vote was follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

## **PLANNING AND ZONING**

### **a. Consideration of Subdivisions:**

**Final Subdivision Plan – Lancia Plan of Lots – Lot 1 (Hogback Road).** Mr. Squatrito read the summary and made a motion to approve the plan with three conditions. Second by Mr. Piccirilli. Vote as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

**Final Lots 1 & 2 Michael & Sandra Sackett Subdivision (South Keel Ridge Road).** Mr. McConnell read the summary and made a motion to approve the plan with no conditions. Second by Mr. Muha. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

### **b. Consideration of Land Development Plan:**

**Dollar General – Hermitage Major Land Development Plan (North Buhl Farm Drive).** Mr. Moder motioned to table the vote until the January Regular Board of Commissioners Meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

## **COMMUNITY DEVELOPMENT**

- a. Consideration of a motion authorizing submission of a grant application to the PA Department of Environmental Protection Growing Greener Plus Program for the Bobby Run Stream Improvement Project.** Mr. Piccirilli read the summary and motioned to submit an application for a grant in the amount of \$507,563. Second by Mr. Squatrito. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.

## **PUBLIC IMPROVEMENTS**

- a. RESOLUTION NO. 20-2019 authorizing submission of a grant application to the PA Department of Community & Economic Development Commonwealth Finance Authority PA Small Water & Sewer Program for the South Darby Road Storm Sewer Improvements Project.** Mr. Squatrito read the summary and motioned to submit the application for a grant in the amount of \$170,000 to be used for the stormwater construction component of the South Darby

Road Improvement Project. A 15% match is required. Second by Mr. Piccirilli. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

## **PUBLIC SAFETY**

- a. **INTRODUCTION of an ordinance establishing a 25 MPH speed limit zone on Rexford Drive.** Mr. Moder read the summary and motioned to set the public hearing and final vote for the January 22, 2020 regular meeting. Second by Mr. Muha. Vote as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.
- b. **INTRODUCTION of an ordinance establishing a 25 MPH speed limit zone on Trace Street.** Mr. Moder read the summary and motioned to set the public hearing and final vote for the January 22, 2020 regular meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

## **MISCELLANEOUS**

- a. **Consideration of the establishment of Regular Meeting / Work Session meeting dates and times for 2020.** Mr. McConnell read the summary and motioned to approve the schedule as proposed. Second by Mr. Muha. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

## **PUBLIC DISCUSSION FOR TONIGHT'S AGENDA**

There was no public discussion.

## **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

Everyone was wished a Merry Christmas and safe holiday.

Mr. Muha motioned to adjourn. Second by Mr. Piccirilli. The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Gary P. Hinkson  
January 10, 2020

**MINUTES  
CITY OF HERMITAGE – BOARD OF COMMISSIONERS  
SPECIAL MEETING  
(Reorganizational Meeting)  
January 6, 2020**

Board members in attendance were:

William J. Moder, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Bernie Harry, Treasurer

Staff members in attendance were:

Gary Hinkson  
Gary Gulla  
Jeremy Coxe  
Amy Gargiulo

Others:

Judge Robert G. Yeatts

There were four (4) members of the public in attendance.

Prior to calling the meeting to order, Robert G. Yeatts was asked to administer the Oath of Office to Commissioners-Elect: William J. Moder, III, Michael T. Muha and Duane J. Piccirilli.

**1. CALL TO ORDER**

President William J. Moder, III called to order at 6:01 p.m. in the Commissioners' Meeting Room in the Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CONSIDERATION OF THE ELECTION OF THE PRESIDENT OF THE BOARD OF COMMISSIONERS.**

Mr. Moder opened the floor for nominations for President. Mr. Squatrito nominated Bill Moder for President. Second by Mr. Piccirilli. There being no other nominations, Mr. Moder closed

the nominations. Vote as follows: Mr. Muha, yes; Mr. McConnell, yes; Mr. Squatrito, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

**5. CONSIDERATION OF THE ELECTION OF THE VICE-PRESIDENT OF THE BOARD OF COMMISSIONERS.**

Mr. Moder opened the floor for nominations for Vice-President. Mr. Moder nominated Duane Piccirilli for Vice-President. Second by Mr. Squatrito. There being no other nominations, Mr. Moder closed the nominations. Vote as follows: Mr. Muha, yes; Mr. McConnell, yes; Mr. Squatrito, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

**6. CONSIDERATION OF THE APPOINTMENT OF CITY SOLICITOR**

Mr. Piccirilli motioned to authorize the reappointment of Attorney Brett W. Stedman to a two-year term as City Solicitor. Second by Mr. Moder. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

**7. CONSIDERATION OF THE APPOINTMENT OF THE CITY AUDITOR**

Mr. Moder motioned to authorize the reappointment of Black, Bashor & Porsch, LLP to a three-year term (2019, 2020, 2021) as City Auditor. Second by Mr. Muha. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.

**8. RESOLUTION NO. 1-2020 authorizing a tax anticipation note in the amount of \$1,000,000**

Mr. Moder read the summary and motioned to adopt Resolution No. 1-202 authorizing the acceptance of First National Bank's proposal for the purchase of the note at an interest rate of 1.78%. Second by Mr. Squatrito. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.

Mr. McConnell questioned when the City of Hermitage last acquired a tax anticipation note. He was told that it was in 2012.

**9. RESOLUTION NO. 2-2020 amending the Articles of Incorporation of the Hermitage Municipal Authority to extend the life of the Authority fifty years.**

Mr. Piccirilli read the summary and motioned to adopt Resolution No. 2-2020 amending the Articles of Incorporation to extend the existence of the Authority fifty (50) years. Second by

Mr. Squatrito. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

**10. PUBLIC COMMENTS**

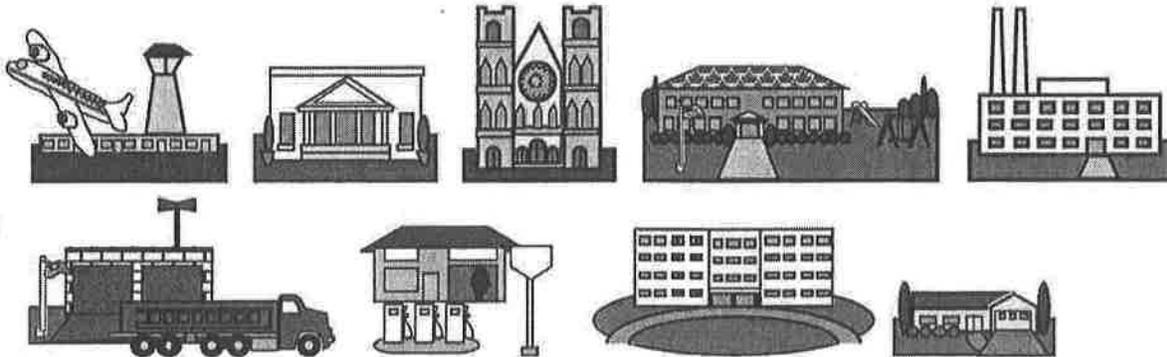
Mr. Moder opened the public comments. There being no comments by the public, Mr. Moder closed the public comments.

**11. ADJOURNMENT**

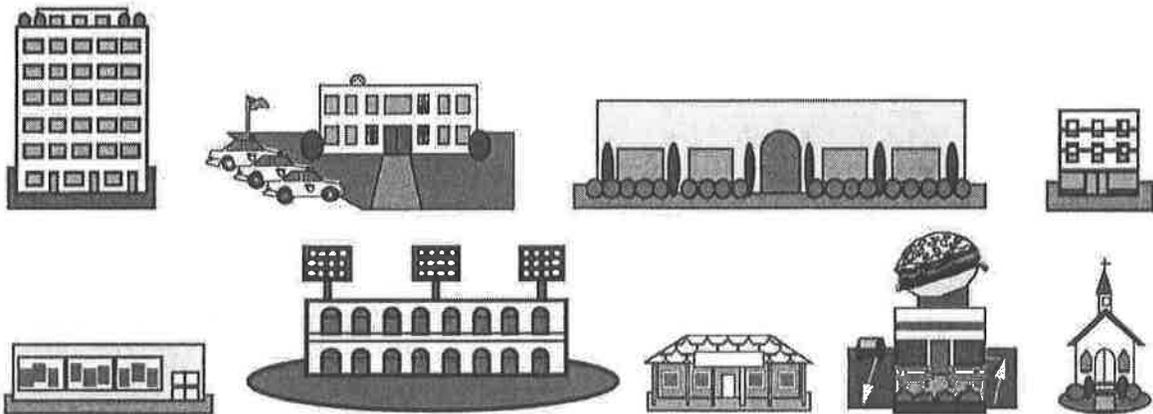
Mr. Muha made a motion to adjourn the meeting at 6:10 p.m. Second by Mr. Piccirilli.

Respectfully Submitted,

Gary P. Hinkson  
January 8, 2020



# BUILDING DEPARTMENT MONTHLY REPORT



**DECEMBER 2019**

# City of Hermitage Residential - Construction Permit Report December 2019

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code	
14,178	12/18/2019	Harper & Houston Construction	1006 Armand Avenue	Porch, rear - rebuild after fire damage	Residential	R-1-100	\$6,000	\$154.50	434	
14,382	12/10/2019	Linda G. Heasley	3501 Basil Drive	Addition	Residential	PRD	\$56,000	\$204.50	434	
14,394	12/4/2019	Mary Hilles	1789 Pine Hollow Boulevard	Plumbing inspection - sewer repair	Residential		\$0	\$54.50	434	
14,397	12/16/2019	Karen Cashier	864 Richmond Drive	Sewer line repair	Residential		\$0	\$54.50	434	
14,399	12/16/2019	Tim Taylor	1632 South Neshannock Road	Electrical inspection	Residential		\$0	\$54.50	434	
<b>5</b>	<b>Permits Issued</b>	<b>- Additions &amp; Alterations</b>					<b>Project Value</b>	<b>\$62,000</b>	<b>\$522.50</b>	<b>Permit Fees</b>
14,401	12/26/2019	Jeffrey D. Hogue	514 Cohasset Drive	Garage - unattached	Residential	R-1-75	\$12,000	\$50.00	438	
<b>1</b>	<b>Permits Issued</b>	<b>- Garages</b>					<b>Project Value</b>	<b>\$12,000</b>	<b>\$50.00</b>	<b>Permit Fees</b>
<b>6</b>	<b>Permits Issued</b>				<b>Residential</b>		<b>Project Value</b>	<b>\$74,000</b>	<b>\$572.50</b>	

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations

# City of Hermitage Commercial - Construction Permit Report December 2019

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code
14,385	12/30/2019	Rita's - Store #111018	2393 East State Street	Ice cream stand, walk-up	Commercial	CC-1	\$198,000	\$666.42	327
<b>1</b>	<b>Permits Issued</b>		<b>Project Value</b>				<b>\$198,000</b>	<b>\$666.42</b>	<b>Permit Fees</b>
14,388	12/2/2019	Sprint Tower	1280 North Hermitage Road	Utility pole for Sprint cell site	Commercial		\$0	\$62.50	329
14,389	12/2/2019	Sprint Tower	1510 North Hermitage Road	Utility pole for Sprint cell site	Commercial		\$0	\$62.50	329
<b>2</b>	<b>Permits Issued</b>		<b>Project Value</b>				<b>\$0</b>	<b>\$125.00</b>	<b>Permit Fees</b>
14,404	12/20/2019	Mega Spin 777	2952 East State Street	Change of use	Commercial	CC-1	\$0	\$54.50	437
<b>1</b>	<b>Permits Issued</b>		<b>Project Value</b>				<b>\$0</b>	<b>\$54.50</b>	<b>Permit Fees</b>
<b>4</b>	<b>Permits Issued</b>		<b>Commercial</b>				<b>\$198,000</b>	<b>\$845.92</b>	
<b>10</b>	<b>Total - All Permits Issued - December 2019</b>								
			<b>Totals -</b>	<b>Project Value</b>			<b>\$272,000</b>	<b>\$1,418.42</b>	<b>Permit Fees</b>

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations

## 2019 PERMITS (By PERMIT TYPE)

	RESIDENTIAL PERMITS		COMMERCIAL & SIGN PERMITS		TOTAL	
	#	VALUE	#	VALUE	#	VALUE
JANUARY	5	524,000	4	822,350	9	1,346,350
FEBRUARY	0	0	4	1,437,290	4	1,437,290
MARCH	11	1,145,678	12	893,257	23	2,038,935
APRIL	11	625,600	4	115,399	15	740,999
MAY	10	123,183	4	596,800	14	719,983
JUNE	12	772,155	4	829,837	16	1,601,992
JULY	16	484,100	18	3,477,500	34	3,961,600
AUGUST	9	436,855	15	1,996,500	24	2,433,355
SEPTEMBER	9	662,794	10	200,096	19	962,890
OCTOBER	13	467,959	12	501,277	25	969,236
NOVEMBER	2	10,000	2	182,250	4	192,250
DECEMBER	6	74,000	4	198,000	10	272,000
<b>TOTAL</b>	<b>104</b>	<b>5,326,324</b>	<b>93</b>	<b>11,250,556</b>	<b>197</b>	<b>16,676,880</b>

**RESIDENTIAL PERMITS** include all Residential structures and their accessory uses  
**COMMERCIAL PERMITS** include all Commercial structures and their accessory uses

# COMPARISON OF 2018 & 2019 PERMITS (TOTALS)

MONTH	2018 PERMITS		2019 PERMITS		DIFFERENCE	
	#	\$ VALUE	#	\$ VALUE	#	\$ VALUE
JANUARY	11	1,626,200	9	1,346,350	-2	-279,850
FEBRUARY	14	109,650	4	1,437,290	-10	+1,327,640
MARCH	15	492,695	23	2,038,935	+8	+1,546,240
APRIL	17	2,542,723	15	740,999	-2	-1,801,724
MAY	19	3,105,348	14	719,983	-5	-2,385,365
JUNE	34	3,702,066	16	1,601,992	-18	-2,100,074
JULY	21	2,484,762	34	3,961,600	+13	+1,476,838
AUGUST	26	2,288,290	24	2,433,355	-2	+145,065
SEPTEMBER	20	1,663,930	19	962,890	-1	-701,040
OCTOBER	23	2,477,566	25	969,236	+2	-2,508,330
NOVEMBER	20	267,654	4	192,250	-16	-75,404
DECEMBER	9	122,052	10	272,000	+1	+149,948
<b>TOTAL</b>	<b>229</b>	<b>20,883,896</b>	<b>197</b>	<b>16,676,880</b>	<b>-22</b>	<b>-4,207,016</b>

**Comparison of 2018 & 2019 Building Permit values, number of permits issued, and increase/decrease of value**

***Hermitage Fire Department***

***Report of Operations  
for  
December 2019***

***Submitted January 8, 2020  
John Flynn, Fire Marshal***

# Hermitage Volunteer Fire Department

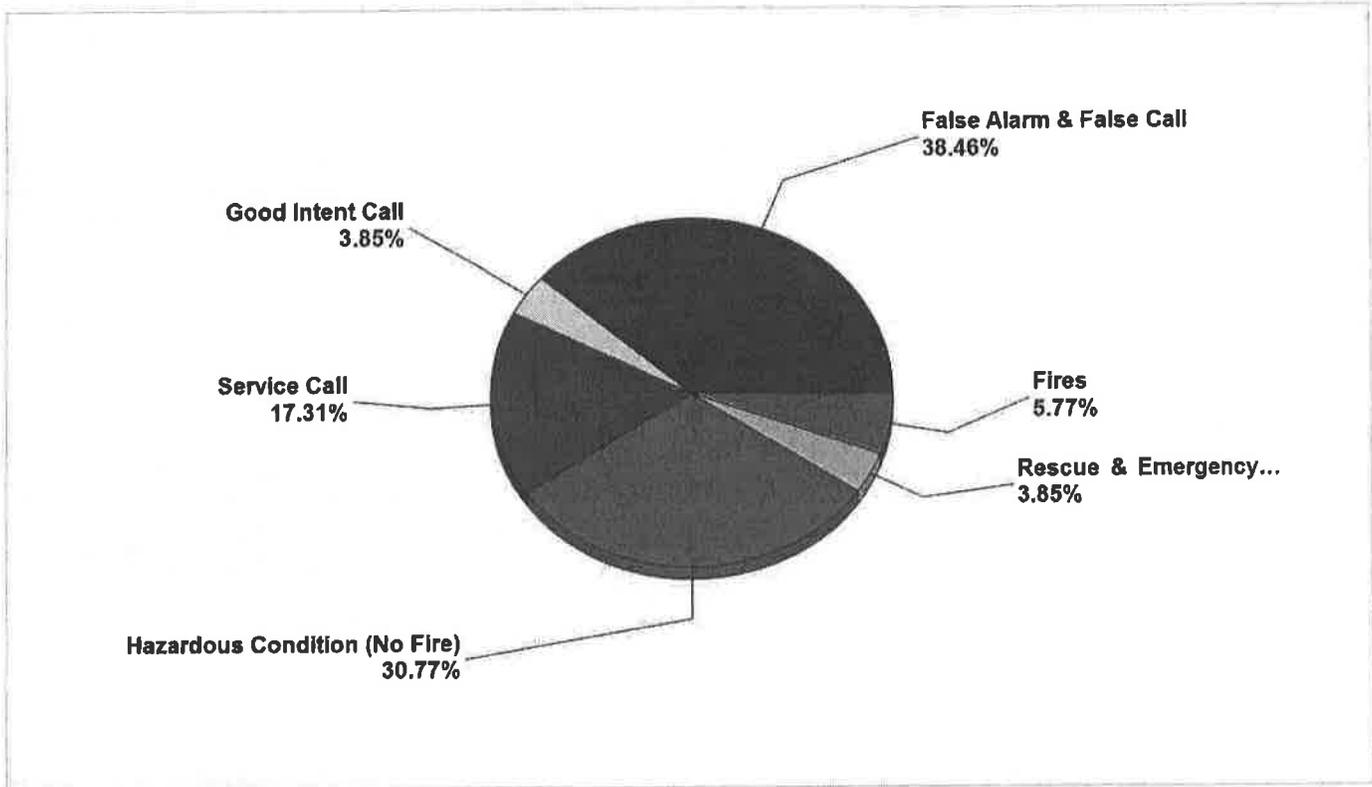
Hermitage, PA

This report was generated on 1/8/2020 12:41:28 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2019 | End Date: 12/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	5.77%
Rescue & Emergency Medical Service	2	3.85%
Hazardous Condition (No Fire)	16	30.77%
Service Call	9	17.31%
Good Intent Call	2	3.85%
False Alarm & False Call	20	38.46%
<b>TOTAL</b>	<b>52</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include imported data.

**Detailed Breakdown by Incident Type**

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.92%
112 - Fires in structure other than in a building	1	1.92%
122 - Fire in motor home, camper, recreational vehicle	1	1.92%
311 - Medical assist, assist EMS crew	1	1.92%
352 - Extrication of victim(s) from vehicle	1	1.92%
400 - Hazardous condition, other	2	3.85%
412 - Gas leak (natural gas or LPG)	4	7.69%
424 - Carbon monoxide incident	3	5.77%
440 - Electrical wiring/equipment problem, other	3	5.77%
442 - Overheated motor	2	3.85%
444 - Power line down	2	3.85%
522 - Water or steam leak	1	1.92%
551 - Assist police or other governmental agency	1	1.92%
561 - Unauthorized burning	2	3.85%
571 - Cover assignment, standby, moveup	5	9.62%
600 - Good intent call, other	1	1.92%
651 - Smoke scare, odor of smoke	1	1.92%
721 - Bomb scare - no bomb	2	3.85%
731 - Sprinkler activation due to malfunction	1	1.92%
735 - Alarm system sounded due to malfunction	2	3.85%
736 - CO detector activation due to malfunction	2	3.85%
740 - Unintentional transmission of alarm, other	2	3.85%
741 - Sprinkler activation, no fire - unintentional	1	1.92%
743 - Smoke detector activation, no fire - unintentional	6	11.54%
744 - Detector activation, no fire - unintentional	1	1.92%
745 - Alarm system activation, no fire - unintentional	3	5.77%
<b>TOTAL INCIDENTS:</b>	<b>52</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

# Hermitage Volunteer Fire Department

Hermitage, PA

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## Incident Statistics

Start Date: 12/01/2019 | End Date: 12/31/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		2	
FIRE		50	
TOTAL		52	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		3	
736 - CO detector activation due to malfunction		2	
TOTAL		5	
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
8		15.38	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:11:29	0:06:48	
AVERAGE FOR ALL CALLS			0:07:03
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:04:19	0:01:26	
AVERAGE FOR ALL CALLS			0:01:36
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Hermitage Volunteer Fire Department		35:01	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate.



# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 1/8/2020 2:29:06 PM



## Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: All Personnel | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 12/01/2019 | End Date: 12/31/2019

ANSWERS	# INCIDENTS	% of Total
<b>USER-DEFINED FIELD: How Was Call Received (Required)</b>		
911 Dispatch	46	88%
Cell Phone Call	2	4%
Incident Found By HFD	2	4%
Telephone Call into Station	1	2%
Walk-in	1	2%

<b>USER-DEFINED FIELD: Type of Alarm (Required)</b>		
alarm	1	2%
Automatic Alarm	11	21%
Automatic Fire Alarm	2	4%
Automatic Mutual Aid Standby	4	8%
Automatic Mutual Aid-Fire Alarm	1	2%
Bomb Threat	2	4%
Burning Complaint	1	2%
Carbon Monoxide Detector Activation	1	2%
Carbon Monoxide Incident	1	2%
Carbon Monoxide Investigation	1	2%
co call	1	2%
EMS Assist	1	2%
Fire	1	2%
Life safety	1	2%
Low Hanging Wires	1	2%
Motor Vehicle Accident With Entrapment	1	2%
Mutual Aid Standby-Structure Fire	2	4%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

ANSWERS	# INCIDENTS	% of Total
Mutual Aid-Commercial Fire	1	2%
odor	3	6%
Power Pole Fire	1	2%
Smell of Natural Gas inside	1	2%
Smell Of Natural Gas Outside	3	6%
Smoke Detector Going Off	2	4%
Structure Fire	2	4%
Transformer Problem	1	2%
Tree Down with Wires	1	2%
Welfare Check	1	2%
Wire down	3	6%

**USER-DEFINED FIELD: What District? (Required)**

Farrell	1	2%
Hermitage	40	77%
Lackawannock Twp	3	6%
Patagonia	1	2%
Sharon	4	8%
Shenango Twp	1	2%
South Pymatuning	1	2%
West Middlesex	1	2%

**USER-DEFINED FIELD: Is this incident an incentive call? (Required)**

No	9	17%
Yes	43	83%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 1/8/2020 1:01:46 PM



## Average Response Time for Agency for Date Range

Start Date: 12/01/2019 | End Date: 12/31/2019

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Hermitage Volunteer Fire Department	6:48

Only REVIEWED incidents included

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 1/8/2020 1:09:57 PM



## Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 12/01/2019 | End Date: 12/31/2019

Personnel	Calls Attended	% of Calls for Selected Incident Types
<b>Station: Station 1</b>		
Armstrong, Ashley	5	9.6%
Armstrong, Darryl	10	19.2%
Bradac, Gregory R	8	15.4%
Chlpka, Jamie	3	5.8%
Chlpka, Matt	2	3.8%
Chlpka, Samuel M	2	3.8%
Clark, Lawrence Case	39	75.0%
Cowan, Walt	3	5.8%
Daniels Jr, John E	1	1.9%
Daniels, John A	1	1.9%
Ehrhart, Rich	2	3.8%
Erdesky, Steve	10	19.2%
Flynn, John R	41	78.8%
Fox, Bryon	4	7.7%
Fox, Dylan	1	1.9%
Hougelman, David B	1	1.9%
Jenkins, Matthew M	10	19.2%
McKnight, Charles	4	7.7%
Miller, Joseph P	2	3.8%
Myhra, Jason O	26	50.0%
Pass, Jon P	14	26.9%
Patton, Jackson R	14	26.9%
Prather, Adam	17	32.7%
Prather, Aurella Cheney	2	3.8%
Reda , James M	39	75.0%
Reda, James C	13	25.0%
Redfoot, Tom	2	3.8%
Rollinson, TC	1	1.9%
Rollinson, TJ	5	9.6%
Scheuermann, Keith A	9	17.3%
Szabo, Bob	23	44.2%
Unrue, Michael E	4	7.7%
Vaccaro, Joseph	8	15.4%
Vasconi, David F	10	19.2%
<b>Total Incidents for Station Station 1</b>	<b>52</b>	

Total Incidents for all Stations 52

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included;

# Hermitage Volunteer Fire Department

Hermitage, PA

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## Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 12/01/2019 | End Date: 12/31/2019

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		0	0.0	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	0	0.0
Armstrong, Ashley	Operations	5	9.6	0	0.0	1	50.0
Armstrong, Darryl	Operations	10	19.2	0	0.0	1	50.0
Boles, Cheyenne	Operations	0	0.0	0	0.0	0	0.0
Bradac, Gregory R	Operations	8	15.4	0	0.0	0	0.0
Bradac, Patrick S.	Administration	0	0.0	0	0.0	0	0.0
Canon, Harry	Operations	0	0.0	0	0.0	1	50.0
Chipka, Jamie	Operations	3	5.8	0	0.0	0	0.0
Chipka, Matt	Operations	2	3.8	0	0.0	0	0.0
Chipka, Samuel M	Operations	2	3.8	0	0.0	0	0.0
Clark, Lawrence Case	Operations	39	75.0	0	0.0	2	100.0
Cowan, Walt	Operations	3	5.8	0	0.0	1	50.0
Daniels Jr, John E	Maintenance	1	1.9	0	0.0	1	50.0
Daniels, John A	Operations	1	1.9	0	0.0	0	0.0
Ehrhart, Rich	Administration	2	3.8	0	0.0	0	0.0
Erdesky, Steve	Operations	10	19.2	0	0.0	1	50.0
Flynn, John R	Operations	41	78.8	0	0.0	2	100.0
Fox, Bryon	Operations	4	7.7	0	0.0	1	50.0
Fox, Dylan	Operations	1	1.9	0	0.0	1	50.0
Grenier, Connor	Operations	0	0.0	0	0.0	0	0.0
Hermitage, Police Dept		0	0.0	0	0.0	0	0.0
Hougelman, David B	Operations	1	1.9	0	0.0	1	50.0
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	10	19.2	0	0.0	1	50.0
Kanaan, Mahmoon	Operations	0	0.0	0	0.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	0	0.0
McKinney, Ward	Operations	0	0.0	0	0.0	0	0.0
McKnight, Charles	Operations	4	7.7	0	0.0	1	50.0
Miller, Joseph P	Operations	2	3.8	0	0.0	1	50.0
Myhra, Jason O	Operations	26	50.0	0	0.0	0	0.0
Pass, Jon P	Operations	14	26.9	0	0.0	1	50.0
Patton, Jackson R	Operations	14	26.9	0	0.0	0	0.0
Prather, Adam	Operations	17	32.7	0	0.0	1	50.0
Prather, Aurelia Cheney	Operations	2	3.8	0	0.0	1	50.0
Reda, James M	Operations	39	75.0	0	0.0	2	100.0
Reda, James C	Operations	13	25.0	0	0.0	1	50.0
Redfoot, Tom	Operations	2	3.8	0	0.0	1	50.0
Richardson, Tracie A	Operations	0	0.0	0	0.0	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Risavi, Brian L	Operations	0	0.0	0	0.0	0	0.0
Rodemoyer, Brian	Operations	0	0.0	0	0.0	1	50.0
Rollinson, TC	Operations	1	1.9	0	0.0	0	0.0
Rollinson, TJ	Operations	5	9.6	0	0.0	1	50.0
Scheuermann, Keith A	Operations	9	17.3	0	0.0	1	50.0
Szabo, Bob	Operations	23	44.2	0	0.0	1	50.0
Tamber, James M	Administration	0	0.0	0	0.0	0	0.0
Torrence, David	Administration	0	0.0	0	0.0	1	50.0
Unrue, Michael E	Operations	4	7.7	0	0.0	0	0.0
Vaccaro, Joseph	Operations	6	15.4	0	0.0	1	50.0
Vasconi, David F	Operations	10	19.2	0	0.0	1	50.0
Zalewski, Lou	Operations	0	0.0	0	0.0	1	50.0
Zeigler, Charlie	Administration	0	0.0	0	0.0	1	50.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 1/8/2020 1:15:40 PM



## Events per Category for Date Range (Landscape)

Start Date: 12/01/2019 | End Date: 12/31/2019

CATEGORY	DATE	EVENT TYPE	EVENT	LOCATION	HOURS	NARRATIVE
<b>Administration</b>						
	12/05/2019	Monthly Valley Siren Test	Monthly Siren Test	City of Hermitage	0.25	Monthly test of the weather sirens. Joy Cone siren activated but did not sound, Linden Point did not activate, City garage activated but had a hard time starting (COG said it dropped their computers and lights). Lowrey's were notified. All other Hermitage sirens activated. Farrell, Wheatland and Sharpsville sirens activated.
	12/05/2019	Presentation	Funeral Detail: Cowan	Station #1	1.75	Funeral Detail for Firefighter Susan Cowan.

Includes Locked / Authorized Events.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 1/8/2020 1:23:59 PM



## Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 12/01/2019 | End Date: 12/31/2019

### Insp - Inspection

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	PERSONNEL	NOTES
12/03/2019 12:38:00	12/03/2019 12:56:00	0:18	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2715-2727 by Lawrence Case Clark.
12/03/2019 12:57:00	12/03/2019 13:05:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2715-2727 by Lawrence Case Clark.
12/03/2019 13:07:00	12/03/2019 13:17:00	0:10	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2715-2727 by Lawrence Case Clark.
12/03/2019 13:21:00	12/03/2019 13:27:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2731-2743 by Lawrence Case Clark.
12/03/2019 13:30:00	12/03/2019 13:37:00	0:07	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2715-2727 by Lawrence Case Clark.
12/03/2019 13:41:00	12/03/2019 13:49:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2731-2743 by Lawrence Case Clark.
12/03/2019 13:51:00	12/03/2019 13:55:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2731-2743 by Lawrence Case Clark.
12/03/2019 13:57:00	12/03/2019 14:06:00	0:09	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2731-2743 by Lawrence Case Clark.
12/03/2019 14:12:00	12/03/2019 14:18:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2620-2630 by Lawrence Case Clark.
12/04/2019 09:49:00	12/04/2019 11:20:00	1:31	ST1 - Station 1		Clark, Lawrence Case Flynn, John R Reda, James M	An inspection was completed for ECONOLIDGE by James M Reda.
12/04/2019 11:31:00	12/04/2019 11:47:00	0:16	ST1 - Station 1		Clark, Lawrence Case Reda, James M	An inspection was completed for ROYAL MOTEL by James M Reda.
12/05/2019 14:07:00	12/05/2019 14:10:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2715-2727 by Lawrence Case Clark.
12/10/2019 12:37:00	12/10/2019 12:52:00	0:15	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
12/10/2019 12:56:00	12/10/2019 13:02:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
12/10/2019 13:04:00	12/10/2019 13:15:00	0:11	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
12/10/2019 13:15:00	12/10/2019 13:27:00	0:12	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
12/10/2019 13:30:00	12/10/2019 13:38:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
12/10/2019 13:40:00	12/10/2019 13:52:00	0:12	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code

12/11/2019 14:51:00	12/11/2019 14:53:00	0:02	ST1 - Station 1	Clark, Lawrence Case	An inspection was completed for LITTLE ACRES NORTH 2747-2775 by Lawrence Case Clark.
					<b>Total Items: 19</b>
					<b>Grand Total Items: 19</b>

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code



**December 2019**

**MONTHLY REPORT**

**HERMITAGE INSPECTION**

**HEALTH DEPARTMENT**

**CODE ENFORCEMENT**

**Submitted by:**

*Russell V. Penn Jr.*

**City Inspector**

**TO:** Hermitage Board of Commissioners

**FROM:** Russell V. Penn, Jr., City Inspector

**DATE:** 01/09/20

**SUBJECT** December Monthly Report 2019

**There are 123 active construction permits with the following inspections (45) completed for the month December.**

- 00 Set-back Inspections
- 01 Footer Inspections
- 01 Foundation Inspections
- 01 Underground Plumbing
- 09 Electrical Inspections
- 01 Mechanical Inspections
- 01 Rough Plumbing Inspections
- 00 Framing Inspections
- 01 Energy Conservation Inspections
- 02 Wall Board Inspections
- 01 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 08 Sign Inspections
- 00 Demolition Inspections
- 00 Fire Protection
- 18 Final Inspections
- 01 Health Inspections



**HERMITAGE**

**PARKS**

**&**

**RECREATION**

**DECEMBER , 2019**



**Meeting Attended**

**December 10<sup>th</sup>**

Holiday Parade wrap-up meeting

**2020 Newsletter Dates**

**Mail Date**

**Deadline for Material**

January 31<sup>st</sup>

January 10<sup>th</sup>

May 8<sup>th</sup>

April 17<sup>th</sup>

October 2<sup>nd</sup>

September 11<sup>th</sup>

**2020 Key Program Dates**

**Summer Rec Program**

Tuesday June 9<sup>th</sup> thru Friday July 24<sup>th</sup>

**Hermitage Arts Festival**

Saturday July 11<sup>th</sup> and Sunday July 12<sup>th</sup>

**Buhl Day**

Monday September 7<sup>th</sup>

**Hermitage Fall Baseball League**

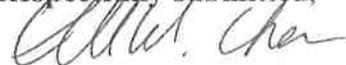
Sundays September 13<sup>th</sup> thru Sunday October 25<sup>th</sup>

**Hermitage Holiday Light Parade**

Saturday November 21<sup>st</sup>

Various **Bus Trips** are being planned for 2020...

Respectfully submitted,



**Edward W. Chess  
Parks and Recreation Director**

CITY OF HERMITAGE  
PLANNING AND DEVELOPMENT DEPARTMENT

DECEMBER MONTHLY ACTIVITY REPORT  
JANUARY 22, 2020 : BOARD OF COMMISSIONERS MEETING



CITY OF  
*Hermitage* PA

- Affordable cost of living
- Opportunities for dining and shopping
- Abundant parks and recreation facilities
- Sites for technical and industrial development
- Excellent municipal services
- Quality student education experience
- Close proximity to metropolitan areas



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**1. Items for Consideration by the City of Hermitage Board of Commissioners**

- Consideration of the Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2
- Consideration of the Dollar General – Hermitage Major Land Development Plan
- Consideration of the Whole Life Services Parking Lot Expansion Minor Land Development Plan
- Consideration of a Resolution authorizing the filing of a Commonwealth of Pennsylvania Redevelopment Assistance Capital Program Application for the Hermitage Town Center Project.

**2. Current Project and Programs Report**

**Neighborhood Investment Program (NIP)** - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

**PILOT TARGET AREA "Block 1" (1998-2007)**

The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

**TARGET AREA "Block 2" (2008-2012)**

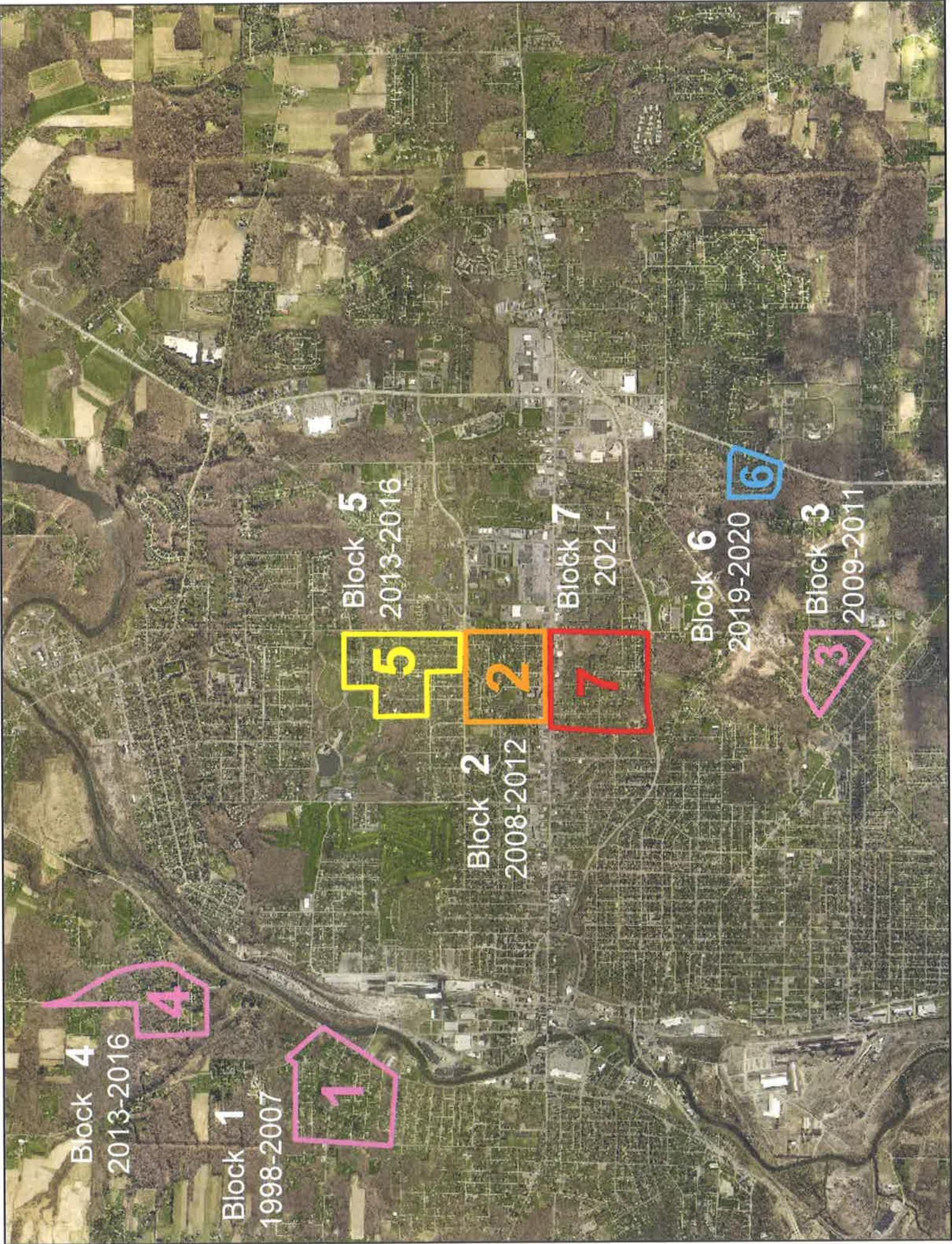
The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

**TARGET AREA "Block 3" (2009-2011)**

The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.

**TARGET AREA "Block 4" (2013-2014)**

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.



Block 4  
2013-2016

Block 1  
1998-2007

Block 5  
2013-2016

Block 2  
2008-2012

Block 7  
2021-

Block 6  
2019-2020

Block 3  
2009-2011

#### TARGET AREA "Block 5" (2013-2018)

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.

#### TARGET AREA "Block 6" (2018-2020)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

**The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and is expected to be bid in January 2020.**

#### 2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

#### 2020 – Street Construction Projects

- 2020 Capital Paving Program – To be determined
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project is scheduled to be bid for 2020 construction.**

**Stull Farm, 4568 Sample Road, Hermitage:** Mission statement for the Stull Farm – "To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability."

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

**Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project:** The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the "Y" and change to a traditional "T" intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors is the apparent low bidder at \$408,000. The project is scheduled to be constructed in Spring/Summer 2020.**

**East State Street / Keel Ridge Road Intersection Improvements Project:** The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project will be bid in January, with construction scheduled for summer 2020.**

**Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility:** The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **Construction has started. The building footers are complete and framing began the week of December 23, 2019. The project is to be completed by the end of January 2020.**

**South Hermitage Road (Route 18) Sidewalks Project:** The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the spring of 2020.**

**Hermitage Town Center Recreational Trail Improvements:** The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will tentatively take place in 2020.**

**Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project:** CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC and City staff.

**Comprehensive Plan:** After interviews and proposals from three planning firms, the City selected Mackin Engineering as the Comprehensive Plan consultant. On September 27, the Hermitage Board of Commissioners appointed a Steering Committee of citizens from diverse backgrounds and experience to assist the staff and consultant in the formulation of the plan. The Steering Committee includes members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, Lindenpointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and business people at large.

**\*The Comp Plan Steering Committee endorsed the draft Plan on January 14<sup>th</sup>, followed by endorsement and recommendation for adoption by the HPC & HCEDC at their respective meetings on February 4<sup>th</sup>. The draft plan was presented to the Board of Commissioners on February 27<sup>th</sup>. The adoption process began on March 28 with mailing of the Plan to Mercer County, contiguous municipalities and the school district. The 45-day comment period began on April 1 and ended on May 17. No comments were received.**

**The Public Hearing on the Comprehensive Plan was held on June 20, and the Plan was adopted by resolution of the Board of Commissioners on June 26. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.**

**Zoning Ordinance Update:** Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29. It was also discussed by the Hermitage Planning Commission at their meeting on September 9. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

**Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.**

It is hoped that the ordinance update will be completed by Spring of 2020 and can then be considered for the formal adoption process.

### 3. **Current CDBG Project Report**

**CDBG – Federal Program Summary:** U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). "Fundability" - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

Program Year	Contract No.	Grant Period	Amount	Status/ Exp. To Date
2016	C000065045	3/30/17 – 3/29/22	\$272,958	\$132,517
2017	C000069227	3/16/18 – 3/15/22	\$269,615	\$142,353
2018	C000070917	3/21/19 – 3/20/23	\$296,249	\$12,828
2019			\$298,504	application submitted Nov. 22

### CDBG Projects

**The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors** - The City plans to install automated electronic door

openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13<sup>th</sup> and construction will take place in January.**

**ARC of Mercer County, Inc. Pre-Vocational Facility Improvements** – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020.

**CDBG Street Improvements** – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation..... 4

There are approximately **twenty-two (22)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership:

The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City's existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds, and has been awarded \$500,000 for housing rehabilitation projects in Hermitage and Wheatland.***

**4. Hermitage Planning Commission**

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality.

Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:  
(All meetings held at 8:30 a.m.)

**January 6, 2020 (minutes attached)**

**February 3, 2020**

March 2, 2020

April 6, 2020

May 4, 2020

June 1, 2020

July 13, 2020

August 3, 2020

September 14, 2020

October 5, 2020

November 2, 2020

December 7, 2020

**5. Hermitage Community and Economic Development Commission (HCEDC)**

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

**January 9, 2020 – City of Hermitage Municipal Building, 800 N. Hermitage Rd., Hermitage (minutes pending)**

**April 9, 2020 – Toss'd, 3640 East Sate Street, Hermitage**

July 9, 2020 – Buhl Park, Casino Conference Room, 715 Hazen Road, Hermitage

October 8, 2020 – Training & Workforce Development Center @ LindenPointe, 3050 Prosperity Place, Hermitage

**6. Shenango Valley Enterprise Zone Corporation (SVEZC)**

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:

(Meetings held as needed on the 3<sup>rd</sup> Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

**7. Penn-Northwest Development Corporation**

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth’s PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)
- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

**8. Community Events**

The City of Hermitage supports the following seasonal, family-oriented, community events:

Hermitage Arts Festival	July 11, 2020
Buhl Day	September 7, 2020
Holiday Light Parade	November 21, 2020

**9. City of Hermitage Newsletter and Parks & Recreation Update**

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

<u>Issue</u>	<u>Scheduled Date of Publication</u>	<u>Material Deadline</u>
Winter	January 31, 2020	January 10, 2020
Spring/Summer	May 8, 2020	April 17, 2020
Fall	October 2, 2020	September 11, 2020

Past issues of the newsletter can be found @ [www.hermitage.net](http://www.hermitage.net)

**10. Other Planning and Development Reports and Information**

<u>Report</u>	<u>Status</u>
HCEDC Minutes	pending
Hermitage Planning Commission Minutes	attached
Shenango Valley Enterprise Zone Corporation Minutes	none
Revolving Loan Fund Financial Report	attached
Paid Invoice Report	attached
Web Site Statistics Report	attached
Approved Subdivision and Land Development Plans	attached
Prior Years Project Summary	attached

HERMITAGE PLANNING COMMISSION

MINUTES

Monday  
January 6, 2020  
Regular Meeting  
8:30 a.m.

MEMBERS PRESENT:

Chuck Rogers – Chairman  
Woody Steele - Secretary  
Bonnie Benton  
Matt Liburdi  
Amy McKinney  
Barney Scholl  
Ray Slovesko  
Jim Tamber

MEMBERS ABSENT:

T.J. Rollinson

OTHERS PRESENT:

Marcia Hirschmann  
Cindy Pagliaroli  
Brett Stedman  
Gary Hinkson  
Gary Gulla  
Jeremy Coxe  
Nathan Zampogna  
Louis Squatrito  
Christian Fulkman  
Frank Rudge  
Cindy Vogan

There was one other person in attendance.

Mr. Rogers called the meeting to order at 8:30 a.m. in the Commissioners' meeting room at the Hermitage Municipal Building.

**APPROVAL OF MINUTES:**

Mr. Rogers asked for approval of the minutes of the December 2, 2019 meeting. Mrs. McKinney made a motion to approve the December 2<sup>nd</sup> minutes. Mr. Slovesko seconded the motion. The motion carried unanimously. The minutes were approved as distributed.

**SUBDIVISION PLANS:**

**Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2 (N. Buhl Farm Drive)**

Mrs. Hirschmann explained that the purpose of this plan is to separate the property into two lots. Lot 1 contains .26 acre and is vacant and being designated as a future building lot. Lot 2 contains .32 acre and has an existing house and shed.

Approval of the plan would have the following conditions.

- 1) Drawing corrections
- 2) DEP Approval of Planning Module
- 3) Letter from water company verifying water service or executed waterline extension agreement
- 4) Two sets of permanent ink mylars with signatures and seals

Mr. Rogers asked for additional questions or comments. There were none. Mr. Steele made a motion to approve the Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2. Mr. Tamber seconded the motion. The motion to approve carried unanimously.

**LAND DEVELOPMENT PLANS:**

**Whole Life Services Parking Lot Expansion Minor Land Development Plan (1565 E. State St.)**

Mrs. Hirschmann explained that the purpose of this plan is to extend the existing parking area at the rear of the building to create 38 new parking spaces. She stated that the expansion area is in the residential R-2-60 zoning district at the rear of the property, although the majority of the Whole Life Services property is in the Central Commercial zone. Mrs. Hirschmann said that the property owner has already been to the Zoning Hearing Board, which approved the expansion of the parking area into the residential portion of the property, and also approved a modification to the buffer zone around the parking lot to allow it to be less than required. She noted the location of the new stormwater detention facility for the runoff from the parking area, which will collect the stormwater and convey it to the storm system for the property.

Approval of the plan would have the following conditions.

- 1) Drawing corrections
- 2) Approval of Stormwater Management Report by City Engineer
- 3) Two sets of permanent ink mylars with signatures and seals

Mr. Scholl asked if the City considers existing runoff issues in the area. Mrs. Hirschmann responded that if the City was aware of any existing issues in the area, they would be addressed and incorporated into the review of the design for the stormwater system. Mr. Scholl asked if the City was aware of any issues. Mrs. Hirschmann replied that she was not aware of any issues in this area. Mr. Scholl stated that he recently spoke to a neighbor located to the north of the property who stated there were existing issues with runoff. Christian Fulkman of WallacePancher Group said that any existing runoff in the current yard area at the rear of the property would be alleviated by this project, which would direct the runoff into the storm system. Mr. Scholl asked if the project is designed to collect the additional runoff from the new parking area, would it also be sufficient to collect an increased amount of runoff from the adjacent yards. Mr. Fulkman stated that if there is a concern about increased runoff from the Whole Life property into the adjacent yards, they could look into the matter. Mrs. Hirschmann added that the City could ask WallacePancher Group and the City Engineer to review the stormwater design to be sure that it does not exacerbate any existing problems in the area. Mr. Fulkman agreed to do that.

Mr. Rogers asked if there were any objections to the project raised at the Zoning Hearing Board meeting which granted the variances. Mrs. Hirschmann said that there were a few neighbors present at the meeting and a few questions were asked, which were then discussed and answered by the WallacePancher representatives. She noted that surrounding neighbors are always notified of Zoning Hearing Board meetings so that they can attend to voice any objections.

Mr. Rogers asked for additional questions or comments. There were none. Mr. Tamber made a motion to approve the Whole Life Services Parking Lot Expansion Minor Land Development Plan. Mr. Liburdi seconded the motion. The motion to approve carried unanimously.

**OTHER BUSINESS:**

**Mercer County Regional Planning Commission update – none**

**Zoning Ordinance Project update** – Mrs. Hirschmann distributed update materials that were presented to the Board of Commissioners in December. She briefly reviewed the materials, stating that good progress has been made with the Ordinance update. Mrs. Hirschmann asked the members to review the materials and get back to her with any comments or questions.

Mr. Steele commented that he recently saw a new Dollar General store near Leesburg, PA that was brick on the front and both sides, adding that he feels the Planning Commission may have been too easy on the developers of the Dollar General proposed for N. Buhl Farm Drive in Hermitage. Mr. Rogers said that is what happens when architectural standards are not a part of the approval process.

The meeting adjourned at 8:45 a.m.

Respectfully submitted,  
Cindy Pagliaroli

Date prepared – January 6, 2020  
Date approved – pending

**City of Hermitage**  
**Planning & Development Department**  
**Revolving Loan Fund Repayment Report**  
Ending December 31, 2019

**LOCAL RLF**

<b>Company</b>	<b>Beginning Balance</b>	<b>Principal</b>	<b>Interest</b>	<b>Balance</b>
Hermitage Apothecary, Inc.	\$ 93,060.23	\$ 1,216.18	\$ 209.39	\$ 91,844.05
Fundus Praedium, LLC	\$ 105,562.32	\$ 1,182.65	\$ 253.23	\$ 104,379.67
Community Hope Investment	\$ 162,438.00	\$ -	\$ -	\$ 162,438.00
T.T. Properties (Toss'd)	\$ 139,512.06	\$ 1,060.34	\$ 418.53	\$ 138,451.72
Go Pita Go Hermitage, LLC	\$ 61,900.00	\$ 549.09	\$ 262.64	\$ 61,350.91
<b>Total Revenue</b>	<b>\$ 562,472.61</b>	<b>\$ 4,008.26</b>	<b>\$ 1,143.79</b>	<b>\$ 558,464.35</b>

**LANDSCAPE AND FAÇADE**

Art & Frame Gallery	\$ 2,320.57	\$ 127.24	\$ 2.93	\$ 2,193.33
<b>Total Revenue</b>	<b>\$ 2,320.57</b>	<b>\$ 127.24</b>	<b>\$ 2.93</b>	<b>\$ 2,193.33</b>
<b>Grand Total</b>	<b>\$ 564,793.18</b>	<b>\$ 4,135.50</b>	<b>\$ 1,146.72</b>	<b>\$ 560,657.68</b>

**City of Hermitage  
 Planning Development Department  
 Revolving Loan Fund Financial Report  
 December 2019**

Beginning Balance	\$	205,831.72
<u>Add</u> Program Income	\$	5,152.05
<b>Sub-Total</b>	<b>\$</b>	<b>210,983.77</b>
<u>Less</u> Program Administration	\$	(315.68)
<b>Current Balance Available</b>	<b>\$</b>	<b>210,668.09</b>
Projected Revenue Activity		
Month End thru Calendar Year End	\$	-
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>210,668.09</b>
<b>CHIP accumulated accrued interest:</b>		
City	\$12,589.20	
SVEZC	\$21,072.60	
PNDC	\$21,072.60	

**City of Hermitage  
 Planning & Development Department  
 Landscape and Facade Improvement Program Financial Report  
 December 2019**



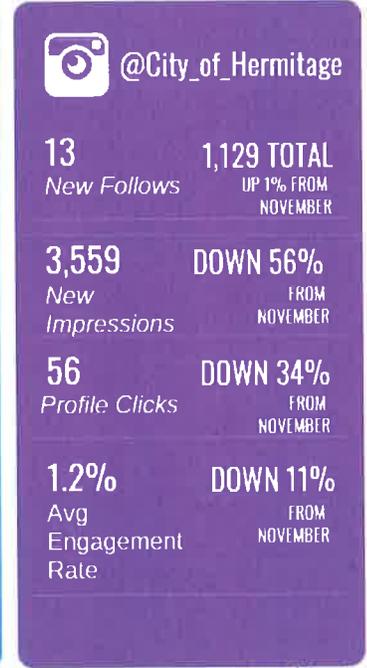
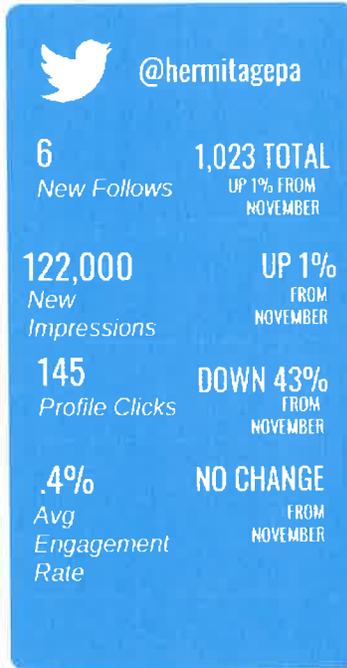
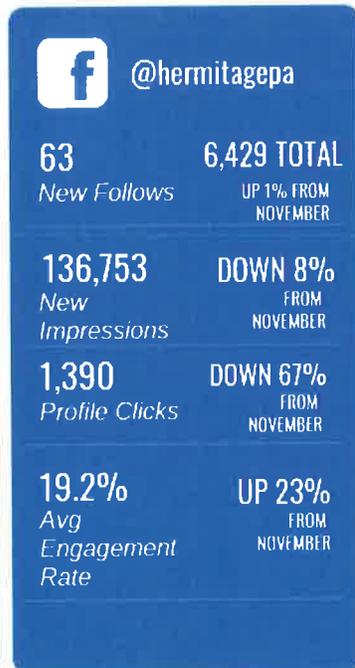
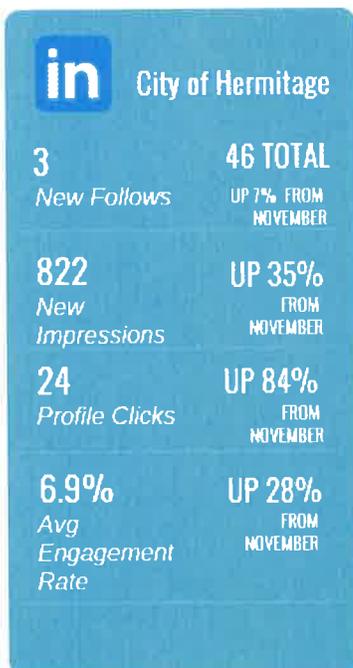
Beginning Balance	\$	135,207.11
<u>Add</u> Program Income	\$	130.17
<hr/>		
<b>Sub-Total</b>	<b>\$</b>	<b>135,337.28</b>
<hr/>		
<u>Less</u> Program Administration	\$	-
<hr/>		
<b>Current Balance Available</b>	<b>\$</b>	<b>135,337.28</b>
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Projected Revenue Activity		
Month End thru Calendar Year End		
<hr/>		
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>135,337.28</b>
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**City of Hermitage  
 Planning & Development  
 Paid Invoice Report for  
 Grants Projects, Revolving Funds, Capital and Special Project Funds  
 December 2019**

VENDOR	DESCRIPTION	AMOUNT
City of Hermitage	Postage - 08/10/2019 - 11/27/2019	\$ 149.55
Pennsylvania Power Company	T & W/Electric	\$ 657.91
Pennsylvania Power Company	eCenter/Electric	\$ 1,639.55
Time Warner Cable Northeast	eCenter/Internet/\$636/T&W/Internet/\$159	\$ 795.00
Verizon	eCenter/Telephone	\$ 124.70
City of Hermitage	November '19 Salaries & Fringes	\$ 4,412.05
City of Hermitage	Commonwealth of PA Police Grant	\$ 5,252.75
Gary Gulla	Harrisburg/Meetings @ Capital,DCED,GAT,RACP	\$ 360.35
Grants Management Systems	November Warranty	\$ 245.00
H.S. Cleaning	eCenter/Cleaning	\$ 560.00
H.S. Cleaning	T & W/Cleaning	\$ 480.00
Jeremy Cox	Local travel/Projects/Boards & Meetings	\$ 129.92
Lawrence County Social Services	2016 CDBG/Delivery/Beckman	\$ 2,550.00
Mackin Engineering Company	Comp Plan & Zoning Ordinance Update	\$ 3,327.24
Mercer County Visitors Bureau	Membership 2020	\$ 95.00
Penn Ohio Roofing & Siding, LLC	2016 CDBG/Housing Rehab/Beckman	\$ 17,200.00
Protech Security Systems	eCenter/Fire Security	\$ 66.00
Protech Security Systems	eCenter/Security	\$ 66.00
Sharon Herald Co	2018 CDBG/Admin/Legal Ad	\$ 599.33
Time Warner Cable Northeast	T & W/Telephone	\$ 148.30
Wallace & Pancher	Town Center Design Concepts	\$ 7,250.00
Aqua Pennsylvania, Inc.	eCenter/Fire Service	\$ 227.40
Aqua Pennsylvania, Inc.	eCenter/Water	\$ 172.25
Aqua Pennsylvania, Inc.	T & W/Water	\$ 117.55
City of Hermitage Sewer	eCenter/Sewer	\$ 282.41
City of Hermitage Sewer	T & W/Sewer	\$ 125.58
Gary Gulla	Harrisburg Meetings/PennDOT Deputy Sec/Rep	\$ 384.31
Lindy Paving, Inc.	2019 NIP - Project #180302	\$ 23,989.35
Verizon	T & W/Telephone	\$ 129.94
National Fuel Gas Distribution Corp	eCenter/Gas	\$ 45.54
City of Hermitage	Commonwealth of PA Police Grant	\$ 1,271.42
GEM Building Cont. & Dev. Inc.	HAC Phase IV Storage Building	\$ 74,180.45
HHSDR Engineers	HAC Phase IV Storage Building	\$ 3,165.00
Time Warner Cable Northeast	eCenter/Internet/\$636/T&W/Internet/\$159	\$ 795.00
<b>December Distributions</b>		<b><u>\$ 150,994.85</u></b>

# SOCIAL MEDIA REPORT

DECEMBER 2019 PERFORMANCE (28 DAY CYCLE)



Definition of Engagement Rate: An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. Definition of an Impression: the number of times a post was displayed to your audience.

## PLANNING & DEVELOPMENT DEPARTMENT

### Subdivision & Land Development Plans In Progress – Status Report – 1/7/2020

#### SUBDIVISIONS:

##### Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

**Daniel Jr. & Heather Casey – Owner**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)*

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

**1/7/20 Owner & engineer need to complete outstanding conditions – approval expires 2/21/2020**

##### Final Replat of Lots 2, 3, 4 & 5A into Lots 3A & 5C of the Community Foundation of Western PA & Eastern OH

###### Plan of Lots

**Community Foundation of Western PA & Eastern OH – Owner**

**Winslow Engineering, Inc. – Engineer**

*(Plan to combine existing lots on Hoezle Road / Lynnwood Drive to create Lot 5C containing 11.544 acres and Lot 3A containing 9.660 acres)*

8/19/19 – Plan submitted – in review process

9/9/19 – Plan approved with conditions by Hermitage Planning Commission

9/25/19 – Plan approved with conditions by Hermitage Board of Commissioners

**1/7/20 Owner & engineer need to complete outstanding conditions – approval expires 3/25/2020**

##### Final Plat Keifer-Kelly Subdivision Lot No. 2

**Twila Vaughn & Duane Kelly – Owners**

**R.P. Bittler, P.L.S. – Surveyor**

*(Plan to create building Lot 2 containing 23.40 acres on Hogback Rd. Remaining land contains 40.60 acres)*

9/9/19 – Plan submitted – in review process

11/4/19 – Plan approved with conditions by Hermitage Planning Commission

11/20/19 – Plan approved with conditions by Hermitage Board of Commissioners

**1/7/20 Owner & engineer need to complete outstanding conditions – approval expires 5/20/2020**

##### Final Subdivision Plan – Lancia Plan of Lots – Lot 1

**Michael J. & Gina M. Lancia – Owners**

**Winslow Engineering, Inc. – Engineer**

*(Plan to create Lot 2 containing 6.26 acres on Hogback Road and remove non-building lot restriction)*

11/13/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan approved with conditions by Hermitage Board of Commissioners

**1/7/20 Owner & engineer need to complete outstanding conditions – approval expires 6/18/2020**

##### Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

**Jared A. Pepe & Danielle Cerroni-Pepe – Owners**

**R.P. Bittler, PLS – Surveyor**

*(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)*

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

**To be scheduled for consideration by Hermitage Board of Commissioners**

##### Final Lots 1 & 2 Michael & Sandra Sackett Subdivision

**Michael & Sandra Sackett – Owners**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1 containing .309 acre and Lot 2 containing .320 acre on S. Keel Ridge Rd.)*

11/5/19 – Plan submitted – in review process

12/2/19 – Plan approved by Hermitage Planning Commission

12/18/19 – Plan approved with conditions by Hermitage Board of Commissioners

1/3/20 – Plan recorded

**Final Lots 1 & 2 Larry J. II & Barbara Smith Subdivision**

**Larry J. II & Barbara Smith – Owners**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1 containing 2.043 acres and Lot 2 containing .765 acres on Ridgewood Dr. / N. Keel Ridge Rd.)*

8/27/19 – Plan submitted – in review process

10/7/19 – Plan approved with conditions by Hermitage Planning Commission

10/23/19 – Plan approved with conditions by Hermitage Board of Commissioners

12/9/19 – Plan recorded

**LAND DEVELOPMENT PLANS:**

**G.W. Becker, Inc. 2019 Building Addition Industrial Land Development Plan**

**B.C.S. Properties, Inc. – Owner**

**Rien Construction – Developer**

**Winslow Engineering, Inc. – Engineer**

*(Plan to construct 14,520 sq. ft. addition to existing manufacturing building on N. Hermitage Road)*

9/16/19 – Plan submitted – in review process

10/7/19 – Plan approved with conditions by Hermitage Planning Commission

10/23/19 – Plan approved with conditions by Hermitage Board of Commissioners

***1/7/20 Owner & engineer need to complete outstanding conditions – approval expires 4/23/2020***

**Dollar General – Hermitage Major Land Development Plan**

**Helmut & Michelle Christman – Owner**

**PTV 1084, LLC – Developer**

**Larson Design Group – Engineer**

*(Plan to develop vacant lot on N. Buhl Farm Drive and construct 9,100 sq. ft. retail building)*

11/12/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan tabled by Hermitage Board of Commissioners

***To be scheduled for 2<sup>nd</sup> consideration by Hermitage Board of Commissioners***

**Rita's Major Land Development Plan**

**JS & Family Inc. – Owner**

**John Sarandrea – Developer**

**R Thre3 Design LLC – Engineer**

*(Plan to develop vacant lot in Hermitage Towne Plaza on E. State St. and construct 864 sq. ft. building for a walk-up ice cream stand)*

10/14/19 – Plan submitted – in review process

11/4/19 – Plan approved with conditions by Hermitage Planning Commission

11/20/19 – Plan approved with conditions by Hermitage Board of Commissioners

12/19/19 – Plan recorded

**Whole Life Services Parking Lot Expansion Minor Land Development Plan**

**Whole Life Services, Inc. – Owner**

**WallacePancher Group – Engineer**

*(Plan to extend parking area at rear of building on E. State St.)*

12/10/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

***To be scheduled for consideration by Hermitage Board of Commissioners***

**Planning & Development Department**  
**Prior Years Project Summary**

**2019**

**Capital Stormwater Projects**

Daniel Drive – replacement of storm pipe completed.

**Capital Paving Program**

No projects

**Street Construction Projects**

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

**City Targeted Neighborhood Investment Program “Block 6” Phase 1**

Carroll Lane, Michael Lane, Armand Avenue completed.

**Hermitage Athletic Complex Phase 3 Expansion Project** – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

**CDBG Projects (FY 2017)**

**Buhl Park Performing Arts Center Restroom Improvements** – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

**2018**

**Capital Stormwater Projects**

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.  
Easton Road – installation of pipe in drainage channel completed.

**Capital Paving Program**

Bonny Lane, Knapp Avenue, Baker Avenue (325’) completed.

**Street Construction Projects**

Valley View Road – culvert replacement and paving completed.

**City Targeted Neighborhood Investment Program “Block 5” Phase V**

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

**CDBG Projects (FY 2015/2016)**

**Community Counseling Center of Mercer County** – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

**ARC of Mercer County** – project to install awning above handicap accessible ramp at Hermitage facility completed.

**2017**

**Capital Stormwater Project**

Stabilization of Baker Run at Jonathan Place completed.

**Capital Paving Program**

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

**Clarksville Road Repaving Project** – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

**City Targeted Neighborhood Investment Program “Block 5” Phase IV**  
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

**Trail & Pedestrian Facilities Plan**

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

**2016**

**Capital Stormwater Project**

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

**Capital Paving Program**

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

**Hermitage Little League Complex American Field Renovations** – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

**City Targeted Neighborhood Investment Program “Block 5” Phase III**

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

**2015**

**Trout Island Road Culvert Re-line Project** – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

**Marylane Drive Stormwater Drainage Project** – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

**Baker Run Stream Rehabilitation Project** – Project to stabilize bank.

**Capital Paving Program** – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

**LindenPointe / Route 18 Traffic Signal and Access Improvements Project**

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

**City Targeted Neighborhood Investment Program “Block 5” Phase II**

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

### **Route 18 Traffic Signal Retiming Project**

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

### **Hermitage Athletic Complex Batting Cage Project**

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

## **2014**

### **City Targeted Neighborhood Investment Program "Block 4" Phase II**

Kossuth and Cambria Streets completed with a project cost of \$140,000.

### **Capital Paving Program**

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

### **Butterfly Lane Phase II Stormwater Improvement Project Part 2**

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

### **Festor Drive Stormwater Improvement Project**

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

### **Municipal Building Parking Lot Reconstruction**

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

### **Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project**

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

### **Hermitage Athletic Complex Phase II Project**

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

### **Hermitage Athletic Complex Parking Lot Expansion**

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

### **Trout Island Trail Transportation Enhancement (TE) Project**

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

**City Targeted Neighborhood Investment Program “Block 4” Phase I**

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

**Capital Paving Program**

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

**Indian Run Pedestrian Bridge**



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

**Indian Run Stream Restoration Project**



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

**Butterfly Lane Stormwater Improvement Project Phase II – Part I**

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

### **Tax Increment Financing (TIF) Retail Development Project**

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

## **2012**

### **City Targeted Neighborhood Investment Program "Block 2"**

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

### **Morefield Road / Christy Road / Longview Road – Major Reconstruction Project**

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16<sup>th</sup> and awarded May 23<sup>rd</sup> to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

### **N. Darby Stormwater Improvements**

2012 Street Department construction (\$42,000).

### **Cohasset / Rockwell Stormwater Improvements**

2012 Street Department construction (\$9,000).

### **CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project**

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12<sup>th</sup>. The contract was awarded in October. Work is complete.

### **SRHS Information Technology Center @ LindenPointe**

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

### **Hermitage Business Association Welcome Sign Project**



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

## **Website(s) Redesign**

- City of Hermitage website, [www.hermitage.net](http://www.hermitage.net) – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, [www.lindenpointe.com](http://www.lindenpointe.com) – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

## **2011**

### **Community Counseling Center (CDBG) Accessibility Project**

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run.  
Completed June 2011 - \$175,000 David Construction.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

### **eCenter@LindenPointe Technology Incubator Project**

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

### **East State Street/Maple Drive/Dutch Lane Intersection Improvement Project**

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

### **Hunter’s Woods Stormwater Detention Facility Improvement Project**

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

#### **HCEDC Promotional DVD Update Project**

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

#### **FY 2010 MCAR Project**

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

#### **North Buhl Farm Drive Pedestrian Improvement Project**

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

### **2010**

#### **2010 Lamor Road Improvement Project**

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

**CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"**  
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

#### **City Targeted Neighborhood Investment Project "Block 2" (2008-2012)**

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

#### **Hermitage Athletic Field Project Phase I**

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

#### **Indian Run Stream Restoration Project – Phase III**

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

#### **LindenPointe Training & Workforce Development Center Project**

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

#### **Timber Lane / Silver Ridge Trail Project**

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

### **2009**

#### **City Targeted Neighborhood Investment Project “Block 2” 2009**

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

### **2008**

#### **City Targeted Neighborhood Investment Project Phase I 2008**

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

### **Hermitage Town Center Project**

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

### **Highland Road Bikeway and Sidewalk Improvements Project**

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

## **2007**

### **Indian Run Stream Restoration Project – Phase II**

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

## **2005**

### **LindenPointe Innovative Business Campus Site Acquisition and Readiness Project**

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see [www.lindenpointe.com](http://www.lindenpointe.com))



**Hermitage Police Department  
800 North Hermitage Road  
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT  
DECEMBER 2019**

Submitted by:

A handwritten signature in black ink, appearing to read "Adam Piccirillo", written over a horizontal line.

**Adam Piccirillo  
Deputy Chief of Operations**

**January 9, 2020**

**Attachment: Monthly Report**



## HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

December 2019

### Reporting Area

There were 706 calls during the month of December 2019, an average of 22.77 calls per day (exhibit 1). During November 2019, there was an average of 22.66 calls per day.

### Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

### Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 59 and the number of vehicles involved being 124 with 8 persons injured and 0 killed (exhibit 3).

### Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of December 2019. There were a total of 65 known offenses, 65 actual offenses, 47 offenses cleared, and 0 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

### Criminal Investigation Division

Detectives handled 14 cases for the month of December 2019;

Unfounded	1	Cleared Exceptionally	5	Cleared by Arrest	0	Not Cleared	8
Other Investigations	2						
Search Warrants Executed	3						
Total Persons Arrested	1	(count includes 0 juvenile)					
Police Intel Reports	13	PD Intel Messages	23				
Assist Patrol	0	Assist other Pd/Agency	2				
Crime Prevention/Education	2	Megan's Law Notification	1	Total Crime Cases:	14		

### Prior Cases;

Unfounded 1 Cleared Exceptionally 2 Cleared by Arrest 1

### Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 8 calls for service in the Borough of Clark during the month of December (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time.

### Reporting Area/Patrol Activities – Wheatland

The Police Department answered 21 calls for service in Wheatland during the month of December (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

**Reporting Area/Patrol Activities – Other**

Reports taken at the Hermitage Police Department totaled 58. Hermitage Police also assisted the following Police Departments: Farrell 8, S. Pymatuning Twp. 2, Shenango Twp 2, Sharpsville 1, Sharon 5 and West Middlesex 1 case.

**Enforcement by Patrol**

In December the total traffic enforcements breakdown consists of: 58 traffic citations, 15 non-traffic citations, and 58 warnings issued.

**PD INTEL Monthly Report for December 2019**

The Hermitage Police Department Criminal Investigation Unit disseminated 0 PD INTEL bulletins from the Hermitage police department, 22 from other area agencies, and 1 from loss prevention.

**Department Hourly Breakdown**

The following is the hourly breakdown for officers as recorded for December 2019:

	Officers Hours
Vacation	668
Holiday	216
Floating Holiday	8
Sick	153.75
Comp Time	21.75
Personal	372
Bereavement	0
Injury Leave	0
Workers Comp	0
Regular OT	545
Court OT	37.5
Call Out	4
Drug Task Force OT	29
FOP OT	0
DUI OT	8
DRE OT	0
Aggressive Driving OT	0
Training Time	2.5
Buckle Up OT	34.5
Military Leave	0

**Fines & Fees Collected**

Month	Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office)	Fines Received by District Magistrates Office	Fines Received by Mercer County Court	Restitution Received	PA State Police Fines Received	Totals
December 2018	\$ 2,396.25	\$ 4,815.53	\$ 1,485.30	\$ 698.40	\$ 5,205.31	\$ 14,600.79
December 2019	\$ 492.00	\$ 4,692.01	\$ 2,216.39	\$ 1,345.48	\$ 4,722.18	\$ 13,468.06

**K-9 Officer Report**

The K-9 officer handled 3 assists to other jurisdictions, 0 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 2 narcotics searches, 0 Narcotics seized, 0 seized currency, 0 Article searches, responded to 0 traffic stops, 0 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 2 Search Warrant and attended 24 training hours. (See exhibit 9)

**Training:** Attachment A

**Transient Business Licenses Issued December:**

There was one license issued to Robert Steadham with Tomorrow Energy. This license is for 1 month beginning December 30, 2019 and ending January 30, 2020.

**Calls for Service - by Keyword**



**HERMITAGE**

**Incidents Reported Between 12/01/2019 and 12/31/2019**

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
7101	MEGAN'S LAW NOTIFICATION	1			
<b>ACCIDENT M</b>					
3100	MOTOR VEHICLE ACCIDENTS	29			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	4			
6006	TRAFFIC ACCIDENT INVOLVING INJURY	4			
6008	ACCIDENT INVOLVING NONINJURY	17			
6010	TRAFFIC ACCIDENT - OTHER ACC. INVEST.	4			
		<u>58</u>			
<b>ADMIN</b>					
9000	ADMINISTRATIVE TASKS	14			
9002	ADMINISTRATIVE DUTIES	3			
		<u>17</u>			
<b>ALARM</b>					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	32			
<b>ALL ORDINA</b>					
2830	TWP ORD-ALL OTHER	3			
<b>ALL OTHER</b>					
2600	ALL OTHER CRIMES CODE VIOLATIONS	1		1	
<b>ANIMAL</b>					
3805	SERVICE CALL-ANIMAL	15			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	1			
5510	ANIMAL COMPLAINTS - OTHER	1			
		<u>17</u>			
<b>ASSAULT</b>					
0800	ASSAULTS - SIMPLE ASSAULT	6			
<b>ASSIST AGY</b>					
3830	SERVICE CALL-ASSIST OTHER AGENCY	6			
<b>ASSIST FIR</b>					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	15			
<b>ASSIST MOT</b>					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	14			
<b>ASSIST OTH</b>					
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	34			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	27			
		<u>61</u>			
<b>ASSIST POL</b>					
7504	ASSIST OTHER AGENCIES - OTHER POLICE	12			

January 06, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 12/01/2019 and 12/31/2019

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>BLDG CHECK</b>					
7002	BUILDING CHECKS - OFFICER INITIATED	1			
<b>BOMB THREA</b>					
2656	ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC	2			
<b>BURGLARY</b>					
0511	BURGLARY-FORCED ENTRY-RESIDENCE-NIGHT	1			
<b>COMM SVC</b>					
3831	SERVICE CALL-COMM SVC (CRIME PREVENTION)	5			
<b>CRIM MISCH</b>					
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1	1		
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
		<u>2</u>			
<b>DEATH</b>					
4509	DEATHS - ATTENDED	1			
4510	DEATHS - UNATTENDED	2			
		<u>3</u>			
<b>DISORDERLY</b>					
2400	DISORDERLY CONDUCT	1			
<b>DOG</b>					
5502	ANIMAL COMPLAINTS - BARKING DOGS	2			
<b>DOMESTIC</b>					
3600	DISTURBANCES-DOMESTIC	28			
<b>DRUG</b>					
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC,	1			
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	0	1		
1891	DRUG EQUIPMENT VIOLATIONS	1			
		<u>2</u>			
<b>DRUG INFO</b>					
7011	POLICE INFO-DRUGS, DRUG ACTIVITY	1			
<b>DUI</b>					
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	3			
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	1			
		<u>5</u>			
<b>EMBEZZLEME</b>					
1200	EMBEZZELEMENT	2			

January 06, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 12/01/2019 and 12/31/2019

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>FIGHT</b>					
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	10			
<b>FINGERPRIN</b>					
8502	DEPARTMENTAL SERVICES - FINGERPRINTING	1			
<b>FIRE</b>					
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	1			
<b>FORGERY</b>					
1026	COUNTERFEITING - USING	1			
<b>FOUND ARTI</b>					
5004	LOST & FOUND - FOUND ARTICLES	2			
<b>FRAUD</b>					
1100	FRAUD	2			
<b>HARASSMENT</b>					
2450	HARASSMENT	1			
<b>HARASSSMEN</b>					
2410	HARASSMENT BY COMMUNICATION	1			
<b>INFORMATIO</b>					
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	29			
<b>LOST ARTIC</b>					
5008	LOST & FOUND - LOST ARTICLES	2			
<b>MEDICAL</b>					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	54			
<b>MENTAL</b>					
3400	MENTAL HEALTH	6			
<b>OPEN BURN</b>					
2820	TWP ORD-OPEN BURNING	1			
<b>OTHER</b>					
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	2			
<b>PFA</b>					
2647	ALL OTHERS - PROTECTIVE ORDERS	2			

January 06, 2020

# Calls for Service - by Keyword

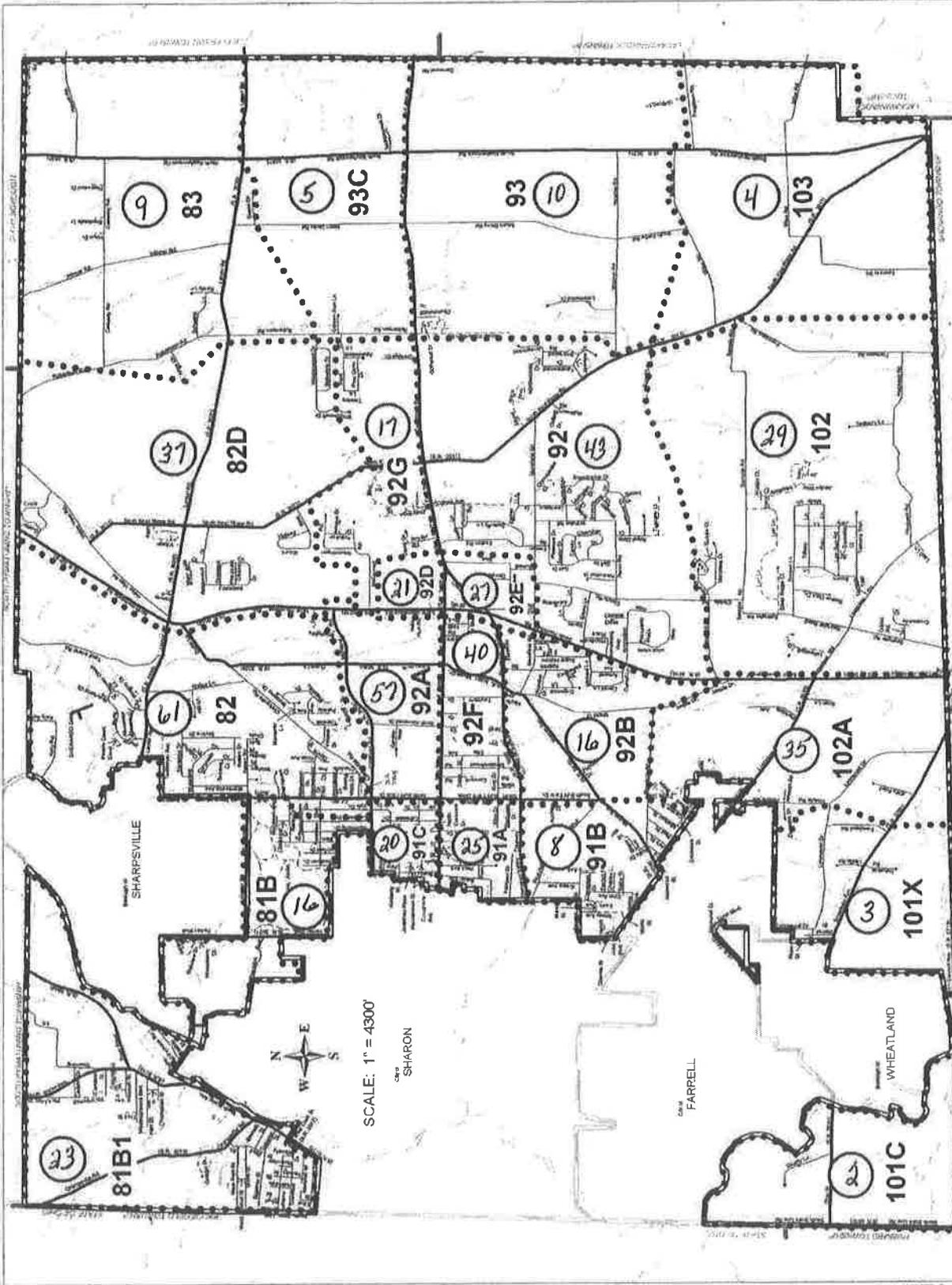


HERMITAGE

Incidents Reported Between 12/01/2019 and 12/31/2019

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>PRESENT</b>					
3832	SERVICE CALL-COMM SVC (PRESENTATION)	3			
<b>PROPERTY</b>					
2910	LOST/MISSING PROPERTY	4			
<b>PUBL DRUNK</b>					
2300	PUBLIC DRUNKENNESS	2			
<b>RECEIVING</b>					
1300	STOLEN PROPERTY-RECEIVING,POSSESSING,ETC	1			
<b>RIGHT TO K</b>					
9003	ADMINISTRATIVE DUTIES (RIGHT TO KNOW)	4			
<b>SEXUAL</b>					
1700	SEX OFFENSES (EXCEPT RAPE & PROSTITUTION)	1			
<b>SUSP PERSN</b>					
4022	NON-CRIMINAL - SUSPICIOUS PERSON	1			
<b>SUSPICIOUS</b>					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	47			
<b>SVC CALL</b>					
3800	SERVICE CALL-MISCELLANEOUS	9			
<b>THEFT</b>					
0613	THEFT-\$200 & OVER-RETAIL THEFT	7			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	2			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	10			
0629	THEFT-\$50 TO \$200-ALL OTHER	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0639	THEFT-UNDER \$50-ALL OTHER	2			
		<hr/>			
		26			
<b>TRAF CIT</b>					
CITT	TRAFFIC CITATION	58			
<b>TRAFFIC</b>					
3900	TRAFFIC & PARKING PROBLEMS	19			
4010	TRAFFIC OFFENSES	4			
6312	TRAFFIC ENFORCEMENT - WARNINGS	1			
6314	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1)	2			
6315	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	3			
6608	TRAFFIC RELATED - ESCORTS	3			
6614	TRAFFIC RELATED - OTHER TRAFFIC	14			





**HERMITAGE STREET MAP**  
**CITY OF HERMITAGE**  
 800 North Hermitage Road, Hermitage, PA 16148  
 Mercer County, Pennsylvania

**CLARK BOROUGH** (∞)  
**WHEATLAND BOROUGH** (21)

**# NUMBER OF CALLS RECEIVED IN VARIOUS ZONES**

**9-1-1 GRID MAP**

**CALLS BY GRID  
2019**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>GRID</b>													
101C	0	1	0	0	0	1	2	2	1	2	0	2	11
101X	8	5	5	3	1	5	3	4	3	7	5	3	52
102	23	26	27	34	26	27	37	33	35	20	36	29	353
102A	37	49	39	40	62	42	55	51	40	54	35	35	539
103	9	8	6	6	8	5	2	4	5	5	7	4	69
81B	17	11	8	15	14	22	24	20	23	17	12	16	199
81B1	33	28	25	33	43	42	40	29	41	20	27	23	384
82	100	82	90	71	100	104	143	140	83	101	69	61	1144
82D	36	37	29	36	35	35	28	31	39	29	41	37	413
83	7	4	7	2	28	47	48	52	5	5	6	9	220
91A	36	28	26	26	25	27	40	28	25	33	25	25	344
91B	40	22	20	19	18	26	31	23	24	23	17	8	271
91C	12	22	24	22	16	15	12	17	17	17	10	20	204
92	55	31	30	49	41	30	57	42	41	37	38	43	494
92A	73	64	60	50	62	55	52	64	63	82	73	57	755
92B	39	16	20	20	29	37	21	17	25	21	24	16	285
92D	15	7	12	14	12	11	14	9	20	13	10	21	158
92E	29	17	22	12	35	21	23	12	29	24	18	27	269
92F	39	46	31	32	50	52	40	52	38	41	50	40	511
92G	23	11	20	15	17	15	13	16	14	17	11	17	189
93	13	12	13	15	8	9	13	12	8	7	7	10	127
93C	2	6	8	11	9	9	10	4	9	8	2	5	83
BROOKFIELD	0	0	0	0	1	0	0	0	0	0	0	0	1
CLARK	20	13	4	12	16	12	19	9	17	16	9	8	155
E LACK	0	0	0	0	0	0	0	0	0	0	0	0	0
ERIE CO	0	0	0	0	0	0	0	0	0	0	0	0	0
FARRELL	10	9	11	0	6	3	5	6	4	7	10	8	79
GREENVILLE	0	0	0	0	0	0	0	0	0	0	1	0	1
GROVE CITY	0	0	0	1	1	0	0	0	0	0	0	0	2
HADLEY	0	0	0	0	0	0	0	0	0	0	0	0	0
HEMPFIELD	0	0	0	0	0	0	1	0	0	0	0	0	1
HPD	70	39	43	39	54	37	47	57	47	52	35	58	578
JAMESTOWN	0	0	0	0	0	0	0	0	1	0	0	0	1
JEFF TWP	1	0	0	0	0	1	0	0	1	0	0	0	3
LACK	0	0	0	0	0	0	0	0	0	0	0	0	0
MEADVILLE	0	0	0	0	0	0	0	0	0	0	0	0	0
MERCER	0	1	1	0	0	0	0	0	1	1	3	0	7
NEW CASTLE	1	0	0	0	2	0	0	0	0	0	1	0	4
OHIO	0	0	0	0	0	0	0	1	1	0	0	0	2
PITTSBURGH	0	0	0	0	0	0	0	0	0	0	0	0	0
PULASKI	0	0	0	0	0	0	0	0	0	0	0	0	0
PYMA	0	0	0	0	1	0	1	0	1	2	0	0	5
S PY	2	0	0	0	1	2	0	1	1	0	1	2	10
SHEN TWP	0	0	4	3	2	1	2	1	2	2	0	2	19
SHARPSVILLE	3	2	2	5	2	1	3	1	6	5	0	1	31
SHARON	5	7	5	3	3	5	6	7	16	3	5	5	70
WHEATLAND	34	21	15	25	34	30	39	37	22	26	22	21	326
W MIDD	0	1	1	0	0	0	0	0	1	0	0	1	4
<b>MONTHLY TOTAL:</b>	<b>792</b>	<b>626</b>	<b>608</b>	<b>613</b>	<b>762</b>	<b>729</b>	<b>831</b>	<b>782</b>	<b>709</b>	<b>697</b>	<b>610</b>	<b>614</b>	<b>8373</b>



# Accidents by Intersection

Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019

January 06, 2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>1650 N HERMITAGE RD SHEETZ /</b>									
20191216M9742	1650 N HERMITAGE RD SHEETZ/ na/ na	No	12/16/2019	12/16/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>APPLEBEES PARKING LOT /</b>									
20191218M9830	APPLEBEES PARKING LOT/ na/ na	No	12/18/2019	12/18/2019	2	0	0	Daylight/ SNOWING/ WET	
<b>BEAVER VALLEY EXPRESSWAY /</b>									
20191217M9781	BEAVER VALLEY EXPRESSWAY/ na/ NEW CASTLE RD	No	12/17/2019	12/17/2019	1	0	0	Daylight/ NO ADVERSE CONDITION/ SNOW COVERED	No Controls
<b>BROADWAY AVE /</b>									
20191215M9726	BROADWAY AVE/ na/ LLODIO RD	Yes	12/15/2019	12/15/2019	1	0	0	Dark (Street Lights)/ RAINING/ WET	No Controls
<b>CHRISTY ROAD /</b>									
20191230M0106	CHRISTY ROAD/ na/ PANIN ROAD	No	12/30/2019	12/30/2019	1	0	0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>DOLLAR TREE PARKING LOT /</b>									
20191202M9420	DOLLAR TREE PARKING LOT/ na/ na	No	12/2/2019	12/2/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	



# Accidents by Intersection

Accidents on % at or near %

Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>DUNHAM'S PARKING LOT /</b>									
20191224M9964	DUNHAM'S PARKING LOT / na/ na	No	12/24/2019	12/24/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>DUNHAMS SPORTS PARKING LOT /</b>									
20191216M9771	DUNHAMS SPORTS PARKING LOT/ na/ na	No	12/16/2019	12/16/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>E STATE ST /</b>									
20191204M9487	E STATE ST/ na/ S KERRWOOD DR	Yes	12/4/2019	12/4/2019	2	1	1	Daylight/ SNOWING/ WET	No Controls
20191209M9594	E STATE ST/ na/ SV FREEWAY	Yes	12/9/2019	12/9/2019	1	0	0	Dark (Street Lights)/ RAINING/ WET	No Controls
20191221M9888	E STATE ST/ na/ FNB BLVD	No	12/20/2019	12/20/2019	20	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20191221M9889	E STATE ST/ na/ N KERRWOOD DR	No	12/21/2019	12/21/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20191223M9932	E STATE ST/ na/ N KERRWOOD DR	Yes	12/23/2019	12/23/2019	3	2	2	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20191227M0045	E STATE ST/ na/ S KERRWOOD DR	No	12/27/2019	12/27/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls



# Accidents by Intersection

Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>Total Accidents @ E STATE ST / - 6</b>									
<b>E STATE ST / EASTON RD</b>									
20191213M9701	E STATE ST/ EASTON RD/ na	No	12/13/2019	12/13/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>EAT N PARK PARKING LOT /</b>									
20191211M9660	EAT N PARK PARKING LOT/ na/ na	No	12/11/2019	12/11/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>ELLIS AVE /</b>									
20191205M9499	ELLIS AVE/ na/ E STATE ST	No	12/6/2019	12/5/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>FRAMPTON RD /</b>									
20191231M0123	FRAMPTON RD/ na/ HOGBACK	No	12/31/2019	12/31/2019	1	0	0	Daylight/ SNOWING/ SNOW COVERED	No Controls
<b>GIANT EAGLE PARKING LOT /</b>									
20191223M9955	GIANT EAGLE PARKING LOT/ na/ E STATE ST	No	12/23/2019	12/23/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>GOLDEN CORRAL TRAFFICWAY / WALMART TRAFFICWAY</b>									



# Accidents by Intersection

Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20191218M9828	GOLDEN CORRAL TRAFFICWAY/ WALMART TRAFFICWAY/ na	Yes	12/18/2019	12/18/2019	2	0	1	Daylight/ SNOWING/ SNOW COVERED	Stop Sign
<b>GREAT CLIPS PARKING LOT /</b>									
20191205M9504	GREAT CLIPS PARKING LOT/ na/ na	No	12/5/2019	12/5/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ WET	
<b>HICKORY HIGH SCHOOL PARKING LOT /</b>									
20191219M9851	HICKORY HIGH SCHOOL PARKING LOT/ na/ na	No	12/19/2019	12/19/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>HIGHLAND RD /</b>									
20191202M9424	HIGHLAND RD/ na/ N HERMITAGE RD	No	12/2/2019	12/2/2019	2	0	0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>HIGHLAND ROAD /</b>									
20191230M0094	HIGHLAND ROAD/ na/ N. BUHL FARM DRIVE	No	12/30/2019	12/30/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>HOVIS AUTO SUPPLY PARKING LOT /</b>									
20191217M9799	HOVIS AUTO SUPPLY PARKING LOT/ na/ na	No	12/17/2019	12/17/2019	1	0	0	Daylight/ NO ADVERSE CONDITION/ WET	



# Accidents by Intersection

Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>KOHL'S PARKING LOT /</b>									
20191220M9881	KOHL'S PARKING LOT/ na/ na	No	12/20/2019	12/20/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>LAMOR RD /</b>									
20191214M9715	LAMOR RD/ na/ PIERCE BLUFFS DR	No	12/14/2019	12/14/2019	2	0	0	Daylight/ SLEET, HAIL, FREEZING/ WET	No Controls
20191231M0117	LAMOR RD/ na/ SANDY LN	No	12/31/2019	12/31/2019	1	0	0	Daylight/ SNOWING/ ICE PATCHES	No Controls
<b>Total Accidents @ LAMOR RD / - 2</b>									
<b>MCDONALD'S PARKING LOT (E STATE ST) /</b>									
20191203M9443	MCDONALD'S PARKING LOT (E STATE ST)/ na/ na	No	12/3/2019	12/3/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>MED EXPRESS PARKING LOT /</b>									
20191226M0012	MED EXPRESS PARKING LOT/ na/ E STATE ST	No	12/26/2019	12/26/2019	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>MINUTEMAN PRESS PARKING LOT /</b>									
20191203M9445	MINUTEMAN PRESS PARKING LOT/ na/ na	No	12/3/2019	12/3/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ NA	





# Accidents by Intersection

Accidents on % at or near %

Between 12/01/2019 and 12/31/2019

January 06, 2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>MOREFIELD RD /</b>									
20191207M9553	MOREFIELD RD/ na/ S KEEL RIDGE RD	No	12/7/2019	12/7/2019	1		0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>N HERMITAGE RD /</b>									
20191207M9539	N HERMITAGE RD/ na/ LAMOR RD	Yes	12/7/2019	12/7/2019	2		0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
20191214M9719	N HERMITAGE RD/ na/ DUTCH LN	No	12/14/2019	12/14/2019	2		0	Daylight/ RAINING/ WET	No Controls
20191218M9812	N HERMITAGE RD/ na/ BROOKSHIRE DR	Yes	12/18/2019	12/18/2019	3		0	Daylight/ SNOWING/ SNOW COVERED	No Controls
20191223M9949	N HERMITAGE RD/ na/ HIGHLAND RD	Yes	12/23/2019	12/23/2019	3		3	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ N HERMITAGE RD / - 4</b>									
<b>N KERRWOOD DR /</b>									
20191213M9696	N KERRWOOD DR/ na/ E STATE ST	No	12/13/2019	12/13/2019	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>N NESHANNOCK RD /</b>									
20191220M9880	N NESHANNOCK RD/ na/ CLAY FURNANCE RD	No	12/20/2019	12/20/2019	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>OHIO ST /</b>									



# Accidents by Intersection

Accidents on % at or near %

Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20191230M0097	OHIO ST/ na/ CHURCH ST	No	12/30/2019	12/30/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ WET	No Controls
<b>PRIVATE PARKING LOT /</b>									
20191220M9878	PRIVATE PARKING LOT/ na/ N KERRWOOD DR	No	12/20/2019	12/20/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
20191231M0128	PRIVATE PARKING LOT/ na/ E STATE ST	No	12/31/2019	12/31/2019	2	0	0	Dark (Street Lights)/ SNOWING/ WET	
<b>Total Accidents @ PRIVATE PARKING LOT / - 2</b>									
<b>PRIVATE PROPERTY PARKING LOT / 3405 E STATE ST</b>									
20191220M9871	PRIVATE PROPERTY PARKING LOT/ 3405 E STATE ST/ na	No	12/20/2019	12/20/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>S BUHL FARM /</b>									
20191230M0090	S BUHL FARM/ na/ E STATE ST	No	12/30/2019	12/30/2019	2	0	0	Daylight/ RAINING/ WET	No Controls
<b>S HERMITAGE RD /</b>									
20191202M9413	S HERMITAGE RD/ na/ LONGVIEW RD	Yes	12/2/2019	12/2/2019	2	0	0	Daylight/ SLEET, HAIL, FREEZING/ WET	No Controls
20191209M9582	S HERMITAGE RD/ na/ E STATE ST	No	12/9/2019	12/9/2019	2	0	0	Daylight/ RAINING/ WET	No Controls



# Accidents by Intersection

Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20191213M9695	S HERMITAGE RD/ na/ MOREFIELD RD	No	12/14/2019	12/13/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ S HERMITAGE RD / - 3</b>									
<b>S HERMITAGE RD / SV FREEWAY</b>									
20191223M9958	S HERMITAGE RD/ SV FREEWAY/ na	No	12/23/2019	12/23/2019	2	0	0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>S KEEL RIDGE RD /</b>									
20191210M9595	S KEEL RIDGE RD/ na/ LAKEVIEW DR	Yes	12/10/2019	12/9/2019	1	0	0	Dark (Street Lights)/ RAINING/ WET	No Controls
20191212M9680	S KEEL RIDGE RD/ na/ E STATE ST	No	12/12/2019	12/12/2019	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ S KEEL RIDGE RD / - 2</b>									
<b>SV FREEWAY /</b>									
20191216M9754	SV FREEWAY/ na/ S HERMITAGE RD	No	12/16/2019	12/16/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20191217M9783	SV FREEWAY/ na/ S BUHL FARM DR	Yes	12/17/2019	12/17/2019	1	0	0	Daylight/ SNOWING/ SNOW COVERED	No Controls
20191217M9803	SV FREEWAY/ na/ E STATE ST	No	12/17/2019	12/17/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20191230M0089	SV FREEWAY/ na/ S BUHL FARM DR.	No	12/30/2019	12/30/2019	2	0	0	Daylight/ RAINING/ WET	No Controls



# Accidents by Intersection



Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>Total Accidents @ S V FREEWAY / - 4</b>									
<b>SAMPLE / SPANGLER</b>									
20191231M0121	SAMPLE/ SPANGLER/ na	No	12/31/2019	12/31/2019	1	0	0	Dusk/ SNOWING/ SNOW COVERED	No Controls
<b>SPANGLER / SAMPLE</b>									
20191231M0125	SPANGLER/ SAMPLE/ na	Yes	12/31/2019	12/31/2019	1	1	1	Dusk/ SNOWING/ SNOW COVERED	No Controls
<b>SV MALL PARKING LOT /</b>									
20191221M9898	SV MALL PARKING LOT/ na/ N HERMITAGE RD	No	12/21/2019	12/21/2019	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	
<b>VALLEY VIEW RD /</b>									
20191231M0122	VALLEY VIEW RD/ na/ N KEEL RIDGERD	No	12/31/2019	12/31/2019	1	0	0	Daylight/ SNOWING/ SNOW COVERED	No Controls
<b>WALMART PRKING LOT /</b>									
20191223M9939	WALMART PRKING LOT/ na/ na	No	12/23/2019	12/23/2019	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>WEMDYS PARKINGLOT AREA /</b>									
20191217M9801	WEMDYS PARKINGLOT AREA/ na/ WENDYS	No	12/17/2019	12/17/2019	2	0	0	Daylight/ SNOWING/ ICE PATCHES	



# Accidents by Intersection



Accidents on % at or near %  
Between 12/01/2019 and 12/31/2019

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
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Reportable	12
Non-reportable	47
Unknown	0
<b>TOTAL Accidents</b>	<b>59</b>

124	0	8
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Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
<b>1. HOMICIDE</b> A. MURDER B. MANSLAUGHTER					
<b>2. RAPE TOTAL</b>	1		1		
A. RAPE B. ATTEMPTED RAPE	1		1		
<b>3. ROBBERY TOTAL</b>					
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)					
<b>4. ASSAULT TOTAL</b>	6		6	6	
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	6		6	6	
<b>5. BURGLARY TOTAL</b>	1		1	1 @	
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	1		1	1 @	
<b>6. LARCENY THEFT TOTAL</b>	26		26	20 @	
<b>7. MOTOR VEHICLE THEFT TOTAL</b>					
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES					
<b>9. ARSON TOTAL</b>	1		1		
<b>TOTAL PART I OFFENSES</b>	35		35	27	

\* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

HERMITAGE POLICE DEPARTMENT

(724)983-6780

Department Reporting

MERCER, PA 16148

County

Report for the month of December, 2019

Date of Report: January 6, 2020

Prepared by \_\_\_\_\_

Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT.		1		1		
110. FRAUD		3		3		
120. EMBEZZLEMENT		2		2	1	
130. STOLEN PROP-REC,POSSES		1		1	1	
140. VANDALISM		2		2	1	
150. WEAPONS-CARRYING, POSSES					1 @	
160. PROSTITUTION, COMM VICE						
170. SEX OFFENSES (EX 02,160)		1		1		
180. DRUG ABUSE VIOL TOTAL		2		2	2	
SALE	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER					
POSSESSION	A. OPIUM-COCAINE	1		1	1	
	B. MARIJUANA C. SYNTHETIC D. OTHER	1		1	1	
190. GAMBLING TOTAL						
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200.OFF AGAINST FAMILY & CHILD.						
210. DRIVING UNDER INFLUENCE		5		5	5	
220. LIQUOR LAWS						
230. DRUNKENNESS		2		2	2	
240. DISORDERLY CONDUCT		3		3	2 @	
250. VAGRANCY						
260. ALL OTHER OFFENSES		8		8	5 *@	
TOTAL PART II OFFENSES TOTAL		30		30	20	

**HERMITAGE POLICE DEPARTMENT**  
**Summary of Clark Calls**  
**for**  
**December 2019**

The Hermitage Police Department answered eight (8) calls for service in the Borough of Clark during the month of December. A list of those calls is attached.

HERMITAGE POLICE DEPARTMENT  
**CLARK PATROL TIME LOG**  
**2019 / December**

(40 Hours / Month)

<b>Date</b>	<b>Hours</b>
1-Dec	1
2-Dec	1.5
3-Dec	1.5
4-Dec	1
5-Dec	1.5
6-Dec	1
7-Dec	1.5
8-Dec	1.5
9-Dec	1.5
10-Dec	1.5
11-Dec	1.5
12-Dec	1.5
13-Dec	1.5
14-Dec	1.5
15-Dec	1.5
16-Dec	1.5
17-Dec	1
18-Dec	1.5
19-Dec	1.5
20-Dec	1
21-Dec	1
22-Dec	1
23-Dec	1
24-Dec	1.5
25-Dec	1.5
26-Dec	1
27-Dec	1.5
28-Dec	1
29-Dec	1.5
30-Dec	1.5
31-Dec	1.5
<b>Total:</b>	<b>41.5</b>

HERMITAGE POLICE DEPARTMENT

BOROUGH OF CLARK CALL LOG FOR DECEMBER 2019

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO:</u>
1	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	12/9/2019 6:48	HERMITAGE RD	19-7974
2	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	12/13/2019 11:56	CLAY FURNACE RD	19-8069
3	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	12/14/2019 5:51	MILTON ST	19-8085
4	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12/15/2019 0:03	HERMITAGE RD	19-8100
5	ASSISTING OTHER AGENCIES - ALL OTHERS	12/15/2019 11:45	CHARLES ST	19-8109
6	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	12/15/2019 15:44	CLAY FURNACE RD	19-8113
7	ACCIDENT INVOLVING NONINJURY	12/20/2019 16:36	NESHANNOCK RD	19-8209
8	SERVICE CALL-COMM SVC (CRIME PREVENTION)	12/24/2019 13:56	WINNER RD	19-8296

**HERMITAGE POLICE DEPARTMENT  
Summary of Wheatland Calls  
for  
December 2019**

The Hermitage Police Department answered twenty-one (21) calls for service in the Borough of Wheatland during the month of December. A list of those calls is attached.

HERMITAGE POLICE DEPARTMENT

BOROUGH OF WHEATLAND CALL LOG FOR DECEMBER 2019

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO:</u>
1	PUBLIC SERVICES - MEDICAL ASSISTANCE	12/2/2019 19:21	COUNCIL AVE	19-7865
2	PUBLIC SERVICES - MEDICAL ASSISTANCE	12/3/2019 12:18	COUNCIL AVE	19-7878
3	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	12/3/2019 15:52	MORTON ST	19-7883
4	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	12/3/2019 18:26	LAIRD ST	19-7886
5	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	12/8/2019 14:37	MERCER AVE	19-7965
6	FRAUD - CREDIT CARDS, ATM	12/9/2019 10:21	MERCER AVE	19-7981
7	SERVICE CALL-ANIMAL	12/10/2019 13:35	CHESTNUT ST	19-8003
8	DISTURBANCES-DOMESTIC	12/10/2019 21:28	MERCER AVE	19-8013
9	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12/14/2019 5:49	CHERRY ST	19-8084
10	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3)	12/20/2019 10:46	BROADWAY AVE	19-8197
11	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12/20/2019 19:22	BROADWAY AVE	19-8213
12	ARSON-INCENDIARY DEVICE-BUSINESS	12/21/2019 15:58	YOURGA PL	19-8225
13	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12/22/2019 3:19	YOURGA PL	19-8235
14	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	12/22/2019 22:05	EMERSON AVE	19-8248
15	RAPE BY FORCE-OTHER FORCIBLE MEANS	12/23/2019 15:28	MORTON ST	19-8273
16	SERVICE CALL-COMM SVC (CRIME PREVENTION)	12/24/2019 14:01	COUNCIL AVE	19-8297
17	ASSISTING OTHER AGENCIES - ALL OTHERS	12/26/2019 13:15	CHESTNUT ST	19-8335
18	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12/27/2019 10:25	LAIRD ST	19-8355
19	ASSISTING OTHER AGENCIES - ALL OTHERS	12/30/2019 12:39	HAMILTON AVE	19-8414
20	MOTOR VEHICLE ACCIDENTS	12/30/2019 14:54	OHIO ST	19-8421
21	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	12/31/2019 14:11	COUNCIL AVE	19-8438

K-9 REPORT  
2019

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist to other jurisdictions	3	0	6	2	3	0	3	5	5	3	3	3	36
Call outs	0	0	0	0	0	0	1	0	0	1	0	0	2
Felony arrests	2	0	2	0	1	0	1	0	0	0	0	0	6
Misdemeanor arrests	0	0	1	0	2	0	0	0	1	1	0	0	5
Area searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Building searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Tracks	0	0	0	0	0	0	1	0	1	0	0	0	2
Apprehensions	0	0	0	0	1	0	1	0	0	0	0	0	2
Bites	0	0	0	0	0	0	0	0	0	0	0	0	0
Narcotics searches	4	0	8	1	3	0	2	5	6	4	2	2	37
Narcotics weight: (in grams)	39.57	0	72.4	0	2	0	1	245.69	3	17.19	1	0	381.85
Narcotics type	Pills, heroin, cocaine, marijuana	N/A	Crack-cocaine, Suboxone, Heroin, Marijuana, Cocaine	N/A	Meth, heroin	N/A	Crack-cocaine	Heroin, Suboxone, Ecstasy, crack-cocaine, cocaine, marijuana	Marijuana	Marijuana	N/A	N/A	N/A
Moneyproofs	0	0	0	0	0	0	0	0	0	0	0	0	0
Seized currency	\$5,710.00	\$0.00	\$680.00	0	0	0	0	0	\$1,840.00	0	0	0	\$8230
Seized vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Article searches	0	0	0	0	0	0	0	0	0	0	1	0	1
Traffic stops	0	0	4	0	1	0	1	0	3	2	1	1	12
Training hours	24	16	16	16	16	16	24	16	16	16	16	16	216
Other	2	0	5	1	1	0	3	9	1	1	1	2	26
<b>MONTHLY TOTAL:</b>	<b>11</b>	<b>0</b>	<b>26</b>	<b>4</b>	<b>12</b>	<b>0</b>	<b>13</b>	<b>19</b>	<b>17</b>	<b>12</b>	<b>8</b>	<b>7</b>	<b>129</b>

Hermitage Police Department Training for December 2019

- December 2-13: Officers Johnston and Burnett attended Technical Collision Investigation training at the Pennsylvania State Police Southwest Training Center in Greensburg, Pa.
- December 3: K-9 Officer Frampton attended bi-weekly K-9 training.
- December 9-13: Officer Sciaretta attended Basic Crisis Negotiation training in Beaver Falls, Pa.
- December 13: Chief Jewell attended a training entitled *How to Supervise Bad Attitudes and Negative Behaviors* in Youngstown, Oh.
- December 17: K-9 Officer Frampton attended bi-weekly K-9 training.
- December 17-18: Corporal Young and Officers Brown, Burnett and Guthrie (12/17 only) attended mandatory monthly Mercer County CIRT training.
- December 31: K-9 Officer Frampton attended bi-weekly K-9 training.

# ~~~~Street Department Monthly Report~~~~

December 2019

## **PIPE/DITCH/CATCH BASINS**

Cleaned catch basins and culvert pipes throughout Hermitage and Patagonia; repaired catch basin at 2386 Valley View; and installed pipe and two catch basins at 206 Fairmont.

## **COLD PATCH**

Cook, Panin, Brian, Nantucket, King, Downing, Lorenwood, Fairmont, Frampton, Lexington, Mary Jude, Foxwood, Coolidge, Snyder, McConnell, Kelly, Charlotte, and Thornton.

## **SALT/PLOW**

Salted and/or plowed roads on 12/4, 12/5, 12/15, 12/17, 12/18, and 12/31.

## **MISCELLANEOUS**

Removed tree from ditch on Winner that had fallen the night before; took millings to the Hermitage Athletic Complex for contractor to place on driveway; installed four No Parking signs, posts, and breakaways and one No Truck sign on King; installed one Stop sign on Wells; and cleaned and placed food on tables for Goodfellows.

Don Cannon  
Street Dept. Superintendent  
DC:kp

# ***Wheatland Street Department Monthly Report***

December 2019

## ***COLD PATCH***

Balm, Mercer, Chestnut, Canal, and Jack O'Donnell.

## ***SALT/PLOW***

Salted and/or plowed roads on 12/4, 12/5, 12/15, 12/17, 12/18, and 12/31.

## ***MISCELLANEOUS***

Replaced lights in the Borough building parking lot and checked catch basins throughout the borough.

Don Cannon

Street Dept. Superintendent

DC:kp

**CITY OF HERMITAGE  
WATER POLLUTION CONTROL PLANT REPORT  
December 2019**

**JOB PERFORMED**

**LOCATION**

Routine maintenance, greasing, meter readings,  
Station and hourly readings

W.P.C. Plant  
Alma Drive Station  
Broadway Station  
Daniel Drive Station  
Dutch Lane Station  
Dutch Lane E.Q. Basin  
Golden Run Station  
N. Hermitage Station  
Jerry Lane Station

Magargee Run  
Miller Road Station  
Ohio Street Station  
Pine Hollow Station  
Sample Road Station  
SVIDC Station  
Wheatland Station  
Wilson Road Station  
Woodlawn Station

**LATERAL INSPECTIONS**

14 houses were inspected – 13 Passed, 1 Failed  
0 Lateral Replacements

**STATIONS**

- Two new batteries installed on N. Hermitage Station generator
- Replaced light socket and bulb for EQ pump 2
- Pine Hollow station in alarm – Motor over current, shut valves and ran twice and now operating properly

**PLANT**

- Exhaust Heat Recovery Unit online to heat water loop to save gas production
- Valve covers replaces on Cogen
- Changed thermostats on gas box heaters to prep for cold weather
- 2 new Volutes and pumps in milk room wet well

**OVERTIME**

24.8 hours – Plant  
0 hours - Stations  
8 hours - Lab

Respectfully submitted,



Thomas W. Darby  
W.P.C. Superintendent

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

December 4, 2019

## MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, December 4, 2019, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building.

Members of the Authority present were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans, Cameron Linton and Greg Ceremuga. Jason Wert (RETTEW), and Attorney Brett Stedman. Also present were Tom Darby and Karly Semroc.

## MINUTES

Minutes from the November 6, 2019 meeting were reviewed.

After discussion, upon motion made by Tom Kuster and seconded by Andy Dorko, these minutes were unanimously approved as presented.

## VISITORS

NONE

## REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

Sewer Capital Improvements and Redemption Fund Requisition No. 12-2019: After review, upon motion made by Greg Ceremuga and seconded by Cameron Linton this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Cameron Linton and seconded by Andy Dorko, these invoices for general legal fees and litigation fees were unanimously approved for payment from the general checking account as submitted.

## ENGINEER'S REPORT

Jason Wert stated that we will award contracts at our January HMA meeting.  
537- DEP noted they are getting ready to issue permit for low pressure sewer.  
Permit for CHP in processing.

## SOLICITOR'S REPORT

None

**OTHER BUSINESS**

NONE

**ADJOURNMENT**

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 8:00 a.m.

**EXECUTIVE SESSION**

There was no executive session.

**TAX WARRANTS**

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved **JANUARY**, by the Hermitage Commissioners to

BERNADETTE HARRY, Hermitage Treasurer, taxes for the year

**2019**

	ADDITIONS	EXONERATIONS
REAL ESTATE	\$0.00	\$91.50
PER CAPITA	0.00	2,760.00
TOTAL	0.00	2,851.50

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board of Commissioners

**RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE**

	REAL ESTATE	PER CAPITA	TOTAL
Face Amount on Duplicate	1,324,798.53	201,940.00	1,526,738.53
Additions to Duplicate	\$0.00	0.00	0.00
Total Collectible (Lines 1 & 2)	1,324,798.53	201,940.00	1,526,738.53
Exonerations to Duplicate	\$91.50	2,760.00	2,851.50
Total Adjusted Face Amount Duplicate	1,324,707.03	199,180.00	1,529,590.03

To: Hermitage Board of Commissioners

From: Gary Hinkson, City Manager 

Subject: Temporary Inter-Fund Transfer

Date: January 13, 2020

Due to significant debt service payments due from the Sewer Fund early in 2020, I am requesting authorization to temporarily transfer \$350,000 from the City's General Fund to the Sewer Fund. It is anticipated that the funds will be paid back by the end of the first quarter.

**SUBDIVISION REPORT**  
**TO THE BOARD OF COMMISSIONERS**  
for consideration at the January 22, 2020 meeting

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**Jared A. Pepe & Danielle Cerroni-Pepe Subdivision - Lots 1 & 2**

North Buhl Farm Drive

# SUBDIVISION REPORT

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Plan Name: **Jared A. Pepe & Danielle Cerroni-Pepe Subdivision - Lots 1 & 2**

Owner(s) Name: **Jared & Danielle Pepe  
829 Lillian Drive  
Hermitage, PA 16148**

Zoning District: **R-3 Residential / Office**

Location: **North Buhl Farm Drive**

Purpose: **The purpose of this plan is to subdivide existing parcel into Lot 1 containing .26 acre and Lot 2 containing .32 acre. Lot 2 contains an existing house and shed. Lot 1 is vacant.**

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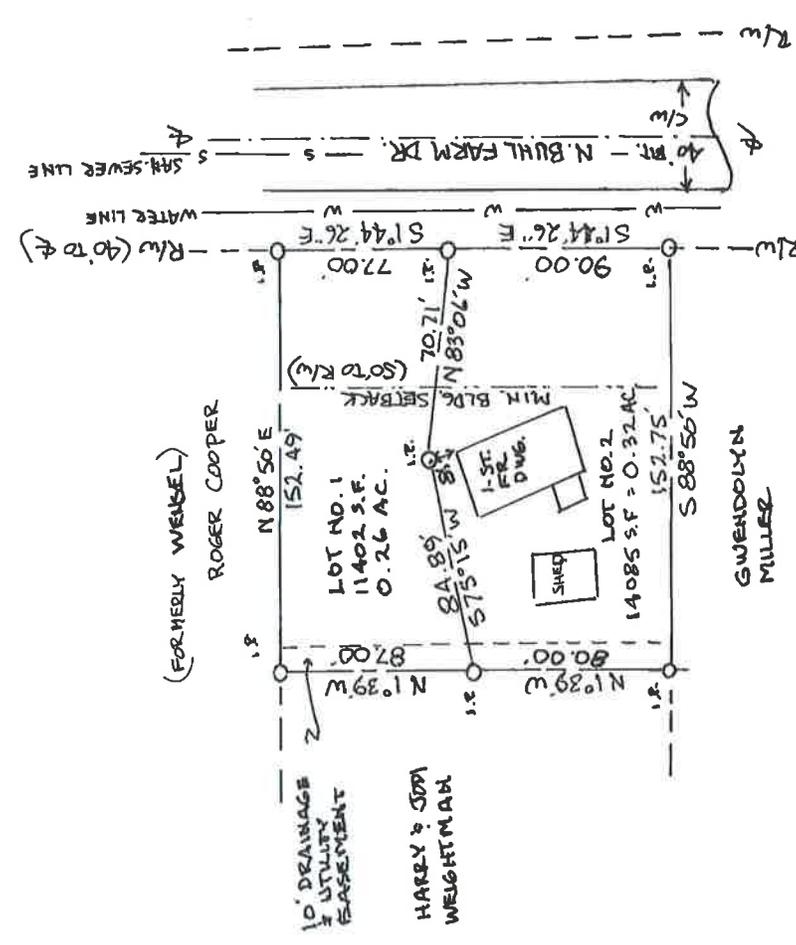
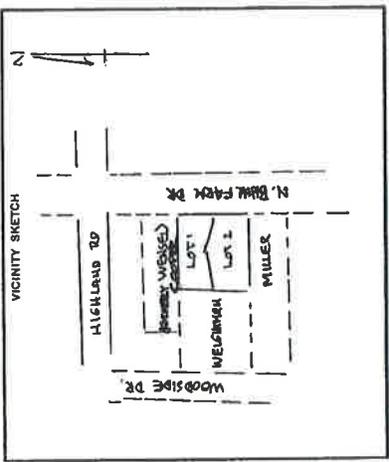
Hermitage Planning Commission took the following action: **Approved w/ conditions  
on January 6, 2020**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections  
DEP Approval of Planning Module  
Letter from water company verifying water service or executed waterline extension agreement  
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board Action: 4/5/2020



- NOTES:
1. ZONED R-3
  2. O-DESIGNATES 180X P/M SET AT CORNER

OWNER: JARED A. & DANIELLE CERRONI-PEPE  
815 HIGHLAND RD  
HERMITAGE, PA. 15108

<b>FINAL PLAT</b> <b>JARED A. PEPE &amp; DANIELLE CERRONI-PEPE</b> <b>SUBDIVISION</b> <b>LOTS 1 &amp; 2</b>	
MUNICIPALITY - HERMITAGE	STATE - PA.
COUNTY - MERCER E.	DATE - 8-12-19
152 SATTLEB. STS. 1155 CARBONVILLE RD. MERCER, PA. 15117	

# **LAND DEVELOPMENT PLAN REPORT**

**TO THE BOARD OF COMMISSIONERS**  
for consideration at the January 22, 2020 meeting

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## **Dollar General - Hermitage Major Land Development Plan**

326 North Buhl Farm Drive

## **Whole Life Services Parking Lot Expansion Minor Land Development Plan**

1565 East State Street

# LAND DEVELOPMENT PLAN REPORT

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Plan Name: **Dollar General - Hermitage Major Land Development Plan**

Owner(s) Name: **Helmut & Michelle Christman  
1544 McDowell Street  
Sharon, PA 16146**

Zoning District: **CC-1 Central Commercial-1**

Location: **326 North Buhl Farm Drive**

Purpose: **The purpose of this plan is the proposed development of a vacant parcel of land for the construction of a 9,100 square foot retail store. The plan includes stormwater management, parking and landscaping.**

**On October 9, 2019, by decision No. 2019-05, the Zoning Hearing Board approved a variance to allow 31 parking spaces instead of the required 37 spaces. The ZHB denied two additional variance requests, which were for no interconnection to adjoining properties and to allow bituminous curbing instead of required concrete curbing.**

**This plan was considered and tabled at the December 18, 2019 Board of Commissioners meeting.**

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Hermitage Planning Commission took the following action: **Approved w/ conditions  
on December 2, 2019**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections  
Approval of Stormwater Management Report by City Engineer  
Approval of NPDES Permit by PA DEP  
DEP Approval of Planning Module  
Approval of PennDOT Highway Occupancy Permit  
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board action: **3/1/2020**



# LAND DEVELOPMENT PLAN REPORT

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Plan Name: **Whole Life Services Parking Lot Expansion Minor Land Development Plan**

Owner(s) Name: **Whole Life Services, Inc.  
1565 East State Street  
Hermitage, PA 16148**

Zoning District: **CC-1 Central Commercial-1**

Location: **1565 East State Street**

Purpose: **The purpose of this plan is to extend the existing parking area at the rear of the building to create 38 new parking spaces. In October, the Hermitage Zoning Hearing Board approved expansion of the parking area into the portion of the property zoned R-2-60 and modification of the buffer zone requirements.**

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Hermitage Planning Commission took the following action: **Approved w/ conditions  
on January 6, 2020**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections  
Approval of Stormwater Management Report by City Engineer  
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board action: **4/5/2020**



**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 3-2020**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA AUTHORIZING THE FILING OF THE COMMONWEALTH OF PENNSYLVANIA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM APPLICATION AND BUSINESS PLAN FOR THE HERMITAGE TOWN CENTER PROJECT IN THE AMOUNT OF TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000).**

**WHEREAS**, the Redevelopment Assistance Capital Program (RACP) is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects; and,

**WHEREAS**, Redevelopment Assistance Capital Projects are economic development projects, authorized in the Redevelopment Assistance section of a capital Budget Itemization Act, have a regional or multi-jurisdictional impact, and generate substantial increases in employment, tax revenues or other measures of economic activity; and,

**WHEREAS**, the City of Hermitage submitted a capital budget project profile and the State lawmakers passed a funding bill reauthorizing the Redevelopment Assistance Capital Program which identified redevelopment of the City of Hermitage central business district project; and,

**WHEREAS**, a substantial private investment will be made in the revitalization of the City of Hermitage central business district; and,

**WHEREAS**, the private investment would be used as an eligible match for the requested funding; and,

**WHEREAS**, the requested funding would be used for site improvements, stormwater management and open space to develop a project consistent with the vision of the City of Hermitage Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND THE CITY OF HERMITAGE HEREBY RESOLVES BY AUTHORITY OF THE SAME AS FOLLOWS:**

**SECTION 1.** That the City of Hermitage is hereby authorized to file the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program application for the Hermitage Town Center Project in the amount of two million five hundred thousand dollars (\$2,500,000).

**SECTION 2.** That the President or Vice-President of the Hermitage Board of Commissioners and the City Secretary are designated as the officials to execute all documents and agreements between the City of Hermitage and the Office of the Budget of the Commonwealth of Pennsylvania to facilitate and assist in obtaining the requested Redevelopment Assistance Capital Program Grant.

**SECTION 3.** That the City of Hermitage (Applicant) affirms its responsibility to comply with the Redevelopment Assistance Capital Program requirements and will reimburse the Commonwealth for expenses found to be ineligible.

**RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 22<sup>ND</sup> DAY OF JANUARY, 2020.**

ATTEST:

CITY OF HERMITAGE  
BOARD OF COMMISSIONERS

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Gary P. Hinkson, City Secretary

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William J. Moder, III

**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 1 - 2020**

**AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY,  
PENNSYLVANIA, ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT  
ZONE ON REXFORD DRIVE.**

**WHEREAS**, the Hermitage Police Department, after completing a speed study, has determined and recommended that a posted speed limit zone restricting the speed of motor vehicles to a maximum of twenty-five (25) miles per hour on Rexford Drive is in the best interest of the health and safety of area residents and the general public.

**NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE HEREBY ORDAINS AND ENACTS THROUGH THE AUTHORITY OF THE SAME AS FOLLOWS:**

**SECTION 1.** Chapter 15, Part 2, Section 201, subsection 1 of the Hermitage Code of Ordinances, enacted September 23, 1998, is hereby amended by adding the following street name, location description and maximum speed limit.

<u>Street</u>	<u>Between</u>	<u>Maximum Speed Limit</u>
<u>Rexford Drive</u>	<u>Entire Length</u>	<u>25 MPH</u>

**SECTION 2.** This ordinance will become effective at the expiration of seven (7) days after formal enactment.

**HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, THIS 22<sup>nd</sup> DAY OF JANUARY, 2020.**

ATTEST:

**CITY OF HERMITAGE  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Gary Hinkson, City Secretary

\_\_\_\_\_  
William J. Moder III, President

**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2 - 2020**

**AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY,  
PENNSYLVANIA, ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT  
ZONE ON TRACE STREET.**

**WHEREAS**, the Hermitage Police Department, after completing a speed study, has determined and recommended that a posted speed limit zone restricting the speed of motor vehicles to a maximum of twenty-five (25) miles per hour on Trace Street is in the best interest of the health and safety of area residents and the general public.

**NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE HEREBY ORDAINS AND ENACTS THROUGH THE AUTHORITY OF THE SAME AS FOLLOWS:**

**SECTION 1.** Chapter 15, Part 2, Section 201, subsection 1 of the Hermitage Code of Ordinances, enacted September 23, 1998, is hereby amended by adding the following street name, location description and maximum speed limit.

<u>Street</u>	<u>Between</u>	<u>Maximum Speed Limit</u>
<u>Trace Street</u>	<u>South Kerrwood Drive and Fairmont Drive</u>	<u>25 MPH</u>

**SECTION 2.** This ordinance will become effective at the expiration of seven (7) days after formal enactment.

**HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, THIS 22<sup>nd</sup> DAY OF JANUARY, 2020.**

ATTEST:

**CITY OF HERMITAGE  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Gary Hinkson, City Secretary

\_\_\_\_\_  
William J. Moder III, President

# TERM RENEWALS CITY OF HERMITAGE AUTHORITIES, BOARDS AND COMMISSIONS

## HERMITAGE BOARD OF APPEALS – 5 Yr. Term – meetings as needed

MEMBER	Term Expires	New Term Expires
Jerry Zreliak	01/31/20	01/31/25

## HERMITAGE CIVIL SERVICE COMMISSION– 6 Yr. Term – meetings as needed

MEMBER	Term Expires	New Term Expires
John Calior (2 year term as counsel)	01/31/20	01/31/22
James Cardamon	01/31/20	01/31/26

## COMMUNITY LIBRARY OF THE SHENANGO VALLEY – 3 Yr. Term – 4<sup>th</sup> Tuesday of each month – 6:30 p.m. (Library)

MEMBER	Term Expires	New Term Expires
Paula Dillon	03/31/20	03/31/23
Vacant	03/31/22	
William G. McConnell, Jr., Commissioner Rep. (AD HOC - 1 yr. term)	01/31/20	01/31/21

## HERMITAGE COMMUNITY & ECONOMIC DEVELOPMENT COMMISSION – 3 Yr. Term 1<sup>st</sup> Thursday of each month, 7:30 a.m.

MEMBER	Term Expires	New Term Expires
Meghann Flynn	01/31/20	01/31/23
Anthony Pagliaroli	01/31/20	01/31/23

## HERMITAGE MUNICIPAL AUTHORITY (SEWER) - 5 Yr. Term – 1<sup>st</sup> Wednesday of each month, 7:30 a.m. WPC Plant

MEMBER	Term Expires	New Term Expires
Greg Ceremuga, Secretary	01/31/20	01/31/25
Scott Evans	01/31/20	01/31/25

## HERMITAGE PARKS & RECREATION BOARD – 5 Yr. Term – meetings as needed

MEMBER	Term Expires	New Term Expires
Madeline Hoffman, School Representative/Co-Chairman	01/31/20	01/31/25
James Benton	01/31/20	01/31/25
Eric Brown	01/31/20	01/31/25
Robert States	01/31/20	01/31/25
Gianna Southard, Student Ad Hoc Member (1 year term)	07/31/19	07/31/20

**HERMITAGE PLANNING COMMISSION – 3 Yr. Term, 1<sup>st</sup> Monday of each month, 8:30 a.m.**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Matthew C. Liburdi	01/31/20	01/31/23
Charles E. Rogers - Chairman	01/31/20	01/31/23
Bonnie Benton	01/31/20	01/31/23

**HERMITAGE POLICE PENSION FUND COMMITTEE – 4 Yr. Term – meetings as needed**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Michael Muha *	01/31/20	01/31/24

**SHENANGO VALLEY ENTERPRISE ZONE CORPORATON – 4 Yr. Term – 3<sup>rd</sup> Wednesday of each month 8:30 a.m.**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Jeremy Coxe	07/01/20	07/01/24

**HERMITAGE ZONING HEARING BOARD – 3 Yr. Term – 1<sup>st</sup> Wednesday of each month, 7:00 p.m.**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Mark Miller	01/31/20	01/31/23
Roger Shaffer – (2 Yr. Term as Counsel)	01/31/20	01/31/22

**COG JOINT PARKS & REC COMMITTEE – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Michael T. Muha, Voting Member *	01/31/20	01/31/21
Duane Piccirilli, Alternate *	01/31/20	01/31/21

**COG MASS TRANSIT BOARD – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Louis E. Squatrito, Jr. *	01/31/20	01/31/21
William J. Moder, III * (alternate)	01/31/20	01/31/21

**COG SOFTBALL COMPLEX BOARD – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Michael T. Muha *	01/31/20	01/31/21
William G. McConnell, Jr. * (alternate)	01/31/20	01/31/21

**MERCER COUNTY COMPLETE COUNT COMMITTEE – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
William G. McConnell, Jr. *	01/31/20	01/31/21

**MERCER COUNTY REGIONAL COUNCIL OF GOVERNMENTS – 1 Yr. Term-3<sup>rd</sup> Wed. of each month, 7:30 p.m. at C.O.G.**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Louis E. Squatrito - Delegate *	01/31/20	01/31/21
Michael T. Muha - Alternate *	01/31/20	01/31/21

**MERCER COUNTY TAX COLLECTION COMMITTEE – 1 Yr. Term - Quarterly, 7:00 p.m, MCRCOG Office**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Sherry L. Iversen, Primary	01/31/2020	01/31/21
Gary M. Gulla, 1 <sup>st</sup> Alternate	01/31/2020	01/31/21
Vikki Gruitza, 2 <sup>nd</sup> Alternate	01/31/2020	01/31/21

**SHENANGO VALLEY MPO COORDINATING COMMITTEE – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Jeremy Coxe, Voting Member	01/31/20	1/31/21
Gary Hinkson, Alternate Voting Member	01/31/20	1/31/21
Marcia Hirschmann, Alternate Voting Member	01/31/20	1/31/21

**SHENANGO VALLEY MPO TECHNICAL COMMITTEE – 1 Yr. Term**

<b>MEMBER</b>	<b>Term Expires</b>	<b>New Term Expires</b>
Jeremy Coxe – Vote Rep.	01/31/20	01/31/21
Marcia Hirschmann – Alternate Voting Member	01/31/20	01/31/21

\*Must be City Commissioner.

## ITEMS FOR DISCUSSION

1-1	Minutes	12/12/2019	Work Session
1-2	Minutes	12/12/2019	Executive Session
1-3	Minutes	12/18/2019	Work Session

**MINUTES**  
**CITY OF HERMITAGE – BOARD OF COMMISSIONERS**  
**WORK SESSION MEETING**  
**December 12, 2019**

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Bernie Harry, City Treasurer

Staff members in attendance were: Gary Hinkson Marcia Hirschmann Eric Jewell  
Gary Gulla Don Cannon Joel Ristvey  
Jeremy Coxe Brian Mertz Jim Reda  
Sherry Iversen Tom Darby Don Kizak  
Neil Hosick Amy Gargiulo

There were three (3) members of the public in attendance.

**PUBLIC COMMENTS**

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

**DEPARTMENT REPORTS**

Mr. McConnell questioned \$17,000 in overtime on the November report for the Police Department and asked if the (City's budget) was ok with overtime. It seemed a little higher than normal. Police Chief Jewel replied that the Holiday Parade contributed to the increase and there were some other matters they needed to look at closely. It is not unusual for overtime to increase in the last two months of the year, but they do watch it carefully. Commissioner Squatrito added that there were twenty-two calls to Wheatland which was more than normal.

**AGENDA REVIEW**

The agenda includes a proclamation to be given to the Hickory High School Girls golf team. They were the runner up in the State tournament this fall.

Mr. Moder questioned the exonerations for per capita and if they were put through all at one time. He noted that they totaled \$995.00. Mrs. Harry replied that they are done monthly and that

\$995.00 has not been their highest. They also have “adds” every month, but the County only allows them to do that once a year.

Marcia Hirschmann reviewed the following plans:

- Final Subdivision Plan – Lancia Plan of Lots – Lot 1 (Hogback Road). The purpose of the plan is to replat the remaining lands of the F & M Agostino Plan Lot No. 1 subdivision to create Lot 2 containing 6.2658 acres, and to remove the non-building lot restriction that previously applied to the remaining lands now known as Lot 2. The DEP Planning Module for a Small Flow Treatment Facility was approved in 2018. Outstanding conditions are drawing corrections and mylars with signatures and seals.
- Final Lots 1 & 2 Michael & Sandra Sackett Subdivision (South. Keel Ridge Road). The purpose of the plan is to split a property and convey a piece to the adjoining property owner to the north and a piece to the adjoining property owner to the south. There are no outstanding conditions.
- Dollar General – Hermitage Major Land Development Plan (North Buhl Farm Drive). The purpose of the plan is for the construction of a 9,100 square foot retail store on a parcel located two lots south of the plaza with Marchelloni Pizza. The developer asked the Zoning Hearing Board for a variance to allow 31 parking spaces instead of 37. That variance was granted. Two other variances they requested were denied. They were for no interconnection to adjoining properties and to allow bituminous curbing instated of required concrete curbing. Outstanding conditions are drawing corrections, Approval of Stormwater Management Report by City Engineer, Approval of NPDES Permit by PA DEP, DEP Approval of Planning Module, Approval of PennDOT Highway Occupancy Permit and mylars with signatures and seals.

The City will apply for a PA DEP Growing Greener Plus grant to help offset costs for the Bobby Run Stream Improvement Project. A couple of years ago the City was informed that we have an impaired stream and are required to correct the deficiency in the stream by 2023. The issue involves naturally occurring nitrogen.

The staff will request authorization to submit a grant application to the PA Commonwealth Finance Authority for \$170,000 to help offset part of the cost for stormwater repairs for the South Darby Road Improvement Project. They hope by obtaining this grant it will free up money to do more paving in 2020.

Agenda items include the introduction of ordinances for a speed limit of 25 mph on Rexford Drive and Trace Street. The ordinances could then be adopted in 2020.

A schedule of meeting dates for 2020 was included in the meeting material. The City will advertise the first meetings of the new year by the end of December 2019.

### **ITEMS FOR DISCUSSION**

Mr. Hinkson requested that the Commissioners add an item to the agenda regarding the Tax Anticipation Note. The staff requested proposals from eight financial institutions. Two submitted proposals, two responded and declined to bid and four did not respond at all. Bids were received

from First Commonwealth Bank and First National Bank. The budgeted rate was 2%, however, FNB submitted the lowest rate at 1.78%. The Board will need to adopt a resolution.

Mr. McConnell commented that he wanted to stimulate thought on the 2020 budget. He said he read the city manager's five-page budget message. We have a budget without any tax rate increases and no budget cuts. Our revenues have been flat for four years, but our expenses have been going up and we are depleting almost all of our capital reserves. To him that is concerning. We are going to be here less than a year from now going through this budget process again and if revenues do not increase...it may be a challenge to supply the necessary matching funds to apply for grants (for example). The City is not the School District or County with millions in capital reserves. He hopes our wage tax growth has not stopped in the City, but if our wage tax has been flat for four years, there has been low unemployment and a relatively good economy, we can't expect that there is going to be a big uptick in revenue in the new year. This situation has to be addressed at some point. He added that the City should be looking in 2020 to tighten our belts and reduce some of our expenses. When you deplete your capital reserves that is serious as far as the long-term effects on the residents, the businesses and the community. He believes we need to tighten expenses and would prefer to do so in the budget.

It was noted that the Commissioners plan to have a first quarter meeting in April to look at where the City is with expenses and revenue. Mr. Hinkson commented that there were cuts in the budget including personnel not being replaced and significant cuts in the capital budget. The Board met with department heads in November regarding the 2020 budget, but Commissioners are still welcome to make suggestions.

**ANY OTHER BUSINESS/OLD BUSINESS**

There was no other business/old business to discuss.

The meeting recessed to go into Executive Session at 6:33 p.m. and adjourned from that meeting.

Respectfully submitted,

Gary P. Hinkson  
December 16, 2019

**MINUTES**  
**CITY OF HERMITAGE – BOARD OF COMMISSIONERS**  
**WORK SESSION MEETING**  
**December 18, 2019**

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson            Marcia Hirschmann    Eric Jewell  
Gary Gulla                Don Cannon            John Flynn  
Jeremy Coxe               Don Kizak               Sherry Iversen  
Neil Hosick                Amy Gargiulo

There were thirty-one (31) members of the public in attendance.

**SPECIAL RECOGNITIONS**

**Presentation of proclamations recognizing the achievements of the Hickory Hornet Girls' Golf program.**

Commissioner Bill Moder presented a proclamation to Hickory High School Golf Coach, Craig Antush, for the Hickory Hornet Girls' Golf team in recognition of their outstanding season and accomplishments. Coach Antush thanked the Board and noted that the team won the regional and district titles for the first time in school history. Copies of the proclamation were also given to each team member.

**PUBLIC COMMENTS**

Mr. Moder opened the public comments.

Brian Skibo, Hermitage, stated that there have been a number of concerns about the proposed new Dollar General coming to Hermitage. He wanted to highlight some of the ways Dollar General could affect the City. There is a section in the 2030 Comprehensive Plan regarding a prosperous economy. The plan discusses the "retail apocalypse" with the mall and Kmart closing and stores are good for the economy. However, the plan fails to mention negative impacts of such stores. In the plan, it talks about how Mercer County ranks 44 out of 67 counties and 30% of adults are obese. The problem with Dollar General is that a lot people in the communities they move into are low income people. They use Dollar General as their main grocery store. Dollar General makes their prices lower, but they are more expensive per ounce. Dollar General cuts average sales of neighboring independent grocery stores by 30%. Discount stores employ fewer people and have lower wages. Mr. Skibo suggested that the City change the zoning laws to

prevent Dollar General from going into areas with low income people. Northern Tulsa has changed their zoning laws.

Sherris Moreira, executive director of the Shenango Valley Chamber of Commerce, thanked the City of Hermitage for their support and partnership. The Chamber had over seventy-five (75) new members this year. Not just smaller businesses, but chain retailers and restaurants such as Arby's and JCPenney as well. She also noted that there will be an announcement in the next month or so of something that will be helpful to the entire Shenango Valley.

There being no further comments, Mr. Moder closed the public comments.

### **AGENDA REVIEW**

Mr. Piccirilli asked if the Hermitage School Board had voted to appeal the reassessment of Wal-Mart. Mr. Hinkson replied that they have not, but they will in January. The School District intends on joining the City with legal costs which will be prorated based on the taxation formula.

Mr. Muha said that he is strongly opposed to Dollar General, but acknowledged that it was explained to him that the City could not stop it from opening because it meets the code. He agrees with Mr. Skibo's comments made earlier in the meeting. They do not sell fresh food and make it difficult for independent grocers (D'Onofrio's). If he could vote no, he would.

Mr. Piccirilli questioned the zoning issue and asked if there was something they could look at when they do the comprehensive plan. City Solicitor, Brett Stedman, replied that the rule in Pennsylvania is if the use is legal in a zoning district you have to permit it. There are certain steps you could take. Regarding the issue in Tulsa, OK (a large city), the thought behind it was there were certain areas where people opposed to Dollar General felt certain areas were being targeted by the business. So the areas where it was permitted were not where they were located. Mr. Moder then asked if there is anything regarding densities. Mr. Stedman replied that in Pennsylvania we are pretty broad, but he would have to research the law closer.

Mr. McConnell added that he hopes this Dollar General does a better job with landscaping than the one near Neshannock Road. It was noted that this new location has a developer from Pittsburgh and will have a different owner.

### **ANY OTHER BUSINESS/OLD BUSINESS**

There was no other business to discuss.

### **ADJOURNMENT**

Mr. Muha motioned to adjourn the work session. Second by Mr. Squatrito. The meeting adjourned at 6:28 p.m.

Respectfully submitted,

Gary P. Hinkson  
January 7, 2020