

# **REGULAR MEETING AGENDA**

June 24, 2020

Immediately following the Work Session



## **CITY OF HERMITAGE**

### **BOARD OF COMMISSIONERS**

**William J. Moder, III, President**

**Duane J. Piccirilli, Vice-President**

**Louis E. Squatrito, Member**

**William G. McConnell, Jr., Member**

**Michael T. Muha, Member**

**PLEASE SHUT OFF ALL CELL PHONES**

---

#### **1) PLEDGE OF ALLEGIANCE**

#### **2) GENERAL**

**a. Roll Call**

**b. Consideration of approval of the minutes of the May 27, 2020 Regular Meeting and June 9, 2020 Special Meeting.**

**c. Consideration of monthly administrative reports.**

#### **3) SPECIAL RECOGNITIONS**

#### **4) CITIZEN'S FORUM**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

- 1. Formally open the meeting to comments from the audience*
- 2. Then close citizens' forum and move on to Finance*

#### **5) FINANCE**

**a. Consideration of the monthly reports of the Treasurer.**

**b. Consideration of additions and exonerations to taxes.**

6) **PLANNING AND ZONING**

7) **COMMUNITY DEVELOPMENT**

- a. **Consideration of a motion authorizing the staff to seek bids for the Ellis Avenue / Meadowbrook Road CDBG Paving Project.**
- b. **Consideration of a motion authorizing the staff to seek bids for the Hermitage Town Center Route 18 North Trail Paving Project.**

8) **PUBLIC IMPROVEMENTS**

- a. **Consideration of a motion rejecting all bids for the 2020 Neighborhood Investment Program.**

9) **PUBLIC SAFETY**

- a. **RESOLUTION 11-2020 authorizing signatory authority for the electronic access agreement with PennDOT for access to the Pennsylvania Crash Information Tool.**

10) **MISCELLANEOUS**

11) **PUBLIC DISCUSSION OF TONIGHT'S AGENDA**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

12) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

13) **ADJOURNMENT**

**MINUTES  
CITY OF HERMITAGE - BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
MAY 27, 2020**

President William J. Moder called the meeting to order at 6:37 p.m. Under the COVID-19 regulations ordered by Governor Wolf, this meeting was held telephonically as permitted. All Commissioners were able to hear all comments and debate issues and the public was given the opportunity and ability to participate.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice President  
Louis E. Squatrito, Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla  
Jeremy Coxe Amy Gargiulo

Others in attendance: Lisa Chiesa, Clark Hill, PLC  
David Dye, The Herald

There were no members of the public in attendance.

### **MINUTES**

Mr. Piccirilli made a motion to approve the minutes for the April 22, 2020 Regular Meeting. Second by Mr. Muha. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

### **ADMINISTRATIVE REPORTS**

Mr. Muha made a motion to approve the administrative reports. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

### **CITIZEN'S FORUM**

Mr. Moder opened the Citizen's Forum. It was noted that the meeting was advertised and no citizens requested to participate in the meeting. Mr. Moder closed the Citizen's Forum.

### **FINANCE**

a. **Consideration of the monthly reports of the Treasurer.** Mr. Muha made a motion to approve the Treasurer's Report. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- b. **Consideration of additions and exonerations to taxes.** Mr. Piccirilli made a motion to accept the additions and exonerations to taxes. Second by Mr. Muha. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.
- c. **FINAL VOTE on an ordinance authorizing the refinancing of the Hermitage Municipal Authority outstanding Guaranteed Sewer Revenue Bonds, Series of 2015, Series A of 2012, Series B of 2012 and Series C of 2012.** Lisa Chiesa summarized that they are asking the Commissioners to approve a debt ordinance that would authorize the 10<sup>th</sup> amendment of the lease and guarantee so that the HMA can refinance 2012 and 2015 bonds. The purpose of the refinancing is for debt service savings. It reduces the expenses of the Hermitage Municipal Authority. Mr. Moder motioned to adopt Ordinance No. 4-2020. Second by Mr. Squatrito. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
- d. **Consideration of requests to refund City Real Estate taxes.** Mr. Piccirilli made a motion approve the refund. Second by Mr. Squatrito. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

## **PLANNING AND ZONING**

a. **Consideration of Subdivision Development Plan:**

**Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan (Rockwell Avenue).** Mr. Squatrito read the summary and made a motion to approve the plan with no conditions. Second by Mr. Piccirilli. Vote was as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

## **PUBLIC SAFETY**

- a. **RESOLUTION NO. 9-2020 authorizing the proper City Officials to make application for a grant through PennDOT for DUI enforcement.** Mr. McConnell read the summary and motioned to adopt the resolution. Second by Mr. Muha. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

## **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

Mr. Squatrito would like to see the Commissioners meet sooner rather than later to see the new (zoning) ordinances in effect. Mr. Moder added that some special work sessions may need to be held.

Mr. McConnell wanted to extend appreciation to the staff for providing the Board with the financial overview. He asked if they intend intent to provide the Board with a similar report at the close of this

Regular Meeting Minutes

May 27, 2020

Page 3

month. Mr. Gulla replied that they will give a similar update after the close of the month and will continue to keep the Board up to date.

**ADJOURNMENT**

Mr. Muha motioned to adjourn the meeting. Second by Mr. Moder. The meeting adjourned at 6:48 p.m.

Respectfully submitted,

Gary P. Hinkson  
June 3, 2020

**MINUTES  
CITY OF HERMITAGE  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
June 9, 2020  
4:00 p.m.**

President William J. Moder called the meeting to order at 4:04 p.m. Due to the COVID-19 pandemic the meeting was held via teleconference. The meeting was advertised on the City website and by legal notice in The Herald, giving the public instructions on how they could join the meeting.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member  
  
Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Jeremy Coxe  
Amy Gargiulo

There was one (1) member of the public in attendance.

**PUBLIC COMMENTS**

There were no comments.

**RESOLUTION NO. 10-2020** authorizing the submission of an application to the PA Department of Community and Economic Development for funding through the Community Development Block Grant – Coronavirus (CDBG-CV) Program. Jeremy Coxe summarized that the resolution is to apply for \$193,000 in funding for the City of Hermitage COVID-19 Disaster CDBG-CV Small Business Grant Program. Two public hearings were already held, as required, and no public input was received. The application is not due until July 31, 2020, but if the resolution is passed the City plans on applying for funds by June 8<sup>th</sup>. Mr. Coxe believes DCED will expedite the grant applications and once approved, the City could begin taking applications from businesses by the end of June.

Mr. Moder stated that the Hermitage Revolving Loan Fund (HRLF) has \$225,000. He asked if the City could obtain a letter from DCED to confirm that if the City distributes money from the HRLF, it could be reimbursed once the CDBG-CV money is received. Mr. Coxe replied that it would be allowed, however, you would need to be sure that the money is being spent on approved expenses. The City will not distribute any money until a contract is received from DCED, which will hopefully be by the end of June.

The timeline of money dispersal was discussed. Mr. Coxe stated that the application will be posted on the City's website and the program will be advertised. The City will obtain information about each applicant such as how they were impacted by the pandemic and how they would intend to use the funds. If the business is preliminarily eligible, the information will be forwarded to the

Special Meeting

June 9, 2020

Page 2

Hermitage Community and Economic Development Commission (HCEDC). Once the HCEDC recommends that the business be approved, additional information such as previous year's financials, LMI job retention qualification, etc. will be requested. It will probably take a few weeks to a month before a business receives the money.

Mr. Squatrito asked if the City does not receive a lot of applications, could the \$5,000 limit per business be increased. Mr. Coxe replied that it was a decision they would make as they go along. They will see how many apply and make adjustments as needed. They could possibly open the funding up to other types of businesses that were impacted. There are ineligible businesses that are excluded according to the CDBG guidelines, but as of now they would not include medial or dental offices. They are focusing more on restaurants, specialty retail and smaller businesses. It does not matter how much each business makes; they just have to show they are retaining a job that is low to moderate income. Like other CDBG funding there is a sub-grant agreement each business will have to review and sign off on. They will need to "self-certify" that individuals are a low to moderate-income employee. Also, if a business received funding for expenses caused by the pandemic, they need to document that they would not use the CDBG-CV funds for the same items.

Mr. Moder made a motion to adopt Resolution No. 10-2020 with a second from Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

#### **PUBLIC COMMENTS**

No comments were made.

#### **ADJOURNMENT**

Mr. Muha motioned to adjourn. Second by Mr. Piccirilli. The meeting adjourned at 4:23 p.m.

Respectfully submitted,

Gary P. Hinkson

June 11, 2020

**BUILDING DEPARTMENT  
MONTHLY REPORT**

**MAY 2020**

# City of Hermitage Residential - Construction Permit Report May 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code
14,443	5/5/2020	Charles II & Kaitlyn Hockenberry	959 Camelot Drive	Single family dwelling	Residential	R-1-100	\$440,400	\$804.50	101
<b>1</b>	<b>Permits Issued</b>	<b>- New Homes</b>					<b>Project Value \$440,400</b>	<b>\$804.50</b>	<b>Permit Fees</b>
14,449	5/6/2020	Eagle Point Condos	2082, 2086 American Way	Condominium - 2 unit	Residential	PRD	\$200,000	\$1,204.50	102
14,450	5/6/2020	Eagle Point Condos	2412, 2414 Jillian Lane	Condominium - 2 unit	Residential	PRD	\$200,000	\$1,204.50	102
14,451	5/6/2020	Eagle Point Condos	2080, 2084 American Way	Condominium - 2 unit	Residential	PRD	\$200,000	\$1,204.50	102
<b>3</b>	<b>Permits Issued</b>	<b>- New Homes</b>					<b>Project Value \$600,000</b>	<b>\$3,613.50</b>	<b>Permit Fees</b>
14,462	5/1/2020	MCAR Residence	859 Theresa Avenue	Interior alterations (fire damage - emergency repair)	Residential	R-1-75	\$111,000	\$54.50	434
14,475	5/26/2020	Doug & Elaine Skelley	976 North Keel Ridge Road	Deck w/ roof	Residential	R-1-100	\$13,000	\$154.50	434
<b>2</b>	<b>Permits Issued</b>	<b>- Additions &amp; Alterations</b>					<b>Project Value \$124,000</b>	<b>\$209.00</b>	<b>Permit Fees</b>
14,429	5/6/2020	Pat Chovan	2489 Maria Lane	Pool - inground	Residential	R-1-100	\$40,000	\$254.50	329
14,459	5/14/2020	Robert Dale	240 Meadowbrook Road	Pool - above ground	Residential	R-1-75	\$100	\$104.50	329
<b>2</b>	<b>Permits Issued</b>	<b>- Pools &amp; other structures</b>					<b>Project Value \$40,100</b>	<b>\$359.00</b>	<b>Permit Fees</b>
<b>8</b>	<b>Permits Issued</b>				<b>Residential</b>		<b>\$1,204,500</b>	<b>\$4,986.00</b>	

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations

# City of Hermitage Commercial - Construction Permit Report May 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code
14,417	5/15/2020	Dollar General	326 North Buhl Farm Drive	Retail store	Commercial	CC-1	\$375,000	\$3,688.50	327
<b>1</b>	<b>Permits Issued</b>						<b>Project Value \$375,000</b>	<b>\$3,688.50</b>	<b>Permit Fees</b>
14,288	5/11/2020	FRCH Nelson	3380 East State Street	Electrical inspection	Commercial		\$0	\$62.50	437
14,379	5/18/2020	G.W. Becker, Inc.	2600 Kirila Road	Addition	Commercial	LI	\$450,000	\$4.50	437
14,383	5/18/2020	G.W. Becker, Inc.	2600 Kirila Road	Addition	Commercial	LI	\$110,000	\$5,224.50	437
14,402	5/18/2020	G.W. Becker, Inc.	2600 Kirila Road	Addition	Commercial	LI	\$560,000	\$6,600.50	437
14,423	5/20/2020	Smoky Martins BBQ	3601 East State Street	Interior alterations (former Murcko's Restaurant)	Commercial	CC-1	\$2,000	\$236.50	437
14,458	5/27/2020	Ollie's	2301 East State Street	Interior alterations (former Big Lots & Rent-A-Center units)	Commercial	CC-1	\$495,300	\$619.66	437
14,473	5/20/2020	Solar Atmospheres	30 Industrial Road	Transformer relocations	Commercial		\$0	\$62.50	437
<b>7</b>	<b>Permits Issued</b>						<b>Project Value \$1,617,300</b>	<b>\$12,810.66</b>	<b>Permit Fees</b>

<b>8</b>	<b>Permits Issued</b>				<b>Commercial</b>		<b>\$1,992,300</b>	<b>\$16,499.16</b>	
----------	-----------------------	--	--	--	-------------------	--	--------------------	--------------------	--

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new additions, alterations  
 437 - Commercial - Additions & Alterations

# City of Hermitage Signs - Construction Permit Report May 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code
14,421	5/11/2020	Hermitage Gastroenterology Group, Inc.	949 North Hermitage Road	Sign - freestanding	Sign	HC	\$20,000	\$120.50	N/A
14,456	5/29/2020	First Assembly of God Church	1455 North Keel Ridge Road	Sign - pin-mounted letters	Sign	R-1-100	\$800	\$50.00	N/A
<b>2</b>	<b>Permits Issued</b>					<b>Project Value</b>	<b>\$20,800</b>	<b>\$170.50</b>	<b>Permit Fees</b>
<b>2</b>	<b>Permits Issued</b>				<b>Sign</b>		<b>\$20,800</b>	<b>\$170.50</b>	
<b>18</b>	<b>Total - All Permits Issued - May 2020</b>								
							<b>\$3,217,600</b>	<b>\$21,655.66</b>	
					<b>Totals -</b>		<b>Project Value</b>	<b>Permit Fees</b>	

Census Code:  
 101 - Residential - New Home  
 434 - Residential - Additions & Alterations  
 328 - Residential / Commercial - Accessory Buildings  
 438 - Residential - Garage, new, additions, alterations  
 437 - Commercial - Additions & Alterations

## 2020 PERMITS (By PERMIT TYPE)

	RESIDENTIAL PERMITS		COMMERCIAL & SGN/PERMITS		TOTAL	
	#	VALUE	#	VALUE	#	VALUE
JANUARY	6	626,000	6	434,725	12	1,060,725
FEBRUARY	0	0	4	1,257,500	4	1,257,500
MARCH	6	177,964	10	41,015	16	218,979
APRIL	1	30,000	0	0	1	30,000
MAY	8	1,204,500	10	2,013,100	18	3,217,600
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
<b>TOTAL</b>	<b>21</b>	<b>2038464</b>	<b>30</b>	<b>3746340</b>	<b>51</b>	<b>5,784,804</b>

**RESIDENTIAL PERMITS** include all Residential structures and their accessory uses  
**COMMERCIAL PERMITS** include all Commercial structures and their accessory uses

# COMPARISON OF 2019 & 2020 PERMITS (TOTALS)

MONTH	2019 PERMITS		2020 PERMITS		DIFFERENCE	
	#	\$ VALUE	#	\$ VALUE	#	\$ VALUE
JANUARY	9	1,346,350	12	1,060,725	+3	-285,625
FEBRUARY	4	1,437,290	4	1,257,500	0	-179,790
MARCH	23	2,038,935	16	218,979	-7	-1,819,956
APRIL	15	740,999	1	30,000	-14	-710,999
MAY	14	719,983	18	3,217,600	+4	+2,497,614
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
<b>TOTAL</b>	<b>65</b>	<b>6,283,557</b>	<b>51</b>	<b>5,784,804</b>	<b>-14</b>	<b>-498,753</b>

**Comparison of 2019 & 2020 Building Permit values, number of permits issued, and increase/decrease of value**

***Hermitage Fire Department  
Report of Operations  
For May 2020***

***Submitted June 8, 2020  
John Flynn, Fire Marshal***

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 1:45:37 PM



## Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 05/01/2020 | End Date: 05/31/2020

ANSWERS	# INCIDENTS	% of Total
<b>USER-DEFINED FIELD: How Was Call Received (Required)</b>		
911 Dispatch	41	79%
Cell Phone Call	3	6%
Incident Found By HFD	4	8%
Telephone Call into Station	4	8%

<b>USER-DEFINED FIELD: Type of Alarm (Required)</b>		
Animal Removal	1	2%
Assist to HPD Traffic Control	1	2%
Automatic Alarm	12	23%
Automatic Fire Alarm	3	6%
Automatic Mutual Aid Standby	1	2%
Brush Fire	3	6%
Burning Complaint	2	4%
Carbon Monoxide Detector Activation	1	2%
EMS Assist	1	2%
Fire Alarm	1	2%
Flooded Roadway	1	2%
Lift Assist	1	2%
Motor Vehicle Accident	4	8%
Mutual Aid Standby-Structure Fire	3	6%
Mutual Aid Structure Fire	2	4%
Natural Gas Leak	1	2%
Odor Investigation	2	4%
Protest Demonstration	1	2%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

ANSWERS	# INCIDENTS	% of Total
Smell Of Natural Gas Outside	2	4%
Smell of Smoke	1	2%
Smell of Something Burning	1	2%
Smoke Detector Going Off	1	2%
Structure Fire	1	2%
Tree Down with Wires	1	2%
Vehicle Into A Building	1	2%
Wire Down	3	6%

USER-DEFINED FIELD: What District? (Required)		
Hermitage	45	87%
Patagonia	1	2%
Sharon	5	10%
West Middlesex	1	2%

USER-DEFINED FIELD: Is this incident an incentive call? (Required)		
No	17	33%
Yes	35	67%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

# Hermitage Volunteer Fire Department

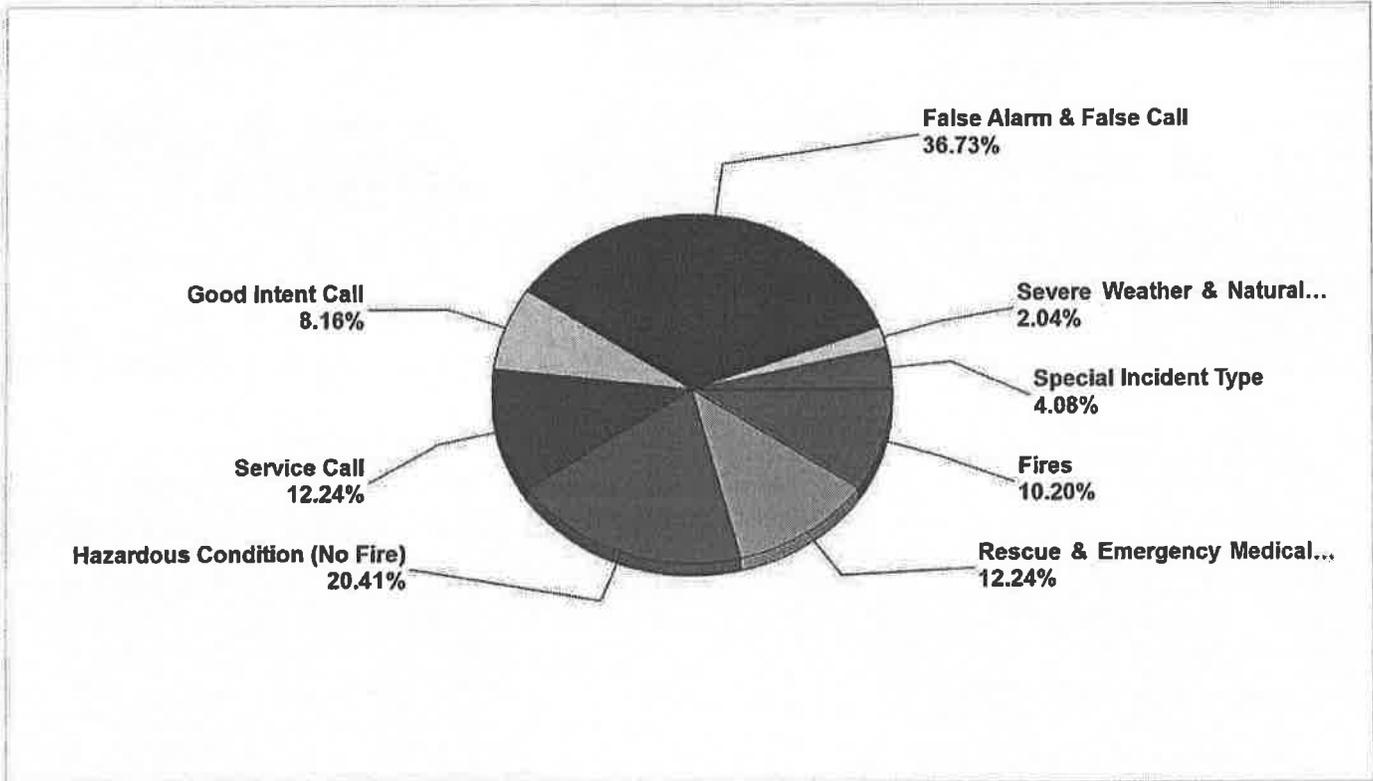
Hermitage, PA

This report was generated on 6/8/2020 1:49:05 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2020 | End Date: 05/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	10.20%
Rescue & Emergency Medical Service	6	12.24%
Hazardous Condition (No Fire)	10	20.41%
Service Call	6	12.24%
Good Intent Call	4	8.16%
False Alarm & False Call	18	36.73%
Severe Weather & Natural Disaster	1	2.04%
Special Incident Type	2	4.08%
<b>TOTAL</b>	<b>52</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
111 - Building fire	2	3.85%
112 - Fires in structure other than in a building	1	1.92%
143 - Grass fire	2	3.85%
311 - Medical assist, assist EMS crew	2	3.85%
322 - Motor vehicle accident with injuries	2	3.85%
324 - Motor vehicle accident with no injuries.	2	3.85%
412 - Gas leak (natural gas or LPG)	4	7.69%
440 - Electrical wiring/equipment problem, other	2	3.85%
442 - Overheated motor	1	1.92%
444 - Power line down	2	3.85%
461 - Building or structure weakened or collapsed	1	1.92%
540 - Animal problem, other	1	1.92%
561 - Unauthorized burning	1	1.92%
571 - Cover assignment, standby, moveup	4	7.69%
600 - Good intent call, other	1	1.92%
611 - Dispatched & cancelled en route	1	1.92%
631 - Authorized controlled burning	1	1.92%
651 - Smoke scare, odor of smoke	1	1.92%
700 - False alarm or false call, other	1	1.92%
733 - Smoke detector activation due to malfunction	1	1.92%
735 - Alarm system sounded due to malfunction	1	1.92%
736 - CO detector activation due to malfunction	1	1.92%
740 - Unintentional transmission of alarm, other	1	1.92%
741 - Sprinkler activation, no fire - unintentional	1	1.92%
743 - Smoke detector activation, no fire - unintentional	9	17.31%
745 - Alarm system activation, no fire - unintentional	3	5.77%
812 - Flood assessment	1	1.92%
900 - Special type of incident, other	1	1.92%
911 - Citizen complaint	1	1.92%
<b>TOTAL INCIDENTS:</b>	<b>52</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 1:50:55 PM



## Incident Statistics

Start Date: 05/01/2020 | End Date: 05/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		6	
FIRE		46	
<b>TOTAL</b>		<b>52</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
736 - CO detector activation due to malfunction		1	
<b>TOTAL</b>		<b>1</b>	
MUTUAL AID			
<b>Aid Type</b>		<b>Total</b>	
Aid Given		7	
OVERLAPPING CALLS			
<b># OVERLAPPING</b>		<b>% OVERLAPPING</b>	
4		7.69	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1		0:05:23	
<b>AVERAGE FOR ALL CALLS</b>			0:05:29
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1		0:01:34	
<b>AVERAGE FOR ALL CALLS</b>			0:01:36
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Hermitage Volunteer Fire Department		54:42	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 1:59:57 PM



## Average Response Time for Agency for Date Range

Start Date: 05/01/2020 | End Date: 05/31/2020

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Hermitage Volunteer Fire Department	5:24

Only REVIEWED incidents included

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 2:01:24 PM



## Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 05/01/2020 | End Date: 05/31/2020

Personnel	Calls Attended	% of Calls for Selected Incident Types
<b>Station: Station 1</b>		
Armstrong, Darryl	2	3.8%
Bradac, Gregory R	10	19.2%
Canon, Harry	1	1.9%
Chlpka, Jamie	1	1.9%
Chlpka, Matt	3	5.8%
Chlpka, Samuel M	4	7.7%
Clark, Lawrence Case	38	73.1%
Cowan, Walt	2	3.8%
Daniels Jr, John E	1	1.9%
Daniels, John A	9	17.3%
Erdesky, Steve	11	21.2%
Flynn, John R	49	94.2%
Fox, Bryon	5	9.6%
Fox, Dylan	3	5.8%
Jenkins, Matthew M	2	3.8%
McKnight, Charles	5	9.6%
Myhra, Jason O	20	38.5%
Pass, Jon P	8	15.4%
Patton, Jackson R	5	9.6%
Prather, Adam	19	36.5%
Prather, Aurelia Cheney	3	5.8%
Reda, James M	42	80.8%
Reda, James C	11	21.2%
Redfoot, Tom	4	7.7%
Rodemoyer, Brian	1	1.9%
Rollinson, TC	4	7.7%
Rollinson, TJ	5	9.6%
Scheuermann, Keith A	5	9.6%
Sutton, David	11	21.2%
Szabo, Bob	16	30.8%
Unrue, Michael E	2	3.8%
Vaccaro, Joseph	12	23.1%
Vasconi, David F	6	11.5%
Zalewski, Lou	2	3.8%
<b>Total Incidents for Station Station 1</b>	<b>52</b>	

Total Incidents for all Stations 52

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 2:07:00 PM



## Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 05/01/2020 | End Date: 05/31/2020

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		0	0.0	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	0	0.0
Armstrong, Ashley	Operations	0	0.0	0	0.0	0	0.0
Armstrong, Darryl	Operations	2	3.8	0	0.0	0	0.0
Bradac, Gregory R	Operations	10	19.2	2	66.7	2	22.2
Bradac, Patrick S.	Administration	0	0.0	0	0.0	1	11.1
Canon, Harry	Operations	1	1.9	1	33.3	2	22.2
Chlpka, Jamie	Operations	1	1.9	0	0.0	0	0.0
Chlpka, Matt	Operations	3	5.8	1	33.3	1	11.1
Chlpka, Samuel M	Operations	4	7.7	1	33.3	1	11.1
Clark, Lawrence Case	Operations	38	73.1	3	100.0	8	88.9
Cowan, Walt	Operations	2	3.8	3	100.0	2	22.2
Daniels Jr, John E	Maintenance	1	1.9	1	33.3	0	0.0
Daniels, John A	Operations	9	17.3	1	33.3	1	11.1
Ehrhart, Rich	Administration	0	0.0	0	0.0	0	0.0
Erdesky, Steve	Operations	11	21.2	3	100.0	5	55.6
Flynn, John R	Operations	49	94.2	3	100.0	7	77.8
Fox, Bryon	Operations	5	9.6	1	33.3	2	22.2
Fox, Dylan	Operations	3	5.8	0	0.0	2	22.2
Henry, Wade E.	Operations	0	0.0	0	0.0	0	0.0
Hermitage, Police Dept		0	0.0	0	0.0	0	0.0
Hougelman, David B	Operations	0	0.0	2	66.7	1	11.1
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	2	3.8	3	100.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	1	11.1
Kress, Michael A	Operations	0	0.0	0	0.0	0	0.0
McKinney, Ward	Operations	0	0.0	0	0.0	0	0.0
McKnight, Charles	Operations	5	9.6	3	100.0	5	55.6
Miller, Joseph P	Operations	0	0.0	0	0.0	0	0.0
Moore, Marcia	Administration	0	0.0	0	0.0	0	0.0
Myhra, Jason O	Operations	20	38.5	3	100.0	4	44.4
Pass, Jon P	Operations	8	15.4	3	100.0	2	22.2
Patton, Deborah A.	Administration	0	0.0	0	0.0	0	0.0
Patton, Jackson R	Operations	5	9.6	1	33.3	0	0.0
Prather, Adam	Operations	19	36.5	3	100.0	3	33.3
Prather, Aurelia Cheney	Operations	3	5.8	3	100.0	1	11.1
Reda, James M	Operations	42	80.8	3	100.0	8	88.9
Reda, James C	Operations	11	21.2	3	100.0	4	44.4
Redfoot, Tom	Operations	4	7.7	2	66.7	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Risavi, Brian L	Operations	0	0.0	1	33.3	0	0.0
Rodemoyer, Brian	Operations	1	1.9	0	0.0	1	11.1
Rollinson, TC	Operations	4	7.7	0	0.0	0	0.0
Rollinson, TJ	Operations	5	9.6	0	0.0	0	0.0
Scheuermann, Keith A	Operations	5	9.6	3	100.0	2	22.2
Sutton, David	Operations	11	21.2	2	66.7	4	44.4
Szabo, Bob	Operations	16	30.8	3	100.0	4	44.4
Tamber, James M	Administration	0	0.0	0	0.0	0	0.0
Torrence, David	Administration	0	0.0	0	0.0	0	0.0
Unrue, Michael E	Operations	2	3.8	0	0.0	0	0.0
Vaccaro, Joseph	Operations	12	23.1	3	100.0	2	22.2
Vasconi, David F	Operations	6	11.5	3	100.0	2	22.2
Zalewski, Lou	Operations	2	3.8	2	66.7	1	11.1
Zeigler, Charlie	Administration	0	0.0	0	0.0	1	11.1

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 2:10:25 PM



## Events per Category for Date Range (Landscape)

Start Date: 05/01/2020 | End Date: 05/31/2020

CATEGORY	DATE	EVENT TYPE	EVENT	LOCATION	HOURS	NARRATIVE
<b>Administration</b>						
	05/07/2020	Monthly Valley Siren Test	Monthly Siren Test	City of Hermitage	0.25	All sirens activated accept Christy Road.
	05/11/2020	Department Monthly Meeting	Patagonia Monthly Department Meeting	Station 2	1	Monthly Department business meeting
<b>Public Relations / Education</b>						
	05/05/2020	Apparatus Display	Drive-By Birthday Party	City of Hermitage	0.25	Due to COVID-19, performed a drive-by birthday party parade (Sunset).
	05/10/2020	Apparatus Display	Drive-By Birthday Party	Wick & Fern	0.5	Drive-By Birthday Party
	05/13/2020	Apparatus Display	Drive-By Birthday Party	Cornell Road	0.75	Drive-by birthday party due to COVID-19
	05/18/2020	Apparatus Display	Drive-By Birthday	Butterfly Lane	0.5	Conducted a drive by birthday
	05/19/2020	Public Event	Food Drive	Shenango Valley Mall	3	Assisted with traffic control for the distribution of food from the Community Food Warehouse.
	05/23/2020	Apparatus Display	Drive-By Birthday	Morefield Road	0.5	HFD did a drive-by birthday for a 90 year old female.

Includes Locked / Authorized Events.



emergencyreporting.com

Doc Id: 623

Page # 1

# Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 6/8/2020 2:12:34 PM



## Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 05/01/2020 | End Date: 05/31/2020

### Insp - Inspection

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	PERSONNEL	NOTES
05/08/2020 12:57:00	05/08/2020 13:19:00	0:22	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for 2115 PAUL ST by Lawrence Case Clark.
						<b>Total Items: 1</b>
						<b>Grand Total Items: 1</b>

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code



**May 2020**

**MONTHLY REPORT**

**HERMITAGE INSPECTION**

**HEALTH DEPARTMENT**

**CODE ENFORCEMENT**

**Submitted by:**

*Russell V. Benn Jr.*

**City Inspector**

**TO:** Hermitage Board of Commissioners

**FROM:** Russell V. Penn, Jr., City Inspector

**DATE:** 06/08/2020

**SUBJECT** May Monthly Report 2020

**There are active 113 construction permits with the following inspections (14) completed for the month March.**

- 03 Set-back Inspections
- 02 Footer Inspections
- 01 Foundation Inspections
- 01 Underground Plumbing
- 01 Electrical Inspections
- 00 Mechanical Inspections
- 00 Rough Plumbing Inspections
- 02 Framing Inspections
- 01 Energy Conservation Inspections
- 01 Wall Board Inspections
- 00 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 00 Sign Inspections
- 00 Demolition Inspections
- 00 Fire Protection
- 02 Final Inspections
- 00 Health Inspections



**HERMITAGE**

**PARKS**

**&**

**RECREATION**

**MAY , 2020**





**THE ROGER & GLORIA JONES  
CHILDREN'S CENTER  
FOR SCIENCE & TECHNOLOGY**

**JOIN US STARTING MONDAY JUNE 15  
FOR  
"PIONEER VIRTUAL SUMMER CAMP"  
HERMITAGE PARKS & RECREATION SUMMER CAMP RE-INVENTED!!!**

**MR. RALF FROM OH WOW HAS DEVELOPED A CURRICULUM EXCLUSIVELY FOR THE CITY OF  
HERMITAGE DIFFERENT FROM ANYTHING YOU MAY HAVE SEEN FROM OH WOW.**

**"CAMP" WILL MEET VIRTUALLY ON MONDAY, WEDNESDAY & FRIDAY- June 15 – July 24**

**TWO SESSIONS TO CHOOSE FROM:**

**MORNING – 9:30 A.M.**

**AFTERNOON – 1:00 P.M.**

**(BOTH SESSIONS WILL CONTAIN THE SAME CONTENT)**

**THIS PROGRAM IS RECOMMENDED FOR GRADES K – 6**

**CLASS SIZE IS LIMITED TO 30 FOR EACH SESSION**

**SESSIONS WILL BE CONDUCTED OVER GOOGLE CLASSROOM, ALL LOG IN INFORMATION WILL BE  
PROVIDED TO ALL REGISTERED CAMPERS.**

**REGISTRATION IS FREE & OPEN TO HERMITAGE RESIDENTS ONLY**

**WEEK 1 – "NEWTON'S LAWS"**

**WEEK 2 – PRINCIPALS OF ENGINEERING**

**WEEK 3 – FOCUS ON SOUND**

**WEEKS 4, 5, 6 - TBA**

**TO REGISTER [www.hermitage.net](http://www.hermitage.net)**

**For more information call 724-981-0800**

## Meetings Attended

### May 1<sup>st</sup>

SCP Group call regarding City Newsletter.

### May 5<sup>th</sup>

“OH WOW” call to talk about virtual Summer program.

### May 8<sup>th</sup>

Conference call with other City staff to discuss Glass recycling program.

### May 12<sup>th</sup>

Zoom call with PRPS regarding Covid-19.

### May 13<sup>th</sup>

Rec Board meeting to discuss the cancellations of Summer Programs and Arts festival.

Respectfully submitted,



**Edward W. Chess**  
**Parks and Recreation Director**

# CITY OF HERMITAGE COVID-19 SAFETY MEASURES FOR ALL ATHLETIC FIELDS AND PARKS

These protocols describe most of what the City of Hermitage is going to implement and do this season to try to ensure everyone's safety as we begin activities in the coming weeks. As you know, moving to the "Green Phase" of Governor Wolf's phased reopening plan does not mean that things are completely opened as normal and everyone can be carefree. Instead, we all need to continue to monitor the guidance provided by authorities like:

- World Health Organization (WHO): <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/>
- Centers for Disease Control and Prevention (CDC): <https://www.cdc.gov/coronavirus/2019-ncov/>  
PA Department of Health: <https://www.health.pa.gov/Pages/default.aspx#>

**City of Hermitage encourages every player, coach, and spectator to remember to...**

- 1. Maintain social distancing when possible.**
- 2. Wear a mask/face covering when social distancing is not possible.**
- 3. Self-monitor symptoms and temperature, and do not attend if feeling sick or temperature is elevated.**
- 4. Avoid touching eyes, nose and mouth.**
- 5. Wash hands often and use hand sanitizer frequently.**

## **Practices & Games:**

- For each game only the required team managers/coaches should be on the field or in player areas.
- No handshakes/personal contact celebrations. Players and coaches should take measures to prevent all but the essential contact necessary to play the game. This should include refraining from handshakes, high fives, fist/elbow bumps, chest bumps, group celebrations, etc.
- Athletes, managers/coaches, and umpires should bring their own personal drinks. Drinks should be labeled with the person's name. Individuals should take their own drink containers home each night for cleaning and sanitization or use single-use bottles. There should be no use of shared or team beverages.
- Teams should not share any snacks or food. Players should bring individual, pre-packaged food, if needed.
- All managers/coaches, volunteers, umpires, etc., should wear mask/face coverings whenever applicable and possible.
- Players (at the discretion of the parents) and managers/coaches are encouraged to wear a mask/face covering while in the dugout.
- Players, especially at younger divisions, are not required to wear a mask/face covering while on the field during game play. If physically able to do so, players will be permitted to wear a mask/face covering on the field during game play based on a directive from a medical provider or the individual determination of the player/parent/guardian.

- Anyone with symptoms of fever, cough, or worsening respiratory symptoms, or any known exposure to a person with COVID-19 should not attend any activity until cleared by a medical professional.
- Any individual, including players, at risk for severe illness or with serious underlying medical or respiratory condition should only attend activities with permission from a medical professional.
- Managers/coaches are encouraged to assign players individual spots inside and outside the dugout to encourage social distancing. Players are to stay in their assigned spots when on the bench or while waiting their turn to bat or enter field of play.
- No personal player bat bags/equipment bags should be allowed in the dugout. Player equipment should be spaced accordingly outside the dugout to prevent direct contact.
- In the event of rain or lightning delay, players must take shelter in their parent or guardian's vehicle.
- It is recommended that players have their own individual batter's helmet, glove, bat, and catcher's equipment.
- Measures should be enacted to avoid, or minimize, equipment sharing.
- When it is necessary to share critical or limited equipment, all surfaces of each piece of shared equipment must be cleaned first and then disinfected with an EPA-approved disinfectant against COVID-19 and allowed sufficient time to dry before being used by a new player.
- Increased attention should be paid to detailed cleaning of all equipment directly contacting the head and face (e.g. Catcher's masks, helmets).
- Player's equipment (e.g. bags, helmets, bats, gloves, etc.) should be cleaned and disinfected after each game/practice by a parent/guardian/caretaker, where applicable. Individuals disinfecting equipment are encouraged to use gloves while using disinfectants and follow the manufacturer's directions for use.
- All disinfectants should be stored properly, in a safe area, out of reach of children.
- Umpires should limit their contact with the ball and catchers should retrieve foul balls and passed balls when possible.
- Foul balls landing outside the field of play should be retrieved by participating players and coaches.
- Scoreboard controllers must be wiped off after every game.
- Social distancing is required for the entire complex, and the wearing of mask/face coverings is highly recommended when social distancing cannot be accomplished.
- If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or maintain social distancing until the start of their game play to prevent overcrowding of spectator spaces and walkways.

## **Spectators:**

- Spectators must maintain social distancing when possible.
- Spectators shall have NO access to the field, batting cages or player areas.
- Spectators shall wear a mask/face covering when around others and social distancing is not possible.
- Self-Monitoring: anyone experiencing symptoms must stay home!
- Anyone with symptoms of fever, cough, or worsening respiratory symptoms, or any known exposure to a person with COVID-19 should not attend any activity until cleared by a medical professional.
- Spectators at risk for severe illness or with a serious underlying medical or respiratory condition should only attend activities with permission from a medical professional.
- Spectators should bring their own portable chairs. Bleachers will not be available for use for spectators.
- Families should vacate the field/facility as soon as is reasonably possible after the conclusion of practice/games.
- No spectators should retrieve the game ball when hit, thrown or kicked out of play.

CITY OF HERMITAGE  
PLANNING AND DEVELOPMENT DEPARTMENT

MAY MONTHLY ACTIVITY REPORT  
JUNE 24, 2020 : BOARD OF COMMISSIONERS MEETING

Core Values



**VIBRANT CENTER**



**HEALTHY CITY**



**THRIVING NEIGHBORHOODS**



**PROSPEROUS ECONOMY**



**COMPLETE CORRIDORS**

*Hermitage*  
**2030**

**Comprehensive Plan**

CITY OF HERMITAGE, MERCER COUNTY, PA

**TABLE OF CONTENTS**

	<u>Page</u>
1. Items for Consideration by the City of Hermitage Board of Commissioners.....	1
2. Current Project and Programs Report .....	1
3. Current CDBG Project Report .....	4
4. Hermitage Planning Commission .....	5
5. Hermitage Community and Economic Development Commission (HCEDC).....	6
6. Shenango Valley Enterprise Zone Corporation (SVEZC).....	6
7. Penn-Northwest Development Corporation .....	6
8. Hermitage Community Affairs.....	7
9. City of Hermitage Newsletter and Parks & Recreation Update .....	7
10. Other Planning and Development Reports and Information .....	7

1. **Items for Consideration by the City of Hermitage Board of Commissioners**

2. **Current Project and Programs Report**

**Neighborhood Investment Program (NIP)** - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

**PILOT TARGET AREA "Block 1" (1998-2007)**

The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

**TARGET AREA "Block 2" (2008-2012)**

The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

**TARGET AREA "Block 3" (2009-2011)**

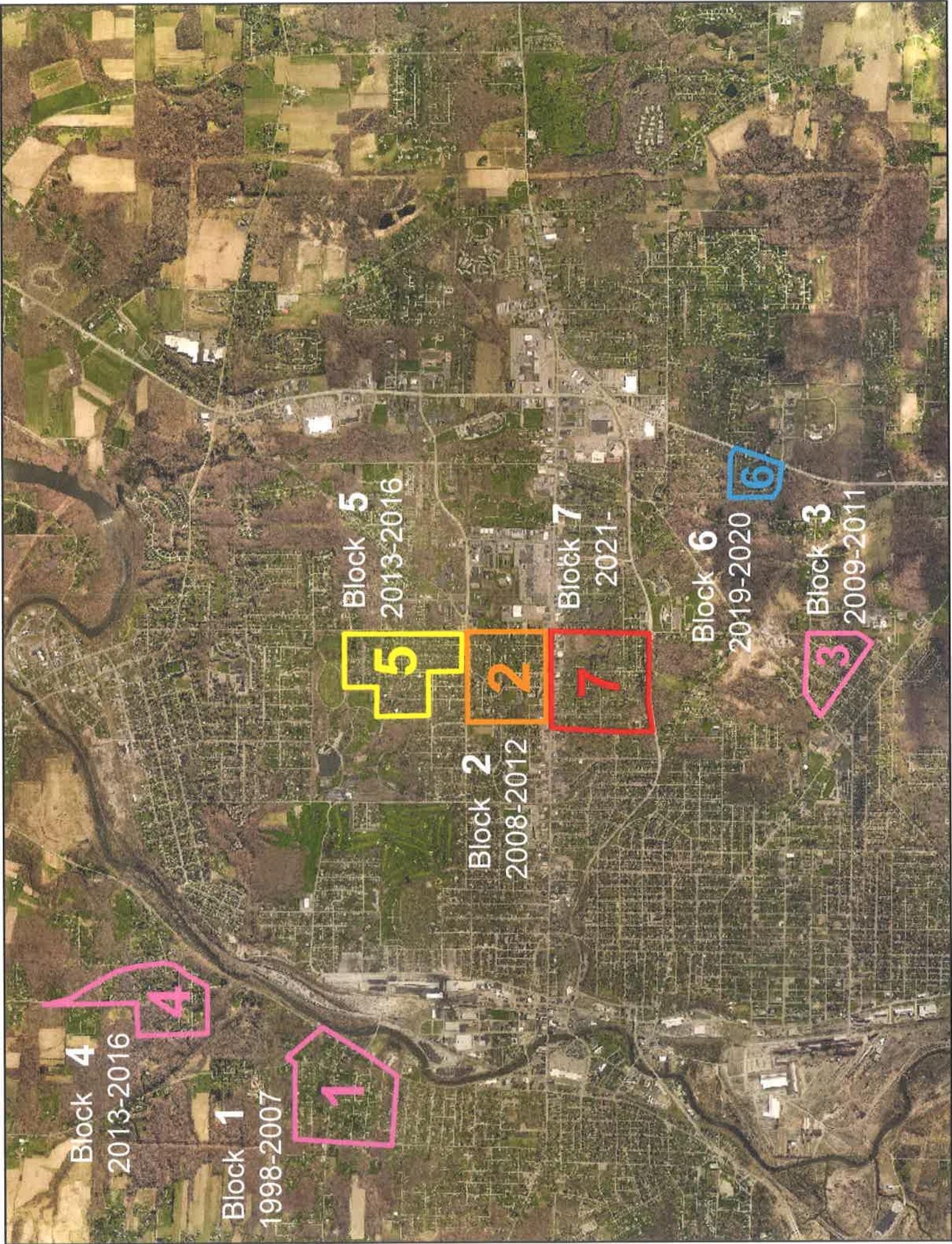
The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.

**TARGET AREA "Block 4" (2013-2014)**

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.

**TARGET AREA "Block 5" (2013-2018)**

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.



Block 4  
2013-2016

Block 1  
1998-2007

Block 5  
2013-2016

Block 2  
2008-2012

Block 7  
2021-

Block 6  
2019-2020

Block 3  
2009-2011

## TARGET AREA "Block 6" (2018-2020)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

**The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and was advertised in January. Bids were opened March 3. J&T Paving is the low bid. Contract award has been tabled due to the COVID-19 pandemic.**

## 2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

## 2020 – Street Construction Projects

- 2020 Capital Paving Program – Ellis Avenue, Meadowbrook Road and Donna Drive are expected to be paved in 2020.
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project has been delayed due to the COVID-19 pandemic.**

**Stull Farm, 4568 Sample Road, Hermitage:** Mission statement for the Stull Farm – “To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability.”

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

**Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project:** The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the “Y” and change to a traditional “T” intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors is the apparent low bidder at \$408,000. The start of construction has been delayed due to the COVID-19 pandemic.**

**East State Street / Keel Ridge Road Intersection Improvements Project:** The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and

Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project was bid in January, with construction scheduled for summer / fall of 2020. M&B Services, Clarion, PA was the low bidder at \$257,820.**

**Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility:** The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **The project is complete.**

**South Hermitage Road (Route 18) Sidewalks Project:** The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the summer of 2020.**

**Hermitage Town Center Recreational Trail Improvements:** The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will take place in 2020. CT Consultants is under contract, with construction scheduled for summer 2020.**

**Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project:** CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC, City staff and Howard Hanna Real Estate Services.

**Comprehensive Plan:** The City selected Mackin Engineering as the Comprehensive Plan consultant. In September 2017, a Steering Committee of citizens was formed to assist the staff and consultant in the formulation of the plan. The Steering Committee included members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, LindenPointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and businesspeople at large.

The Comp Plan Steering Committee endorsed the draft Plan in January 2019, followed by endorsement and recommendation for adoption by the HPC & HCEDC in February 2019. The adoption process began in March 2019 and included a 45-day comment period, during which time no comments were received.

A Public Hearing on the Comprehensive Plan was held in June 2019, and the Plan was adopted by resolution of the Board of Commissioners on June 26, 2019. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.

**Zoning Ordinance Update:** Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12, 2019 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5, 2019.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29, 2019. It was also discussed by the Hermitage Planning Commission at their meeting on September 9, 2019. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16, 2019. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.

**Report #4 was forwarded to the Board of Commissioners and Planning Commission on May 4.**

It is hoped that the ordinance update will be completed by Summer of 2020 and can then be considered for the formal adoption process.

**3. Current CDBG Project Report**

CDBG – Federal Program Summary: U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). “Fundability” - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

Program Year	Contract No.	Grant Period	Amount	Status/ Exp. To Date
2016	C000065045	3/30/17 – 3/29/22	\$272,958	\$133,060
2017	C000069227	3/16/18 – 3/15/22	\$269,615	\$157,353
2018	C000070917	3/21/19 – 3/20/23	\$296,249	\$29,729
2019	C000073351	2/3/20 – 2/2/24	\$298,504	0

**CDBG Projects**

**The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors** - The City plans to install automated electronic door openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13<sup>th</sup>. Construction was completed in February 2020.**

**ARC of Mercer County, Inc. Pre-Vocational Facility Improvements** – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020. ARC of Mercer County, Inc. awarded a contract to Milcam Construction in April. **Construction is scheduled for summer 2020.**

**CDBG Street Improvements** – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation.....2 (on hold pending COVID-19 issues)

There are approximately **twenty-five (25)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership:

The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City's existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds and has been awarded \$700,000 for housing rehabilitation projects in Hermitage and Wheatland.***

**4. Hermitage Planning Commission**

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality.

Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:  
(All meetings held at 8:30 a.m.)

**June 1, 2020 (meeting canceled)**

**July 13, 2020**

August 3, 2020

September 14, 2020

October 5, 2020

November 2, 2020

December 7, 2020

**5. Hermitage Community and Economic Development Commission (HCEDC)**

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

**May 18, 2020 – Conference call (minutes attached)**

**July 9, 2020 – Buhl Park, Casino Conference Room, 715 Hazen Road, Hermitage**

October 8, 2020 – Training & Workforce Development Center @ LindenPointe,  
3050 Prosperity Place, Hermitage

**6. Shenango Valley Enterprise Zone Corporation (SVEZC)**

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:

(Meetings held as needed on the 3<sup>rd</sup> Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

**7. Penn-Northwest Development Corporation**

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth's PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)
- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

**8. Community Events**

The City of Hermitage supports the following seasonal, family-oriented, community events:

Hermitage Arts Festival	Canceled due to COVID-19 pandemic
Buhl Day	Canceled due to COVID-19 pandemic
Holiday Light Parade	November 21, 2020

**9. City of Hermitage Newsletter and Parks & Recreation Update**

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

<u>Issue</u>	<u>Scheduled Date of Publication</u>	<u>Material Deadline</u>
Fall	October 2, 2020	September 11, 2020

Past issues of the newsletter can be found @ [www.hermitage.net](http://www.hermitage.net)

**10. Other Planning and Development Reports and Information**

<u>Report</u>	<u>Status</u>
HCEDC Minutes	attached
Hermitage Planning Commission Minutes	none
Shenango Valley Enterprise Zone Corporation Minutes	none
Revolving Loan Fund Financial Report	attached
Paid Invoice Report	attached
Web Site Statistics Report	attached
Approved Subdivision and Land Development Plans	attached
Prior Years Project Summary	attached

**MINUTES**  
**The City of Hermitage COVID-19 Disaster CDBG Funding**  
**HCEDC Meeting**  
**Monday, May 18, 2020**

The Hermitage Community and Economic Development Commission held a special teleconference meeting May 18, 2020. The meeting notice was published in The Herald on May 14, 2020 and advertised on [www.hermitage.net](http://www.hermitage.net).

HCEDC Members Attending: Rex Knisley  
George Kraynak  
Meg Grober  
Angela Palumbo  
Anthony Pagliaroli  
Robert Cucitrone

HCEDC Members not in Attendance: Meghann Flynn

HCEDC Commissioner Representative: William J. Moder, III

Others in Attendance: Gary Gulla  
Gary Hinkson  
Jeremy Coxe  
Mary Ellen McKendry

Rex Knisley, Chairman, opened the meeting at 11:00 a.m. Roll call was taken. Mr. Knisley stated that today's meeting is to discuss the CARES ACT, City of Hermitage "Small Business Grant Program", Rex asked Gary Gulla to update the board on the program.

Gary Gulla provided the following information:

March 27 Bill was signed into law

The CARES Act included an allocation of \$5 billion to the Community Development Fund *to prevent, prepare for, and respond to coronavirus* of which **\$2 billion** was allocated in accordance with the 2020 Housing and Community Development Act based on the 1974 formula distribution. The state of Pennsylvania received \$24 million.

Over the past **6 weeks** the City of Hermitage staff has been working with the DCED staff to prepare for the receipt of the additional CDBG funds, and to meet the compliance requirements and eligible uses of funds at the local level to prevent, prepare for, and respond to coronavirus.

- April 1 First conversation with DCED staff
- April 2 Participated in a conference call with DCED and ~ 6 PA communities  
 Re: Using CDBG funds for “Special Economic Development Assistance” and suggested program criteria and documentation.
- April 22 The Hermitage Board of Commissioners (“Board”), based on guidance from DCED, adopted an updated City of Hermitage Citizen Participation Plan on April 22, 2020 in response to the COVID-19 pandemic. The plan allows grantees to adopt and use expedited procedures to prepare, propose, modify, or amend its statement of activities.
- April 24 On April 24, 2020 the PA Department of Community and Economic Development (DCED) Secretary Dennis Davin announced new funding assistance for community development and affordable housing activities to address the COVID-19 pandemic under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.
- April 25 Announcement in The Herald regarding CDBG-CV funding.

The City of Hermitage, one of twenty-eight (28) state entitlement cities is eligible to receive **\$193,732 in additional CDBG funding** based on the sub-allocation formula of Act 179 of 1984. (Butler & Warren declined funding)

Grantees may use the CDBG funds for a range of eligible activities that prevent and respond to the spread of coronavirus (COVID-19). **Entitlement communities must submit applications to DCED for activities that prevent, prepare for and respond to the impacts of the coronavirus in their community.**

It was noted that the HCEDC had been provided the “Quick Guide to CDBG Eligible Activities to Support Infectious Disease Response.

Examples of eligible activities to support infectious disease response would include – buildings and improvements, assistance to businesses including special economic development assistance, and public services.

Jeremy Coxe reviewed the application process, very similar to what we go through each year for the City’s annual entitlement CDBG application. The deadline for submission is July 31, we are working to get it submitted in the near future, much sooner than the deadline. We want to use the funds for local businesses directly affected by the COVID-19. The City wants to make the process as easy as possible for the business. The first step is public hearings, since we have updated our Citizen’s Participation Plan we can conduct these hearings virtually with a shorter comment period. Publish the legal notice, wait 5 days comment period, hold the 1<sup>st</sup> hearing, wait approximately a week and then hold the second public hearing. We then will go to the Board of Commissioners to pass a resolution to apply for the funds. With time constraints, we may have to request a special Board of Commissioners meeting. While waiting for the funds to be awarded, we will look into possibly using local funds that would be reimbursed. Rex Knisley asked about what

was meant by using local funds? Jeremy responded that local or RLF money could be used, just not other Federal grant money. Rex also asked if the Citizen's Participation Plan had been approved by the Board of Commissioners and if the loan amount was still \$5,000.00, the answer to both was yes.

George Kraynak asked when advertising publicly will it state that the funds will be used for Low to Moderate Income businesses? Jeremy answered no, only the employees must be LMI not the business. The business owner/employee would need to self-certify eligibility through the required paperwork. This money can be used for several things, it just has to show that the money is being used to benefit Low/Moderate income individuals.

Tony Pagliaroli asked about the assistance to business located on the handout, Jeremy explained that there are allowable uses such as utilities, making payroll, restaurant operations that benefit LMI population.

Bill Moder stated that we have \$200,000 in the RLF and we could use this money to get the program going. Jeremy replied that was the hope, gather all business information, take applications, and use the local/RLF money that would be reimbursed with the CDBG funds in order to expedite the assistance.

Gary Hinkson suggested that before we expend our funds we should have an approval in writing from DCED outlining the use of the money and our program. Gary Gulla said that we would wait until the application was approved and when the contracting process has started, that is when we would feel comfortable dispersing the money.

Tony Pagliaroli asked who would be recipient of this money, what is the criteria? Gary Gulla said the money will go directly to businesses, not individuals. We will need documentation from that business showing they provide at least 1 full time equivalent job retention to an individual who has met LMI criteria.

Meg Grober inquired if the HCEDC will have any responsibility for certifying the information the businesses provide on their applications. Gary Gulla stated that the businesses will execute a sub grant agreement with us.

Rex Knisley asked to what extent the EDC would be involved in the approval of the loans, Jeremy Coxe said City staff will set everything up and get the businesses information in, the loan review committee will be the second eyes of underwriting, making sure they meet the guidelines and criteria.

With no further questions, Rex Knisley asked for a motion to recommend to the Board of Commissioners that they positively consider this program. Motion was made by Angela Palumbo, seconded by Tony Pagliaroli. With all in favor the motion was approved.

Rex Knisley asked for an update on the University of Pittsburgh Brand Management & Marketing Strategy project. Gary Gulla responded that the project proceeded and was finalized. Due to the pandemic, no in person pitch or presentation on the plans was able to take place. Five plans were submitted, we will be distributing these to the HCEDC & the Board of Commissioners soon. Gary

Hinkson, Rachael Manuel and I have a call scheduled this week with the Professor at Pitt to get an understanding as to what he thinks the next step should be.

Gary Gulla asked the HCEDC members to please let us know if there are any additional comments on the proposed CARES Act plan. The document will be fluid up until the Board of Commissioners approval. Two criteria the City staff just learned about today were 1. Duplication of benefits and 2. "Sin" businesses as defined by HUD are ineligible.

With no further business the meeting was adjourned.

Respectfully Submitted,

Mary Ellen McKendry  
Recording Secretary

Draft as of 05/25/2020  
Pending Approval 07/09/2020

**City of Hermitage**  
**Planning & Development Department**  
**Revolving Loan Fund Repayment Report**  
Ending March 31, 2020

**LOCAL RLF**

<b>Company</b>	<b>Beginning Balance</b>	<b>Principal</b>	<b>Interest</b>	<b>Balance</b>
Hermitage Apothecary, Inc.	\$ 89,418.68	\$ 1,232.26	\$ 194.66	\$ 88,186.42
Fundus Praedium, LLC	\$ 102,023.08	\$ 1,200.68	\$ 236.55	\$ 100,822.40
Community Hope Investment	\$ 162,438.00	\$ -	\$ -	\$ 162,438.00
T.T. Properties (Toss'd)	\$ 136,350.70	\$ 1,084.72	\$ 395.74	\$ 135,265.98
Go Pita Go Hermitage, LLC	\$ 60,704.05	\$ 1,416.53	\$ 328.21	\$ 59,287.52
Smoky Martins BBQ Hermitage	\$ 45,000.00	\$ -	\$ 161.07	\$ 45,000.00
<b>Total Revenue</b>	<b>\$ 595,934.51</b>	<b>\$ 4,934.19</b>	<b>\$ 1,316.23</b>	<b>\$ 591,000.32</b>

**LANDSCAPE AND FAÇADE**

Art & Frame Gallery	\$ 1,938.44	\$ 127.92	\$ 2.33	\$ 1,810.52
<b>Total Revenue</b>	<b>\$ 1,938.44</b>	<b>\$ 127.92</b>	<b>\$ 2.33</b>	<b>\$ 1,810.52</b>

<b>Grand Total</b>	<b>\$ 597,872.95</b>	<b>\$ 5,062.11</b>	<b>\$ 1,318.56</b>	<b>\$ 592,810.84</b>
--------------------	----------------------	--------------------	--------------------	----------------------

**City of Hermitage  
 Planning Development Department  
 Revolving Loan Fund Financial Report  
 March 2020**

Beginning Balance	\$	174,950.22
<u>Add</u> Program Income	\$	6,250.42
<b>Sub-Total</b>	<b>\$</b>	<b>181,200.64</b>
<u>Less</u> Program Administration	\$	(315.86)
<b>Current Balance Available</b>	<b>\$</b>	<b>180,884.78</b>
Projected Revenue Activity		
Month End thru Calendar Year End	\$	54,804.15
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>235,688.93</b>
<b>CHIP accumulated accrued interest:</b>		
City	\$13,848.12	
SVEZC	\$23,179.86	
PNDC	\$23,179.86	

**City of Hermitage  
 Planning & Development Department  
 Landscape and Facade Improvement Program Financial Report  
 March 2020**

Beginning Balance	\$	135,597.63
<u>Add</u> Program Income	\$	130.25
<b>Sub-Total</b>	<b>\$</b>	<b>135,727.88</b>
<u>Less</u> Program Administration	\$	-
<b>Current Balance Available</b>	<b>\$</b>	<b>135,727.88</b>
Projected Revenue Activity		
Month End thru Calendar Year End	\$	1,172.25
Projected Calendar Year End		
<b>Balance Available</b>	<b>\$</b>	<b>136,900.13</b>

**City of Hermitage  
 Planning & Development  
 Paid Invoice Report for  
 Grants Projects, Revolving Funds, Capital and Special Project Funds  
 March 2020**

VENDOR	DESCRIPTION	AMOUNT
Automated Entrance Systems Co., Inc.	2017 CDBG Public Facilities(eCenter@LindenPoint	\$ 15,263.00
National Fuel Gas Distribution Corp	eCenter/Gas	\$ 35.86
National Fuel Gas Distribution Corp	T & W/Gas	\$ 196.87
PEDA	2020 PEDA Spring Legislative Conference/G.Gulla	\$ 375.00
Pennsylvania Power Company	T & W/Electric	\$ 676.38
Pennsylvania Power Company	eCenter/Electric	\$ 1,933.15
Time Warner Cable Northeast	eCenter/Internet/\$636./T&W/Internet/\$159.	\$ 795.00
Verizon	eCenter/Telephone	\$ 99.71
PEDA	2020 PEDA Spring Legislative Conference/J.Coxe	\$ 515.00
City of Hermitage	Commonwealth of PA - Police Grant	\$ 173.64
CT Consultants	Hermitage Town Center Pedestrian Improvements	\$ 4,290.00
CT Consultants	S. Darby Stormwater Improvement Project	\$ 3,000.00
Grants Managements Systems	February Warranty	\$ 250.00
HHS DR Engineers	HAC Phase IV	\$ 380.00
H.S. Cleaning	eCenter/Cleaning	\$ 515.00
H.S. Cleaning	T & W/Cleaning	\$ 440.00
Protech Security Systems	eCenter/Security	\$ 66.00
Protech Security Systems	eCenter/Security	\$ 66.00
Sharon Herald Co	Legal Notice/HCEDC/2016 CDBG	\$ 392.51
Time Warner Cable Northeast	T & W/Telephone	\$ 142.90
Aqua Pennsylvania, Inc.	eCenter/Water	\$ 161.75
Aqua Pennsylvania, Inc.	eCenter/Fire Service	\$ 206.40
Aqua Pennsylvania, Inc.	T & W/Water	\$ 118.95
City of Hermitage	February '20 Salaries & Fringes	\$ 3,660.45
City of Hermitage Sewer	T & W/Sewer	\$ 125.58
City of Hermitage Sewer	eCenter/Sewer	\$ 282.41
Lawrence Co. Social Services, Inc.	2015 HOME/Housing Rehab/Astone	\$ 2,350.00
Love Heating & Cooling, Inc.	2015 HOME/Housing Rehab/Astone	\$ 5,050.00
Penn Ohio Roofing & Siding LLC	2015 HOME/Housing Rehab/Astone	\$ 18,525.00
Verizon	T & W/Telephone	\$ 113.01
<b>February Distributions</b>		<b><u>\$ 60,199.57</u></b>

# SOCIAL MEDIA REPORT

MAY 2020 PERFORMANCE (28 DAY CYCLE)

**in** City of Hermitage

36 New Follows	161 TOTAL UP 29% FROM APRIL
743 New Impressions	DOWN 50% FROM APRIL
38 Profile Clicks	DOWN 47% FROM APRIL
4.17% Avg Engagement Rate	UP 19% FROM APRIL

**f** @hermitagepa

80 New Follows	6,791 TOTAL UP 1% FROM APRIL
283,703 New Impressions	UP 24% FROM APRIL
3,292 Profile Clicks	UP 51% FROM APRIL
29% Avg Engagement Rate	DOWN 1% FROM APRIL

**t** @hermitagepa

3 New Follows	1,079 TOTAL UP 3% FROM APRIL
18,100 New Impressions	DOWN 36% FROM APRIL
124 Profile Clicks	DOWN 2% FROM APRIL
1.6% Avg Engagement Rate	DOWN 6% FROM APRIL

**ig** @City\_of\_Hermitage

27 New Follows	1,305 TOTAL UP 2% FROM APRIL
12,004 New Impressions	UP 68% FROM APRIL
130 Profile Clicks	UP 7% FROM APRIL
2.9% Avg Engagement Rate	UP 107% FROM APRIL

**Definition of Engagement Rate: An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. Definition of an Impression: the number of times a post was displayed to your audience.**

## PLANNING & DEVELOPMENT DEPARTMENT

### Subdivision & Land Development Plans In Progress – Status Report – 6/10/2020

#### SUBDIVISIONS:

##### Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

**Daniel Jr. & Heather Casey – Owner**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)*

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/26/20 – Plan re-approved with conditions by Hermitage Board of Commissioners

**6/10/20 Owner & engineer need to complete outstanding conditions – approval expires 8/26/2020**

##### Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1

**Hermitage Technical Associates, LLC and Mercer Technical Associates, LLC – Owners**

**Frank B. Taylor Engineering – Engineer**

*(Plan to combine Lots 1, 2, 3 & 4 on Industrial Road / Broadway Avenue into one parcel)*

2/12/20 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

3/25/20 – Plan approved with conditions by Hermitage Board of Commissioners

6/10/20 – Plan recorded

##### Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

**Jared A. Pepe & Danielle Cerroni-Pepe – Owners**

**R.P. Bittler, PLS – Surveyor**

*(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)*

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

**5/7/20 – Ready to record**

##### Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan

**K. Donald & Joan Marie Stoudt – Owners**

**Knott Surveying, LLC – Surveyor**

*(Plan to create Lot 1 containing .597 acre on Rockwell Avenue)*

4/1/20 – Plan submitted – in review process

5/4/20 – Plan approved with conditions by Hermitage Planning Commission

6/3/20 – Plan recorded

#### LAND DEVELOPMENT PLANS:

##### Solar Atmospheres 2020 Building Addition Industrial Land Development Plan

**Hermitage Technical Associates, LLC – Owner**

**Solar Atmospheres – Developer**

**Geotech Engineering, Inc. – Engineer**

*(Plan to construct 14,588 sq. ft. addition that would connect existing buildings on Industrial Road)*

3/16/20 – Plan submitted – in review process

4/6/20 – Plan approved with conditions by Hermitage Planning Commission

4/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

6/10/20 – Plan recorded

Planning & Development Department  
Prior Years Project Summary

**2019**

**Capital Stormwater Projects**

Daniel Drive – replacement of storm pipe completed.

**Capital Paving Program**

No projects

**Street Construction Projects**

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

**City Targeted Neighborhood Investment Program “Block 6” Phase 1**

Carroll Lane, Michael Lane, Armand Avenue completed.

**Hermitage Athletic Complex Phase 3 Expansion Project** – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

**CDBG Projects (FY 2017)**

**Buhl Park Performing Arts Center Restroom Improvements** – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

**2018**

**Capital Stormwater Projects**

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.

Easton Road – installation of pipe in drainage channel completed.

**Capital Paving Program**

Bonny Lane, Knapp Avenue, Baker Avenue (325') completed.

**Street Construction Projects**

Valley View Road – culvert replacement and paving completed.

**City Targeted Neighborhood Investment Program “Block 5” Phase V**

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

**CDBG Projects (FY 2015/2016)**

**Community Counseling Center of Mercer County** – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

**ARC of Mercer County** – project to install awning above handicap accessible ramp at Hermitage facility completed.

**2017**

**Capital Stormwater Project**

Stabilization of Baker Run at Jonathan Place completed.

**Capital Paving Program**

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

**Clarksville Road Repaving Project** – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

**City Targeted Neighborhood Investment Program “Block 5” Phase IV**  
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

**Trail & Pedestrian Facilities Plan**

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

**2016**

**Capital Stormwater Project**

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

**Capital Paving Program**

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

**Hermitage Little League Complex American Field Renovations** – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

**City Targeted Neighborhood Investment Program “Block 5” Phase III**

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

**2015**

**Trout Island Road Culvert Re-line Project** – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

**Marylane Drive Stormwater Drainage Project** – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

**Baker Run Stream Rehabilitation Project** – Project to stabilize bank.

**Capital Paving Program** – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

**LindenPointe / Route 18 Traffic Signal and Access Improvements Project**

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

**City Targeted Neighborhood Investment Program “Block 5” Phase II**

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

### **Route 18 Traffic Signal Retiming Project**

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

### **Hermitage Athletic Complex Batting Cage Project**

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

## **2014**

### **City Targeted Neighborhood Investment Program "Block 4" Phase II**

Kossuth and Cambria Streets completed with a project cost of \$140,000.

### **Capital Paving Program**

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

### **Butterfly Lane Phase II Stormwater Improvement Project Part 2**

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

### **Festor Drive Stormwater Improvement Project**

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

### **Municipal Building Parking Lot Reconstruction**

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

### **Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project**

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

### **Hermitage Athletic Complex Phase II Project**

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

### **Hermitage Athletic Complex Parking Lot Expansion**

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

### **Trout Island Trail Transportation Enhancement (TE) Project**

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

**City Targeted Neighborhood Investment Program “Block 4” Phase I**

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

**Capital Paving Program**

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

**Indian Run Pedestrian Bridge**



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

**Indian Run Stream Restoration Project**



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

**Butterfly Lane Stormwater Improvement Project Phase II – Part I**

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

### **Tax Increment Financing (TIF) Retail Development Project**

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

## **2012**

### **City Targeted Neighborhood Investment Program "Block 2"**

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

### **Morefield Road / Christy Road / Longview Road – Major Reconstruction Project**

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16<sup>th</sup> and awarded May 23<sup>rd</sup> to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

### **N. Darby Stormwater Improvements**

2012 Street Department construction (\$42,000).

### **Cohasset / Rockwell Stormwater Improvements**

2012 Street Department construction (\$9,000).

### **CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project**

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12<sup>th</sup>. The contract was awarded in October. Work is complete.

### **SRHS Information Technology Center @ LindenPointe**

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

### **Hermitage Business Association Welcome Sign Project**



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

## **Website(s) Redesign**

- City of Hermitage website, [www.hermitage.net](http://www.hermitage.net) – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, [www.lindenpointe.com](http://www.lindenpointe.com) – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

## **2011**

### **Community Counseling Center (CDBG) Accessibility Project**

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run. Completed June 2011 - \$175,000 David Construction.

### **CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”**

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

### **eCenter@LindenPointe Technology Incubator Project**

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

### **East State Street/Maple Drive/Dutch Lane Intersection Improvement Project**

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

### **Hunter’s Woods Stormwater Detention Facility Improvement Project**

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

#### **HCEDC Promotional DVD Update Project**

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

#### **FY 2010 MCAR Project**

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

#### **North Buhl Farm Drive Pedestrian Improvement Project**

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

### **2010**

#### **2010 Lamor Road Improvement Project**

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

**CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"**  
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

#### **City Targeted Neighborhood Investment Project "Block 2" (2008-2012)**

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

#### **Hermitage Athletic Field Project Phase I**

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

#### **Indian Run Stream Restoration Project – Phase III**

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

#### **LindenPointe Training & Workforce Development Center Project**

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

#### **Timber Lane / Silver Ridge Trail Project**

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

### **2009**

#### **City Targeted Neighborhood Investment Project “Block 2” 2009**

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

### **2008**

#### **City Targeted Neighborhood Investment Project Phase I 2008**

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

### **Hermitage Town Center Project**

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

### **Highland Road Bikeway and Sidewalk Improvements Project**

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

**2007**

### **Indian Run Stream Restoration Project – Phase II**

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

**2005**

### **LindenPointe Innovative Business Campus Site Acquisition and Readiness Project**

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see [www.lindenpointe.com](http://www.lindenpointe.com))



**Hermitage Police Department  
800 North Hermitage Road  
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT  
MAY 2020**

Submitted by:

A handwritten signature in black ink, appearing to read "Eric Jewell", is written over a horizontal line.

Eric Jewell  
Chief of Police

June 10, 2020

Attachment: Monthly Report



## HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

May 2020

### Reporting Area

There were 826 calls during the month of May 2020, an average of 26.64 calls per day (exhibit 1). During April 2020, there was an average of 15.60 calls per day.

### Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

### Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 33 and the number of vehicles involved being 57 with 12 persons injured and 0 killed (exhibit 3).

### Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of May 2020. There were a total of 75 known offenses, 75 actual offenses, 45 offenses cleared, and 3 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

### Criminal Investigation Division

Detectives handled 8 cases for the month of May 2020;

Unfounded	0	Cleared Exceptionally	1	Cleared by Arrest	0	Not Cleared	7
Other Investigations	4						
Search Warrants Executed	1						
Total Persons Arrested	0	(count includes	0 juveniles)				
Police Intel Reports	20	PD Intel Messages	23				
Assist Patrol	11	Assist other Pd/Agency	1				
Crime Prevention/Education	1	Megan's Law Notification	2	Total Crime Cases:	8		

### Prior Cases;

Unfounded 0 Cleared Exceptionally 1 Cleared by Arrest 0

### Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 12 calls for service as per the grid in the Borough of Clark during the month of May (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time.

**Reporting Area/Patrol Activities – Wheatland**

The Police Department answered 23 calls for service in Wheatland during the month of May (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

**Reporting Area/Patrol Activities – Other**

Reports taken at the Hermitage Police Department totaled 27. Hermitage Police also assisted the following Police Departments: Farrell 2, Sharon 1 and Shenango Twp 2.

**Enforcement by Patrol**

In May the total traffic enforcements breakdown consists of: 92 traffic citations, 10 non-traffic citations, and 122 warnings issued.

**PD INTEL Monthly Report for May 2020**

The Hermitage Police Department Criminal Investigation Unit disseminated 5 PD INTEL bulletins from the Hermitage police department, 15 from other area agencies, and 3 from loss prevention.

**Department Hourly Breakdown**

The following is the hourly breakdown for officers as recorded for May 2020:

	Officers Hours
Vacation	164
Holiday	176
Floating Holiday	8
Sick	91
Comp Time	73
Personal	72
Bereavement	0
Injury Leave	0
FFCRA Leave	0
Regular OT	186
Court OT	10.5
Call Out	4.5
Drug Task Force OT	20
DAM OT	19
DUI OT	27
DRE OT	3
Aggressive Driving OT	0
Training Time	2
Buckle Up OT	16
COVID-19 OT	6.5

**Fines & Fees Collected**

Month	Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office)	Fines Received by District Magistrates Office	Fines Received by Mercer County Court	Restitution Received	PA State Police Fines Received	Totals
May 2019	\$ 1,343.50	\$ 8,685.11	\$ 2,148.11	\$ 3,639.04	\$	\$ 15,815.79
May 2020	\$ 986.50	\$ 3,363.84	\$ 2,393.62	\$ 0	\$	\$ 6,743.96

**K-9 Officer Report**

The K-9 officer handled 0 assist to other jurisdictions, 1 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 1 narcotics search, 0 Narcotics seized, 0 seized currency, 0 Article searches, responded to 1 traffic stop, 0 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 0 Search Warrants and attended 16 training hours. (See exhibit 9)

**Inspection Summary Report**

See exhibit 10

**Training:** Attachment A

**Transient Business Licenses Issued May:**

There were no Licenses issued in May.

**Community Affairs**

There was nothing scheduled for the month of May.

Calls for Service - by Keyword

HERMITAGE



Incidents Reported Between 05/01/2020 and 05/31/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
7102	MEGAN'S LAW NOTIFICATION	1			
<b>ACCIDENT</b>					
4006	NON-CRIMINAL-ACCIDENT - OTHER	1			
<b>ACCIDENT M</b>					
3100	MOTOR VEHICLE ACCIDENTS	10			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	1			
6006	TRAFFIC ACCIDENT INVOLVING INJURY	9			
6008	ACCIDENT INVOLVING NONINJURY	10			
6010	TRAFFIC ACCIDENT - OTHER ACC. INVEST.	1			
		<u>31</u>			
<b>ADMIN</b>					
9000	ADMINISTRATIVE TASKS	3			
9002	ADMINISTRATIVE DUTIES	1			
		<u>4</u>			
<b>ALARM</b>					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	25			
<b>ALL OTHER</b>					
2600	ALL OTHER CRIMES CODE VIOLATIONS	3			
<b>ANIMAL</b>					
3805	SERVICE CALL-ANIMAL	12			
5510	ANIMAL COMPLAINTS - OTHER	1			
		<u>13</u>			
<b>ASSAULT</b>					
0430	ASSAULT - OTHER DANGEROUS WEAPON	1			
0440	ASSAULT - HANDS,FISTS,FEET (AGGRAVATED)	1			
0450	OTHER ASSAULTS - NOT AGGRAVATED	2			
0800	ASSAULTS - SIMPLE ASSAULT	5			
0830	SEXUAL ASSAULT	1			
		<u>10</u>			
<b>ASSIST AGY</b>					
3830	SERVICE CALL-ASSIST OTHER AGENCY	3			
<b>ASSIST FIR</b>					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	8			
<b>ASSIST MOT</b>					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	14			
<b>ASSIST OTH</b>					
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	51			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	44			
		<u>95</u>			



Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 05/01/2020 and 05/31/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>ASSIST POL</b>					
7504	ASSIST OTHER AGENCIES - OTHER POLICE	13			
<b>BLDG CHECK</b>					
7002	BUILDING CHECKS - OFFICER INITIATED	2			
<b>BURGLARY</b>					
0523	BURGLARY-NO FORCE-RESIDENCE-UNK.	1			
<b>CRIM MISCH</b>					
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1450	ALL OTHER VANDALISM	1			
		<u>5</u>			
<b>DEATH</b>					
4502	DEATHS - ACCIDENTAL (NON-TRAFFIC)	1			
4510	DEATHS - UNATTENDED	1			
		<u>2</u>			
<b>DISORDERLY</b>					
2400	DISORDERLY CONDUCT	2			
<b>DOMESTIC</b>					
3600	DISTURBANCES-DOMESTIC	26			
<b>DRUG</b>					
1811	NARCOTICS-SALE-MORPHINE, HEROIN, CODEINE	1			
1832	NARCOTICS-POSSESSION-MARIJUANA, ETC.	3			
1891	DRUG EQUIPMENT VIOLATIONS	1			
		<u>5</u>			
<b>DRUG INFO</b>					
7011	POLICE INFO-DRUGS, DRUG ACTIVITY	2			
<b>DUI</b>					
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	2			
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	2			
		<u>5</u>			
<b>FIGHT</b>					
3620	DISTURBANCES-OTHER (FIGHTS, DISPUTES, ETC)	15			
<b>FIRE</b>					
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUNDED)	3			
<b>FOUND ARTI</b>					
5004	LOST & FOUND - FOUND ARTICLES	3			

Calls for Service - by Keyword

## HERMITAGE

Incidents Reported Between 05/01/2020 and 05/31/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>FRAUD</b>					
1100	FRAUD	6			
1130	FLIM FLAM	2			
1140	UNAUTHORIZED USE OF A MV	1			
1150	FRAUD - CREDIT CARDS, ATM	2			
		<u>11</u>			
<b>HARASSMEN</b>					
2410	HARASSMENT BY COMMUNICATION	1			
<b>INFORMATIO</b>					
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO,)	39			
<b>MEDICAL</b>					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	30			
<b>MENTAL</b>					
3400	MENTAL HEALTH	8			
<b>OPEN BURN</b>					
2820	TWP ORD-OPEN BURNING	4			
<b>OPEN DOOR</b>					
4014	NON-CRIMINAL-INVESTIGATE OPEN DOOR,ETC.	1			
<b>OTHER</b>					
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	11			
<b>PROPERTY</b>					
2910	LOST/MISSING PROPERTY	1			
<b>PUBL DRUNK</b>					
2300	PUBLIC DRUNKENNESS	2			
<b>RECEIVING</b>					
1322	STOLEN PROP.-RECEIVING-ALL OTHER PROP. .	1			
<b>RIGHT TO K</b>					
9003	ADMINISTRATIVE DUTIES (RIGHT TO KNOW)	8			
<b>SEXUAL</b>					
1720	SEX OFFENSES - INDECENT EXPOSURE	1			
<b>SUSPICIOUS</b>					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	42			

June 04, 2020

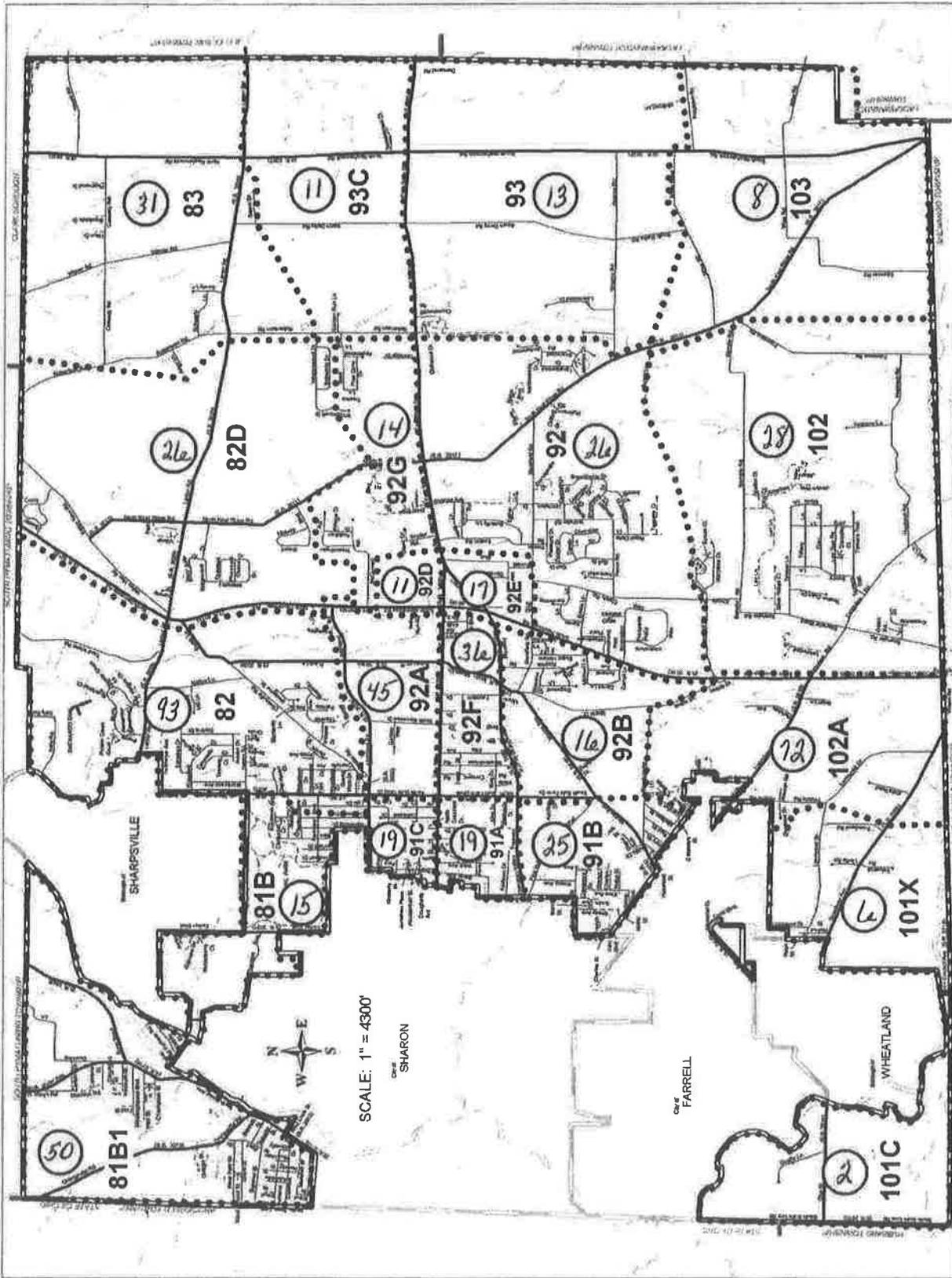
# Calls for Service - by Keyword



## HERMITAGE

Incidents Reported Between 05/01/2020 and 05/31/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>SVC CALL</b>					
3800	SERVICE CALL-MISCELLANEOUS	70			
<b>THEFT</b>					
0613	THEFT-\$200 & OVER-RETAIL THEFT	5			
0615	THEFT-\$200 & OVER-AUTO ACCESSORIES	1			
0619	THEFT-\$200 & OVER-ALL OTHER	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	6			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0625	THEFT-\$50-\$200-AUTO PARTS & ACCESSORIES	1			
0627	THEFT-\$50 TO \$200-FROM BUILDINGS	3			
0629	THEFT-\$50 TO \$200-ALL OTHER	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	2			
0639	THEFT-UNDER \$50-ALL OTHER	1			
0645	THEFT-ATTEMPTED-AUTO ACCESSORIES	1			
		<u>24</u>			
<b>TRAF CIT</b>					
CITT	TRAFFIC CITATION	92			
<b>TRAFFIC</b>					
3900	TRAFFIC & PARKING PROBLEMS	20			
4010	TRAFFIC OFFENSES	4			
6314	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1)	10			
6315	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 2)	4			
6316	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3)	8			
6614	TRAFFIC RELATED - OTHER TRAFFIC	8			
		<u>54</u>			
<b>WARNING</b>					
CITW	WARNING	122			
<b>WARRANT</b>					
3700	WARRANTS-LOCAL-SERVICE	4			
3710	WARRANTS-OUTSIDE AGENCY-SERVICE	1			
		<u>5</u>			
XXXX	*Restricted	7			
		<u>7</u>			
	<b>Total Calls</b>	<u>826</u>			



**9-1-1 GRID MAP**

**NUMBER OF CALLS RECEIVED  
IN VARIOUS ZONES**

#

Wheatland  
Borough

23

Clark  
Borough

12

**HERMITAGE STREET MAP**  
**CITY OF HERMITAGE**  
 800 North Hermitage Road, Hermitage, PA 16148  
 A Mercer County, Pennsylvania

**CALLS BY GRID  
2020**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>GRID</b>													
101C	0	0	1	1	2								4
101X	3	9	3	3	6								24
102	32	30	28	19	28								137
102A	42	56	42	42	72								254
103	3	6	5	2	8								24
81B	8	6	12	8	15								49
81B1	43	31	31	53	50								208
82	69	60	50	54	93								326
82D	38	36	34	21	26								155
83	6	6	7	8	31								58
91A	24	22	12	17	19								94
91B	19	16	15	10	25								85
91C	16	14	18	11	19								78
92	41	38	32	30	26								167
92A	68	51	59	36	45								259
92B	32	14	21	12	16								95
92D	13	12	6	6	11								48
92E	10	18	28	12	17								85
92F	53	37	30	32	36								188
92G	22	10	12	8	14								66
93	8	14	8	9	13								52
93C	2	11	7	8	11								39
BROOKFIELD	0	0	0	0	0								0
CLARK	7	12	7	10	12								48
E LACK	0	0	0	0	0								0
ERIE CO	0	0	0	0	0								0
FARRELL	8	6	5	4	2								25
GREENVILLE	0	0	0	1	0								1
GROVE CITY	0	0	0	0	0								0
HADLEY	0	0	0	0	0								0
HEMPFIELD	0	0	0	0	0								0
HPD	40	50	36	27	27								180
JAMESTOWN	0	0	0	0									0
JEFF TWP	0	0	0	0	0								0
LACK	1	0	0	0	0								1
MEADVILLE	0	0	0	0	0								0
MERCER	0	0	0	0	0								0
NEW CASTLE	0	0	0	0	0								0
OHIO	0	0	0	0	0								0
PITTSBURGH	0	0	0	0	0								0
PULASKI	0	0	0	0	0								0
PYMA	0	0	0	0	0								0
S PY	0	2	0	1	0								3
SHEN TWP	0	1	1	0	2								4
SHARPSVILLE	0	1	0	0	0								1
SHARON	3	3	2	3	1								12
WHEATLAND	17	18	22	14	23								94
W MIDD	1	1	0	0	0								2
<b>MONTHLY TOTAL:</b>	<b>629</b>	<b>591</b>	<b>534</b>	<b>462</b>	<b>650</b>	<b>0</b>	<b>2866</b>						

# Accidents by Intersection

Accidents on % at or near %

Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>110 ELLIS AVE DRIVEWAY /</b>									
20200514M2908	110 ELLIS AVE DRIVEWAY/ na/ na	No	5/14/2020	5/14/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>BROADWAY AVE /</b>									
20200505M2710	BROADWAY AVE/ na/ WILSON RD	No	5/5/2020	5/5/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>CHRISTY RD / HANN HILL RD</b>									
20200522M3131	CHRISTY RD/ HANN HILL RD/ na	Yes	5/22/2020	5/22/2020	2	1	1	Daylight/ RAINING/ WET	No Controls
<b>COUNCIL AVE /</b>									
20200506M2725	COUNCIL AVE/ na/ JACK ODONNEL DR	No	5/6/2020	5/6/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>DUTCH LN /</b>									
20200514M2914	DUTCH LN/ na/ CLARKSVILLE RD	No	5/14/2020	5/14/2020	2	0	0	Dark (Street Lights)/ RAINING/ WET	No Controls
20200522M3142	DUTCH LN/ na/ N HERMITAGE RD	Yes	5/22/2020	5/22/2020	2	2	2	Daylight/ RAINING/ WET	No Controls
20200529M3374	DUTCH LN/ na/ N HERMITAGE RD	Yes	5/29/2020	5/29/2020	2	2	2	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls



# Accidents by Intersection

Accidents on % at or near %  
Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>Total Accidents @ DUTCH LN / - 3</b>									
<b>E STATE ST /</b>									
20200505M2708	E STATE ST/ na/ TODD AVE	Yes	5/5/2020	5/5/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200513M2885	E STATE ST/ na/ LYLE DR	Yes	5/13/2020	5/13/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>Total Accidents @ E STATE ST / - 2</b>									
<b>FREEDOM CHIROPRACTIC PARKING LOT /</b>									
20200506M2727	FREEDOM CHIROPRACTIC PARKING LOT/ na/ na	No	5/6/2020	5/6/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>GIANT EAGLE PARKING LOT /</b>									
20200508M2773	GIANT EAGLE PARKING LOT/ na/ na	No	5/8/2020	5/8/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
20200509M2787	GIANT EAGLE PARKING LOT/ na/ na	No	5/9/2020	5/9/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>Total Accidents @ GIANT EAGLE PARKING LOT / - 2</b>									
<b>GOLDEN RUN PARKING LOT /</b>									
20200523M3158	GOLDEN RUN PARKING LOT/ na/ na	No	5/23/2020	5/23/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	
<b>KNAPP AVE /</b>									



# Accidents by Intersection

Accidents on % at or near %  
Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200509M2784	KNAPP AVE/ na/ PINE HOLLOW BLVD	Yes	5/9/2020	5/9/2020	2		0	Daylight/ NO ADVERSE CONDITION/ WET	No Controls
<b>LONGVIEW RD /</b>									
20200512M2826	LONGVIEW RD/ na/ HOGBACK RD	No	5/12/2020	5/12/2020	1		0	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
<b>LYNNWOOD DR /</b>									
20200511M2806	LYNNWOOD DR/ na/ HOEZLE RD	Yes	5/11/2020	5/11/2020	1		2	Dark (Street Lights)/ NO ADVERSE CONDITION/ WET	No Controls
20200515M2940	LYNNWOOD DR/ na/ BROADWAY AVE	Yes	5/15/2020	5/15/2020	1		1	Dusk/ RAINING/ WET	No Controls
20200528M3334	LYNNWOOD DR/ na/ BROADWAY AVE	Yes	5/28/2020	5/28/2020	2		1	Daylight/ RAINING/ WET	No Controls
<b>Total Accidents @ LYNNWOOD DR / - 3</b>									
<b>MERCER AVE /</b>									
20200519M3020	MERCER AVE/ na/ ROMBOLD RD	No	5/19/2020	5/19/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>N BUHL FARM DR / E STATE ST</b>									
20200530M3406	N BUHL FARM DR/ E STATE ST/ na	No	5/30/2020	5/30/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal



# Accidents by Intersection

Accidents on % at or near %  
Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
<b>N HERMITAGE RD /</b>									
20200509M2783	N HERMITAGE RD/ na/ INDIAN RUN	No	5/9/2020	5/9/2020	2	0	0	Daylight/ SNOWING/ WET	No Controls
20200526M3233	N HERMITAGE RD/ na/ QUAKER CIR	Yes	5/26/2020	5/26/2020	1	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200529M3382	N HERMITAGE RD/ na/ LAMOR RD	No	5/29/2020	5/29/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ WET	No Controls
<b>Total Accidents @ N HERMITAGE RD / - 3</b>									
<b>N HERMITAGE RD (SR 0018) /</b>									
20200527M3322	N HERMITAGE RD (SR 0018)/ na/ E LAKE RD	Yes	5/27/2020	5/27/2020	1	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S HERMITAGE / LONGVIEW RD</b>									
20200527M3315	S HERMITAGE/ LONGVIEW RD/ na	Yes	5/27/2020	5/27/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>S HERMITAGE RD / LONGVIEW RD</b>									
20200522M3127	S HERMITAGE RD/ LONGVIEW RD/ na	Yes	5/22/2020	5/22/2020	3	0	0	Daylight/ NO ADVERSE CONDITION/ WET	Traffic Signal
20200525M3198	S HERMITAGE RD/ LONGVIEW RD/ na	Yes	5/25/2020	5/25/2020	2	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>Total Accidents @ S HERMITAGE RD / LONGVIEW RD - 2</b>									
<b>S HERMITAGE RD / MOREFIELD RD</b>									



June 04, 2020

# Accidents by Intersection

Accidents on % at or near %

Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200527M3304	S HERMITAGE RD/ MOREFIELD RD/ na	Yes	5/27/2020	5/27/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
<b>S KEEL RIDGE RD /</b>									
20200503M2660	S KEEL RIDGE RD/ na/ VIRGINIA RD	No	5/3/2020	5/3/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>S V FREEWAY /</b>									
20200518M2993	S V FREEWAY/ na/ E STATE ST	No	5/18/2020	5/18/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	Yield Sign
<b>SELINA BLVD /</b>									
20200521M3102	SELINA BLVD/ na/ MEMORIAL DRIVE	No	5/21/2020	5/21/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>STATELINE RD /</b>									
20200527M3320	STATELINE RD/ na/ OHIO ST	Yes	5/27/2020	5/27/2020	2		1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
<b>TACO BELL PARKING LOT /</b>									
20200502M2651	TACO BELL PARKING LOT/ na/ na	No	5/2/2020	5/2/2020	2		0	Dusk/ NO ADVERSE CONDITION/ DRY	No Controls



# Accidents by Intersection

Accidents on % at or near %

Between 05/01/2020 and 05/31/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
	Reportable	16			57	0	12		
	Non-reportable	17							
	Unknown	0							
	<b>TOTAL Accidents</b>	<b>33</b>							



Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
<b>1. HOMICIDE</b> A. MURDER B. MANSLAUGHTER					
<b>2. RAPE TOTAL</b>					
A. RAPE B. ATTEMPTED RAPE					
<b>3. ROBBERY TOTAL</b>					
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)					
<b>4. ASSAULT TOTAL</b>	11		11	11 *	2
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	2 1 8		2 1 8	2 1 8 *	2
<b>5. BURGLARY TOTAL</b>	1		1		
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	1		1		
<b>6. LARCENY THEFT TOTAL</b>	24		24	12 *@	1
<b>7. MOTOR VEHICLE THEFT TOTAL</b>					
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES					
<b>9. ARSON TOTAL</b>					
<b>TOTAL PART I OFFENSES</b>	36		36	23	3

\* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

HERMITAGE POLICE DEPARTMENT

(724)983-6780

Department Reporting

MERCER, PA 16148

County

Report for the month of May, 2020

Date of Report: June 5, 2020

Prepared by \_\_\_\_\_

Juris No. 43303  
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES  
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT,						
110. FRAUD		12		12	3 *	
120. EMBEZZLEMENT						
130. STOLEN PROP-REC, POSSES		1		1		
140. VANDALISM		5		5	1	
150. WEAPONS-CARRYING, POSSES						
160. PROSTITUTION, COMM VICE						
170. SEX OFFENSES (EX 02,160)		1		1	1	
180. DRUG ABUSE VIOL TOTAL		6		6	6	
SALE	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER	1		1	1	
POSSESSION	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC	3		3	3	
	D. OTHER	2		2	2	
190. GAMBLING TOTAL						
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200. OFF AGAINST FAMILY & CHILD.						
210. DRIVING UNDER INFLUENCE		5		5	5	
220. LIQUOR LAWS						
230. DRUNKENNESS		2		2	2	
240. DISORDERLY CONDUCT		3		3	2 *	
250. VAGRANCY						
260. ALL OTHER OFFENSES		4		4	2 *	
TOTAL PART II OFFENSES TOTAL		39		39	22	

**HERMITAGE POLICE DEPARTMENT**  
**Summary of Clark Calls & Patrol Hours**  
**for**  
**May 2020**

The Hermitage Police Department answered twelve (12) calls for service and conducted forty-four (44) hours of Patrol in the Borough of Clark during the month of May. A list of those calls and hours are attached.

HERMITAGE POLICE DEPARTMENT  
**CLARK PATROL TIME LOG**  
**2020/ May**

(40 Hours / Month)

<b>Date</b>	<b>Hours</b>
1-May	1.5
2-May	1.5
3-May	1.5
4-May	1
5-May	1
6-May	1.5
7-May	1.5
8-May	1.5
9-May	1.5
10-May	1.5
11-May	1.5
12-May	1.5
13-May	1.5
14-May	1.5
15-May	1
16-May	1.5
17-May	1.5
18-May	1.5
19-May	1.5
20-May	1.5
21-May	1
22-May	1.5
23-May	1.5
24-May	1.5
25-May	1.5
26-May	1.5
27-May	1.5
28-May	1.5
29-May	1.5
30-May	1.5
31-May	1
Total:	44

**CITY OF HERMITAGE POLICE DEPARTMENT**

**BOROUGH OF CLARK CALL LOG FOR MAY 2020**

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO.:</u>
1	SERVICE CALL-ANIMAL	5/2/2020 14:06	MCMINN RD	20-2262
2	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	5/3/2020 14:47	LAKE RD	20-2284
3	ASSISTING OTHER AGENCIES - ALL OTHERS	5/6/2020 21:20	CHARLES ST	20-2342
4	POLICE INFO-DRUGS, DRUG ACTIVITY	5/13/2020 13:24	LAKE RD	20-2459
5	ASSIST OTHER AGENCIES - OTHER POLICE	5/13/2020 19:01	GOLDEN RUN	20-2470
6	ALL OTHER CRIMES CODE VIOLATIONS	5/14/2020 21:18	LAKE RD	20-2493
7	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	5/18/2020 9:24	MCMINN RD	20-2560
8	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/20/2020 12:00	WINNER RD	20-2615
9	ASSIST OTHER AGENCIES - OTHER POLICE	5/23/2020 10:59	LAKE RD	20-2689
10	DISTURBANCES-DOMESTIC	5/23/2020 14:32	MCMINN RD	20-2691
11	MOTOR VEHICLE ACCIDENTS	5/23/2020 18:34	GOLDEN RUN	20-2695
12	ACCIDENT INVOLVING NONINJURY	5/27/2020 18:25	HERMITAGE RD	20-2796

**HERMITAGE POLICE DEPARTMENT**  
**Summary of Wheatland Calls**  
**for**  
**May 2020**

The Hermitage Police Department answered twenty-three (23) calls for service in the Borough of Wheatland during the month of May. A list of those calls is attached.

**CITY OF HERMITAGE POLICE DEPARTMENT**

**BOROUGH OF WHEATLAND CALL LOG FOR MAY 2020**

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO.:</u>
1	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	5/1/2020 7:59	MORTON ST	20-2241
2	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	5/1/2020 16:39	COUNCIL AVE	20-2248
3	ACCIDENT INVOLVING NONINJURY	5/6/2020 16:10	COUNCIL AVE	20-2337
4	ASSISTING OTHER AGENCIES - ALL OTHERS	5/6/2020 22:30	EMERSON AVE	20-2344
5	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	5/7/2020 10:49	COUNCIL AVE	20-2350
6	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	5/7/2020 8:48	CHESTNUT AVE	20-2347
7	FRAUD	5/11/2020 11:54	CHURCH ST	20-2421
8	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/11/2020 22:18	BALM ST	20-2427
9	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	5/13/2020 8:40	LAIRD ST	20-2451
10	PUBLIC SERVICES - MEDICAL ASSISTANCE	5/13/2020 20:03	LAIRD ST	20-2471
11	NON-CRIMINAL-OTHER INVESTIGATIONS	5/14/2020 22:39	VAUGHN AVE	20-2494
12	DISTURBANCES-DOMESTIC	5/17/2020 16:49	HAMILTON AVE	20-2550
13	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/18/2020 15:43	ORCHARD ST	20-2572
14	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/19/2020 19:30	ORCHARD ST	20-2598
15	ASSISTING OTHER AGENCIES - ALL OTHERS	5/21/2020 12:50	WALNUT ST	20-2644
16	OTHER INVESTIGATION	5/21/2020 12:00	VAUGHN AVE	20-2640
17	DISTURBANCES-DOMESTIC	5/21/2020 12:58	HAMILTON AVE	20-2645
18	DRUG EQUIPMENT VIOLATIONS	5/22/2020 15:19	BROADWAY AVE	20-2674
19	TRAFFIC OFFENSES (COURT CASES NOT DUI)	5/23/2020 3:51	CHESTNUT ST	20-2687
20	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/25/2020 15:57	CANAL ST	20-2734
21	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	5/30/2020 7:59	VAUGHN AVE	20-2858
22	ASSIST OTHER AGENCIES - FIRE DEPT.	5/31/2020 4:57	BEECHWOOD AVE	20-2880
23	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	5/31/2020 22:09	LINCOLN AVE	20-2889

K-9 REPORT  
2020

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist to other jurisdictions	0	0	0	1	0	0	0	0	0	0	0	0	1
Call outs	0	0	0	0	1	0	0	0	0	0	0	0	1
Felony arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Misdemeanor arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Area searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Building searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Tracks	0	0	0	0	0	0	0	0	0	0	0	0	0
Apprehensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Bites	0	0	0	0	0	0	0	0	0	0	0	0	0
Narcotics searches	1	1	0	1	1	0	0	0	0	0	0	0	4
Narcotics weight (in grams)	0	0	0	708.74	0	0	0	0	0	0	0	0	708.74
Narcotics type	N/A	N/A	N/A	Marijuana	0	0	0	0	0	0	0	0	N/A
Moneyproofs	0	0	0	0	0	0	0	0	0	0	0	0	0
Seized currency	\$0.00	\$0.00	\$0.00	0	0	0	0	0	0	0	0	0	0
Seized vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Article searches	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic stops	0	0	0	0	1	0	0	0	0	0	0	0	1
Training hours	16	16	8	16	16	0	0	0	0	0	0	0	72
Other	0	0	0	2	0	0	0	0	0	0	0	0	2
<b>MONTHLY TOTAL:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>9</b>						



# INSPECTION SUMMARY REPORT

Inspector: J KUDELKO  
Badge #: M9951

Time Period: 05/01/2020 - 05/31/2020  
Total Inspections: 22

## Inspection Type Breakdown

Total HM Inspections:	0	Inspections Resulting in OOS:	10
# HM Bulk:	0	# Driver/Codriver OOS:	2
# HM Non-Bulk:	0	# Vehicle OOS:	10
# Both HM Bulk & Non-Bulk:	0	# & % of U.S. Motor Carriers:	22 / 100%
Total Single-Unit Trucks:	21	# & % of Mexican Motor Carriers:	0 / 0
Total Bus/MC Inspections:	0	# & % of Canadian Motor Carriers:	0 / 0

Please Note: The Number and Percentage of U.S., Mexican, and Canadian Carriers on the report is calculated using the State in the Carrier address used on the Inspection Report, which may not be the Country of Domicile.

## Inspection Level Breakdown

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>	<u>Level 7</u>
Inspections	10	4	8	0	0	0	0
% of Total	45%	18%	36%	0	0	0	0
Total Minutes	835	187	280	0	0	0	0
Average Minutes	84	47	35	0	0	0	0

## Inspection Analysis

Total Violations Cited:	140	% of OOS Drivers/Co-Drivers:	9%
Avg. Violations Per Inspection:	6.36	% of OOS Vehicles:	39%
Total Citations Issued:	28	Total OOS Violations:	29
Total CVSA Stickers Issued:	0	Total OOS Drivers/Co-Drivers:	2
Total Cargo Tanks Inspected:	0	Total OOS Vehicles:	12

## Special Checks

Size And Weight Enforcement:	0	Traffic Enforcement:	4
Alcohol Substance Check:	0	Local Enforcement:	22
Drug Interdiction Search:	0	Drug Interdiction Arrests:	0
Post Crash:	0	PBBT Inspections:	0
PASA Inspections:	0	BEG Inspections:	0

Hermitage Police Department Training for May 2020

May 5: K-9 Officer Frampton attended bi-weekly K-9 training.

May 11: Sergeant Robison and Corporal Nych completed a 4-hour online training entitled *National TIM Responder Training* on PAVTN.net

May 19: K-9 Officer Frampton attended bi-weekly K-9 training.

May 19-20: **REGULAR MANDATORY CIRT TRAINING CANCELLED FOR MARCH DUE TO COVID-19**

# ~~~~Street Department Monthly Report~~~~

May 2020

## ***PIPE/DITCH/CATCH BASINS***

Cleaned catch basins and culvert pipes throughout Hermitage and Patagonia.

## ***COLD PATCH***

Rexford, Parkdale, Dermond, Lorenwood, Briarwood, Northwoods, Tanglewood, Lexington, Amhurst, Kelly, Trout Island, Spangler, Thornton, Shady, Cambridge, Selina, Idaho, Elmo, Cranbrook, George, Woodbine, Charlotte, Ridgelawn, Homewood, Donna, Timber, Tiffany, Tamera, Downing, Baker, Robertson, Schwartz, Teaberry, Frampton, S. Darby, Walnut, Mt. Hickory, Boyd, McConnell, Fairmont, and Panin.

## ***SWEEPER***

Virginia, S. Keel Ridge, Miller, N. & S. Hermitage, Lamor, and Highland.

## ***MOWER***

Maple, S. Hermitage, Hann Hill, Christy, Spencer, Wise, Miller, Sample, Frampton, S. Darby, Virginia, S. Neshannock, Frogstown, Dermond, S. & N. Keel Ridge, Morefield, Wilhelm, Panin, Spangler, Hogback, Teaberry, Longview, Brian, Parkdale, Hoesle, Overlook, Lynnwood, Broadway, Freedland, Llodio, Reon, Walnut, Quality, Ohio, Stateline, Mercer, Robertson, Lamor, Mt. Hickory, Valley View, Schwartz, Cassady, and Winner.

## ***MISCELLANEOUS***

Repaired street sign on Kelsey; repaired sign on Clarksville by Notre Dame; assisted WPC with Vactor on Hazen; mowed Hermitage Athletic Complex and City Building, nail and mat dragged fields at Hermitage Athletic Complex; installed downspouts and dug in conduit for new storage building at the Hermitage Athletic Complex; removed logs and brush from pipe on Foxwood; repaired yard drain and put dirt in hole at 5965 Miller; cleaned ditch and backed the edge of road at 2410 Winner; repaired Stop sign at Selina/Elmo; installed new Speed Limit 35 signs on Lamor;

# ~~~~Street Department Monthly Report~~~~

May 2020

## *MISCELLANEOUS (CONT'D)*

replaced Speed Limit 35 sign on N. Keel Ridge south of Lamor; laid millings along berm at 2866 Michael; and picked up dresser left in ditch on S. Darby.

Don Cannon

Street Dept. Superintendent

DC:kp

Refer to Wheatland report for street department employees that have been assigned to work out of the borough due to COVID-19.

# ***Wheatland Street Department Monthly Report***

May 2020

## ***CATCH BASIN***

Cleaned catch basins throughout the Borough.

## ***COLD PATCH***

Cold patched throughout the Borough.

## ***SWEEP***

Broadway, Adams, Laird, Chestnut, Orchard, Council, Morton, Canal, Church, Fleetwood, Jack O'Donnell, and Cherry.

## ***MISCELLANEOUS***

Repaired Stop sign at Jack O'Donnell/Main.

Don Cannon

Street Dept. Superintendent

DC:kp

Note: Due to COVID-19, Don Cannon will not attend the meeting this month.

**CITY OF HERMITAGE  
WATER POLLUTION CONTROL PLANT REPORT  
May 2020**

**JOB PERFORMED**

Routine maintenance, greasing, meter readings,  
Station and hourly readings

**LOCATION**

W.P.C. Plant  
Alma Drive Station  
Broadway Station  
Daniel Drive Station  
Dutch Lane Station  
Dutch Lane E.Q. Basin  
Golden Run Station  
N. Hermitage Station  
Jerry Lane Station

Magargee Run  
Miller Road Station  
Ohio Street Station  
Pine Hollow Station  
Sample Road Station  
SVIDC Station  
Wheatland Station  
Wilson Road Station  
Woodlawn Station

**LATERAL INSPECTIONS**

11 houses were inspected – 10 Passed 1 Failed  
0 Lateral Replacements

**STATIONS**

- Sample road new auto dialer programmed and installed
- Cut grass and sprayed weeds at all stations

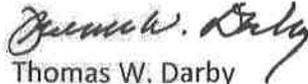
**PLANT**

- UV Bulbs and banks cleaned for quarterly
- Checked Biogas skid filters and gauges
- Repaired pressure ring on GBT Transfer Pump
- COGEN Maintenance

**OVERTIME**

27 hours – Plant  
43.7 hours Call out time - Stations  
9.5 hours - Lab

Respectfully submitted,

  
Thomas W. Darby  
W.P.C. Superintendent

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

May 7, 2020

## MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, May 7, 2020, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building VIA Uber Conference call.

Members of the Authority present during the conference call were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans and Greg Ceremuga and Cameron Linton. Also present were Jason Wert (RETTEW), Attorney Brett Stedman, Tom Darby and Karly Semroc.

## MINUTES

Minutes from the April 1, 2020 meeting were reviewed.

After discussion, upon motion made by Andy Dorko and seconded by Greg Ceremuga, these minutes were unanimously approved as presented.

## VISITORS

Alicia Henry - PNC

## REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

2020 Construction Fund Requisition 03-2020: After review, upon motion made by Tom Kuster and seconded by Cameron Linton this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Greg Ceremuga and seconded by Andy Dorko, this invoice for general legal fees were unanimously approved for payment from the general checking account as submitted.

## ENGINEER'S REPORT

CHP: Arrived safely and unloaded at WPC plant.

CHP Notice to proceed – After review upon motion made by Cameron Linton and seconded by Tom Kuster a notice to proceed with CHP installation which was awarded to McCurley electric was unanimously approved after being delayed by COVID-19.

Concrete pad for CHP- After review upon motion made by Cameron Linton and seconded by Andy Dorko authorization to award McCurley to do concrete base for CHP not to exceed \$46,000 was approved.

Woodlawn area- RETTEW started inspections in the Woodlawn area to find out what the issue is with sewer backups in that area.

### **SOLICITOR'S REPORT**

None

### **OTHER BUSINESS**

Bond Resolution- After review upon motion made by Tom Kuster and seconded by Cameron Linton the bond resolution as presented by Alicia by PNC was approved to refinance 2012 and 2015 A, B & C bonds.

Food Waste- The Plant has been receiving 40,000 pounds of ketchup per day also 5,700 gallons of outdated beer per day which is creating a lot of gas.

### **ADJOURNMENT**

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 8:05 a.m.

### **EXECUTIVE SESSION**

There was no executive session.

**TAX WARRANTS**

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved JUNE, by the Hermitage Commissioners to

BERNADETTE HARRY, Hermitage Treasurer, taxes for the year

2020

	ADDITIONS	EXONERATIONS
REAL ESTATE	\$122.75	\$96.75
PER CAPITA	0.00	0.00
TOTAL	122.75	96.75

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board of Commissioners

**RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE**

	REAL ESTATE	PER CAPITA	TOTAL
Face Amount on Duplicate	1,335,966.13	0.00	1,335,966.13
Additions to Duplicate	\$122.75	0.00	122.75
Total Collectible (Lines 1 & 2)	1,336,088.88	0.00	1,336,088.88
Exonerations to Duplicate	\$96.75	0.00	96.75
Total Adjusted Face Amount Duplicate	1,335,992.13	0.00	1,335,992.13

**Memo:**

**To:** Hermitage Board of Commissioners

**From:** Jeremy Coxe 

**RE:** Ellis Ave. / Meadowbrook Road CDBG Paving Project  
Hermitage Town Center Route 18 North Trail Paving Project

**Date:** June 11, 2020

The staff is seeking authorization to solicit bids for (2) separate paving projects, both funded in part or completely with grant funds. CT Consultants is under contract with the City to finalize design and prepare specifications for both projects.

The Ellis Ave. / Meadowbrook Road CDBG Paving Project is 100% funded with City CDBG funds, approximately \$400,000 from FY2016 & 2019 CDBG allocations. The project will include paving and spot stormwater improvements on Ellis Ave primarily, and if budget allows, part or all of Meadowbrook Rd.

The Hermitage Town Center Route 18 North Trail Paving project is funded 85% by a \$150,000 grant from the PA Department of Community & Economic Development / Commonwealth Financing Authority. The total project construction cost is estimated at approximately \$177,000. The 15% local match was encumbered in the 2019 budget.

***CONSIDERATION OF A MOTION to authorize the staff to seek bids for the Ellis Ave. / Meadowbrook Rd CDBG Paving Project (funded 100% by CDBG funds)***

***CONSIDERATION OF A MOTION to authorize the staff to seek bids for the Hermitage Town Center Route 18 North Trail Paving Project (funded 85% by CFA Greenways funds)***

**CC:** Gary Hinkson, Gary Gulla

**CITY OF HERMITAGE  
MERCER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 11 - 2020**

**A RESOLUTION OF THE HERMITAGE BOARD OF COMMISSIONERS, MERCER COUNTY, PENNSYLVANIA, AUTHORIZING SIGNATORY AUTHORITY FOR THE ELECTRONIC ACCESS AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR ACCESS TO THE PENNSYLVANIA CRASH INFORMATION TOOL.**

**WHEREAS**, the Board of Commissioners of the City of Hermitage desires that the Hermitage Police Department has access to sections of the Pennsylvania Department of Transportation (PENNDOT) PA Crash Information Tool; and

**WHEREAS**, PENNDOT requires a signatory authority document from the City of Hermitage.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE HEREBY RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:**

**SECTION 1.** That Chief of Police Paul E. Jewell or Sergeant Brian C. Robison, both employed by the Hermitage Police Department, be authorized and directed to sign on its behalf the Electronic Access Agreement for the Pennsylvania Crash Information Tool, entered into with the Commonwealth of Pennsylvania Department of Transportation.

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 24th DAY OF JUNE, 2020.**

ATTEST:

CITY OF HERMITAGE  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Gary P. Hinkson, Secretary

By \_\_\_\_\_  
William J. Moder, III, President

## ITEMS FOR DISCUSSION

6-1	Minutes	5/21/2020	Work Session
-----	---------	-----------	--------------

6-2	Minutes	5/27/2020	Work Session
-----	---------	-----------	--------------

**MINUTES  
CITY OF HERMITAGE – BOARD OF COMMISSIONERS  
WORK SESSION MEETING  
May 21, 2020**

Vice-President Duane Piccirilli called the meeting to order at 6:00 p.m. Due to the COVID-19 pandemic the meeting was held via teleconference. The meeting was advertised on the City website and by legal notice in The Herald, giving the public instructions on how they could join the meeting. No members of the public requested to participate.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Jeremy Coxe  
Amy Gargiulo

Others in attendance: Alisha Henry, PNC Capital Markets, LLC

There were no members of the public in attendance.

**PUBLIC COMMENTS**

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

**HERMITAGE MUNICIPAL AUTHORITY BOARD REFINANCING**

Alisha Henry summarized information she prepared regarding a refinancing opportunity involving the 2012 and 2015 bonds of the Hermitage Municipal Authority. Based on current interest rates they can lower the all in cost by 75 basis points or  $\frac{3}{4}$  of a percent. The savings are roughly \$721,000 over the life of the issue. In March the impact of COVID-19 disrupted the market and destroyed all the savings, however, the market has inched back. With the refinancing they are not extending any terms and the final maturities will remain the same. The purpose of refinancing is purely to lower the interest cost. It will lower the annual debt service for the remainder of the term of the bonds. Currently the City is paying interest in the range of 3.5%, but they can lower it to about 2.57%.

If the Commissioners vote to adopt the ordinance on May 27, 2020, the bonds will be sold the following week and the closing will take place the week of July 3, 2020.

**DEPARTMENT REPORTS**

Mr. McConnell asked what necessitated the overtime in April in the Police Department and if the two officers assigned to the schools could not have been used to assist with the calls. Mr. Hinkson

responded that the two school resource officers are working with non-compliant students who are not participating with classwork as they should be. The officers' salaries are being paid by the school so it was difficult to take them back. April was a three-pay month and some of that overtime did not occur in April. With an extra pay during that month it spikes the numbers from what a normal month would be. There are also a couple officers with injuries other officers needed to cover for. Mr. Hinkson did receive an inquiry from the school asking about an adjustment, however, if the school does give them up their contribution for the officers' salaries would be prorated for the second half of the year and there would be a budgetary impact for the City.

### **AGENDA REVIEW**

Mr. Hinkson asked to add a PennDOT resolution to the agenda regarding a DUI enforcement grant. The City is required to adopt a resolution in order to apply for the grant. With no objection the Commissioners agreed to add the item to the agenda.

### **ITEMS FOR DISCUSSION**

A discussion was held regarding how upcoming meetings would be held. It was decided that the Regular Board meeting for May would be held by phone, but the June meetings are to be determined.

Mr. Squatrito asked if the Commissioners would be voting on the revised zoning ordinance soon. Mr. Hinkson responded that Mrs. Hirschmann has been spending almost 100% of her time on the zoning ordinance and sent all Commissioners emails asking for any comments. They hope to have a product the Board can act on by late summer or early fall.

Mr. Piccirilli motioned to adjourn the meeting. Second by Mr. Muha. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Gary P. Hinkson  
June 1, 2020

**MINUTES**  
**CITY OF HERMITAGE – BOARD OF COMMISSIONERS**  
**WORK SESSION MEETING**  
**May 27, 2020**

President William J. Moder called the meeting to order at 6:00 p.m. Due to the COVID-19 pandemic the meeting was held via teleconference. The meeting was advertised on the City website and by legal notice in The Herald, giving the public instructions on how they could join the meeting. No members of the public requested to participate.

Members in attendance were: William J. Moder, III, President  
Duane J. Piccirilli, Vice-President  
Louis E. Squatrito, Jr., Member  
William G. McConnell, Jr., Member  
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Jeremy Cox  
Amy Gargiulo

Others in attendance: Lisa Chiesa, Clark Hill, PLC  
David Dye, The Herald

**PUBLIC COMMENTS**

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

**AGENDA REVIEW**

Mr. Hinkson asked to add an item to the agenda - a resolution supporting the request to move Mercer County from the yellow phase to the green phase of the PA COVID-19 reopening plan. He summarized the resolution and indicated that as of May 29, 2020 Mercer County will be surrounded by counties that have moved to a green phase. Senator Michele Brooks, Representative Mark Longiotti and Representative Timothy Bonner, and all three Mercer County Commissioners signed a letter addressed to Governor Wolf and Dr. Rachel Levine setting forth facts in support of moving Mercer County to the green phase. The resolution would indicate that the Hermitage Board of Commissioners fully supports moving Mercer County to the green reopening phase, urges the Governor to move the county to the green phase and endorses the letter from the State legislators dated May 26, 2020.

Mr. McConnell asked why we should feel obligated to pass a resolution when our legislators and county commissioners have already requested the move. He indicated his understanding was that even if it is granted we are not in the position to open the City (building) on May 29<sup>th</sup>. He thought the City should stay out of “these political issues”.

Mr. Piccirilli responded that it would just be a show of support for our local businesses with Mr. Moder adding that this is not a political issue. It is a health issue. If the County would move to green, it does not mean that every business is required to open up. It gives them the option to do so if they wish with proper protocols in place. To leave Mercer County as an island did not make sense to him.

With regard to the Hermitage Municipal Building being opened, Mr. Hinkson stated that all offices are functioning and that anyone can still receive service through the City by phone, email, etc., he just would not feel comfortable being fully opened until Plexiglas shields are in place to protect employees, sanitizer in public areas is made available, etc.

Again, Mr. McConnell stated that passing the resolution would be a “political statement” in his view. We already have legislators who have recommended moving the County to green.

Mr. Muha indicated that he was inclined to vote yes, but was hesitant. He said one of the main reasons Mercer County was not added to green was because our numbers were moving up. He believed our small businesses should reopen, but there needs to be a preface to the resolution. Just because we are green does not mean the City needs to get involved in “political arguments” or “a situation where we are implying to our residents that everything is ok”. He has seen that in Ohio people are not wearing masks. It is not overblown. He was inclined to vote yes to move to green only so small businesses can open. Mercer County numbers have skyrocketed since May 5<sup>th</sup>. He was informed by Farrell council members that they were breaking up parties of over 50 people over the prior weekend. He does not think people are really taking this virus as seriously as they should.

Mr. Piccirilli replied that he is in Ohio every day. Governor DeWine does not require the use of masks. A color is not going to make a difference no matter what color they are designated. We are not ordering Mercer County to open; we would be giving businesses the flexibility. He believes many small businesses are not going to open and stated that he does not see passing a resolution as “political”.

Mr. Muha added that he was among a group that started a nonprofit making PPE face shields. Everyone they donated to has said they are very worried about a second wave. While this resolution is in support of the legislative leaders, they should not make it look as though they are implying people can live their lives as before.

Mr. McConnell commented that Mr. Muha’s statements made a good case about why the City should stay out of this issue. We do plenty to assist small businesses and are not health experts.

Mr. Muha added that he recently heard a State Representative from Pennsylvania announce he contracted the Coronavirus while attending a reopening event in his district. He disclosed it to his caucus, but not another group he had contact with and they are now being tested. It is not going away anytime soon. He believes we should have an ability to show support for our small businesses. He said if a hair stylist, for example, is going to do the proper things they should be open, but he is not so sure about other types of businesses outside of that.

Mr. Piccirilli thought it was heartbreaking to see people in food lines. Some flexibility should have been given for businesses and restaurants to open. Many of their employees do not have any income coming in.

Mr. Squatrito said that his wife is a small business owner. For anyone to say we are politicizing this and jumping on a band wagon in asking to move the County to green is far from the truth. He really believes people are hurting for food and has seen church pantries emptied in a day. He wanted Board members to “stop thinking about what the County Commissioners are doing and think about the people”.

Numerous comments were made before individual commissioners indicated their positions as summarized:

Mr. McConnell – stated his position is that he supports small businesses and has compassion for people having a hard time, but did not think the Board needed to pass a resolution as it was worded. The City can show support (for small businesses) in a number of ways including the CDBG-CV grant program which, in his view, does more than a resolution would.

Mr. Muha – stated that he is a small business owner and understands how closures have affected small businesses. He would vote for the resolution, but is very concerned about where Mercer County is going with the number of confirmed cases going up dramatically. He thought asking the government to issue flexibility for certain businesses was a great idea. Restaurants in yellow are now allowed to have outdoor dining and the State is changing what is allowed (to be open) every day.

Mr. Piccirilli – based on the comments made earlier he felt it was best to pull the resolution and look at other ways to support small businesses. The City supports Small Business Saturday in November each year. Maybe later in the summer the City could do something else to promote the businesses. He never thought a resolution was political. He viewed it more as “economical”.

Mr. Squatrito – indicated that he has been supporting small businesses and restaurants. He said he was not chastising Mr. McConnell. He was just being straight forward. He believes they need to help businesses and should do something to get moving here. Most businesses are ready to reopen.

Mr. Moder – it was his view that they do not act on the resolution. The City is waiting on approval for CDBG-CV funding to assist small businesses. He questioned if any thought was given to take money from the Hermitage Revolving Loan Fund and give it to small businesses and pay it back once funds are received.

In response to Mr. Moder, it was noted that the City would have to know for sure that the application for CDBG funds would be approved.

Mr. Gulla indicated that the City is moving as quickly as possible to have the (CDBG-CV) funding available. The CARES Act was passed at the end of March and he and Mr. Coxe have been working with DCED ever since. He spoke with Sen. Casey’s staff and indicated that unless Congress waved many of the requirements we were not going to see that money until mid-summer. As soon as they received confirmation that the applications were opening up they

scheduled a public hearing which was held the afternoon of May 27, 2020. A second public hearing was scheduled for June 4, 2020. They are prepared to move as quickly as the system allows them to.

**ANY OTHER BUSINESS/OLD BUSINESS**

There was no other business to discuss.

**ADJOURNMENT**

Mr. Muha motioned to adjourn the work session. Second by Mr. Squatrito. The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Gary P. Hinkson  
June 8, 2020