

REGULAR MEETING AGENDA

April 22, 2020

Immediately following the Work Session



CITY OF HERMITAGE

BOARD OF COMMISSIONERS

William J. Moder, III, President

Duane J. Piccirilli, Vice-President

Louis E. Squatrito, Member

William G. McConnell, Jr., Member

Michael T. Muha, Member

PLEASE SHUT OFF ALL CELL PHONES

1) INFORMATION ANNOUNCEMENT

2) GENERAL

- a. Roll Call
- b. Consideration of approval of the minutes of the March 25, 2020 Regular Meeting.
- c. Consideration of monthly administrative reports.

3) SPECIAL RECOGNITIONS

4) CITIZEN'S FORUM

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

1. *Formally open the meeting to comments from the audience*
2. *Then close citizens' forum and move on to Finance*

5) FINANCE

- a. Consideration of the monthly reports of the Treasurer.
- b. Consideration of additions and exonerations to taxes.
- c. Consideration of a motion to authorize the extension of the Business License Tax deadline.

- d. **PUBLIC HEARING** of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.
- e. **FINAL VOTE** of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.

6) **PLANNING AND ZONING**

a. **Consideration of Land Development Plan:**

- Solar Atmospheres 2020 Building Addition Industrial Land Development Plan (Industrial Road)

7) **COMMUNITY DEVELOPMENT**

- a. **Consideration of a motion adopting an updated City of Hermitage Citizen participation Plan in response to the COVID-19 virus based on DCED guidance and consistent with CDBG regulations.**

8) **PUBLIC IMPROVEMENTS**

9) **PUBLIC SAFETY**

10) **MISCELLANEOUS**

11) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

12) **ADJOURNMENT**

Distributed April 17, 2020

MINUTES
CITY OF HERMITAGE - BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
MARCH 25, 2020

President William J. Moder called the meeting to order at 6:01 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President
 Duane J. Piccirilli, Vice President
 Louis E. Squatrito, Member
 William G. McConnell, Jr., Member
 Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Amy Gargiulo

There were no members of the public in attendance.

MINUTES

Mr. Squatrito made a motion to approve the minutes for the February 26, 2020 Regular Meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

ADMINISTRATIVE REPORTS

Mr. Muha made a motion to approve the administrative reports. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

CITIZEN'S FORUM

Mr. Moder opened the Citizen's Forum. There being no comments, Mr. Moder closed the Citizen's Forum.

FINANCE

- a. **Consideration of the monthly reports of the Treasurer.** Mr. Muha made a motion to approve the Treasurer's Report. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- b. **Consideration of additions and exonerations to taxes.** Mr. Piccirilli made a motion to accept the additions and exonerations to taxes. Second by Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- c. **INTRODUCTION of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.** Mr. Moder read the summary and motioned to introduce and set the public hearing and final vote for the April 22, 2020 meeting. Second by Mr. Piccirilli. Mr. Squatrito asked for confirmation that if they do not receive answers to questions (from the LDC Board) by the April 22nd meeting that the Ordinance would not be adopted. He was told that a vote will be needed in order for it to be adopted. If there is not a majority, the Ordinance will not be adopted. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, no; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
- d. **RESOLUTION NO. 7-2020 authorizing the suspension of Hermitage Revolving Loan Fund repayments for a period of 90 days and further suspending the accrual of interest for the same time.** Mr. Piccirilli read the summary and made a motion to adopt the resolution. Second by Mr. Squatrito. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

PLANNING AND ZONING

- a. **Consideration of a Request for Modification to Section 805.7 of the Subdivision and Land Development Ordinance for the Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B.** Mr. Squatrito read the summary and motioned to approve the requested modification. Second by Mr. Moder. Vote as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

- b. **Consideration of Subdivisions:**

Final Subdivision Plan – Replat of Valley Industrial park Lot 9 into Lots 9A & 9B (Kirila Road). Mr. McConnell read the summary and made a motion to approve the plan with four conditions. Second by Mr. Squatrito. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.

Final Lot Consolidation Plan for Hermitage Technical Associates, LLC Lot 1 (Industrial Road/Broadway Avenue). Mr. Muha read the summary and made a motion to approve the plan with three conditions. Second by Mr. Piccirilli. Vote was as follows: Mr. Piccirilli, yes; Mr. Moder, abstained to avoid appearance of conflict of interest; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

PUBLIC SAFETY

- a. **RESOLUTION NO. 6-2020 authorizing a modification to the FY-2016 CDBG program.** Mr. Moder read the summary and motioned to authorize moving \$139,897 from housing rehabilitation to street improvements. Improvements are to be completed in the Ellis Avenue area. Second by Mr. Muha. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
- b. **Consideration of a motion to authorize entering into an engineering/design contract for the CDBG Street Improvements Project in the Ellis Avenue area.** Mr. Piccirilli read the summary

and motioned to award the contract for engineering design services to CT Consultants, Hermitage, PA. Second by Mr. Squatrito. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

MISCELLANEOUS

- a. **RESOLUTION NO. 8-2020** continuing the City Manager's Proclamation of Disaster emergency made on March 20, 2020, regarding the COVID-19 pandemic, until such time as the Governor's statewide Declaration of Disaster Emergency is terminated. Mr. Squatrito read the summary and motioned to adopt Resolution No. 8-2020 approving the extension of the Declaration of Disaster Emergency to continue until the Governor has terminated the statewide disaster emergency declaration. Second by Mr. Muha. Vote as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

PUBLIC DISCUSSION FOR TONIGHT'S AGENDA

There was no public discussion.

CLOSING COMMENTS BY BOARD OF COMMISSIONERS

Mr. Squatrito asked if the Board was aware that the lockup was closed and questioned why we were not notified. Mr. Hinkson replied that MCRCOG went through the district attorney and judge. It seemed like short notice, but it was an administrative decision. They notified the police chiefs that it was closing the next day because they had no way to screen prisoners. The County Jail could accept prisoners and isolate them. If we took them to the lockup we would have to provide an officer to watch them and then thoroughly clean the cell. We are not going to pay for the time we do not have access to the lockup.

Mr. Squatrito commented that he had tried menu items from both Smokey Martin's BBQ and Cianci's and they were excellent. It was noted that the City staff has been ordering lunch in every day from the local restaurants.

ADJOURNMENT

The meeting recessed at 6:20 and went into Executive Session to discuss personnel.

Respectfully submitted,

Gary P. Hinkson
March 30, 2020

**BUILDING DEPARTMENT
MONTHLY REPORT**

MARCH 2020

City of Hermitage Residential - Construction Permit Report March 2020

| Permit Number | Permit Issue Date | Business/Occupant Name | Project Location | Description of Project | Proposed Use | Zoning District | Project Value | Permit Fee | Census Code | |
|---------------|-----------------------|----------------------------|------------------------|---|--------------------|-----------------|----------------------|-------------------|-----------------|--------------------|
| 14,442 | 3/18/2020 | Jason Hemmis | 90 Churchwood Road | Single family dwelling | Residential | R-1-100 | \$145,000 | \$604.50 | 101 | |
| 1 | Permits Issued | - New Homes | | | | | Project Value | \$145,000 | \$604.50 | Permit Fees |
| 14,438 | 3/2/2020 | Renee A. Miletta | 626 Christy Road | Shed | Residential | R-1-100 | \$4,980 | \$50.00 | 328 | |
| 14,445 | 3/11/2020 | George & Barbara Sudzina | 2294 Twelve Oaks Drive | Shed | Residential | R-1-100 | \$4,984 | \$50.00 | 328 | |
| 14,453 | 3/18/2020 | Richard L. Golub | 2565 Valley View Road | Shed | Residential | R-1-100 | \$7,200 | \$50.00 | 328 | |
| 3 | Permits Issued | - Storage Buildings | | | | | Project Value | \$17,164 | \$150.00 | Permit Fees |
| 14,440 | 3/3/2020 | Stanley Masotto Jr. | 2895 Crosswhite Drive | Garage, unattached | Residential | R-1-100 | \$7,200 | \$50.00 | 438 | |
| 14,433 | 3/13/2020 | David Sovesky | 1708 Woodside Drive | Garage - addition to existing, attached | Residential | R-2-60 | \$8,600 | \$204.50 | 438 | |
| 2 | Permits Issued | - Garages | | | | | Project Value | \$15,800 | \$254.50 | Permit Fees |
| 6 | Permits Issued | | | | Residential | | \$177,964 | \$1,009.00 | | |

Census Code:
 101 - Residential - New Home
 434 - Residential - Additions & Alterations
 328 - Residential / Commercial - Accessory Buildings
 438 - Residential - Garage, new, additions, alterations
 437 - Commercial - Additions & Alterations

City of Hermitage Commercial - Construction Permit Report March 2020

| Permit Number | Permit Issue Date | Business/Occupant Name | Project Location | Description of Project | Proposed Use | Zoning District | Project Value | Permit Fee | Census Code |
|---------------|-------------------|------------------------|--------------------------|---|--------------|-----------------|---------------|------------|-------------|
| 14,439 | 3/3/2020 | Cucini di Cianci's | 489 South Hermitage Road | Misc. inspections; change of ownership (former Toss'd) | Commercial | | \$0 | \$236.50 | 437 |
| 14,431 | 3/5/2020 | Win Zone | 2015 East State Street | Change of use; interior alterations (skill games; former Weber's Martial Arts) | Commercial | CC-1 | \$0 | \$120.50 | 437 |
| 14,420 | 3/11/2020 | Hermitage Podiatry | 3760 East State Street | Bathroom | Commercial | CC-1 | \$4,000 | \$314.50 | 437 |
| 14,446 | 3/11/2020 | The Win Zone | 2015 East State Street | Install electric outlets | Commercial | | \$0 | \$62.50 | 437 |
| 14,444 | 3/18/2020 | Kirila Contracting | 3303 East State Street | Temporary electric service for roundabout construction | Commercial | | \$0 | \$62.50 | 437 |
| 14,426 | 3/19/2020 | The Perfect Bite | 2429 East State Street | Interior alterations to connect units at front & rear of building; change of use (former Edible Arrang) | Commercial | CC-1 | \$15,000 | \$178.50 | 437 |
| 14,432 | 3/19/2020 | PA Botanicals | 2130 East State Street | Change of use (retail selling CBD oils; former Wilhelm Winery) | Commercial | CC-1 | \$0 | \$54.50 | 437 |

7 **Total - All Permits Issued - March 2020** **\$19,000** **Project Value** **\$1,029.50** **Permit Fees**

Census Code:
 101 - Residential - New Home
 434 - Residential - Additions & Alterations
 328 - Residential / Commercial - Accessory Buildings
 438 - Residential - Garage, new, additions, alterations
 437 - Commercial - Additions & Alterations

City of Hermitage

Signs - Construction Permit Report

March 2020

| Permit Number | Permit Issue Date | Business/Occupant Name | Project Location | Description of Project | Proposed Use | Zoning District | Project Value | Permit Fee | Census Code |
|---------------|--|------------------------|---------------------------|--|-----------------|-----------------|----------------------|--------------------|-----------------|
| 14,418 | 3/16/2020 | Safelite AutoGlass | 1430 North Hermitage Road | Sign - freestanding (keep existing pole) | Sign | HC | \$9,525 | \$120.50 | N/A |
| 14,430 | 3/19/2020 | PA Botanicals | 2130 East State Street | Sign - wall | Sign | CC-1 | \$4,500 | \$120.50 | N/A |
| 14,434 | 3/23/2020 | Ollie's Bargain Outlet | 2301 East State Street | Sign - wall | Sign | CC-1 | \$7,990 | \$62.50 | N/A |
| 3 | Permits Issued | | | | | | Project Value | \$22,015 | \$303.50 |
| 3 | Permits Issued | | | | Sign | | \$22,015 | \$303.50 | |
| 16 | Total - All Permits Issued - March 2020 | | | | | | \$218,979 | \$2,342.00 | |
| | | | | | Totals - | | Project Value | Permit Fees | |

Census Code:
 101 - Residential - New Home
 434 - Residential - Additions & Alterations
 328 - Residential / Commercial - Accessory Buildings
 438 - Residential - Garage, new, additions, alterations
 437 - Commercial - Additions & Alterations

2020 PERMITS (By PERMIT TYPE)

| | RESIDENTIAL PERMITS | | COMMERCIAL & SIGN PERMITS | | TOTAL | |
|--------------|---------------------|---------------|---------------------------|------------------|-----------|------------------|
| | # | VALUE | # | VALUE | # | VALUE |
| JANUARY | 6 | 626,000 | 6 | 434,725 | 12 | 1,060,725 |
| FEBRUARY | 0 | 0 | 4 | 1,257,500 | 4 | 1,257,500 |
| MARCH | 6 | 177,964 | 10 | 41,015 | 16 | 218,979 |
| APRIL | | | | | | |
| MAY | | | | | | |
| JUNE | | | | | | |
| JULY | | | | | | |
| AUGUST | | | | | | |
| SEPTEMBER | | | | | | |
| OCTOBER | | | | | | |
| NOVEMBER | | | | | | |
| DECEMBER | | | | | | |
| TOTAL | 12 | 803964 | 20 | 1,733,240 | 32 | 2,537,204 |

RESIDENTIAL PERMITS include all Residential structures and their accessory uses
COMMERCIAL PERMITS include all Commercial structures and their accessory uses

COMPARISON OF 2019 & 2020 PERMITS (TOTALS)

| MONTH | 2019 PERMITS | | 2020 PERMITS | | DIFFERENCE | |
|--------------|--------------|------------------|--------------|------------------|------------|-----------------|
| | # | \$ VALUE | # | \$ VALUE | # | \$ VALUE |
| JANUARY | 9 | 1,346,350 | 12 | 1,060,725 | +3 | -285,625 |
| FEBRUARY | 4 | 1,437,290 | 4 | 1,257,500 | 0 | -179,790 |
| MARCH | 23 | 2,038,935 | 16 | 218,979 | -7 | -1,819,956 |
| APRIL | | | | | | |
| MAY | | | | | | |
| JUNE | | | | | | |
| JULY | | | | | | |
| AUGUST | | | | | | |
| SEPTEMBER | | | | | | |
| OCTOBER | | | | | | |
| NOVEMBER | | | | | | |
| DECEMBER | | | | | | |
| TOTAL | 36 | 4,822,575 | 32 | 2,537,204 | +4 | -285,625 |

Comparison of 2019 & 2020 Building Permit values, number of permits issued, and increase/decrease of value

CITY OF HERMITAGE ZONING HEARING BOARD

| | | |
|--|---|--------------------|
| APPEALS OF: | : | No. 2020-01 |
| | : | No. 2020-02 |
| CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS | : | No. 2020-03 |

OPINION OF BOARD

A hearing was held on March 4, 2020, pursuant to proper notice and advertisement. The Board now enters the following findings of fact, conclusions and decision.

I. FINDINGS OF FACT

1. This matter involves three requests submitted by Appellant, Cellco Partnership d/b/a Verizon Wireless. Because the three requests are similar in nature and much of the evidence presented by Appellant is relevant to all of the requests, the three requests were consolidated in one hearing.

2. Appellant is in the business of installing wireless communication facilities. Appellant installs facilities in both rural and more densely populated areas.

3. To accommodate wireless communication coverage in rural areas, Appellant relies primarily on large communication towers, each of which has a broad pattern of coverage.

4. In more densely populated areas Appellant typically uses small cell telecommunications equipment. Such equipment is customarily mounted on a wooden pole, usually within a road or highway right-of-way.

5. The small cell equipment has a much smaller coverage range than the large towers, so many more small cell locations are necessary to provide uninterrupted cellular communication service.

6. Certain areas within the City of Hermitage are densely populated. Some small cell telecommunication equipment already exists in those areas of the city.

7. In order to assure uninterrupted cell coverage within areas of Hermitage it is necessary for Appellant to install new facilities at the following three sites:

- a. 1298 North Hermitage Road
- b. 525 South Buhl Farm Drive
- c. 3490 East State Street

8. The equipment proposed to be installed at each of the three sites is virtually identical, consisting of a wooden pole approximately 39 feet in height with equipment affixed to the pole at multiple locations.

9. The two main equipment components are a metal box 71" x 20" x 18" affixed to the pole 14 feet above grade level, and an antenna set upon the top of the pole. The antenna is similar in shape and size to the pole and is affixed essentially as a cap on the top of the pole.

10. At each of the three proposed sites the pole and equipment will be placed within the Pennsylvania Department of Transportation road or highway right-of-way.

11. In accord with the City of Hermitage zoning map, the North Hermitage Road site is located in the HC (Highway Commercial) zoning district; the South Buhl Farm Drive site is in the IN (Institutional) zoning district; and the East State Street site is in the CC-2 (Central Commercial 2) zoning district.

12. The current Hermitage Zoning Ordinance, enacted December 23, 1991, as amended, in section 306.10, lists Communication Towers as a use permitted by special exception in both the Highway Commercial and Institutional zoning districts. Section 306.10 references Ordinance section 308.45 for a listing of the objective criteria required for the grant of a special exception, as follows:

308.45 Communication Towers

A. Communication towers shall be allowed as Special Exceptions if they meet the following standards.

- (1) The applicant shall document that it is licensed, or has a lease with an entity licensed by the Federal Communications Commission (FCC) to operate a communications tower and, as applicable, associated communications antennas.
- (2) The applicant shall document that the proposed communications tower and communications antennas proposed to be mounted thereon comply with all applicable standards established by the Federal Communications Commission governing human exposure to electromagnetic radiation.
- (3) Communication towers shall comply with all applicable Federal Aviation Administration, Commonwealth Bureau of Aviation and Applicable Airport Zoning Regulations.
- (4) Any applicant proposing construction of a new communications tower shall demonstrate to the satisfaction of the Zoning Hearing Board that a good faith effort has been made to obtain permission to mount the communications antennas on an existing building, structure or communications tower. A good faith effort shall require that all owners of potentially suitable structures within a one-quarter (1/4) mile radius of the proposed communications tower site be contacted and that one or more of the following reasons for not selecting such structure apply:
 - (a) The proposed antennas and related equipment would exceed the structural capacity of the existing structure and reinforcement cannot be accomplished at a reasonable cost.
 - (b) The proposed antenna and related equipment would cause radio frequency interference with other existing equipment for that existing structure and the interference cannot be prevented at a reasonable cost.
 - (c) Such existing structures do not have adequate location, space, access or height to accommodate the proposed equipment or to allow it to perform its intended function.
 - (d) Addition of the proposed antennas and related equipment would result in electromagnetic radiation from such structure exceeding applicable standard established by the Federal Communications Commission governing human exposure to electromagnetic radiation.

(e) A commercially reasonable agreement could not be reached with the owners of such structures.

(5) A communications tower may be located on a lot occupied by other principal structures and may occupy a leased parcel within a lot which meets the minimum lot size requirements for the Zoning District.

(6) Recording of a plat of subdivision or land development shall not be required for a lease parcel on which a communications tower is proposed to be constructed, provided the communications equipment building is unmanned.

(7) All proposed communication tower applications shall be accompanied by a detailed site plan showing at minimum the following items, which are required to be constructed prior to issuance of a Certificate of Occupancy for the Communication Tower and/or Communication Equipment Building:

(a) Design of a greenway along any abutting public street in accordance with Section 413.3(a) of the Hermitage Zoning Ordinance, as applicable in the zoning district in which the Communication Tower is to be located.

(b) Improved access drive from the public street to the communication tower and communications equipment building a minimum of 15 feet in width.

(c) Improved parking spaces for 2 vehicles.

(d) The foundation and base of any communication tower shall be landscaped as to screen the foundation, base and communication equipment building from adjoining properties on all sides. Landscape screening shall be predominantly evergreen plant material, and of a type and size appropriate to the site conditions as determined by the Zoning Hearing Board. All other unpaved portions of the lot or lease area shall be seeded to establish an appropriate lawn cover, which shall be perpetually mowed and maintained in accordance with applicable property maintenance requirements of the City of Hermitage.

(e) A security fence at least 8 feet in height shall be erected around the site to limit accessibility by the general public.

(f) All guy wires anchors associated with guyed communications towers shall be clearly marked so as to be visible at all times and shall be located within a fenced enclosure.

(8) In the following zoning districts, the maximum height of any communication tower shall be 200 feet; provided, however that such height may be increased to 300 feet, if the required setbacks from adjoining property lines (not lease lines) are increased by one foot for each one foot of height in excess of 200 feet.

HC Highway Commercial District LI
Light Industrial District
HI Heavy Industrial District

In the following zoning districts, the maximum height of any communication tower shall be 100 feet; provided, however that such height may be increased to 150 feet, if the required setbacks from adjoining property lines (not lease lines) are increased by one foot for each one foot of height in excess of 100 feet.

OB Office Building District IN
Institutional District
IN-2 Institutional-2 District
PTP Planned Technical Park
PTP-2 Planned Technical Park 2

(9) The foundation and base of any communications tower shall be set back from a property line (not lease line) adjacent to any residential use or district a distance of 100 feet and shall be set back from any other property line at least 50 feet.

(10) The communication equipment building shall comply with the required yard and height requirements for an accessory building of the applicable zoning district.

(B) Additional Requirements for Communication Towers

(1) Communication Towers and/ or Communication Equipment Buildings shall require a Construction Permit in accordance with all requirements of the Pennsylvania Uniform Construction Code, and all applicable requirements of the City of Hermitage Code of Ordinances.

(2) The applicant shall submit a copy of its, or its leasee's current Federal Communications Commission license; the name, address and emergency telephone number for the operator of the communications tower; and a Certificate of Insurance evidencing general liability coverage in the minimum amount of \$1 million per occurrence and property damage coverage in the minimum amount of \$1 million per occurrence covering the communications tower and communications antennas.

(3) No signs or lights shall be mounted on a communications tower, except as may be required by the Federal Communications Commission, Federal Aviation Administrator or other governmental agency that has jurisdiction.

(4) If a communication tower remains unused for a period of 12 consecutive months, the owner or operator shall dismantle and remove the communication tower within 6 months of the expiration of such 12 month period.

(5) The owner of any communications tower shall notify the City annually the names, addresses and contact information for itself and all leasees.

(6) The Applicant or Owner of the communications facility shall establish a \$10,000 cash security fund or provide the City with an irrevocable letter of credit in the same amount as security for the costs and expenses of removing an antenna, antenna array, tower and related equipment and structures, which have been abandoned. The irrevocable letter of credit shall be issued by a lending institution authorized to issue such instruments and acceptable to the City, shall name the City as beneficiary and be satisfactory in form and substance to the City in its discretion. In the event of a transfer of ownership of the communications facility, the security fund or its equivalent shall remain in effect unless the City, in its sole discretion, agrees to accept an equivalent replacement.

13. Also in accord with section 306.10 of the Hermitage Zoning Ordinance, while "Communication Antennas" are listed as a permitted use in the Central Commercial zoning districts, they

must be placed on, "an existing communication tower, public utility transmission tower, building or other structure." Hermitage Zoning Ordinance, section 308.44.

14. Appellant is not placing its antenna on an existing tower, building or structure at the East State Street site. Rather, Appellant will install a new pole to accommodate its equipment.

15. Appellant requests a variance to allow the new pole and equipment at the East State Street site. Appellant avers that otherwise its service to cellular users will be diminished to the point of interruption of service.

16. Appellant requests special exceptions to install the proposed poles and equipment at both the North Hermitage Road and South Buhl Farm Drive sites.

17. Appellant is licensed by the Federal Communications Commission (FCC) to operate communication antennas.

18. The proposed communication equipment and poles will comply with all FCC regulations regarding exposure to electromagnetic radiation, and will comply with applicable Federal Aviation Administration regulations.

19. No existing buildings, structures or towers are available upon which Appellant's equipment may be mounted.

20. The pole and equipment will not be placed on a lot, but rather will be placed within a state highway right-of-way. The equipment will be unmanned.

21. Appellant has submitted a detailed site plan for each of the proposed uses.

22. The proposed poles will have a maximum height of 39 feet from grade level. There will be no ground-based equipment, nor foundations.

23. No communication equipment "building" is proposed.

24. Appellant will obtain all required construction permits and will comply with all applicable construction codes and ordinances.

25. Appellant has submitted a copy of its FCC license and certification of liability insurance. Appellant will provide a contact person, address and phone number for emergency contact.

26. No signs or lights will be mounted to the facilities, except as may be required by law.

27. If the installed equipment remains unused for 12 consecutive months Appellant will dismantle and remove the equipment and pole.

28. On an annual basis, Appellant will provide the City of Hermitage updated contact information.

29. As a condition of obtaining a building permit Appellant will provide the required financial security to the City of Hermitage.

30. No objection was raised to Appellant's requests for special exceptions and a variance. The City of Hermitage appeared at the hearing, represented by its solicitor, but took no position with regard to the requests, neither supporting nor objecting.

II. CONCLUSIONS

Special Exceptions

The designation, "special exception," is perhaps a misleading or unfortunate phrase when used in a zoning ordinance. A special exception is neither "special" nor an "exception" to the ordinance. Ryan, *Pennsylvania Zoning Law and Practice*, §5.1.1. The Commonwealth Court of Pennsylvania has described special exceptions as follows:

A special exception is not an exception to a zoning ordinance, but rather a use, which is expressly permitted, absent a showing of a detrimental effect on the community, (citation omitted). The applicant for the proposed use has both the duty to present evidence and the burden of persuading the board that the proposed use satisfies the objective requirements of the ordinance for the grant of a special exception. Once the applicant meets these burdens, a presumption arises that the use is consistent with the health, safety and general welfare of the community. The burden then normally shifts to the objectors of the application to present evidence and persuade the Board that the proposed use will have a generally detrimental effect.

The evidence presented by objectors must show a high probability that the use will generate adverse impacts not normally generated by this type of use and that these impacts will pose a substantial threat to the health and safety of the community. (citation omitted). *Greaton Properties, Inc. v. Lower Merion Township*, 798 A.2d 1038 (Pa.Cmwth. 2002) pp. 1045-1046.

Appellant provided credible testimony and documentary evidence relative to its proposals. Supported by that evidence of record, and the findings of fact listed above, we conclude that Appellant has met its burdens of proof and persuasion that it has complied with, or prospectively will comply with, the relevant objective criteria listed in the zoning ordinance for the grant of special exceptions for communication towers at the North Hermitage Road and South Buhl Farm Drive sites. Furthermore, we have considered the effect of these uses on the immediate neighborhoods at the sites and conclude that any such effects are negligible. Because no evidence was presented in objection to the requests, the two special exceptions must be granted.

Variance

Typically, the grant of a variance must be based on proof of an unnecessary hardship which results from unique circumstances or conditions of the real estate. The unique circumstances or conditions must restrict development in strict conformity with the provisions of the zoning ordinance making a variance necessary to allow reasonable use. The unique circumstances or conditions must be peculiar to the subject property. Furthermore, the variance requested must not alter the essential character of the neighborhood, nor impair use or development of adjacent property, nor may it result in

harm to public welfare. The variance requested must be the minimum deviation from the ordinance requirement that will afford relief from the hardship and must not have been created by the applicant. Hermitage Zoning Ordinance section 608(8).

The federal Telecommunications Act of 1996 imposes limitations on local zoning ordinances in regulating mobile wireless facilities, including antenna and towers. The ordinance may not have the effect of prohibiting the provision of personal wireless service, including creating significant gaps in wireless services. Ryan, *Pennsylvania Zoning Law and Practice*, §16.2.22.

Appellant presented credible, uncontroverted testimony that without placement of its equipment at the 3490 East State Street site its service to users will be diminished or degraded to the point of interruption of service. We conclude that a variance is necessary to avoid such a gap in coverage. It is critical to our decision, however, that the subject site is in a developed commercial district where many similar utility poles and equipment already exist. Accordingly, the proposed use will not adversely impact adjacent property nor cause harm to public welfare. In fact, if a utility pole already existed at the site that could accommodate Appellant's equipment the use would be permitted as of right. Hermitage Zoning Ordinance §308.44. It is only the installation of the new pole that necessitates the variance.

III. DECISIONS

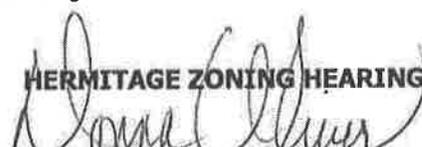
2020-01:

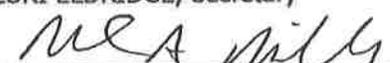
Appellant is granted a special exception to permit construction of a small cell telecommunications facility, as proposed, at 1298 North Hermitage Road, Hermitage.

Date of Decision:

March 24, 2020

HERMITAGE ZONING HEARING BOARD:


DONNA OLIVER, Chairperson

LORI ELDRIDGE, Secretary

MARK A. MILLER, Member

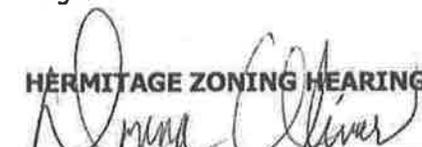
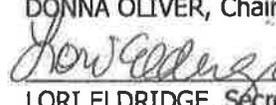
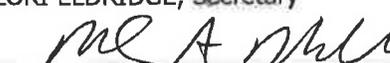
2020-02:

Appellant is granted a special exception to permit construction of a small cell telecommunications facility, as proposed, at 525 South Buhl Farm Drive, Hermitage.

Date of Decision:

March 24, 2020

HERMITAGE ZONING HEARING BOARD:


DONNA OLIVER, Chairperson

LORI ELDRIDGE, Secretary

MARK A. MILLER, Member

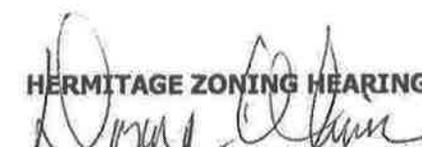
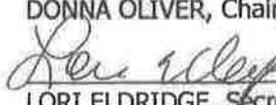
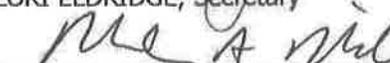
2020-03:

Appellant is granted a variance to permit construction of a small cell telecommunications facility, as proposed, at 3490 East State Street, Hermitage.

Date of Decision:

March 24, 2020

HERMITAGE ZONING HEARING BOARD:


DONNA OLIVER, Chairperson

LORI ELDRIDGE, Secretary

MARK A. MILLER, Member

***Hermitage Fire Department
Report of Operations
For March 2020***

***Submitted April 6, 2020
John Flynn, Fire Marshal***

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 4:02:18 PM



Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 03/01/2020 | End Date: 03/31/2020

| ANSWERS | # INCIDENTS | % of Total |
|---|-------------|------------|
| USER-DEFINED FIELD: How Was Call Received (Required) | | |
| 911 Dispatch | 30 | 91% |
| Incident Found By HFD | 2 | 6% |
| Telephone Call into Station | 1 | 3% |

| | | |
|---|---|-----|
| USER-DEFINED FIELD: Type of Alarm (Required) | | |
| alarm | 2 | 6% |
| Automatic Alarm | 4 | 12% |
| Burning Complaint | 2 | 6% |
| CO Call | 1 | 3% |
| Commercial Fire | 2 | 6% |
| Explosion Sound | 1 | 3% |
| Hazmat Spill | 1 | 3% |
| Motor Vehicle Accident | 1 | 3% |
| Motor Vehicle Fire | 1 | 3% |
| Mutual Aid | 1 | 3% |
| Mutual Aid Standby-Structure Fire | 3 | 9% |
| Mutual Aid-Automatic Alarm | 1 | 3% |
| MVA | 1 | 3% |
| odor | 1 | 3% |
| Odor Investigation | 1 | 3% |
| Ring Removal | 2 | 6% |
| Smoke Detector Going Off | 1 | 3% |
| Smoke In Area | 1 | 3% |
| Tree Down Blocking Roadway | 1 | 3% |

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

| ANSWERS | # INCIDENTS | % of Total |
|-------------------------|-------------|------------|
| Truck Fire | 1 | 3% |
| Vehicle Into A Building | 1 | 3% |
| Water Rescue | 1 | 3% |
| Wire Down | 2 | 6% |

| USER-DEFINED FIELD: What District? (Required) | | |
|---|----|-----|
| Hermitage | 23 | 70% |
| Jefferson | 1 | 3% |
| Lackawannock Twp | 3 | 9% |
| Sharon | 4 | 12% |
| South Pymatuning | 1 | 3% |
| West Middlesex | 1 | 3% |

| USER-DEFINED FIELD: Is this incident an incentive call? (Required) | | |
|--|----|-----|
| No | 7 | 21% |
| Yes | 26 | 79% |

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

Hermitage Volunteer Fire Department

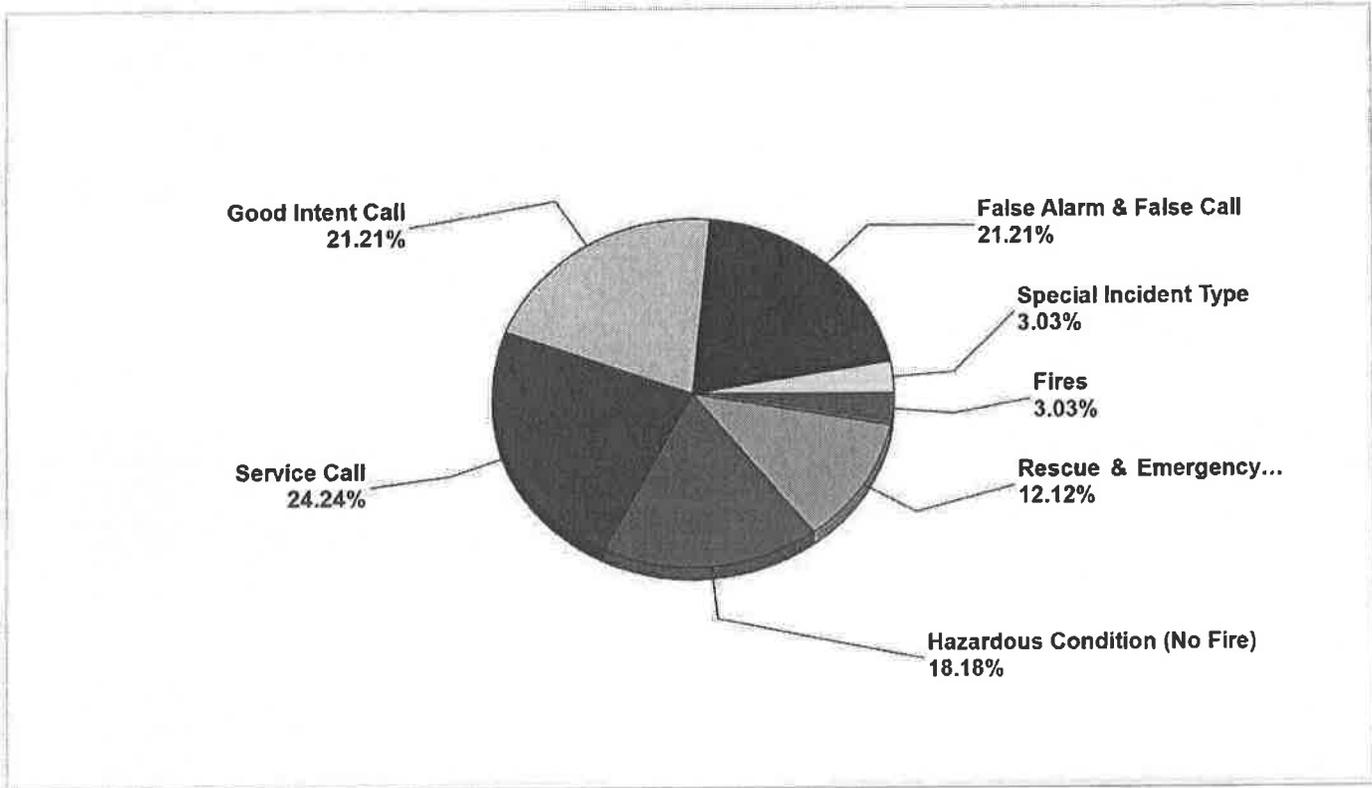
Hermitage, PA

This report was generated on 4/6/2020 10:01:01 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2020 | End Date: 03/31/2020



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|----------------|
| Fires | 1 | 3.03% |
| Rescue & Emergency Medical Service | 4 | 12.12% |
| Hazardous Condition (No Fire) | 6 | 18.18% |
| Service Call | 8 | 24.24% |
| Good Intent Call | 7 | 21.21% |
| False Alarm & False Call | 7 | 21.21% |
| Special Incident Type | 1 | 3.03% |
| TOTAL | 34 | 100.00% |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|--|-------------|----------------|
| 131 - Passenger vehicle fire | 1 | 2.94% |
| 322 - Motor vehicle accident with injuries | 3 | 8.82% |
| 360 - Water & ice-related rescue, other | 1 | 2.94% |
| 411 - Gasoline or other flammable liquid spill | 1 | 2.94% |
| 424 - Carbon monoxide incident | 2 | 5.88% |
| 440 - Electrical wiring/equipment problem, other | 1 | 2.94% |
| 444 - Power line down | 1 | 2.94% |
| 445 - Arcing, shorted electrical equipment | 1 | 2.94% |
| 500 - Service Call, other | 1 | 2.94% |
| 512 - Ring or jewelry removal | 2 | 5.88% |
| 551 - Assist police or other governmental agency | 1 | 2.94% |
| 561 - Unauthorized burning | 1 | 2.94% |
| 571 - Cover assignment, standby, moveup | 3 | 8.82% |
| 600 - Good intent call, other | 1 | 2.94% |
| 611 - Dispatched & cancelled en route | 1 | 2.94% |
| 651 - Smoke scare, odor of smoke | 4 | 11.76% |
| 652 - Steam, vapor, fog or dust thought to be smoke | 1 | 2.94% |
| 730 - System malfunction, other | 1 | 2.94% |
| 733 - Smoke detector activation due to malfunction | 2 | 5.88% |
| 740 - Unintentional transmission of alarm, other | 2 | 5.88% |
| 743 - Smoke detector activation, no fire - unintentional | 2 | 5.88% |
| 911 - Citizen complaint | 1 | 2.94% |
| TOTAL INCIDENTS: | 34 | 100.00% |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:04:25 AM



Incident Statistics

Start Date: 03/01/2020 | End Date: 03/31/2020

| INCIDENT COUNT | | | |
|--|---------------------------|-------------------------------|-----------------------------|
| INCIDENT TYPE | | # INCIDENTS | |
| EMS | | 4 | |
| FIRE | | 30 | |
| TOTAL | | 34 | |
| TOTAL TRANSPORTS (N2 and N3) | | | |
| APPARATUS | # of APPARATUS TRANSPORTS | # of PATIENT TRANSPORTS | TOTAL # of PATIENT CONTACTS |
| TOTAL | | | |
| PRE-INCIDENT VALUE | | LOSSES | |
| \$0.00 | | \$0.00 | |
| CO CHECKS | | | |
| 424 - Carbon monoxide incident | | 2 | |
| TOTAL | | 2 | |
| MUTUAL AID | | | |
| Aid Type | | Total | |
| Aid Given | | 7 | |
| Aid Received | | 1 | |
| OVERLAPPING CALLS | | | |
| # OVERLAPPING | | % OVERLAPPING | |
| 5 | | 14.71 | |
| LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival) | | | |
| Station | EMS | FIRE | |
| Station 1 | 0:05:27 | 0:07:31 | |
| AVERAGE FOR ALL CALLS: | | | 0:07:11 |
| LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute) | | | |
| Station | EMS | FIRE | |
| Station 1 | 0:01:54 | 0:02:04 | |
| AVERAGE FOR ALL CALLS: | | | 0:01:51 |
| AGENCY | | AVERAGE TIME ON SCENE (MM:SS) | |
| Hermitage Volunteer Fire Department | | 24:26 | |

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:08:12 AM



Average Response Time for Agency for Date Range

Start Date: 03/01/2020 | End Date: 03/31/2020

| AGENCY | AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived) |
|-------------------------------------|---|
| Hermitage Volunteer Fire Department | 6:30 |

Only REVIEWED incidents included

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:09:14 AM



Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 03/01/2020 | End Date: 03/31/2020

| Personnel | Calls Attended | % of Calls for Selected Incident Types |
|--|----------------|--|
| Station: Station 1 | | |
| Bradac, Gregory R | 7 | 20.6% |
| Chipka, Matt | 3 | 8.8% |
| Chipka, Samuel M | 2 | 5.9% |
| Clark, Lawrence Case | 19 | 55.9% |
| Cowan, Walt | 7 | 20.6% |
| Daniels, John A | 1 | 2.9% |
| Erdesky, Steve | 8 | 23.5% |
| Flynn, John R | 28 | 82.4% |
| Fox, Bryon | 1 | 2.9% |
| Jenkins, Matthew M | 6 | 17.6% |
| Kress, Michael A | 2 | 5.9% |
| McKnight, Charles | 1 | 2.9% |
| Myhra, Jason O | 18 | 52.9% |
| Pass, Jon P | 8 | 23.5% |
| Patton, Jackson R | 10 | 29.4% |
| Prather, Adam | 15 | 44.1% |
| Reda , James M | 26 | 76.5% |
| Reda, James C | 16 | 47.1% |
| Redfoot, Tom | 3 | 8.8% |
| Rodemoyer, Brian | 2 | 5.9% |
| Rollinson, TC | 5 | 14.7% |
| Rollinson, TJ | 4 | 11.8% |
| Scheuermann, Keith A | 1 | 2.9% |
| Szabo, Bob | 15 | 44.1% |
| Unrue, Michael E | 2 | 5.9% |
| Vaccaro, Joseph | 14 | 41.2% |
| Vasconi, David F | 6 | 17.6% |
| Total Incidents for Station Station 1 | 34 | |

Total Incidents for all Stations 34

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:10:37 AM



Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 03/01/2020 | End Date: 03/31/2020

| Personnel | Division | Incidents Attended | % of Incidents | Training Attended | % of Training | Events Attended | % of Events |
|-------------------------|-----------------|--------------------|----------------|-------------------|---------------|-----------------|-------------|
| | | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Ammer-Fenton, Carol | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Armstrong, Ashley | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Armstrong, Darryl | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Bradac, Gregory R | Operations | 7 | 20.6 | 0 | 0.0 | 0 | 0.0 |
| Bradac, Patrick S. | Administration | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 |
| Canon, Harry | Operations | 0 | 0.0 | 1 | 100.0 | 1 | 33.3 |
| Chlpka, Jamie | Operations | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 |
| Chlpka, Matt | Operations | 3 | 8.8 | 1 | 100.0 | 1 | 33.3 |
| Chlpka, Samuel M | Operations | 2 | 5.9 | 1 | 100.0 | 1 | 33.3 |
| Clark, Lawrence Case | Operations | 19 | 55.9 | 1 | 100.0 | 2 | 66.7 |
| Cowan, Walt | Operations | 7 | 20.6 | 1 | 100.0 | 1 | 33.3 |
| Daniels Jr, John E | Maintenance | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 |
| Daniels, John A | Operations | 1 | 2.9 | 0 | 0.0 | 0 | 0.0 |
| Ehrhart, Rich | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Erdesky, Steve | Operations | 8 | 23.5 | 1 | 100.0 | 1 | 33.3 |
| Flynn, John R | Operations | 28 | 82.4 | 1 | 100.0 | 2 | 66.7 |
| Fox, Bryon | Operations | 1 | 2.9 | 1 | 100.0 | 1 | 33.3 |
| Fox, Dylan | Operations | 0 | 0.0 | 1 | 100.0 | 1 | 33.3 |
| Henry, Wade E. | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Hermitage, Police Dept | | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Hougelman, David B | Operations | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 |
| Hughes, Darlene | Fire Prevention | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Jenkins, Matthew M | Operations | 6 | 17.6 | 1 | 100.0 | 0 | 0.0 |
| Koosh, Kathy | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Kress, Michael A | Operations | 2 | 5.9 | 0 | 0.0 | 0 | 0.0 |
| McKinney, Ward | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| McKnight, Charles | Operations | 1 | 2.9 | 1 | 100.0 | 2 | 66.7 |
| Miller, Joseph P | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Moore, Marcia | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Myhra, Jason O | Operations | 18 | 52.9 | 1 | 100.0 | 0 | 0.0 |
| Pass, Jon P | Operations | 8 | 23.5 | 1 | 100.0 | 0 | 0.0 |
| Patton, Deborah A. | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Patton, Jackson R | Operations | 10 | 29.4 | 0 | 0.0 | 0 | 0.0 |
| Prather, Adam | Operations | 15 | 44.1 | 1 | 100.0 | 2 | 66.7 |
| Prather, Aurelia Cheney | Operations | 0 | 0.0 | 1 | 100.0 | 1 | 33.3 |
| Reda, James M | Operations | 26 | 76.5 | 1 | 100.0 | 1 | 33.3 |
| Reda, James C | Operations | 16 | 47.1 | 1 | 100.0 | 1 | 33.3 |
| Redfoot, Tom | Operations | 3 | 8.8 | 1 | 100.0 | 1 | 33.3 |

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

| Personnel | Division | Incidents Attended | % of Incidents | Training Attended | % of Training | Events Attended | % of Events |
|----------------------|----------------|--------------------|----------------|-------------------|---------------|-----------------|-------------|
| Risavi, Brian L | Operations | 0 | 0.0 | 1 | 100.0 | 0 | 0.0 |
| Rodemoyer, Brian | Operations | 2 | 5.9 | 1 | 100.0 | 1 | 33.3 |
| Rollinson, TC | Operations | 5 | 14.7 | 1 | 100.0 | 0 | 0.0 |
| Rollinson, TJ | Operations | 4 | 11.8 | 1 | 100.0 | 0 | 0.0 |
| Scheuermann, Keith A | Operations | 1 | 2.9 | 1 | 100.0 | 1 | 33.3 |
| Sutton, David | Operations | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Szabo, Bob | Operations | 15 | 44.1 | 1 | 100.0 | 2 | 66.7 |
| Tamber, James M | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Torrence, David | Administration | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| Unrue, Michael E | Operations | 2 | 5.9 | 0 | 0.0 | 0 | 0.0 |
| Vaccaro, Joseph | Operations | 14 | 41.2 | 1 | 100.0 | 1 | 33.3 |
| Vasconi, David F | Operations | 8 | 17.6 | 1 | 100.0 | 1 | 33.3 |
| Zalewski, Lou | Operations | 0 | 0.0 | 0 | 0.0 | 1 | 33.3 |
| Zeigler, Charlie | Administration | 0 | 0.0 | 1 | 100.0 | 1 | 33.3 |

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:12:34 AM



Events per Category for Date Range (Landscape)

Start Date: 03/01/2020 | End Date: 03/31/2020

| CATEGORY | DATE | EVENT TYPE | EVENT | LOCATION | HOURS | NARRATIVE |
|------------------------------|------------|----------------------------|------------------------------|---------------------------|-------|--|
| Administration | | | | | | |
| | 03/09/2020 | Department Monthly Meeting | Hermitage FD Monthly Meeting | Hermitage Fire Station #1 | 1 | Monthly Business Meeting |
| | 03/10/2020 | Department Monthly Meeting | Patagonia Monthly Meeting | Patagonia Station #2 | 1 | Monthly Dept Business Meeting |
| Public Relations / Education | | | | | | |
| | 03/15/2020 | Apparatus Display | Birthday Party | Avalon Country Club | 1.5 | Displayed Engine 93 and Truck 93 for a young child's birthday party. |

Includes Locked / Authorized Events.

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 4/6/2020 10:15:59 AM



Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 03/01/2020 | End Date: 03/31/2020

Insp - Inspection

| START DATE | END DATE | DURATION (hh:mm) | STATION | APPARATUS | PERSONNEL | NOTES |
|------------------------|------------------------|------------------|-----------------|-----------|----------------------|--|
| 03/02/2020 12:34:00 | 03/02/2020 12:36:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 12:37:00 | 03/02/2020 12:39:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 12:41:00 | 03/02/2020 12:45:00 | 0:04 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 12:47:00 | 03/02/2020 12:49:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 12:50:00 | 03/02/2020 12:52:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENT'S BUILDING B by Lawrence Case Clark. |
| 03/02/2020 12:53:00 | 03/02/2020 12:56:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:01:00 | 03/02/2020 13:03:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:05:00 | 03/02/2020 13:07:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:09:00 | 03/02/2020 13:12:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:13:00 | 03/02/2020 13:15:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:16:00 | 03/02/2020 13:20:00 | 0:04 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:22:00 | 03/02/2020 13:33:00 | 0:11 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING B by Lawrence Case Clark. |
| 03/02/2020 13:36:00 | 03/02/2020 13:37:00 | 0:01 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark. |
| 03/03/2020 12:54:00 | 03/03/2020 13:00:00 | 0:06 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2459-2481 by Lawrence Case Clark. |
| 03/03/2020 13:01:00 | 03/03/2020 13:04:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2459-2481 by Lawrence Case Clark. |
| 03/03/2020 13:08:00 | 03/03/2020 13:15:00 | 0:07 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:14:00 | 03/03/2020 13:19:00 | 0:05 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code



emergencyreporting.com

Doc Id: 1668

Page # 1 of 2

| | | | | | | |
|------------------------|------------------------|------|-----------------|------|--|---|
| 03/03/2020 13:21:00 | 03/03/2020 13:30:00 | 0:09 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:31:00 | 03/03/2020 13:36:00 | 0:05 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:36:00 | 03/03/2020 13:39:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:40:00 | 03/03/2020 13:46:00 | 0:06 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:47:00 | 03/03/2020 13:50:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 13:52:00 | 03/03/2020 14:00:00 | 0:08 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2501-2515 by Lawrence Case Clark. |
| 03/03/2020 14:02:00 | 03/03/2020 14:06:00 | 0:04 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2517-2527 by Lawrence Case Clark. |
| 03/03/2020 14:07:00 | 03/03/2020 14:12:00 | 0:05 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES WEST 2517-2527 by Lawrence Case Clark. |
| 03/03/2020 14:26:00 | 03/03/2020 14:33:00 | 0:07 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for LITTLE ACRES SOUTH 2760-2804 by Lawrence Case Clark. |
| 03/04/2020 09:17:00 | 03/04/2020 09:19:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:21:00 | 03/04/2020 09:23:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:26:00 | 03/04/2020 09:29:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:30:00 | 03/04/2020 09:33:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:34:00 | 03/04/2020 09:37:00 | 0:03 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:39:00 | 03/04/2020 09:43:00 | 0:04 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 09:45:00 | 03/04/2020 09:47:00 | 0:02 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark. |
| 03/04/2020 11:38:00 | 03/04/2020 11:44:00 | 0:06 | ST1 - Station 1 | 9302 | Reda , James M | An inspection was completed for ARC OF MERCER COUNTY-MCAR PALLET SHOP by James M Reda . |
| 03/04/2020 11:46:00 | 03/04/2020 11:50:00 | 0:04 | ST1 - Station 1 | 9302 | Reda , James M | An inspection was completed for ARC OF MERCER COUNTY / MCAR INC. Furniture Shop by James M Reda . |
| 03/04/2020 14:22:00 | 03/04/2020 15:16:00 | 0:54 | ST1 - Station 1 | 9302 | Reda , James M | An inspection was completed for ARC OF MERCER COUNTY OFFICE-MCAR by James M Reda . |
| 03/04/2020 15:31:00 | 03/04/2020 15:41:00 | 0:10 | ST1 - Station 1 | 9302 | Reda , James M | An inspection was completed for ASPEN DENTAL by James M Reda . |
| 03/06/2020 10:49:00 | 03/06/2020 11:05:00 | 0:16 | ST1 - Station 1 | | Clark, Lawrence Case | An inspection was completed for 2259 Valley View Rd by Lawrence Case Clark. |
| 03/06/2020 11:21:00 | 03/06/2020 11:31:00 | 0:10 | ST1 - Station 1 | | Clark, Lawrence Case Reda , James M | An inspection was completed for ST. JOHN XXIII HOME by James M Reda . |
| | | | | | | Total Items: 39 |
| | | | | | | Grand Total Items: 39 |

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code

MONTHLY ACTIVITY FOR THE NON-OWNER OCCUPIED PROGRAM

March 2020 INSPECTIONS:

- 34 residential inspections were completed

VIOLATIONS FOUND:

- Using basements as a bedroom

The most hazardous violation found for the month of February were several bedrooms set up in basements with no second means of egress. A second means of egress is important in these situations in the event a fire took place upstairs. Anyone sleeping overnight, even though they would likely be alerted by the smoke detectors, could be trapped by the flames. Tenants trapped in the basement may be safe from the flames, but the toxic gasses produced by the flames would overcome them. Tenants have been made aware of these dangers and so far have been cooperative.

COMPLAINT:

- None

TRAINING:

- No training related to the program was completed in the month of March.



March 2020

MONTHLY REPORT

HERMITAGE INSPECTION

HEALTH DEPARTMENT

CODE ENFORCEMENT

Submitted by:

Russell V. Renn Jr.

City Inspector

TO: Hermitage Board of Commissioners

FROM: Russell V. Penn, Jr., City Inspector

DATE: 04/07/2020

SUBJECT March Monthly Report 2020

There are active 105 construction permits with the following inspections (77) completed for the month March.

- 07 Set-back Inspections
- 08 Footer Inspections
- 02 Foundation Inspections
- 02 Underground Plumbing
- 09 Electrical Inspections
- 01 Mechanical Inspections
- 02 Rough Plumbing Inspections
- 09 Framing Inspections
- 04 Energy Conservation Inspections
- 05 Wall Board Inspections
- 02 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 03 Sign Inspections
- 00 Demolition Inspections
- 02 Fire Protection
- 17 Final Inspections
- 04 Health Inspections



HERMITAGE

PARKS

&

RECREATION

MARCH , 2020



Meeting Attended

March 4th

Holiday Light Parade

UPCOMING 2020 Newsletter

Mail Date

May 8th

Deadline for Material

April 17th

ONGOING PROGRAM

Yoga with Brittany

(CURRENTLY POSTPONED DUE TO COV-19)

Dates: Tuesdays

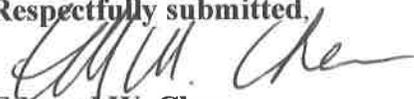
Time: 5:30 pm

Location: Hermitage Municipal Building

Total # registered – 20

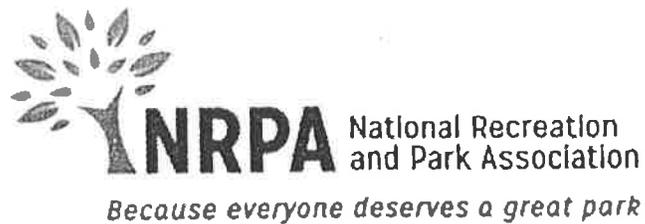
***Class is full**

Respectfully submitted,



Edward W. Chess

Parks and Recreation Director



Nationally, more cities and states have implemented shelter in place orders, closed schools and businesses, and taken crucial measures to protect public health and slow the spread of COVID-19. As these changes in policy and practice have been implemented, many questions regarding the safety of public playgrounds and play structures have emerged.

The National Recreation and Park Association (NRPA) understands the important value playgrounds and play structures provide to communities across the country, especially for children. But, given the current situation and the guidance from public health officials on physical distancing, limiting in-person social interactions, avoiding spaces where people congregate in close quarters, and the concerns around transmission of the virus being spread through surfaces, we believe that playgrounds and play structures should *temporarily* close in an effort to reduce community spread.

Many communities have already taken steps to close these spaces, including:

- Posting signage
- Wrapping equipment
- Making public service announcements
- Locking permanent fencing gates or installing temporary fencing

NRPA fully supports these decisions and efforts to protect public safety. However, we recognize these decisions involve a number of factors and should be made at the local level — consulting with public health officials and based on the local risk assessment.

While we believe that playgrounds and play structures should close, NRPA continues to support keeping parks, trails, and green spaces that provide adequate room for physical distancing open for the public to use in responsible ways that protect public health and safety. Through this outbreak, local parks, trails and open spaces have become even more of a haven and place of respite from the stresses of daily life and the uncertainty we face. We know the physical and mental health benefits that these spaces provide and urge them to remain open wherever possible, as outlined in our *Joint Statement on Using Parks and Open Space While Maintaining Physical Distancing* that is supported by more than 1,000 organizations nationwide.

The work you are doing is more critical than ever and we are working tirelessly to elevate all that you do. You can find stories from the field and updated COVID-19 resources for parks and recreation on our webpage. Thank you and stay well.

In gratitude,



Kristine Stratton
NRPA President and CEO

CITY OF HERMITAGE
PLANNING AND DEVELOPMENT DEPARTMENT

MARCH MONTHLY ACTIVITY REPORT
APRIL 22, 2020 : BOARD OF COMMISSIONERS MEETING

Core Values



VIBRANT CENTER



HEALTHY CITY



THRIVING NEIGHBORHOODS



PROSPEROUS ECONOMY



COMPLETE CORRIDORS

Hermitage
2030

Comprehensive Plan

CITY OF HERMITAGE, MERCER COUNTY, PA

TABLE OF CONTENTS

| | <u>Page</u> |
|---|-------------|
| 1. Items for Consideration by the City of Hermitage Board of Commissioners..... | 1 |
| 2. Current Project and Programs Report | 1 |
| 3. Current CDBG Project Report | 4 |
| 4. Hermitage Planning Commission | 5 |
| 5. Hermitage Community and Economic Development Commission (HCEDC)..... | 6 |
| 6. Shenango Valley Enterprise Zone Corporation (SVEZC)..... | 6 |
| 7. Penn-Northwest Development Corporation..... | 6 |
| 8. Hermitage Community Affairs..... | 7 |
| 9. City of Hermitage Newsletter and Parks & Recreation Update | 7 |
| 10. Other Planning and Development Reports and Information..... | 7 |

1. **Items for Consideration by the City of Hermitage Board of Commissioners**

- Consideration of the Solar Atmospheres 2020 Building Addition Industrial Land Development Plan

2. **Current Project and Programs Report**

Neighborhood Investment Program (NIP) - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

PILOT TARGET AREA "Block 1" (1998-2007)

The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

TARGET AREA "Block 2" (2008-2012)

The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

TARGET AREA "Block 3" (2009-2011)

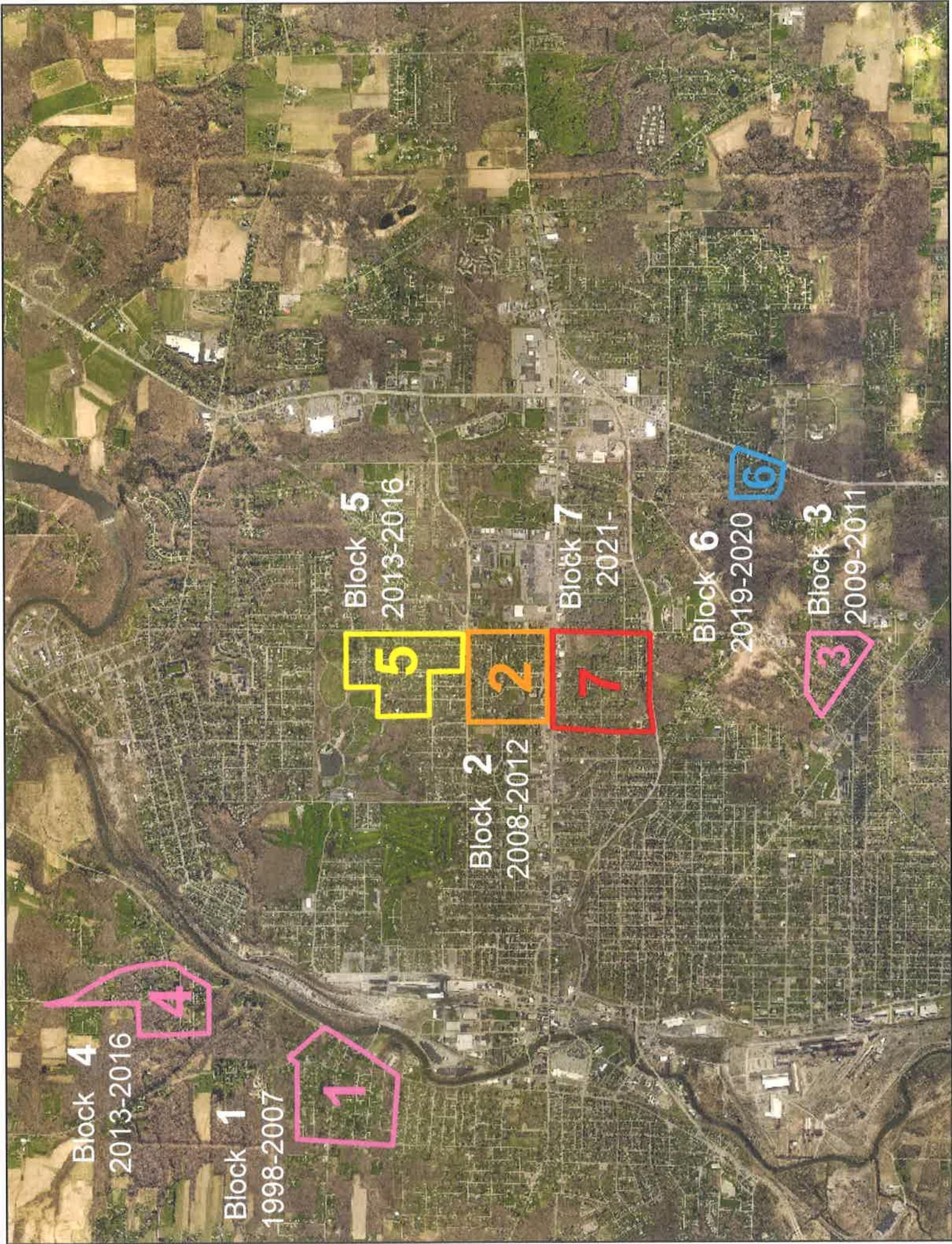
The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.

TARGET AREA "Block 4" (2013-2014)

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.

TARGET AREA "Block 5" (2013-2018)

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.



Block 4
2013-2016

Block 1
1998-2007

Block 5
2013-2016

Block 2
2008-2012

Block 7
2021-

Block 6
2019-2020

Block 3
2009-2011

TARGET AREA "Block 6" (2018-2020)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and was advertised in January. Bids were opened March 3. J&T Paving is the low bid.

2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

2020 – Street Construction Projects

- 2020 Capital Paving Program – Ellis Avenue and Donna Drive are expected to be paved in 2020.
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project is scheduled to be bid for 2020 construction.**

Stull Farm, 4568 Sample Road, Hermitage: Mission statement for the Stull Farm – "To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability."

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project: The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the "Y" and change to a traditional "T" intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors is the apparent low bidder at \$408,000. The project is scheduled to begin construction the first week of April 2020.**

East State Street / Keel Ridge Road Intersection Improvements Project: The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering

began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project was bid in January, with construction scheduled for summer / fall of 2020. M&B Services, Clarion, PA was the low bidder at \$257,820.**

Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility: The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **As soon as site conditions improve, final site grading will take place. The project is substantially complete.**

South Hermitage Road (Route 18) Sidewalks Project: The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the summer of 2020.**

Hermitage Town Center Recreational Trail Improvements: The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will take place in 2020. CT Consultants is under contract, with construction scheduled for summer 2020.**

Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project: CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC, City staff and Howard Hanna Real Estate Services.

Comprehensive Plan: The City selected Mackin Engineering as the Comprehensive Plan consultant. In September 2017, a Steering Committee of citizens was formed to assist the staff and consultant in the formulation of the plan. The Steering Committee included members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, Lindenpointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and business people at large.

The Comp Plan Steering Committee endorsed the draft Plan in January 2019, followed by endorsement and recommendation for adoption by the HPC & HCEDC in February 2019. The adoption process began in March 2019 and included a 45-day comment period, during which time no comments were received.

A Public Hearing on the Comprehensive Plan was held in June 2019, and the Plan was adopted by resolution of the Board of Commissioners on June 26, 2019. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.

Zoning Ordinance Update: Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12, 2019 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5, 2019.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29, 2019. It was also discussed by the Hermitage Planning Commission at their meeting on September 9, 2019. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16, 2019. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.

Report #4 will be completed and forwarded to the Planning Commission and Board of Commissioners prior to the April 16 Work Session.

It is hoped that the ordinance update will be completed by Summer of 2020 and can then be considered for the formal adoption process.

3. **Current CDBG Project Report**

CDBG – Federal Program Summary: U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). "Fundability" - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

| Program Year | Contract No. | Grant Period | Amount | Status/ Exp. To Date |
|-----------------|--------------|-------------------|-----------|-------------------------|
| 2016 | C000065045 | 3/30/17 – 3/29/22 | \$272,958 | \$133,060 |
| 2017 | C000069227 | 3/16/18 – 3/15/22 | \$269,615 | \$157,353 |
| 2018 | C000070917 | 3/21/19 – 3/20/23 | \$296,249 | \$22,085 |
| 2019 | C000073351 | 2/3/20 – 2/2/24 | \$298,504 | 0 |

CDBG Projects

The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors - The City plans to install automated electronic door openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13th. Construction was completed in February 2020.**

ARC of Mercer County, Inc. Pre-Vocational Facility Improvements – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020. ARC of Mercer County, Inc. advertised for bids in March.

CDBG Street Improvements – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation..... 2

There are approximately **twenty-four (24)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership:

The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City's existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds and has been awarded \$700,000 for housing rehabilitation projects in Hermitage and Wheatland.***

4. Hermitage Planning Commission

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality. Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:
(All meetings held at 8:30 a.m.)

April 6, 2020 (minutes attached)
May 4, 2020

June 1, 2020
July 13, 2020
August 3, 2020
September 14, 2020
October 5, 2020
November 2, 2020
December 7, 2020

5. Hermitage Community and Economic Development Commission (HCEDC)

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

April 9, 2020 – Toss'd, 3640 East Sate Street, Hermitage (minutes pending)

July 9, 2020 – Buhl Park, Casino Conference Room, 715 Hazen Road, Hermitage

October 8, 2020 – Training & Workforce Development Center @ LindenPointe,
3050 Prosperity Place, Hermitage

6. Shenango Valley Enterprise Zone Corporation (SVEZC)

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:

(Meetings held as needed on the 3rd Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

7. Penn-Northwest Development Corporation

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth's PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)
- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

8. Community Events

The City of Hermitage supports the following seasonal, family-oriented, community events:

| | |
|-------------------------|-------------------|
| Hermitage Arts Festival | July 11, 2020 |
| Buhl Day | September 7, 2020 |
| Holiday Light Parade | November 21, 2020 |

9. City of Hermitage Newsletter and Parks & Recreation Update

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

| <u>Issue</u> | <u>Scheduled Date of Publication</u> | <u>Material Deadline</u> |
|---------------|--------------------------------------|--------------------------|
| Spring/Summer | May 8, 2020 | April 17, 2020 |
| Fall | October 2, 2020 | September 11, 2020 |

Past issues of the newsletter can be found @ www.hermitage.net

10. Other Planning and Development Reports and Information

| <u>Report</u> | <u>Status</u> |
|---|---------------|
| HCEDC Minutes | pending |
| Hermitage Planning Commission Minutes | attached |
| Shenango Valley Enterprise Zone Corporation Minutes | none |
| Revolving Loan Fund Financial Report | attached |
| Paid Invoice Report | attached |
| Web Site Statistics Report | attached |
| Approved Subdivision and Land Development Plans | attached |
| Prior Years Project Summary | attached |

HERMITAGE PLANNING COMMISSION

MINUTES

Monday
April 6, 2020
Regular Meeting
8:30 a.m.

MEMBERS PRESENT:

Chuck Rogers – Chairman
Woody Steele - Secretary
Bonnie Benton
Matt Liburdi
Amy McKinney
Barney Scholl
Ray Slovesko
Jim Tamber

OTHERS PRESENT:

Marcia Hirschmann
Cindy Pagliaroli
Brett Stedman
Gary Gulla
Jeremy Coxe
Nathan Zampogna
Bob Hill
Alex Yingling
Brian Saeler

MEMBERS ABSENT:

T.J. Rollinson

Due to current workplace restrictions in response to the Covid-19 pandemic, the meeting was held via teleconference. Marcia Hirschmann, Hermitage Director of Planning & Development, conducted the meeting and called it to order at 8:30 a.m.

APPROVAL OF MINUTES:

Mrs. Hirschmann asked for approval of the minutes of the March 2, 2020 meeting. Mr. Rogers made a motion to approve the March 2nd minutes. Mr. Tamber seconded the motion. The motion carried unanimously. The minutes were approved as distributed.

LAND DEVELOPMENT PLANS:

Solar Atmospheres 2020 Building Addition Industrial Land Development Plan (30 Industrial Road)

Mrs. Hirschmann explained that the purpose of this plan is the proposed construction of a 14,588 square foot addition, which would connect two existing buildings. The plan includes stormwater management, landscaping and additional parking. She noted that the Planning Commission approved a consolidation plan for Hermitage Technical Associates LLC in March, who is the owner of the property where Solar Atmospheres is located. Mrs. Hirschmann said that the proposed access drive that circles the buildings has been strategically located between the surrounding wetlands, and would provide total access to all the buildings. The drive has already been approved by the Fire Marshal.

Approval of the plan would have the following conditions.

- 1) Drawing corrections
- 2) Recording of Lot Consolidation Plan for Hermitage Technical Associates Lot 1

- 3) Approval of Stormwater Management Report and Infrastructure Design by City Engineer
- 4) Two sets of permanent ink mylars with signatures and seals

Bob Hill of Solar Atmospheres said that the company has been located on Industrial Road for 20 years and seen steady growth over that time. He noted that they are extremely busy now, mentioning that the company began with four employees, currently has 72 employees, and should employ more with the addition of the new building. Mr. Hill said that the property receives many flatbed trucks during a daily 24-hour operation and those trucks currently travel around the outside of the buildings. He added that the purpose of the planned addition is to move the loading docks off of the road and provide more secure storage for materials that are currently stored outside. Mr. Hill said that shipping and receiving is done from Industrial Road and the new addition would keep truck traffic from needing to circle the entire property.

Mr. Rogers asked about the proposed concrete area on the east side of the proposed addition. Brian Saeler of Hudson Construction responded that the concrete area is in front of the loading dock. Mr. Rogers asked if trucks would be kept off of Industrial Road. Mr. Saeler replied that all trucks would be off Industrial Road and on the property for loading and unloading.

Mrs. Hirschmann asked for additional questions or comments. There were none. Mr. Rogers made a motion to approve the Solar Atmospheres 2020 Building Addition Industrial Land Development Plan. Mr. Slovesko seconded the motion. The motion to approve carried unanimously.

OTHER BUSINESS:

Mrs. Hirschmann stated that she is currently working on the Zoning Ordinance update and would be forwarding the latest information to the Planning Commission members later this week.

The meeting adjourned at 8:42 a.m.

Respectfully submitted,
Cindy Pagliaroli

Date prepared – April 6, 2020

Date approved – pending

City of Hermitage
Planning & Development Department
Revolving Loan Fund Repayment Report
Ending March 31, 2020

LOCAL RLF

| Company | Beginning Balance | Principal | Interest | Balance |
|-----------------------------|--------------------------|--------------------|--------------------|----------------------|
| Hermitage Apothecary, Inc. | \$ 89,418.68 | \$ 1,232.26 | \$ 194.66 | \$ 88,186.42 |
| Fundus Praedium, LLC | \$ 102,023.08 | \$ 1,200.68 | \$ 236.55 | \$ 100,822.40 |
| Community Hope Investment | \$ 162,438.00 | \$ - | \$ - | \$ 162,438.00 |
| T.T. Properties (Toss'd) | \$ 136,350.70 | \$ 1,084.72 | \$ 395.74 | \$ 135,265.98 |
| Go Pita Go Hermitage, LLC | \$ 60,704.05 | \$ 1,416.53 | \$ 328.21 | \$ 59,287.52 |
| Smoky Martins BBQ Hermitage | \$ 45,000.00 | \$ - | \$ 161.07 | \$ 45,000.00 |
| Total Revenue | \$ 595,934.51 | \$ 4,934.19 | \$ 1,316.23 | \$ 591,000.32 |

LANDSCAPE AND FAÇADE

| | | | | |
|----------------------|----------------------|--------------------|--------------------|----------------------|
| Art & Frame Gallery | \$ 1,938.44 | \$ 127.92 | \$ 2.33 | \$ 1,810.52 |
| Total Revenue | \$ 1,938.44 | \$ 127.92 | \$ 2.33 | \$ 1,810.52 |
| Grand Total | \$ 597,872.95 | \$ 5,062.11 | \$ 1,318.56 | \$ 592,810.84 |

**City of Hermitage
 Planning Development Department
 Revolving Loan Fund Financial Report
 March 2020**

| | | |
|---|--------------------|-------------------|
| Beginning Balance | \$ | 174,950.22 |
| <u>Add</u> Program Income | \$ | 6,250.42 |
| Sub-Total | \$ | 181,200.64 |
| <u>Less</u> Program Administration | \$ | (315.86) |
| Current Balance Available | \$ | 180,884.78 |
| Projected Revenue Activity | | |
| Month End thru Calendar Year End | \$ | 54,804.15 |
| Projected Calendar Year End | | |
| Balance Available | \$ | 235,688.93 |
| CHIP accumulated accrued interest: | | |
| City | \$13,848.12 | |
| SVEZC | \$23,179.86 | |
| PNDC | \$23,179.86 | |

**City of Hermitage
 Planning & Development Department
 Landscape and Facade Improvement Program Financial Report
 March 2020**

| | | |
|--|-----------|-------------------|
| Beginning Balance | \$ | 135,597.63 |
| <u>Add</u> Program Income | \$ | 130.25 |
| Sub-Total | \$ | 135,727.88 |
| <u>Less</u> Program Administration | \$ | - |
| Current Balance Available | \$ | 135,727.88 |
| Projected Revenue Activity | | |
| Month End thru Calendar Year End | \$ | 1,172.25 |
| Projected Calendar Year End Balance Available | \$ | 136,900.13 |

**City of Hermitage
 Planning & Development
 Paid Invoice Report for
 Grants Projects, Revolving Funds, Capital and Special Project Funds
 March 2020**

| VENDOR | DESCRIPTION | AMOUNT |
|--------------------------------------|---|----------------------------|
| Automated Entrance Systems Co., Inc. | 2017 CDBG Public Facilities(eCenter@LindenPoint | \$ 15,263.00 |
| National Fuel Gas Distribution Corp | eCenter/Gas | \$ 35.86 |
| National Fuel Gas Distribution Corp | T & W/Gas | \$ 196.87 |
| PEDA | 2020 PEDA Spring Legislative Conference/G.Gulla | \$ 375.00 |
| Pennsylvania Power Company | T & W/Electric | \$ 676.38 |
| Pennsylvania Power Company | eCenter/Electric | \$ 1,933.15 |
| Time Warner Cable Northeast | eCenter/Internet/\$636./T&W/Internet/\$159. | \$ 795.00 |
| Verizon | eCenter/Telephone | \$ 99.71 |
| PEDA | 2020 PEDA Spring Legislative Conference/J.Coxe | \$ 515.00 |
| City of Hermitage | Commonwealth of PA - Police Grant | \$ 173.64 |
| CT Consultants | Hermitage Town Center Pedestrian Improvements | \$ 4,290.00 |
| CT Consultants | S. Darby Stormwater Improvement Project | \$ 3,000.00 |
| Grants Managements Systems | February Warranty | \$ 250.00 |
| HHS DR Engineers | HAC Phase IV | \$ 380.00 |
| H.S. Cleaning | eCenter/Cleaning | \$ 515.00 |
| H.S. Cleaning | T & W/Cleaning | \$ 440.00 |
| Protech Security Systems | eCenter/Security | \$ 66.00 |
| Protech Security Systems | eCenter/Security | \$ 66.00 |
| Sharon Herald Co | Legal Notice/HCEDC/2016 CDBG | \$ 392.51 |
| Time Warner Cable Northeast | T & W/Telephone | \$ 142.90 |
| Aqua Pennsylvania, Inc. | eCenter/Water | \$ 161.75 |
| Aqua Pennsylvania, Inc. | eCenter/Fire Service | \$ 206.40 |
| Aqua Pennsylvania, Inc. | T & W/Water | \$ 118.95 |
| City of Hermitage | February '20 Salaries & Fringes | \$ 3,660.45 |
| City of Hermitage Sewer | T & W/Sewer | \$ 125.58 |
| City of Hermitage Sewer | eCenter/Sewer | \$ 282.41 |
| Lawrence Co. Social Services, Inc. | 2015 HOME/Housing Rehab/Astone | \$ 2,350.00 |
| Love Heating & Cooling, Inc. | 2015 HOME/Housing Rehab/Astone | \$ 5,050.00 |
| Penn Ohio Roofing & Siding LLC | 2015 HOME/Housing Rehab/Astone | \$ 18,525.00 |
| Verizon | T & W/Telephone | \$ 113.01 |
| February Distributions | | <u>\$ 60,199.57</u> |

SOCIAL MEDIA REPORT

MARCH 2020 PERFORMANCE (28 DAY CYCLE)

in City of Hermitage

| | |
|-----------------------------|-----------------------------------|
| 16 New Follows | 102 TOTAL UP 19% FROM FEBRUARY |
| 1,558 New Impressions | DOWN 13% FROM FEBRUARY |
| 29 Profile Clicks | DOWN 50% FROM FEBRUARY |
| 5.7% Avg Engagement Rate | DOWN 33% FROM FEBRUARY |

f @hermitagepa

| | |
|------------------------------|------------------------------------|
| 72 New Follows | 6,668 TOTAL UP 1% FROM FEBRUARY |
| 177,870 New Impressions | UP 63% FROM FEBRUARY |
| 2,641 Profile Clicks | UP 47% FROM FEBRUARY |
| 21.5% Avg Engagement Rate | UP 29% FROM FEBRUARY |

t @hermitagepa

| | |
|----------------------------|------------------------------------|
| 16 New Follows | 1,068 TOTAL UP 1% FROM FEBRUARY |
| 30,300 New Impressions | UP 158% FROM FEBRUARY |
| 144 Profile Clicks | UP 52% FROM FEBRUARY |
| .9% Avg Engagement Rate | NO CHANGE FROM FEBRUARY |

ig @City_of_Hermitage

| | |
|-----------------------------|------------------------------------|
| 50 New Follows | 1,250 TOTAL UP 4% FROM FEBRUARY |
| 6,898 New Impressions | DOWN 28% FROM FEBRUARY |
| 98 Profile Clicks | DOWN 30% FROM FEBRUARY |
| 1.3% Avg Engagement Rate | DOWN 50% FROM FEBRUARY |

Definition of Engagement Rate: An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. Definition of an Impression: the number of times a post was displayed to your audience.

PLANNING & DEVELOPMENT DEPARTMENT

Subdivision & Land Development Plans In Progress – Status Report – 4/8/2020

SUBDIVISIONS:

Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

Daniel Jr. & Heather Casey – Owner
Knott Surveying, LLC – Surveyor

(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/26/20 – Plan re-approved with conditions by Hermitage Board of Commissioners

4/8/20 Owner & engineer need to complete outstanding conditions – approval expires 8/26/2020

Final Replat of Lots 2, 3, 4 & 5A into Lots 3A & 5C of the Community Foundation of Western PA & Eastern OH Plan of Lots

Community Foundation of Western PA & Eastern OH – Owner
Winslow Engineering, Inc. – Engineer

(Plan to combine existing lots on Hoezle Road / Lynnwood Drive to create Lot 5C containing 11.544 acres and Lot 3A containing 9.660 acres)

8/19/19 – Plan submitted – in review process

9/9/19 – Plan approved with conditions by Hermitage Planning Commission

9/25/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/20/20 – Plan recorded

Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1

Hermitage Technical Associates, LLC and Mercer Technical Associates, LLC – Owners
Frank B. Taylor Engineering – Engineer

(Plan to combine Lots 1, 2, 3 & 4 on Industrial Road / Broadway Avenue into one parcel)

2/12/20 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

3/25/20 – Plan approved with conditions by Hermitage Board of Commissioners

4/8/20 Owner & engineer need to complete outstanding conditions – approval expires 9/25/2020

Final Plat Keifer-Kelly Subdivision Lot No. 2

Twila Vaughn & Duane Kelly – Owners
R.P. Bittler, P.L.S. – Surveyor

(Plan to create building Lot 2 containing 23.40 acres on Hogback Rd. Remaining land contains 40.60 acres)

9/9/19 – Plan submitted – in review process

11/4/19 – Plan approved with conditions by Hermitage Planning Commission

11/20/19 – Plan approved with conditions by Hermitage Board of Commissioners

4/8/20 Owner & engineer need to complete outstanding conditions – approval expires 5/20/2020

Final Subdivision Plan – Lancia Plan of Lots – Lot 1

Michael J. & Gina M. Lancia – Owners
Winslow Engineering, Inc. – Engineer

(Plan to create Lot 2 containing 6.26 acres on Hogback Road and remove non-building lot restriction)

11/13/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/20/20 – Plan recorded

Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

Jared A. Pepe & Danielle Cerroni-Pepe – Owners
R.P. Bittler, PLS – Surveyor

(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

4/8/20 Owner & engineer need to complete outstanding conditions – approval expires 7/22/2020

Final Lot 1 K. Donald & Joan Marie Stoudt Consolidation Plan

K. Donald & Joan Marie Stoudt – Owners

Knott Surveying, LLC – Surveyor

(Plan to create Lot 1 containing .597 acre on Rockwell Avenue)

4/1/20 – Plan submitted – in review process

To be scheduled for consideration by Hermitage Planning Commission

Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B

DGE Hermitage, LP – Owner

Winslow Engineering, Inc. – Engineer

(Plan to create Lot 9A containing 1.484 acres and Lot 9B containing 2.590 acres on Kirila Road)

12/9/19 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

3/25/20 – Plan approved with conditions by Hermitage Board of Commissioners

4/7/20 Ready to record

LAND DEVELOPMENT PLANS:

G.W. Becker, Inc. 2019 Building Addition Industrial Land Development Plan

B.C.S. Properties, Inc. – Owner

Rien Construction – Developer

Winslow Engineering, Inc. – Engineer

(Plan to construct 14,520 sq. ft. addition to existing manufacturing building on N. Hermitage Road)

9/16/19 – Plan submitted – in review process

10/7/19 – Plan approved with conditions by Hermitage Planning Commission

10/23/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/20/20 – Plan recorded

Dollar General – Hermitage Major Land Development Plan

Helmut & Michelle Christman – Owner

PTV 1084, LLC – Developer

Larson Design Group – Engineer

(Plan to develop vacant lot on N. Buhl Farm Drive and construct 9,100 sq. ft. retail building)

11/12/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan tabled by Hermitage Board of Commissioners

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

3/17/20 – Plan recorded

Solar Atmospheres 2020 Building Addition Industrial Land Development Plan

Hermitage Technical Associates, LLC – Owner

Solar Atmospheres – Developer

Geotech Engineering, Inc. – Engineer

(Plan to construct 14,588 sq. ft. addition that would connect existing buildings on Industrial Road)

3/16/20 – Plan submitted – in review process

4/6/20 – Plan approved with conditions by Hermitage Planning Commission

To be scheduled for consideration by Hermitage Board of Commissioners

Whole Life Services Parking Lot Expansion Minor Land Development Plan

Whole Life Services, Inc. – Owner

WallacePancher Group – Engineer

(Plan to extend parking area at rear of building on E. State St.)

12/10/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Ready to record

Planning & Development Department
Prior Years Project Summary

2019

Capital Stormwater Projects

Daniel Drive – replacement of storm pipe completed.

Capital Paving Program

No projects

Street Construction Projects

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

City Targeted Neighborhood Investment Program “Block 6” Phase 1

Carroll Lane, Michael Lane, Armand Avenue completed.

Hermitage Athletic Complex Phase 3 Expansion Project – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

CDBG Projects (FY 2017)

Buhl Park Performing Arts Center Restroom Improvements – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

2018

Capital Stormwater Projects

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.
Easton Road – installation of pipe in drainage channel completed.

Capital Paving Program

Bonny Lane, Knapp Avenue, Baker Avenue (325') completed.

Street Construction Projects

Valley View Road – culvert replacement and paving completed.

City Targeted Neighborhood Investment Program “Block 5” Phase V

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

CDBG Projects (FY 2015/2016)

Community Counseling Center of Mercer County – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

ARC of Mercer County – project to install awning above handicap accessible ramp at Hermitage facility completed.

2017

Capital Stormwater Project

Stabilization of Baker Run at Jonathan Place completed.

Capital Paving Program

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

Clarksville Road Repaving Project – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

City Targeted Neighborhood Investment Program “Block 5” Phase IV
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

Trail & Pedestrian Facilities Plan

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

2016

Capital Stormwater Project

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

Capital Paving Program

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

Hermitage Little League Complex American Field Renovations – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

City Targeted Neighborhood Investment Program “Block 5” Phase III

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

2015

Trout Island Road Culvert Re-line Project – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

Marylane Drive Stormwater Drainage Project – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

Baker Run Stream Rehabilitation Project – Project to stabilize bank.

Capital Paving Program – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

LindenPointe / Route 18 Traffic Signal and Access Improvements Project

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

City Targeted Neighborhood Investment Program “Block 5” Phase II

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

Route 18 Traffic Signal Retiming Project

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

Hermitage Athletic Complex Batting Cage Project

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

2014

City Targeted Neighborhood Investment Program "Block 4" Phase II

Kossuth and Cambria Streets completed with a project cost of \$140,000.

Capital Paving Program

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

Butterfly Lane Phase II Stormwater Improvement Project Part 2

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

Festor Drive Stormwater Improvement Project

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

Municipal Building Parking Lot Reconstruction

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

Hermitage Athletic Complex Phase II Project

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

Hermitage Athletic Complex Parking Lot Expansion

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

Trout Island Trail Transportation Enhancement (TE) Project

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

City Targeted Neighborhood Investment Program “Block 4” Phase I

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

Capital Paving Program

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

Indian Run Pedestrian Bridge



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

Indian Run Stream Restoration Project



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

Butterfly Lane Stormwater Improvement Project Phase II – Part I

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

Tax Increment Financing (TIF) Retail Development Project

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

2012

City Targeted Neighborhood Investment Program "Block 2"

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

Morefield Road / Christy Road / Longview Road – Major Reconstruction Project

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16th and awarded May 23rd to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

N. Darby Stormwater Improvements

2012 Street Department construction (\$42,000).

Cohasset / Rockwell Stormwater Improvements

2012 Street Department construction (\$9,000).

CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12th. The contract was awarded in October. Work is complete.

SRHS Information Technology Center @ LindenPointe

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

Hermitage Business Association Welcome Sign Project



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

Website(s) Redesign

- City of Hermitage website, www.hermitage.net – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, www.lindenpointe.com – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

2011

Community Counseling Center (CDBG) Accessibility Project

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run. Completed June 2011 - \$175,000 David Construction.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

eCenter@LindenPointe Technology Incubator Project

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

East State Street/Maple Drive/Dutch Lane Intersection Improvement Project

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

Hunter’s Woods Stormwater Detention Facility Improvement Project

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

HCEDC Promotional DVD Update Project

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

FY 2010 MCAR Project

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

North Buhl Farm Drive Pedestrian Improvement Project

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

2010

2010 Lamor Road Improvement Project

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

City Targeted Neighborhood Investment Project "Block 2" (2008-2012)

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

Hermitage Athletic Field Project Phase I

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

Indian Run Stream Restoration Project – Phase III

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

LindenPointe Training & Workforce Development Center Project

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

Timber Lane / Silver Ridge Trail Project

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

2009

City Targeted Neighborhood Investment Project “Block 2” 2009

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

2008

City Targeted Neighborhood Investment Project Phase I 2008

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

Hermitage Town Center Project

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

Highland Road Bikeway and Sidewalk Improvements Project

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

2007

Indian Run Stream Restoration Project – Phase II

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

2005

LindenPointe Innovative Business Campus Site Acquisition and Readiness Project

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see www.lindenpointe.com)



**Hermitage Police Department
800 North Hermitage Road
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT
MARCH 2020**

Submitted by:

A handwritten signature in black ink, appearing to read "Eric Jewell", written over a horizontal line.

Eric Jewell
Chief of Police

April 9, 2020

Attachment: Monthly Report



HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

March 2020

Reporting Area

There were 587 calls during the month of March 2020, an average of 18.93 calls per day (exhibit 1). During February 2020, there was an average of 23.93 calls per day.

Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 43 and the number of vehicles involved being 76 with 10 persons injured and 0 killed (exhibit 3).

Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of March 2020. There were a total of 74 known offenses, 73 actual offenses, 59 offenses cleared, and 0 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

Criminal Investigation Division

Detectives handled 7 cases for the month of March 2020;

| | | | | | | | |
|----------------------------|----|-----------------------------|----|-------------------|---|--------------------|---|
| Unfounded | 2 | Cleared Exceptionally | 0 | Cleared by Arrest | 0 | Not Cleared | 5 |
| Other Investigations | 2 | | | | | | |
| Search Warrants Executed | 4 | | | | | | |
| Total Persons Arrested | 3 | (count includes 1 juvenile) | | | | | |
| Police Intel Reports | 18 | PD Intel Messages | 22 | | | | |
| Assist Patrol | 5 | Assist other Pd/Agency | 4 | | | | |
| Crime Prevention/Education | 1 | Megan's Law Notification | 3 | | | Total Crime Cases: | 7 |

Prior Cases:

Unfounded 1 Cleared Exceptionally 0 Cleared by Arrest 3

Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 7 calls for service as per the grid in the Borough of Clark during the month of March (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time. ****The actual exhibits for Clark shows 9 calls. Two calls were crash reports and had a letter in the number and the grid report did not pick them up. 9 calls is the correct number.****

Reporting Area/Patrol Activities – Wheatland

The Police Department answered 22 calls for service in Wheatland during the month of March (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

Reporting Area/Patrol Activities – Other

Reports taken at the Hermitage Police Department totaled 36. Hermitage Police also assisted the following Police Departments: Farrell 5, Sharon 2 and Shenango Twp 1.

Enforcement by Patrol

In March the total traffic enforcements breakdown consists of: 47 traffic citations, 9 non-traffic citations, and 33 warnings issued.

PD INTEL Monthly Report for March 2020

The Hermitage Police Department Criminal Investigation Unit disseminated 3 PD INTEL bulletins from the Hermitage police department, 16 from other area agencies, and 3 from loss prevention.

Department Hourly Breakdown

The following is the hourly breakdown for officers as recorded for March 2020:

| | Officers Hours |
|-----------------------|----------------|
| Vacation | 284 |
| Holiday | 80 |
| Floating Holiday | 8 |
| Sick | 199 |
| Comp Time | 86 |
| Personal | 32 |
| Bereavement | 0 |
| Injury Leave | 10.5 |
| Workers Comp | 0 |
| Regular OT | 92 |
| Court OT | 28 |
| Call Out | 0 |
| Drug Task Force OT | 26 |
| FOP OT | 0 |
| DUI OT | 15 |
| DRE OT | 0 |
| Aggressive Driving OT | 3 |
| Training Time | 0 |
| Buckle Up OT | 0 |
| Military Leave | 0 |

Fines & Fees Collected

| Month | Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office) | Fines Received by District Magistrates Office | Fines Received by Mercer County Court | Restitution Received | PA State Police Fines Received | Totals |
|------------|--|---|---------------------------------------|----------------------|--------------------------------|--------------|
| March 2019 | \$ 4,952.25 | \$ 9,431.69 | \$ 2,700.03 | \$ 3,132.53 | \$ | \$ 20,216.50 |
| March 2020 | \$ 3,041.25 | \$ 8,062.01 | \$ 1,931.91 | \$ 918.61 | \$ | \$ 13,953.78 |

K-9 Officer Report

The K-9 officer handled 0 assists to other jurisdictions, 0 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 0 narcotics search, 0 Narcotics seized, 0 seized currency, 0 Article searches, responded to 0 traffic stops, 0 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 0 Search Warrants and attended 8 training hours. (See exhibit 9)

Inspection Summary Report

See exhibit 10

Training: Attachment A

Transient Business Licenses Issued March:

There were no Licenses issued in March.

Community Affairs

There was nothing scheduled for the month of March.

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 03/01/2020 and 03/31/2020

| Code | Description | Primary Count | Secondary UCR Count | | |
|-------------------|---|------------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| ACCIDENT M | | | | | |
| 3100 | MOTOR VEHICLE ACCIDENTS | 19 | | | |
| 6006 | TRAFFIC ACCIDENT INVOLVING INJURY | 6 | | | |
| 6008 | ACCIDENT INVOLVING NONINJURY | 9 | | | |
| 6010 | TRAFFIC ACCIDENT - OTHER ACC. INVEST. | 3 | | | |
| | | <u>37</u> | | | |
| ADMIN | | | | | |
| 9000 | ADMINISTRATIVE TASKS | 4 | | | |
| ALARM | | | | | |
| 3810 | SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE | 31 | | | |
| ALL ORDINA | | | | | |
| 2830 | TWP ORD-ALL OTHER | 3 | | | |
| ALL OTHER | | | | | |
| 2600 | ALL OTHER CRIMES CODE VIOLATIONS | 1 | | | |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.) | 1 | | | |
| | | <u>2</u> | | | |
| ANIMAL | | | | | |
| 3805 | SERVICE CALL-ANIMAL | 6 | | | |
| 5510 | ANIMAL COMPLAINTS - OTHER | 1 | | | |
| | | <u>7</u> | | | |
| ASSAULT | | | | | |
| 0800 | ASSAULTS - SIMPLE ASSAULT | 5 | | | |
| ASSIST AGY | | | | | |
| 3830 | SERVICE CALL-ASSIST OTHER AGENCY | 4 | | | |
| ASSIST FIR | | | | | |
| 7502 | ASSIST OTHER AGENCIES - FIRE DEPT. | 6 | | | |
| ASSIST MOT | | | | | |
| 3820 | SERVICE CALL-ASSIST MOTORIST/DISABLE VEH | 8 | | | |
| ASSIST OTH | | | | | |
| 7014 | PUBLIC SERVICE - OTHERS (OFFICER ASSIST) | 56 | | | |
| 7506 | ASSISTING OTHER AGENCIES - ALL OTHERS | 45 | | | |
| | | <u>101</u> | | | |
| ASSIST POL | | | | | |
| 7504 | ASSIST OTHER AGENCIES - OTHER POLICE | 7 | | | |
| BOMB THREA | | | | | |
| 2656 | ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC) | 1 | | | |
| BURGLARY | | | | | |

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 03/01/2020 and 03/31/2020

| Code | Description | Primary Count | Secondary UCR Count | | |
|-------------------|--|---------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| BURGLARY | | | | | |
| 0513 | BURGLARY-FORCED ENTRY-RESIDENCE-UNK | 1 | | | |
| 0516 | BURGLARY-FORCED ENTRY-NONRESID-UNK | 1 | | | |
| 0522 | BURGLARY-NO FORCE-RESIDENCE-DAY | 1 | | | |
| | | <u>3</u> | | | |
| COMM SVC | | | | | |
| 3831 | SERVICE CALL-COMM SVC (CRIME PREVENTION) | 2 | | | |
| CRIM MISCH | | | | | |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES | 0 | 1 | | |
| 1440 | CRIMINAL MISCHIEF - ALL OTHER | 1 | | 1 | |
| | | <u>1</u> | | | |
| DISORDERLY | | | | | |
| 2400 | DISORDERLY CONDUCT | 2 | | | |
| 2440 | DISORDERLY CONDUCT-DISTURBING THE PEACE | 1 | | | |
| 2480 | DISORDERLY CONDUCT-ALL OTHERS | 1 | | | |
| | | <u>4</u> | | | |
| DOG | | | | | |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS | 1 | | | |
| DOMESTIC | | | | | |
| 3600 | DISTURBANCES-DOMESTIC | 20 | | | |
| DRUG | | | | | |
| 1831 | NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC | 1 | | | |
| 1832 | NARCOTICS-POSSESSION-MARIJUANA,ETC. | 1 | 1 | | |
| 1834 | NARCOTICS-POSSESSION-OTHER DANGEROUS | 0 | 2 | | |
| 1891 | DRUG EQUIPMENT VIOLATIONS | 2 | | | 2 |
| | | <u>4</u> | | | |
| DRUG INFO | | | | | |
| 7011 | POLICE INFO-DRUGS, DRUG ACTIVITY | 1 | | | |
| DUI | | | | | |
| 2112 | DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED | 4 | 1 | | |
| 2122 | DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED | 6 | | | |
| | | <u>10</u> | | | |
| FIGHT | | | | | |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC) | 4 | | | |
| FORGERY | | | | | |
| 1026 | COUNTERFEITING - USING | 1 | | | |
| FRAUD | | | | | |
| 1100 | FRAUD | 7 | | | |
| 1130 | FLIM FLAM | 1 | | | |
| 1140 | UNAUTHORIZED USE OF A MV | 1 | | | |
| 1150 | FRAUD - CREDIT CARDS, ATM | 4 | | | |



April 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 03/01/2020 and 03/31/2020

| Code | Description | Primary Count | Secondary UCR Count | | |
|-------------------|--|------------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| HARASSMENT | | 13 | | | |
| 2450 | HARASSMENT | 2 | | | |
| HARASSSMEN | | | | | |
| 2410 | HARASSMENT BY COMMUNICATION | 1 | | | |
| INFORMATIO | | | | | |
| 7010 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 46 | | | |
| LIQUOR | | | | | |
| 2211 | LIQUOR LAW-UNDERAGE-PURCH,CONSMP,POSSES | 0 | 1 | | |
| LOCKOUT | | | | | |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG) | 1 | | | |
| MEDICAL | | | | | |
| 7008 | PUBLIC SERVICES - MEDICAL ASSISTANCE | 30 | | | |
| MENTAL | | | | | |
| 3400 | MENTAL HEALTH | 7 | | | |
| OPEN BURN | | | | | |
| 2820 | TWP ORD-OPEN BURNING | 1 | | | |
| OPEN DOOR | | | | | |
| 3880 | OPEN DOORS/WINDOWS - DISCOVERED | 3 | | | |
| OTHER | | | | | |
| 4028 | NON-CRIMINAL-OTHER INVESTIGATIONS | 7 | | | |
| PRESENT | | | | | |
| 3832 | SERVICE CALL-COMM SVC (PRESENTATION) | 2 | | | |
| PROPERTY | | | | | |
| 2910 | LOST/MISSING PROPERTY | 3 | | | |
| PUBL DRUNK | | | | | |
| 2300 | PUBLIC DRUNKENNESS | 1 | | | |
| RAPE | | | | | |
| 0214 | RAPE BY FORCE-OTHER FORCIBLE MEANS | 1 | | | |
| RIGHT TO K | | | | | |
| 9003 | ADMINISTRATIVE DUTIES (RIGHT TO KNOW) | 4 | | | |

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 03/01/2020 and 03/31/2020

| Code | Description | Primary Count | Secondary UCR Count | | |
|-------------------|--|---------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| RUNAWAY | | | | | |
| 2911 | RUNAWAY-INCORRIGIBLE -MALE (JUVENILE) | 1 | | | |
| SEXUAL | | | | | |
| 1700 | SEX OFFENSES (EXCEPT RAPE & PROSTITUTION | 1 | | | |
| SUSPICIOUS | | | | | |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES | 44 | | | |
| SVC CALL | | | | | |
| 3800 | SERVICE CALL-MISCELLANEOUS | 9 | | | |
| THEFT | | | | | |
| 0613 | THEFT-\$200 & OVER-RETAIL THEFT | 3 | | | |
| 0619 | THEFT-\$200 & OVER-ALL OTHER | 2 | | | |
| 0623 | THEFT-\$50 TO \$200-RETAIL THEFT | 10 | | | |
| 0624 | THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) | 1 | | | |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT | 2 | | | |
| 0637 | THEFT - UNDER \$50 - FROM BUILDINGS | 1 | | | |
| 0639 | THEFT-UNDER \$50-ALL OTHER | 1 | | | |
| | | 20 | | | |
| TRAF CIT | | | | | |
| CITT | TRAFFIC CITATION | 47 | | | |
| TRAFFIC | | | | | |
| 3900 | TRAFFIC & PARKING PROBLEMS | 12 | | | |
| 4010 | TRAFFIC OFFENSES | 0 | 1 | | |
| 6314 | TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1) | 1 | | | |
| 6316 | TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3) | 4 | | | |
| 6608 | TRAFFIC RELATED - ESCORTS | 1 | | | |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC | 10 | | | |
| | | 28 | | | |
| TRESPASS | | | | | |
| 2660 | TRESPASSING OF REAL PROPERTY | 0 | 1 | | |
| WARNING | | | | | |
| CITW | WARNING | 33 | | | |
| WARRANT | | | | | |
| 3700 | WARRANTS-LOCAL-SERVICE | 7 | | | |
| 3710 | WARRANTS-OUTSIDE AGENCY-SERVICE | 2 | | | |
| | | 9 | | | |
| WEAPONS | | | | | |
| 1531 | WEAPONS - POSSESSION - FIREARMS | 1 | | | |



April 02, 2020

Calls for Service - by Keyword

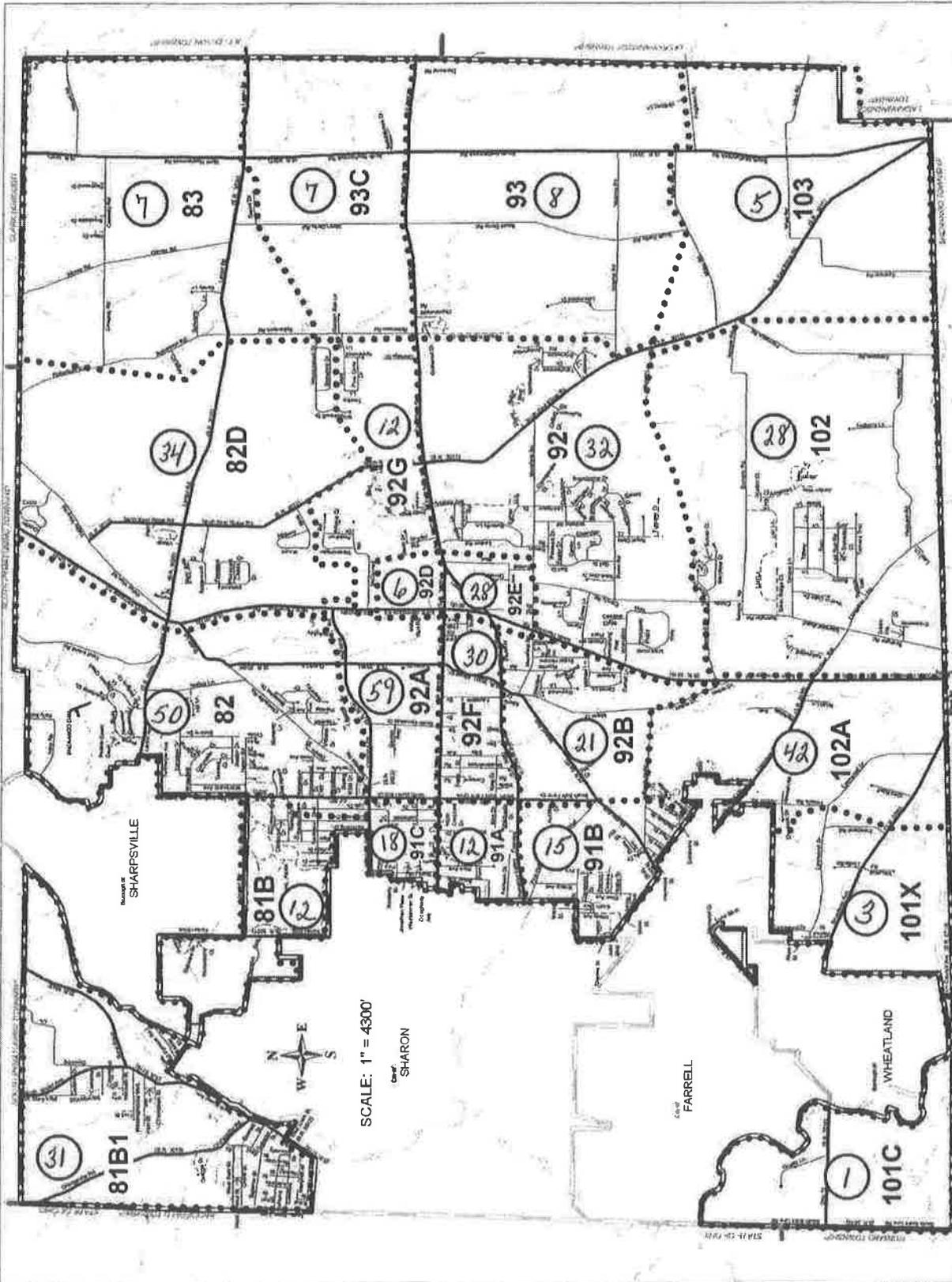


HERMITAGE

Incidents Reported Between 03/01/2020 and 03/31/2020

| Code | Description | Primary Count | Secondary UCR Count | | |
|------|-------------|--------------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| XXXX | *Restricted | 5 | | | |
| | | Total Calls | <hr/> | | |
| | | | 587 | | |





HERMITAGE STREET MAP

CITY OF HERMITAGE
 800 North Hermitage Road, Hermitage, PA 16148
 Mercer County, Pennsylvania

CLARK BOROUGH (7)
WHEATLAND BOROUGH (22)

NUMBER OF CALLS RECEIVED IN VARIOUS ZONES

9-1-1 GRID MAP

**CALLS BY GRID
2020**

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD TOTAL |
|---------------------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|
| GRID | | | | | | | | | | | | | |
| 101C | 0 | 0 | 1 | | | | | | | | | | 1 |
| 101X | 3 | 9 | 3 | | | | | | | | | | 15 |
| 102 | 32 | 30 | 28 | | | | | | | | | | 90 |
| 102A | 42 | 56 | 42 | | | | | | | | | | 140 |
| 103 | 3 | 6 | 5 | | | | | | | | | | 14 |
| 81B | 8 | 6 | 12 | | | | | | | | | | 26 |
| 81B1 | 43 | 31 | 31 | | | | | | | | | | 105 |
| 82 | 69 | 60 | 50 | | | | | | | | | | 179 |
| 82D | 38 | 36 | 34 | | | | | | | | | | 108 |
| 83 | 6 | 6 | 7 | | | | | | | | | | 19 |
| 91A | 24 | 22 | 12 | | | | | | | | | | 58 |
| 91B | 19 | 16 | 15 | | | | | | | | | | 50 |
| 91C | 16 | 14 | 18 | | | | | | | | | | 48 |
| 92 | 41 | 38 | 32 | | | | | | | | | | 111 |
| 92A | 68 | 51 | 59 | | | | | | | | | | 178 |
| 92B | 32 | 14 | 21 | | | | | | | | | | 67 |
| 92D | 13 | 12 | 6 | | | | | | | | | | 31 |
| 92E | 10 | 18 | 28 | | | | | | | | | | 56 |
| 92F | 53 | 37 | 30 | | | | | | | | | | 120 |
| 92G | 22 | 10 | 12 | | | | | | | | | | 44 |
| 93 | 8 | 14 | 8 | | | | | | | | | | 30 |
| 93C | 2 | 11 | 7 | | | | | | | | | | 20 |
| BROOKFIELD | 0 | 0 | 0 | | | | | | | | | | 0 |
| CLARK | 7 | 12 | 7 | | | | | | | | | | 26 |
| E LACK | 0 | 0 | 0 | | | | | | | | | | 0 |
| ERIE CO | 0 | 0 | 0 | | | | | | | | | | 0 |
| FARRELL | 8 | 6 | 5 | | | | | | | | | | 19 |
| GREENVILLE | 0 | 0 | 0 | | | | | | | | | | 0 |
| GROVE CITY | 0 | 0 | 0 | | | | | | | | | | 0 |
| HADLEY | 0 | 0 | 0 | | | | | | | | | | 0 |
| HEMPFIELD | 0 | 0 | 0 | | | | | | | | | | 0 |
| HPD | 40 | 50 | 36 | | | | | | | | | | 126 |
| JAMESTOWN | 0 | 0 | 0 | | | | | | | | | | 0 |
| JEFF TWP | 0 | 0 | 0 | | | | | | | | | | 0 |
| LACK | 1 | 0 | 0 | | | | | | | | | | 1 |
| MEADVILLE | 0 | 0 | 0 | | | | | | | | | | 0 |
| MERCER | 0 | 0 | 0 | | | | | | | | | | 0 |
| NEW CASTLE | 0 | 0 | 0 | | | | | | | | | | 0 |
| OHIO | 0 | 0 | 0 | | | | | | | | | | 0 |
| PITTSBURGH | 0 | 0 | 0 | | | | | | | | | | 0 |
| PULASKI | 0 | 0 | 0 | | | | | | | | | | 0 |
| PYMA | 0 | 0 | 0 | | | | | | | | | | 0 |
| S PY | 0 | 2 | 0 | | | | | | | | | | 2 |
| SHEN TWP | 0 | 1 | 1 | | | | | | | | | | 2 |
| SHARPSVILLE | 0 | 1 | 0 | | | | | | | | | | 1 |
| SHARON | 3 | 3 | 2 | | | | | | | | | | 8 |
| WHEATLAND | 17 | 18 | 22 | | | | | | | | | | 57 |
| W MIDD | 1 | 1 | 0 | | | | | | | | | | 2 |
| MONTHLY TOTAL: | 629 | 591 | 534 | 0 | 1754 |

April 02, 2020

Accidents by Intersection

Accidents on % at or near %

Between 03/01/2020 and 03/31/2020



| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|------------------------------------|--|------------|-----------|-----------|------|---------|----------|---|----------------|
| BROADWAY AVE / HAMILTON AVE | | | | | | | | | |
| 20200329M2083 | BROADWAY AVE/ HAMILTON AVE/ na | No | 3/29/2020 | 3/29/2020 | 1 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ WET | No Controls |
| CIRCLE K PARKING LOT / | | | | | | | | | |
| 20200304M1623 | CIRCLE K PARKING LOT/ na/ na | No | 3/4/2020 | 3/4/2020 | 2 | 1 | 1 | Daylight/ NO ADVERSE CONDITION/ WET | |
| CLARK HOUSE PARKING LOT / | | | | | | | | | |
| 20200314M1849 | CLARK HOUSE PARKING LOT/ na/ na | No | 3/14/2020 | 3/14/2020 | 1 | 0 | 0 | Dark (No Lights)/ NO ADVERSE CONDITION/ DRY | |
| COUNCIL AVE / BROADWAY AVE | | | | | | | | | |
| 20200313M1837 | COUNCIL AVE/ BROADWAY AVE/ na | Yes | 3/13/2020 | 3/13/2020 | 2 | 2 | 2 | Dark (No Lights)/ NO ADVERSE CONDITION/ DRY | Traffic Signal |
| DONOFRIOS PARKING LOT / | | | | | | | | | |
| 20200302M1558 | DONOFRIOS PARKING LOT/ na/ na | No | 3/2/2020 | 3/2/2020 | 1 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| DUTCH LN / | | | | | | | | | |
| 20200304M1611 | DUTCH LN/ na/ E STATE ST | No | 3/4/2020 | 3/4/2020 | 1 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |





Accidents by Intersection

Accidents on % at or near %

Between 03/01/2020 and 03/31/2020

| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|--|--|------------|-----------|-----------|------|---------|----------|---|----------------|
| 20200329M2100 | DUTCH LN/ na/ HIGHLAND RD | Yes | 3/29/2020 | 3/29/2020 | 1 | | 1 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| Total Accidents @ DUTCH LN / - 2 | | | | | | | | | |
| E STATE ST / | | | | | | | | | |
| 20200303M1576 | E STATE ST/ na/ COOLIDGE DR | No | 3/2/2020 | 3/2/2020 | 1 | | 0 | Dark (No Lights)/ RAINING/ WET | No Controls |
| 20200307M1701 | E STATE ST/ na/ S KERRWOOD DR | No | 3/7/2020 | 3/7/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200318M1922 | E STATE ST/ na/ N BUHL FARM DR | No | 3/18/2020 | 3/18/2020 | 2 | | 0 | Dark (Street Lights)/ RAINING/ WET | No Controls |
| Total Accidents @ E STATE ST / - 3 | | | | | | | | | |
| E STATE ST / S KEEL RIDGE RD | | | | | | | | | |
| 20200306M1676 | E STATE ST/ S KEEL RIDGE RD/ na | Yes | 3/6/2020 | 3/6/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ WET | Traffic Signal |
| GIANT EAGLE PARKING LOT / | | | | | | | | | |
| 20200313M1832 | GIANT EAGLE PARKING LOT/ na/ na | No | 3/13/2020 | 3/13/2020 | 3 | | 1 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| 20200313M1840 | GIANT EAGLE PARKING LOT/ na/ na | No | 3/13/2020 | 3/13/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| Total Accidents @ GIANT EAGLE PARKING LOT / - 2 | | | | | | | | | |
| HERMITAGE / | | | | | | | | | |





Accidents by Intersection

Accidents on % at or near %

Between 03/01/2020 and 03/31/2020

April 02, 2020

| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|----------------------------|---|------------|-----------|-----------|------|---------|----------|---|-------------|
| 20200312M1806 | HERMITAGE/ na/ LONGVIEW ROAD | Yes | 3/12/2020 | 3/12/2020 | 2 | | 1 | Dawn/ NO ADVERSE CONDITION/ DRY | No Controls |
| HIGHLAND RD / | | | | | | | | | |
| 20200304M1627 | HIGHLAND RD/ na/ N BUHL FARM DR | No | 3/4/2020 | 3/4/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ WET | No Controls |
| LAMOR RD / SANDY LN | | | | | | | | | |
| 20200303M1601 | LAMOR RD/ SANDY LN/ na | No | 3/3/2020 | 3/3/2020 | 2 | | 0 | Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY | No Controls |
| MERCER AVE / | | | | | | | | | |
| 20200303M1599 | MERCER AVE/ na/ BROADWAY AVE | Yes | 3/3/2020 | 3/3/2020 | 1 | | 0 | Daylight/ NO ADVERSE CONDITION/ WET | No Controls |
| 20200309M1726 | MERCER AVE/ na/ MAPLE DR | Yes | 3/9/2020 | 3/9/2020 | 1 | | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200313M1839 | MERCER AVE/ na/ PINE HOLLOW BLVD | No | 3/13/2020 | 3/13/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200323M1983 | MERCER AVE/ na/ PINE HOLLOW BLVD | Yes | 3/23/2020 | 3/23/2020 | 2 | | 1 | Daylight/ RAINING/ WET | No Controls |
| 20200329M2082 | MERCER AVE/ na/ RANQUIN DR | No | 3/29/2020 | 3/29/2020 | 1 | | 0 | Daylight/ RAINING/ WET | No Controls |



April 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 03/01/2020 and 03/31/2020



| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|---|---|------------|-----------|-----------|------|---------|----------|---|----------------|
| Total Accidents @ MERCER AVE / - 5 | | | | | | | | | |
| N BUHL FARM DR / THEOTA DR 20200303M1598 | N BUHL FARM DR/ THEOTA DR/ na | No | 3/3/2020 | 3/3/2020 | 2 | 0 | 1 | Daylight/ NO ADVERSE CONDITION/ WET | No Controls |
| N HERMITAGE RD / | | | | | | | | | |
| 20200309M1743 | N HERMITAGE RD/ na/ D'ONOFRIO'S | No | 3/9/2020 | 3/9/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200313M1844 | N HERMITAGE RD/ na/ LAKE RD | Yes | 3/13/2020 | 3/13/2020 | 1 | 0 | 0 | Dusk/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200315M1864 | N HERMITAGE RD/ na/ HIGHLAND RD | No | 3/15/2020 | 3/15/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| 20200326M2039 | N HERMITAGE RD/ na/ INDIAN RUN | No | 3/26/2020 | 3/26/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| Total Accidents @ N HERMITAGE RD / - 4 | | | | | | | | | |
| N HERMITAGE RD / LAKE RD | | | | | | | | | |
| 20200305M1641 | N HERMITAGE RD/ LAKE RD/ LAKE RD | No | 3/5/2020 | 3/5/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| N HERMITAGE RD / LAMOR RD | | | | | | | | | |
| 20200326M2031 | N HERMITAGE RD/ LAMOR RD/ na | Yes | 3/26/2020 | 3/26/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | Traffic Signal |

April 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 03/01/2020 and 03/31/2020



| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|--------------------------------------|--|------------|-----------|-----------|------|---------|----------|---|----------------|
| N KEEL RIDGE RD / | | | | | | | | | |
| 20200321M1957 | N KEEL RIDGE RD/ na/ MT HICKORY BLVD | Yes | 3/21/2020 | 3/21/2020 | 1 | | 1 | Dark (No Lights)/ NO ADVERSE CONDITION/ DRY | No Controls |
| N KEEL RIDGE RD / E STATE ST | | | | | | | | | |
| 20200331M2119 | N KEEL RIDGE RD/ E STATE ST/ na | Yes | 3/31/2020 | 3/31/2020 | 3 | | 0 | Dawn/ RAINING/ WET | Traffic Signal |
| PLAZA PIZZA PARKING LOT / | | | | | | | | | |
| 20200307M1694 | PLAZA PIZZA PARKING LOT/ na/ na | No | 3/7/2020 | 3/7/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| ROMBOLD RD / | | | | | | | | | |
| 20200304M1628 | ROMBOLD RD/ na/ MAPLE DR | No | 3/4/2020 | 3/4/2020 | 2 | | 0 | Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY | No Controls |
| S HERMITAGE RD / MOREFIELD RD | | | | | | | | | |
| 20200313M1827 | S HERMITAGE RD/ MOREFIELD RD/ na | Yes | 3/13/2020 | 3/13/2020 | 2 | | 0 | Daylight/ NO ADVERSE CONDITION/ WET | Traffic Signal |
| 20200322M1969 | S HERMITAGE RD/ MOREFIELD RD/ na | Yes | 3/22/2020 | 3/22/2020 | 2 | | 1 | Daylight/ NO ADVERSE CONDITION/ DRY | Traffic Signal |

Total Accidents @ S HERMITAGE RD / MOREFIELD RD - 2

S KEEL RIDGE RD /



April 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 03/01/2020 and 03/31/2020



| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|--|--|------------|-----------|-----------|------|---------|----------|---|-------------|
| 20200329M2095 | S KEEL RIDGE RD/ na/ MILLER RD | No | 3/29/2020 | 3/29/2020 | 1 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| S V FREEWAY / | | | | | | | | | |
| 20200307M1703 | S V FREEWAY/ na/ FAIRMONT DR | No | 3/7/2020 | 3/7/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |
| SPANGLER RD / S HERMITAGE RD | | | | | | | | | |
| 20200306M1683 | SPANGLER RD/ S HERMITAGE RD/ na | No | 3/6/2020 | 3/6/2020 | 2 | 0 | 0 | Dark (Street Lights)/ NO ADVERSE CONDITION/ WET | Stop Sign |
| TACO BELL PARKING LOT (RT 18) / | | | | | | | | | |
| 20200312M1815 | TACO BELL PARKING LOT (RT 18)/ na/ na | No | 3/12/2020 | 3/12/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| TJ MAXX PARKING LOT / | | | | | | | | | |
| 20200316M1878 | TJ MAXX PARKING LOT/ na/ na | No | 3/16/2020 | 3/16/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| TOP'S PARKING LOT / | | | | | | | | | |
| 20200302M1566 | TOP'S PARKING LOT/ na/ na | No | 3/2/2020 | 3/2/2020 | 2 | 0 | 0 | Dark (Street Lights)/ RAINING/ WET | |
| TSC PARKING LOT / | | | | | | | | | |



April 02, 2020

Accidents by Intersection



Accidents on % at or near %
Between 03/01/2020 and 03/31/2020

| Incident # | Principal/ Intersecting/ Landmark | Reportable | Occurred | Reported | #Veh | #Killed | #Injured | Illumination/ Weather/ Road Surface | TCD |
|------------------------------|---|------------|----------|----------|------|---------|----------|---|-------------|
| 20200302M1567 | TSC PARKING LOT/ na/ na | No | 3/2/2020 | 3/2/2020 | 2 | 0 | 0 | Dark (Street Lights)/ RAINING/ WET | |
| WALMART PARKING LOT / | | | | | | | | | |
| 20200307M1695 | WALMART PARKING LOT/ na/ na | No | 3/7/2020 | 3/7/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | |
| WINNER RD / | | | | | | | | | |
| 20200309M1733 | WINNER RD/ na/ LAMOR RD | No | 3/9/2020 | 3/9/2020 | 2 | 0 | 0 | Daylight/ NO ADVERSE CONDITION/ DRY | No Controls |

| | |
|------------------------|-----------|
| Reportable | 13 |
| Non-reportable | 30 |
| Unknown | 0 |
| TOTAL Accidents | 43 |

76 0 10



Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

| 1 CLASSIFICATION OF OFFENSES PART I OFFENSES | 2 OFFENSES REPORTED | 3 UNFOUND COMPLAINTS | 4 ACTUAL OFFENSES | (a) TOTAL CLEARED | (b) JUVENILE CLEARED |
|--|---------------------------|----------------------------|-------------------------|-------------------------|----------------------------|
| 1. HOMICIDE A. MURDER B. MANSLAUGHTER | | | | | |
| 2. RAPE TOTAL | 1 | | 1 | | |
| A. RAPE B. ATTEMPTED RAPE | 1 | | 1 | | |
| 3. ROBBERY TOTAL | | | | | |
| A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC) | | | | | |
| 4. ASSAULT TOTAL | 5 | | 5 | 7 @ | |
| A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC) | 5 | | 5 | 7 @ | |
| 5. BURGLARY TOTAL | 4 | | 4 | | |
| A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE | 3 1 | | 3 1 | | |
| 6. LARCENY THEFT TOTAL | 20 | | 20 | 15 @ | |
| 7. MOTOR VEHICLE THEFT TOTAL | | | | | |
| A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES | | | | | |
| 9. ARSON TOTAL | | | | | |
| TOTAL PART I OFFENSES | 30 | | 30 | 22 | |

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

| | | |
|-------------------------------------|--------|-----------|
| NUMBER OF POLICE OFFICERS KILLED | | ASSAULTED |
| FELON | NEGLIG | |
| | | |

HERMITAGE POLICE DEPARTMENT (724)983-6780

Department Reporting
 MERCER, PA 16148

County _____

Report for the month of March, 2020

Date of Report: April 2, 2020

Prepared by _____

Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

| 1 CLASSIFICATION OF OFFENSES PART II OFFENSES | | 2 OFFENSES REPORTED | 3 UNFOUND COMPLAINTS | 4 ACTUAL OFFENSES | (a) TOTAL CLEARED | (b) JUVENILE CLEARED |
|---|--|---------------------------|----------------------------|-------------------------|-------------------------|----------------------------|
| 100. FORGERY & COUNTERFEIT. | | 1 | | 1 | | |
| 110. FRAUD | | 13 | 1 | 12 | 8 *@ | |
| 120. EMBEZZLEMENT | | | | | | |
| 130. STOLEN PROP-REC,POSSES | | | | | | |
| 140. VANDALISM | | 1 | | 1 | | |
| 150. WEAPONS-CARRYING, POSSES | | 1 | | 1 | 1 | |
| 160. PROSTITUTION, COMM VICE | | | | | | |
| 170. SEX OFFENSES (EX 02,160) | | 1 | | 1 | | |
| 180. DRUG ABUSE VIOL TOTAL | | 4 | | 4 | 5 *@ | |
| SALE | A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER | | | | | |
| POSSESSION | A. OPIUM-COCAINE | 1 | | 1 | 1 | |
| | B. MARIJUANA | 1 | | 1 | 2 @ | |
| | C. SYNTHETIC | | | | | |
| | D. OTHER | 2 | | 2 | 2 * | |
| 190. GAMBLING TOTAL | | | | | | |
| A. BOOK MAKING B. NUMBERS, ETC. C. OTHER | | | | | | |
| 200.OFF AGAINST FAMILY & CHILD. | | | | | | |
| 210. DRIVING UNDER INFLUENCE | | 12 | | 12 | 12 | |
| 220. LIQUOR LAWS | | | | | | |
| 230. DRUNKENNESS | | 1 | | 1 | 1 | |
| 240. DISORDERLY CONDUCT | | 7 | | 7 | 4 *@ | |
| 250. VAGRANCY | | | | | | |
| 260. ALL OTHER OFFENSES | | 3 | | 3 | 6 *@ | |
| TOTAL PART II OFFENSES TOTAL | | 44 | 1 | 43 | 37 | |

**HERMITAGE POLICE DEPARTMENT
Summary of Clark Calls & Patrol Hours
for
March 2020**

The Hermitage Police Department answered nine (9) calls for service and conducted forty-four (44) hours of Patrol in the Borough of Clark during the month of March. A list of those calls and hours are attached.

HERMITAGE POLICE DEPARTMENT
CLARK PATROL TIME LOG
2020 / March

(40 Hours / Month)

| Date | Hours |
|-------------|--------------|
| 1-Mar | 1 |
| 2-Mar | 1.5 |
| 3-Mar | 1.5 |
| 4-Mar | 1.5 |
| 5-Mar | 1.5 |
| 6-Mar | 1.5 |
| 7-Mar | 1.5 |
| 8-Mar | 1.5 |
| 9-Mar | 1.5 |
| 10-Mar | 1.5 |
| 11-Mar | 1.5 |
| 12-Mar | 1.5 |
| 13-Mar | 1.5 |
| 14-Mar | 1.5 |
| 15-Mar | 1.5 |
| 16-Mar | 1.5 |
| 17-Mar | 1.5 |
| 18-Mar | 1.5 |
| 19-Mar | 1 |
| 20-Mar | 1.5 |
| 21-Mar | 1.5 |
| 22-Mar | 1 |
| 23-Mar | 1.5 |
| 24-Mar | 1 |
| 25-Mar | 1.5 |
| 26-Mar | 1 |
| 27-Mar | 1.5 |
| 27-Mar | 1.5 |
| 29-Mar | 1.5 |
| 30-Mar | 1.5 |
| 31-Mar | 1.5 |
| Total: | 44 |

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF CLARK CALL LOG FOR MARCH 2020

| <u>NO:</u> | <u>CALL DESCRIPTION:</u> | <u>DATE/TIME:</u> | <u>LOCATION:</u> | <u>REPORT NO:</u> |
|------------|--|-------------------|------------------|-------------------|
| 1 | ADMINISTRATIVE DUTIES | 3/4/2020 18:00 | WINNER RD | 20-1310 |
| 2 | MOTOR VEHICLE ACCIDENTS | 3/5/2020 10:39 | HERMITAGE RD | 20-1338 |
| 3 | PUBLIC SERVICE - OTHERS (OFFICER ASSIST) | 3/7/2020 23:25 | WINNER RD | 20-1390 |
| 4 | ACCIDENT INVOLVING NONINJURY | 3/13/2020 19:07 | HERMITAGE RD | 20-1502 |
| 5 | DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED | 3/13/2020 19:07 | HERMITAGE RD | 20-1502A |
| 6 | DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED | 3/14/2020 1:47 | VALLEY VIEW RD | 20-1508A |
| 7 | TRAFFIC ACCIDENT - OTHER ACC. INVEST. | 3/14/2020 1:47 | VALLEY VIEW RD | 20-1508 |
| 8 | TRAFFIC RELATED - OTHER TRAFFIC | 3/20/2020 13:19 | PARKVIEW BLV | 20-1592 |
| 9 | SERVICE CALL-ANIMAL | 3/21/2020 16:10 | HERMITAGE RD | 20-1607 |

HERMITAGE POLICE DEPARTMENT
Summary of Wheatland Calls
for
March 2020

The Hermitage Police Department answered twenty-two (22) calls for service in the Borough of Wheatland during the month of March. A list of those calls is attached.

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF WHEATLAND CALL LOG FOR MARCH 2020

| <u>NO:</u> | <u>CALL DESCRIPTION:</u> | <u>DATE/TIME:</u> | <u>LOCATION:</u> | <u>REPORT NO:</u> |
|------------|--|-------------------|------------------|-------------------|
| 1 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 3/2/2020 6:42 | MILL ST | 20-1252 |
| 2 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES | 3/2/2020 19:24 | CHESTNUT ST | 20-1271 |
| 3 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 3/3/2020 15:53 | BROADWAY AVE | 20-1290 |
| 4 | ACCIDENT INVOLVING NONINJURY | 3/3/2020 16:53 | MERCER AVE | 20-1295 |
| 5 | ADMINISTRATIVE DUTIES | 3/3/2020 17:50 | BROADWAY AVE | 20-1289 |
| 6 | SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE | 3/6/2020 12:11 | MORTON ST | 20-1361 |
| 7 | PUBLIC SERVICE - OTHERS (OFFICER ASSIST) | 3/12/2020 8:22 | VAUGHN AVE | 20-1466 |
| 8 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 3/12/2020 9:52 | BROADWAY AVE | 20-1469 |
| 9 | TRAFFIC & PARKING PROBLEMS | 3/13/2020 12:42 | BROADWAY AVE | 20-1489 |
| 10 | TRAFFIC ACCIDENT INVOLVING INJURY | 3/13/2020 14:48 | COUNCIL AVE | 20-1496 |
| 11 | ASSISTING OTHER AGENCIES - ALL OTHERS | 3/16/2020 17:52 | MERCER AVE | 20-1542 |
| 12 | BURGLARY-FORCED ENTRY-RESIDENCE-NIGHT | 3/17/2020 20:38 | MORTON ST | 20-1557 |
| 13 | LOST & FOUND - FOUND ARTICLES | 3/18/2020 15:16 | KENNEDY ST | 20-1570 |
| 14 | PUBLIC SERVICE - OTHERS (OFFICER ASSIST) | 3/19/2020 12:55 | EMERSON AVE | 20-1582 |
| 15 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 3/20/2020 19:05 | CHESTNUT ST | 20-1597 |
| 16 | ASSIST OTHER AGENCIES - OTHER POLICE | 3/21/2020 14:55 | CANAL ST | 20-1606 |
| 17 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES | 3/23/2020 12:45 | OHIO ST | 20-1629 |
| 18 | PUBLIC SERVICE - OTHERS (OFFICER ASSIST) | 3/23/2020 17:22 | CANAL ST | 20-1631 |
| 19 | PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.) | 3/26/2020 8:30 | CANAL ST | 20-1669 |
| 20 | PUBLIC SERVICES - MEDICAL ASSISTANCE | 3/11/2020 22:16 | BEECHWOOD AVE | 20-1462 |
| 21 | MOTOR VEHICLE ACCIDENTS | 3/29/2020 8:18 | BROADWAY AVE | 20-1720 |
| 22 | TRAFFIC RELATED - OTHER TRAFFIC | 3/29/2020 14:00 | BROADWAY AVE | 20-1728 |

K-9 REPORT
2020

| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD TOTAL |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Complaints | 0 | 0 | 0 | | | | | | | | | | 0 |
| Assist to other jurisdictions | 0 | 0 | 0 | | | | | | | | | | 0 |
| Call outs | 0 | 0 | 0 | | | | | | | | | | 0 |
| Felony arrests | 0 | 0 | 0 | | | | | | | | | | 0 |
| Misdemeanor arrests | 0 | 0 | 0 | | | | | | | | | | 0 |
| Area searches | 0 | 0 | 0 | | | | | | | | | | 0 |
| Building searches | 0 | 0 | 0 | | | | | | | | | | 0 |
| Tracks | 0 | 0 | 0 | | | | | | | | | | 0 |
| Apprehensions | 0 | 0 | 0 | | | | | | | | | | 0 |
| Bites | 0 | 0 | 0 | | | | | | | | | | 0 |
| Narcotics searches | 1 | 1 | 0 | | | | | | | | | | 2 |
| Narcotics weight (in grams) | 0 | 0 | 0 | | | | | | | | | | 0 |
| Narcotics type | N/A | N/A | N/A | | | | | | | | | | N/A |
| Moneyproofs | 0 | 0 | 0 | | | | | | | | | | 0 |
| Seized currency | \$0.00 | \$0.00 | \$0.00 | | | | | | | | | | 0 |
| Seized vehicles | 0 | 0 | 0 | | | | | | | | | | 0 |
| Article searches | 0 | 0 | 0 | | | | | | | | | | 0 |
| Traffic stops | 0 | 0 | 0 | | | | | | | | | | 0 |
| Training hours | 16 | 16 | 8 | | | | | | | | | | 40 |
| Other | 0 | 0 | 0 | | | | | | | | | | 0 |
| MONTHLY TOTAL: | 1 | 1 | 0 | 2 |



INSPECTION SUMMARY REPORT

Inspector: J KUDELKO
Badge #: M9951

Time Period: 03/01/2020 - 04/30/2020
Total Inspections: 5

Inspection Type Breakdown

| | | | |
|----------------------------|---|-----------------------------------|----------|
| Total HM Inspections: | 0 | Inspections Resulting in OOS: | 0 |
| # HM Bulk: | 0 | # Driver/Codriver OOS: | 0 |
| # HM Non-Bulk: | 0 | # Vehicle OOS: | 0 |
| # Both HM Bulk & Non-Bulk: | 0 | # & % of U.S. Motor Carriers: | 5 / 100% |
| Total Single-Unit Trucks: | 5 | # & % of Mexican Motor Carriers: | 0 / 0 |
| Total Bus/MC Inspections: | 0 | # & % of Canadian Motor Carriers: | 0 / 0 |

Please Note: The Number and Percentage of U.S., Mexican, and Canadian Carriers on the report is calculated using the State in the Carrier address used on the Inspection Report, which may not be the Country of Domicile.

Inspection Level Breakdown

| | <u>Level 1</u> | <u>Level 2</u> | <u>Level 3</u> | <u>Level 4</u> | <u>Level 5</u> | <u>Level 6</u> | <u>Level 7</u> |
|-----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Inspections | 1 | 0 | 4 | 0 | 0 | 0 | 0 |
| % of Total | 20% | 0 | 80% | 0 | 0 | 0 | 0 |
| Total Minutes | 75 | 0 | 142 | 0 | 0 | 0 | 0 |
| Average Minutes | 75 | 0 | 36 | 0 | 0 | 0 | 0 |

Inspection Analysis

| | | | |
|---------------------------------|------|-------------------------------|---|
| Total Violations Cited: | 11 | % of OOS Drivers/Co-Drivers: | 0 |
| Avg. Violations Per Inspection: | 2.20 | % of OOS Vehicles: | 0 |
| Total Citations Issued: | 2 | Total OOS Violations: | 0 |
| Total CVSA Stickers Issued: | 1 | Total OOS Drivers/Co-Drivers: | 0 |
| Total Cargo Tanks Inspected: | 0 | Total OOS Vehicles: | 0 |

Special Checks

| | | | |
|------------------------------|---|----------------------------|---|
| Size And Weight Enforcement: | 0 | Traffic Enforcement: | 0 |
| Alcohol Substance Check: | 0 | Local Enforcement: | 5 |
| Drug Interdiction Search: | 0 | Drug Interdiction Arrests: | 0 |
| Post Crash: | 0 | PBBT Inspections: | 0 |
| PASA Inspections: | 0 | BEG Inspections: | 0 |

Hermitage Police Department Training for March 2020

- March 5: Officer Erickson attended a training entitled *Unmasking Hidden Facial Expressions* in Monroeville, Pa.
- March 16-19: Corporal Young and Officer Brown attended the National Tactical Officers Association's (NTOA) Command 2 training in Pittsburgh, Pa.
- NOTE: REGULAR MANDATORY CIRT TRAINING CANCELLED FOR MARCH DUE TO COVID-19**
- March 24: K-9 Officer Frampton attended bi-weekly K-9 training.
- Other training: Deputy Chief Piccirillo, Deputy Chief Ristvey, Sergeant Wilcox, Sergeant Martin, Corporal Young, Corporal Squatrito, Detective Miller, SRO Moses, SRO Dague, Officers Morse, Mild, Erickson, Sciarretta, Rogerson, Frampton (K-9), and Burnett completed required annual MPOETC Act 180 update training (online).

~~~~Street Department Monthly Report~~~~

March 2020

PIPE/DITCH/CATCH BASINS

Cleaned catch basins and culvert pipes throughout Hermitage and Patagonia; repaired catch basin at 1290 Hofius; installed catch basin at 609 Treetop; back ditched along Clarksville at Notre Dame; cleaned ditches at Cook/Reaney's; installed pipe and catch basin at 218 & 230 Fairmont; and checked on catch basin at 275 S. Crescent.

COLD PATCH

N. Darby, Robertson, Coolidge, Easton, Maple, Lorenwood, Tenth, Easton, Sunset, Donald, James, Superior, Pine Hollow, Morefield, Lynnwood, and Llodio.

MISCELLANEOUS

Laid stone in mulch beds at LindenPointe; picked up sod, blacktop, and gravel on plow routes and made a list for Gradall work that is needed; repaired curbs at 1925 Theresa and 802 Hasenflu; replaced posts, bases, and street signs at Baker/State and Rexford/State; replaced post for bicycle sign at 1350 George; cleaned up litter on Orangeville; and used Vactor on pipes at Lamor/N. Darby, 3515 Lamor, and 800 Clarksville.

Don Cannon
Street Dept. Superintendent
DC:kp

Wheatland Street Department Monthly Report

March 2020

CATCH BASIN

Cleaned catch basins throughout the Borough.

COLD PATCH

Ohio, Jack O'Donnell, Clinton, Main, First, Mill, Mercer, Fleetwood, and Lewis alley.

MISCELLANEOUS

Cut brush on Fulton, Council, and Lyon; washed and undercoated truck to get ready for inspection; washed backhoe with salt neutralizer; sharpened chainsaw chains; trimmed spruce trees at garage; used Vactor to vacuum sewer blockage at Mercer/Broadway, and cleaned gravel at the bottom of hills.

Don Cannon

Street Dept. Superintendent

DC:kp

Note: Due to COVID-19, Don Cannon will not attend the meeting this month.

**CITY OF HERMITAGE
WATER POLLUTION CONTROL PLANT REPORT
March 2020**

JOB PERFORMED

Routine maintenance, greasing, meter readings,
Station and hourly readings

LOCATION

W.P.C. Plant
Alma Drive Station
Broadway Station
Daniel Drive Station
Dutch Lane Station
Dutch Lane E.Q. Basin
Golden Run Station
N. Hermitage Station
Jerry Lane Station

Magargee Run
Miller Road Station
Ohio Street Station
Pine Hollow Station
Sample Road Station
SVIDC Station
Wheatland Station
Wilson Road Station
Woodlawn Station

LATERAL INSPECTIONS

11 houses were inspected – 1 Failed
0 Lateral Replacements

STATIONS

- Removed Pump for repair at SVID pump station
- Removed #1 pump for repair at Sample Road Pump Station
- Miller Road pump 2 out for repair

PLANT

- Installed new Hydrolysis pump 412
- Replaced Thermo heat exchanger valves and spool pieces
- New pump installed in milk barn
- Yearly VFD preventative maintenance on 28 VFD's at WPC

OVERTIME

49.1 hours – Plant
10.2 hours - Stations
0 hours - Lab

Respectfully submitted,



Thomas W. Darby
W.P.C. Superintendent

MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

March 4, 2020

MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, March 4, 2020, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building.

Members of the Authority present were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans and Greg Ceremuga. Cameron Linton was absent. Also present were Jason Wert (RETTEW), Attorney Brett Stedman, Tom Darby and Karly Semroc.

MINUTES

Minutes from the February 5, 2020 meeting were reviewed.

After discussion, upon motion made by Tom Kuster and seconded by Andy Dorko, these minutes were unanimously approved as presented.

VISITORS

NONE

REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

Sewer Capital Improvements and Redemption Fund Requisition No. 03-2020: After review, upon motion made by Tom Kuster and seconded by Andy Dorko this requisition was unanimously approved for payment as submitted.

2020 Construction Fund Requisition 01-2020: After review, upon motion made by Greg Ceremuga and seconded by Tom Kuster this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Greg Ceremuga and seconded by Andy Dorko, these invoices for general legal fees and litigation fees were unanimously approved for payment from the general checking account as submitted.

U.S. bank: After review, upon motion made by Tom Kuster and seconded by Andy Dorko this invoice for Administration fees was unanimously approved for payment as submitted.

ENGINEER'S REPORT

Jason Wert stated that there was a notice to proceed on the low-pressure sewer project and there will be a one call meeting at the Water Pollution Control plant.

SOLICITOR'S REPORT

None

OTHER BUSINESS

LOT 9A postcard: After review, upon motion made by Tom Kuster and seconded by Greg Ceremuga the Board unanimously approved Fred Heiges to sign the postcard for lot 9A.

ADJOURNMENT

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 8:25 a.m.

EXECUTIVE SESSION

There was no executive session.

TAX WARRANTS

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved APRIL, by the Hermitage Commissioners to
BERNADETTE HARRY, Hermitage Treasurer, taxes for the year 2020.

| | ADDITIONS | EXONERATIONS |
|-------------|-----------|--------------|
| REAL ESTATE | \$54.00 | \$11,423.12 |
| PER CAPITA | 0.00 | 0.00 |
| TOTAL | 54.00 | 11,423.12 |

Secretary

Board of Commissioners

RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE

| | REAL ESTATE | PER CAPITA | TOTAL |
|--------------------------------------|--------------|------------|--------------|
| Face Amount on Duplicate | 1,346,721.50 | 0.00 | 1,346,721.50 |
| Additions to Duplicate | \$54.00 | 0.00 | 54.00 |
| Total Collectible (Lines 1 & 2) | 1,346,775.50 | 0.00 | 1,346,775.50 |
| Exonerations to Duplicate | \$11,423.12 | 0.00 | 11,423.12 |
| Total Adjusted Face Amount Duplicate | 1,335,352.38 | 0.00 | 1,335,352.38 |

**CITY OF HERMITAGE
MERCER COUNTY, PENNSYLVANIA**

ORDINANCE NO. __ – 2020

**AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY,
PENNSYLVANIA, AUTHORIZING THE RENEWAL OF A LEASE
AGREEMENT WITH THE LINDENPOINTE DEVELOPMENT
CORPORATION IN THE TECHNOLOGY CENTER OF EXCELLENCE
BUILDING FOR AN ADDITIONAL THREE YEAR TERM.**

WHEREAS, the City of Hermitage entered into a Lease Agreement dated July 1, 2011 with the LindenPointe Development Corporation granting exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage, hereinafter referred to as the “Leased Premises”; and

WHEREAS, the term of the original Lease Agreement commenced on October 1, 2011 and ended on Septmeber 30, 2014; and

WHEREAS, the Lease Agreement was renewed for additional like terms effective October 1, 2014 and ended on September 30, 2017; and

WHEREAS, the Lease Agreement was renewed for an additional like term effective October 1, 2017 and which ends on September 30, 2020; and

WHEREAS, Section 1.02(b) of said Lease Agreement provides for a renewal for additional like terms of three (3) years upon the same or negotiated terms and conditions; and

WHEREAS, the eCenter@LindenPointe, as administered and directed by the LindenPointe Development Corporation, provides business development facility offering incubator suites, product testing laboratories, state of the art electronic infrastructure, virtual meeting room and programmatic support for start-up, early development and established companies located in LindenPointe and in a regional multi county area; and

WHEREAS, the City of Hermitage and the Hermitage Board of Commissioners believe the operation and administration of the eCenter@LindenPointe by the LindenPointe Development Corporation promotes entrepreneurship and innovation as designed and is consistent with the terms and conditions of the United States Department of Commerce, Economic Development Administration Award No: 01-01-08845 and will achieve the desired results of economic development investment; and

WHEREAS, the City of Hermitage and the Hermitage Board of Commissioners desire to enter into a renewal of the Lease Agreement dated September 29, 2017 with the LindenPointe

Development Corporation for an additional three (3) year term under the same terms and conditions.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND THE CITY OF HERMITAGE HEREBY ORDAINS AND ENACTS BY THE AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. That the City of Hermitage is authorized to renew the lease agreement with the LindenPointe Development Corporation granting exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage under the same terms and conditions as contained in the Lease Agreement dated September 29, 2017 for a new lease term commencing October 1, 2020 and ending on September 30, 2023.

SECTION 2. That the President or Vice-President of the Hermitage Board of Commissioners and the Hermitage City Secretary are authorized on behalf of the City of Hermitage to execute the Lease Agreement authorized under Section 1 of this ordinance together with any and all documentation necessary to effectuate the same.

THE CITY OF HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF HERMITAGE THIS _____ DAY OF _____, 2020.

ATTEST:

**CITY OF HERMITAGE
BOARD OF COMMISSIONERS**

Gary P. Hinkson, City Secretary

By _____
William J. Moder, President

LEASE AGREEMENT

THIS LEASE AGREEMENT (“**Agreement**”) made this ____ day of _____, 2020, by and between:

THE CITY OF HERMITAGE, a Pennsylvania Home Rule City with offices at 800 North Hermitage Road, Hermitage, Mercer County, Pennsylvania, hereinafter sometimes referred to as “Hermitage”, Lessor

AND

LINDENPOINTE DEVELOPMENT CORPORATION, a Pennsylvania Non-Profit Corporation with offices at 3580 Innovation Way, Hermitage, Mercer County, Pennsylvania, hereinafter sometimes referred to as “LDC”, Lessee

BACKGROUND

A. The City of Hermitage is the owner of a certain parcel of land known as Lot 19A in the LindenPointe Business Campus on which is located The Hermitage Technology Center of Excellence Building (eCenter@LindenPointe) consisting of approximately a 16,500 square feet which will serve as a technology business incubator and will include seven technology business incubator suites, engineering work stations, a testing laboratory, a conference room, and classrooms.

B. The City of Hermitage constructed the facility with assistance from the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) in the amount of \$1,250,000.00 and the United States Department of Commerce Economic Development Administration (EDA) in the amount of \$4,208,000.00.

C. The LindenPointe Development Corporation is a Pennsylvania Non Profit Corporation formed to be operated exclusively for charitable, scientific, and educational purposes with the meaning of Section 501(c)(3) of the Internal Revenue Code, more specifically to provide a supportive environment, including infrastructure, education, training, mentorship and a network of service providers in the operation and management of the incubator facilities at the Hermitage Technology Center of Excellence Building in the LindenPointe Business Campus

D. The City of Hermitage Board of Commissioners enacted Ordinance No. __-2020 authorizing the City of Hermitage to renew the lease with the LindenPointe Development Corporation for the purposes identified in the EDA Award No: 01-01-08845 (Exhibit “A”) and the Application for Federal Assistance, the LindenPointe Development Corporation Articles of Incorporation-Non-Profit (Exhibit “B”), and the LindenPointe Development Corporation Bylaws (Exhibit “C”).

NOW THEREFORE, in consideration of the mutual covenants herein, and intending to be legally bound hereby, Hermitage, Lessor, and LDC, Lessee, agree as follows:

ARTICLE I
GRANT AND TERM

SECTION 1.01 Leased Premises

For the term and subject to the provisions, terms and conditions set forth in this Lease, Lessor hereby demises and leases to Lessee, and Lessee rents from Lessor, exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage, Mercer County, Pennsylvania, hereinafter referred to as the "Leased Premises".

SECTION 1.02 Commencement, Term and Renewal

- (a) The term of this Lease shall commence on October 1, 2020, and shall continue for a period of three (3) years, said term to expire on September 30, 2023.
- (b) This Lease may be renewed for additional like terms of three (3) years upon the same or negotiated terms and conditions, except as provided herein, unless terminated by either party giving written notice to other at least 90 days prior to the end of the term.

SECTION 1.03 Holding Over

If LDC occupies the premises after the end of the term of this Lease, this Lease and all its terms, provisions, conditions, waivers, remedies and any and all of LDC's rights herein specifically given and agreed to, shall be in force month to month at the exclusive option of Hermitage. In addition, any holding over by LDC pursuant to this section, shall be conditioned upon full compliance of the provisions of the United States Economic Development Administration (EDA), United States Department of Commerce.

ARTICLE II
RENT AND UTILITIES

SECTION 2.01 Rent and Utilities

- (a) During the term of this Lease, beginning on the Commencement Date (October 1, 2020), LDC shall pay an annual sum of One (\$1.00) Dollar.
- (b) During the term of this Lease, Hermitage, Lessor, shall be solely responsible for the payment of all utilities, including electrical service, natural gas service, water service, trash service, telephone, cable and communication service, outside

maintenance, including lawn and snow and ice removal, parking lot repairs, and building maintenance. The responsibility for the payment of utilities during any additional terms, beyond the term, shall be subject to negotiation between the Lessor and the Lessee.

ARTICLE III
PURPOSES, USES AND SUBLETTING

Section 3.01 Purposes and Uses

The Leased Premises are leased to LDC for the express and exclusive purpose of operating the Business Incubator Program at the Hermitage Technology Center of Excellence (eCenter@LindenPointe). The incubator facilities shall be operated and used exclusively for charitable, scientific and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, more specifically to provide assistance for the development and promotion of STEM (Science, Technology, Engineering, and Mathematics) related activities and businesses and to provide a supportive environment, including infrastructure, education, training, mentorship and a network of service providers in the operation and management of facilities.

SECTION 3.02. Subletting

This Lease shall not be assigned or sublet, in whole, or in part, without the prior written consent of Hermitage. However, it is agreed and understood that LDC may sublease portions of the Leased Premises, including individual incubator units, in the normal conduct of Incubator Program and associated assistance programs. Any subletting permitted by the City of Hermitage shall be on the condition that the sublease shall be in strict compliance with the provisions and restrictions of Article V and Article VII of this Agreement and any sublessee shall be bound by said provisions and restrictions.

ARTICLE IV
MAINTENANCE OF LEASED PREMISES

SECTION 4.01. Maintenance

It shall be the responsibility of Hermitage to provide janitorial services for the Leased premises and to keep and maintain in good order and repair, at its own cost, the roof and all other exterior portions of the building and to make any necessary structural repairs of the building. Included in Hermitage's maintenance responsibilities shall be all exterior site maintenance, including snow and ice removal.

ARTICLE V
LESSEE'S OBLIGATIONS AND COVENANTS

SECTION 5.01 Lessee's Obligations and Covenants

The LDC, Lessee, acknowledges that the Leased Premises were improved, in part, with funding from the United States Economic Development Administration (EDA) and that the Lessee's use and occupancy of the premises is subject to the terms and conditions of the EDA financial award. The LDC, Lessee, further acknowledges that this Lease is expressly subject to the provisions of City of Hermitage Ordinance No. __-2020, adopted March 25, 2020, which Ordinance authorizes the City of Hermitage to enter into this Lease. LDC, Lessee, hereby covenants and agrees with Hermitage, Lessor, as follows:

- (a) Any and all income generated from the use of Hermitage Technology Center of Excellence (eCenter@LindenPointe) Building and the incubator facilities shall be used in accordance with the "Program Income" provision of the EDA Award and for the purpose of engaging in eligible economic development activities.
- (b) The use of the building and its facilities must be in a manner consistent with the authorized general and specific purposes of the EDA Award as a business incubator and EDA policies concerning adequate consideration and environmental compliance. The use may not in violation of the nondiscrimination requirements set forth in 13 C.F.R. Section 302.20 or for inherently religious activities prohibited by applicable federal law.
- (c) LDC agrees to provide Hermitage and EDA, if requested, with any document, evidence or report required to assure compliance with federal and state law, including, but not limited to, applicable federal and state environmental laws.
- (d) Any instruments of conveyance, including leases and subleases shall contain a covenant which shall prohibit the use of the Leased Premises for any purpose other than a business incubator or other authorized purpose of the EDA grant and approved by the City of Hermitage. This covenant shall remain in effect for a period of not less than twenty (20) years.
- (e) LDC shall provide prior written notice of all LindenPointe Development Corporation Board of Director's meetings, at least one week in advance, to the City of Hermitage, Lessor, and a city representative shall be permitted to attend in a nonvoting capacity.
- (f) LDC shall keep correct and timely books and records of accounts and keep minutes of proceedings and actions of the LindenPointe Development Corporation Board of Directors and Executive Committees. Copies of the minutes shall be provided to the City of Hermitage.

- (g) LDC shall make available, upon request, all books and records of the LindenPointe Development Corporation for inspection by any duly authorized representative of the City of Hermitage or the United States Department of Commerce.
- (h) The LDC Board of Directors shall include two (2) directors appointed by the Hermitage Board of Commissioners.
- (i) LDC shall provide 10 days' written notice to the City of Hermitage before proposing any changes to its Articles of Incorporation or by-laws and shall give the City the opportunity to comment on the proposed changes during that period.

ARTICLE VI
INSURANCE AND INDEMNITY

SECTION 6.01 LDC's Insurance

LDC covenants and agrees to carry, at its own expense, public liability insurance of at least \$500,000 per person or \$1,000,000 per incident, with respect to LDC's use and occupancy of the Leased Premises and naming the City of Hermitage as additional insured. LDC shall furnish Hermitage with satisfactory evidence of insurance required to be maintained under this Article. LDC shall also carry and maintain sufficient renters and business interruption insurance coverage.

SECTION 6.02 Lessor's Insurance

It shall be the responsibility of Hermitage to provide for the payment of general building property insurance coverage.

ARTICLE VII
COMPLIANCE WITH EDA MASTER LEASE TERMS AND CONDITIONS

SECTION 7.01

LDC and Hermitage acknowledge that the premises have been constructed and improved, in part, with funding from the United States Economic Development Administration (EDA), United States Department of Commerce, EDA Project Number 01-01-08845 and are subject to the terms and conditions of the EDA financial assistance award ("EDA Award"). As a result, LDC and LDC, their successors and assigns, agree that the real property or tangible personal property acquired or improved with EDA investment assistance must be used in a manner that is consistent with the authorized general and specific purposes of the EDA Award, in this case, the LindenPointe Technology Center of Excellence Innovation Building, and EDA policies concerning adequate consideration and environmental compliance. LDC and LDC agree and acknowledge that the premises may not be used in violation of the nondiscrimination

requirements set forth in 13 C.F.R. §302.20 or for inherently religious activities prohibited by applicable federal law. LDC agrees it will provide to the City of Hermitage and/or EDA, any documentation, evidence or report required to assure compliance with federal and state law, including, but not limited to, applicable federal and environmental laws.

ARTICLE VIII
ALTERATIONS

SECTION 8.01

LDC covenants not to permit alterations of or upon any part of the Leased Premises except by and with the written consent of the City of Hermitage. The City of Hermitage's written consent includes, but is not limited to, floor, wall and ceiling finishes and changes to mechanical or electrical equipment. All alterations to the Leased Premises shall be made in accordance with all applicable laws, ordinances and regulations and shall remain for the benefit of the City of Hermitage unless otherwise provided in the said written consent above-mentioned; and, LDC further agrees, in the event of making such alterations as herein provided, to indemnify and save harmless the City of Hermitage from all expenses, liens, claims or damages, arising out of, or resulting from the undertaking or making of said alterations.

ARTICLE IX
FIXTURES

SECTION 9.01

All fixtures, including without limitation, any equipment and accessories installed by LDC in the Leased Premises, shall be the personal property of the City of Hermitage.

ARTICLE X
COMPLIANCE WITH LAW

SECTION 10.01

Hermitage may, during the Term, at its sole cost and expense, make any changes or alterations to the Leased Premises that may be necessary to promptly comply with all present and future laws, ordinances, orders, rules, regulations and requirements of all governmental agencies, and all orders, rules and regulations of the appropriate board of fire underwriters or any other body hereafter exercising similar functions, which may be applicable to the Leased Premises or to the use, occupation, thereof, whether or not the same shall necessitate structural repairs or alterations or interfere with the use or occupancy of the Leased Premises. LDC shall likewise observe and comply with the requirements of all policies of liability, fire and other insurance at any time in force with respect to the Leased Premises. The provisions and conditions elsewhere in this Lease applicable to work performed by LDC shall similarly apply to work required to be done under this Section.

ARTICLE XI
WAIVER OF SUBROGATION

SECTION 11.01

Hermitage and LDC each waive any right of recovery which either may have against the other, whether caused by negligence, intentional misconduct or otherwise, for any damage to their property or business caused by perils covered by fire and extended coverage, building contents and business interruption insurance, for which either may be reimbursed as a result of insurance coverage affecting any loss suffered by it; provided, however, that the foregoing shall apply only to the extent of any recovery made by either party under any insurance policy issued to it, and further provided that the foregoing shall not invalidate any insurance policy of either party, it being stipulated that said waiver shall not apply in any case in which the application thereof would result in the invalidation of any such insurance policy.

ARTICLE XII
INDEMNITY

SECTION 12.01

LDC agrees to indemnify and save harmless the City of Hermitage from any loss in connection with any injury, death or damage caused to any person or property arising out of LDC's use or occupancy of the Leased Premises. The fact that insurances are therein required shall not diminish the City of Hermitage's claim against LDC for total indemnity against any such loss.

ARTICLE XIII
FIRE OR OTHER CASUALTY

SECTION 13.01

Should the Leased Premises or any part thereof be damaged or destroyed by fire or other casualty covered by insurance policies applicable to the Leased Premises, Hermitage shall, except as otherwise provided herein, and to the extent it recovers proceeds from such insurance, restore the same with reasonable diligence. Hermitage's agreement to restore is subject to the rights of any mortgagee who may have a prior right to such insurance proceeds and shall be limited to the condition originally provided by Hermitage at the time of Term commencement. Hermitage shall not be obligated to restore any property belonging to LDC or any improvements to the Leased Premises furnished by LDC. If there should be a substantial interference with the operation of LDC's business in the Leased Premises as a result of such damage or destruction which requires LDC to temporarily close its business the Minimum Rent shall abate during such temporary closing but only to the extent of the proceeds actually received by Hermitage under its rent insurance policy. Unless this Lease is terminated by Hermitage as hereinafter provided, LDC shall repair, redecorate and re-fixtue the Leased Premises in a manner and to at least a

condition equal to that existing prior to such damage or destruction, and the proceeds of all insurance carried by LDC on its property in the Leased Premises shall be held in trust by LDC for such purposes. Notwithstanding anything to the contrary contained in this Section or elsewhere in this Lease, LDC, at its option, may terminate this Lease on 30 days notice to Hermitage, given within 120 days after the occurrence of any damage or destruction if: (a) the Leased Premises be damaged or destroyed as a result of a risk which is not covered by Lessor's insurance; (b) the Leased Premises be damaged and the cost to repair the same shall exceed 25% of the then replacement cost of the Leased Premises; (c) the building of which the Leased Premises is a part shall be damaged to the extent of 25% or more of the then replacement cost thereof (whether the Leased Premises be damaged or not). None of the rentals payable by LDC, nor any of LDC's other obligations under any Lease provision, shall be affected by any damage to or destruction of the Leased Premises by any cause whatsoever. The City of Hermitage shall not be liable for any interruption of any sublessee's activities caused or resulting from damage to the Leased Premises.

ARTICLE XIV
LESSOR'S LIABILITY

SECTION 14.01

LDC shall look solely to the equity of Hermitage in the building for the satisfaction of the remedies of LDC in the event of a breach by Hermitage. LDC shall, in the event of the sale, transfer or assignment of Hermitage's interest in the building, or in the event of any proceedings brought for the foreclosure of any mortgage covering the building, attorn to and recognize such purchaser or mortgagee as landlord under this Lease, and in any of such events, Hermitage named herein shall not thereafter be liable as a party under this Lease.

ARTICLE XV
LDC'S DEFAULT

SECTION 15.01

LDC agrees that if LDC:

- (a) Monetary Defaults: Fails or refuses to pay any rent or sums payable as additional rent at the time and place specified herein and such default should continue for more than five (5) days after receipt of written notice from Hermitage; or,
- (b) Other Defaults: Fails or refuses to keep and perform any of the other LDC agreements in this Lease and such default shall continue more than 10 days after notice thereof by Lessor to LDC, provided, however, if the cause of such default involves matters reasonably requiring more than thirty (30) days to correct or cure, LDC will be deemed in compliance with the notice so long as LDC has commenced appropriate corrective action within said thirty (30) days and is diligently prosecuting completion thereof; or,

- (c) Bankruptcy: LDC agrees that if, at any time, LDC is adjudged bankrupt or insolvent under the laws of the United States or any state thereof, or makes a general assignment for the benefit of creditors, or if a receiver of LDC's property in the Leased Premises is appointed and shall not be discharged within 15 days of such appointment, then Lessor may, at its option, declare this Lease terminated and shall forthwith be entitled to immediate possession of the Leased Premises except that if any such proceedings are pursuant to the United States Bankruptcy Code, then Lessor shall be entitled to all the rights and remedies accorded landlords, including without limitation those set forth in Section 365 of said Code; or,
- (d) Habitual Defaults: On three (3) or more occasions during any 12-month period, LDC shall (1) be late in the payment of rent or other sums or charges due Hermitage under this Lease or (2) default in the keeping, observing, or performing of any other covenants or agreements herein contained to be kept, observed or performed by LDC (provided notice of such non-payment or other defaults shall have been given to LDC as herein provided, but irrespective of whether or not LDC shall have timely cured any such non-payment or other defaults of which notice was given); or,
- (e) Fails or refuses to operate, conduct, or maintain the Business Incubator Program in accordance with the provisions of Section 301, Purposes and Uses, of this Lease; or,
- (f) Fails to comply with Article V or Article VII of this Agreement,

then in any such event Hermitage may re-enter and take possession of the Leased Premises, remove LDC's personal property therefrom and store the same at LDC's expense, and relet the Leased Premises or any part thereof on such terms, conditions and rentals as Lessor may deem proper, and apply the proceeds that may be obtained from said reletting, after deduction of all reletting costs, including without limitation, charges for said removal, storage, remodeling, repairs, leasing commissions and legal fees, to the rents and sums payable as rent hereunder which may remain unpaid; or, at Hermitage's option, Hermitage may terminate and cancel this Lease, in which event LDC agrees to promptly pay to Hermitage all of the aforesaid reletting costs and rent and other sums remaining unpaid on the date of such termination. If this Lease is terminated by Hermitage or if Hermitage re-enters the Leased Premises pursuant to this Section, LDC shall, nevertheless, remain liable for any rent and other sums which, but for such termination or re-entry, would have become due during the remainder of the Term, and all reasonable costs, fees, and expenses incurred by Hermitage in pursuit of the collection of the aforementioned and Hermitage is hereby empowered by LDC to institute a proceeding against LDC for the entire amount of unpaid rent and other sums that is due and payable over the balance of the Term. All rights and remedies of Hermitage specified herein are cumulative and none shall exclude any other rights or remedies allowed by law or equity.

LDC HEREBY WAIVES NOTICE TO QUIT UNDER THE PENNSYLVANIA LANDLORD AND TENANT ACT.

ARTICLE XVI
LESSOR DEFAULT

SECTION 16.01

LDC agrees that if Hermitage fails to perform any Hermitage agreements hereunder, LDC shall have the right, within 30 days after notice thereof by LDC to Hermitage to cure such default; provided, however, if the cause of such default involving matters reasonably requiring more than 30 days to cure, Hermitage will be deemed in compliance with said notice so long as Hermitage has commenced appropriate curative action within the 30 days and is diligently prosecuting completion thereof, before LDC may take any action under this Lease by reason of such default.

ARTICLE XVII
WAIVER

SECTION 17.01

No waiver of any agreement of this Lease or of the breach thereof shall be taken to constitute a waiver of any subsequent breach of such agreement, nor to justify or authorize the non-observance on any other occasion of the same or any other agreement hereof; nor shall the acceptance of rent or other sums by Hermitage at any time when LDC is in default be construed as a waiver of such default or of Hermitage's right to terminate this Lease on account of such default; nor shall any waiver or indulgence granted by Hermitage to LDC be taken as an estoppel against Hermitage, it being expressly understood that if at any time LDC shall be in default hereunder, an acceptance by Hermitage of rent or other sums during the continuance of such default or the failure on the part of Hermitage to promptly avail itself of such other rights or remedies as Hermitage may have, shall not be construed as a waiver of such default, but Hermitage may at any time thereafter, if such default continues, terminate this Lease on account of such default in the manner herein provided.

ARTICLE XVIII
NO ASSIGNMENT WITHOUT CONSENT

SECTION 18.01

LDC agrees not to assign this Lease or sublet the whole or any part of the Leased Premises, or to permit any other party to occupy the same or any part thereof, without the prior written consent of Hermitage.

ARTICLE XIX
QUIET POSSESSION

SECTION 19.01

Hermitage agrees that if LDC shall perform all of LDC's agreements herein specified, LDC shall, subject to the terms and conditions of this Lease, have the peaceable and quiet possession of the Leased Premises without any manner of hindrance from Hermitage.

ARTICLE XX
NO OPTION

SECTION 20.01

Submission of this Lease for examination does not constitute a reservation of or option for the Leased Premises and this Lease becomes effective only upon execution and delivery hereof by Hermitage to LDC. In the event Hermitage executes this Lease prior to LDC, LDC agrees that if LDC does not execute the same and deliver it to Hermitage within ten (10) days of said Hermitage's execution, this Lease shall be null and void.

ARTICLE XXI
SURRENDER OF PREMISES

SECTION 21.01

LDC agrees to deliver up and surrender to Hermitage possession of the Leased Premises upon Lease expiration, in as good condition and repair as the same shall be at Term commencement or may have been put by Hermitage during the Term ordinary wear and tear excepted. Nothing herein shall be construed as relieving LDC of any of its maintenance, repair or replacement obligations under this Lease.

ARTICLE XXII
NOTICE

SECTION 22.01

Any notice that either party may desire or be required to give under this Lease shall be effective only if in writing and delivered personally upon the other party or sent by express 24-hour guaranteed courier service or by registered or certified mail of the United States Postal Service, return receipt requested, addressed to the other party at its address as specified in Section 1 (or to such other address or person as either party may by notice to the other specify). Unless otherwise specified, notices shall be deemed given when received or refused.

ARTICLE XXIII
REASONABLE CONSENT

SECTION 23.01

Whenever this Lease specifies that either party has the right of consent or either party shall desire the consent of the other on a matter concerning this Lease, said consent shall be effective only if in writing and signed by the consenting party and shall not be unreasonably withheld or delayed.

ARTICLE XXIV
RELATIONSHIP OF PARTIES

SECTION 24.01

Nothing in this Lease shall be deemed or construed so as to create the relationship of principal and agent, partnership, joint venture or of any association between the parties, it being agreed that neither the computation of rent nor any other Lease provision nor any act of the parties shall be deemed to create any relationship between the parties other than that of Hermitage and LDC.

ARTICLE XXV
DEFINITION OF PARTIES

SECTION 25.01

The words "Hermitage", "Lessor", "LDC", "Lessee", shall mean each party named as the Lessor or Lessee in Section 1 and if there shall be more than one, any notice required or permitted by this Lease may be given by or to any one thereof, and shall have the same force and effect as if given by or to all thereof. The use of the neuter singular pronoun to refer to either party shall be deemed a proper reference even though such party may be an individual, partnership, corporation, firm, trust, or a group of two or more of any of the same. The necessary grammatical changes required to make the provisions of this Lease apply in the plural tense where there is more than one as aforesaid and to either individuals, partnerships, corporations, firms, trustees, males or females, shall in all instances be assumed as though in each case fully expressed.

ARTICLE XXVI
LEGAL INTERPRETATION

SECTION 26.01

This Lease shall be construed in accordance with the applicable laws of the Commonwealth of Pennsylvania where the Leased Premises are located. In interpreting this

Lease, there shall be no inference, by operation of law or otherwise, that any provision of this Lease shall be construed against either party. In the event any provision of this Lease conflicts with any applicable law, such conflict shall not affect other provisions of this Lease which can be given effect without such conflicting provision. If any provision of this Lease shall be subject to two constructions, one of which would render such provision valid, then such provision shall be given that construction which would render it valid. The Section numbers and captions are inserted only as a matter of convenience and in no way define or limit the scope or intent of such Sections.

ARTICLE XXVII
FORCE MAJEURE

SECTION 27.01

If either party shall be delayed in the performance of any act required by this Lease by reason of strikes, restrictive laws, riot, acts of God or other similar reasons not the fault of the nonperforming party, then the performance time for such act shall be extended for a period equivalent to the period of such delay. The provisions of this Section shall not operate to excuse LDC from prompt payment of rent or other sums hereunder or from properly securing the Leased Premises from damage.

ARTICLE XXVIII
LEASE DATE

SECTION 28.01

If this Lease is not dated, LDC hereby authorizes Hermitage to date the same as of the date of either Lessor's or LDC's execution thereof.

ARTICLE XXIX
ENTIRE AGREEMENT

SECTION 29.01

This Lease and any incorporated attachments contain all the agreements between the parties and cannot be modified in any manner other than by agreement signed by the parties. Each agreement, condition, term and provision of this Lease shall be construed to be a promise, covenant and condition.

ARTICLE XXX
PROVISIONS BINDING

SECTION 30.01

The agreements herein shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and permitted assigns of the parties.

ARTICLE XXXI
SEVERABILITY

SECTION 31.01

Any provision of this Agreement which is held to be prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provision in any other jurisdiction.

IN WITNESS WHEREOF, Hermitage, Lessor, and LDC, Lessee, have executed this Lease effective as of the date first above shown, each acknowledging receipt of an executed counterpart hereof.

ATTEST:

Gary Hinkson, Secretary

LESSOR:
CITY OF HERMITAGE

By: _____
William J. Moder, President

ATTEST:

Secretary

LESSEE:
LindenPointe Development Corporation

By: _____

LAND DEVELOPMENT PLAN REPORT

TO THE BOARD OF COMMISSIONERS
for consideration at the April 22, 2020 meeting

Solar Atmospheres 2020 Building Addition Industrial Land Development Plan

30 Industrial Road

LAND DEVELOPMENT PLAN REPORT

Plan Name: **Solar Atmospheres 2020 Building Addition Industrial Land Development Plan**

Owner(s) Name: **Hermitage Technical Associates, LLC
1969 Clearview Road
Souderton, PA 18964**

Zoning District: **LI Light Industrial**

Location: **30 Industrial Road**

Purpose: **The purpose of this plan is the proposed construction of a 14,588 square foot addition, which would connect two existing buildings. The plan includes stormwater management, landscaping and additional parking.**

Hermitage Planning Commission took the following action: **Approved w/ conditions
on April 6, 2020**

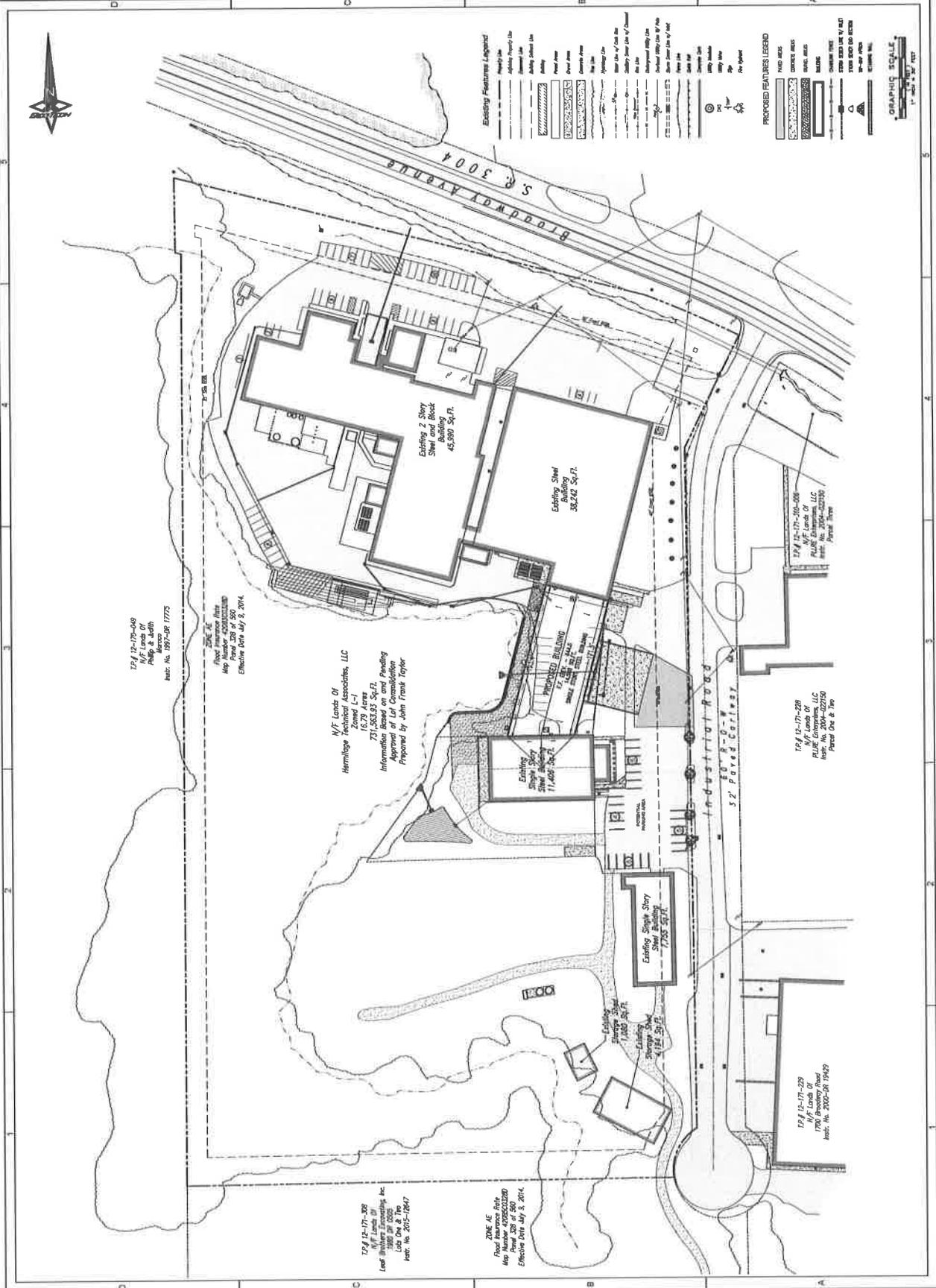
Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections
Recording of Lot Consolidation Plan for Hermitage Technical Associates Lot 1
Approval of Stormwater Management Report and Infrastructure Design by City
Engineer
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board action: **7/5/2020**

| | | |
|------|----------------|---|
| Rev. | Date | Description |
| 1 | MARCH 30, 2020 | PROJECT NO. 575-001 |
| 2 | 11-20 | SCALE: 1" = 50' |
| 3 | MMX | DRAWN BY: MJK |
| 4 | | CHECKED BY: JLS |
| 5 | | DATE: 03/30/20 |
| 6 | | PROJECT: 575-001 |
| 7 | | PROJECT NAME: SOLAR ATMOSPHERES |
| 8 | | PROJECT LOCATION: 309 OLDEN ROAD, SOLI STATION, PA 18854 |
| 9 | | PROJECT TYPE: INDUSTRIAL LAND DEVELOPMENT |
| 10 | | PROJECT STATUS: PRELIMINARY |
| 11 | | PROJECT OWNER: HERMITAGE TECHNICAL ASSOCIATES, LLC |
| 12 | | PROJECT DEVELOPER: SOLAR ATMOSPHERES |
| 13 | | PROJECT ARCHITECT: GEI CONSULTING GROUP, INC. |
| 14 | | PROJECT ENGINEER: GEI CONSULTING GROUP, INC. |
| 15 | | PROJECT SURVEYOR: GEI CONSULTING GROUP, INC. |
| 16 | | PROJECT PLANNER: GEI CONSULTING GROUP, INC. |
| 17 | | PROJECT LANDSCAPE ARCHITECT: GEI CONSULTING GROUP, INC. |
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CITY OF HERMITAGE, PENNSYLVANIA CITIZEN PARTICIPATION PLAN FOR CDBG PROGRAMS

April 2020

Citizens must be provided with information in a timely manner and afforded a reasonable opportunity to participate in the **CDBG** planning and evaluation process.

Applicants/grantees shall comply with the following minimum citizen participation requirements and are encouraged to expand their efforts in order to maximize opportunities for citizen involvement. In satisfying these citizen participation requirements, applicants/grantees shall not be restricted in their responsibility or authority to develop and execute **CDBG Programs**.

A. General Requirements. All applicants/grantees shall:

1. Follow procedures which inform and encourage citizens to participate in the **CDBG** planning and evaluation process. Special emphasis shall be placed on procedures which emphasize the participation of low and moderate income, minority and handicapped persons who reside in slum and blight areas, and in other areas where **CDBG** funds are proposed for expenditure or are being expended.

2. Provide citizens with reasonable and timely access to local meetings, information and records relating to proposals for the use of funds being applied for as well as the actual prior use of **CDBG** funds. Applicants/grantees must take steps to ensure that pertinent application/program information and records are accessible to the public, and that the public has been made aware of when and where material is available for inspection.

3. Hold public hearings to obtain citizen views and to respond to proposals and questions at all stages of the Community Development Program, including at least the development of needs, the review of proposed activities, and the review of program performance. The public hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodation for the handicapped. The public hearings will be held in connection with each entitlement allocation. Municipalities must hold a public hearing for citizen participation in the development of needs, and conduct another public hearing after a plan for use of the funds is published and prior to application approval by the governing body.

4. Provide technical assistance, upon request, to groups of persons of low and moderate income, or their representatives, when such assistance is needed in developing proposals for use of **CDBG** funds. The level and type of assistance is to be determined by each applicant/grantee.

5. Provide a timely written response to written complaints and grievances. A timely response is one which is made within fifteen (15) working days from receipt of the written complaint/grievance.

6. Identify if and when it may be necessary to meet the needs of non-English speaking citizens. When such needs are identified, applicants/grantees must meet these needs as part of the advertising and public hearing requirements.

7. Maintain citizen participation files which contain documentation that demonstrates compliance with all requirements contained in this Citizen Participation Plan.

B. Minimum Citizen Participation Requirements During the Application Planning Development, and Submission Process. In developing applications for CDBG funds, applicants shall meet the following minimum requirements:

1. Provide public notice(s) of the first public hearing to obtain citizens views and comments on how CDBG funds should be used. This public notice shall contain:

(a) The date, time and location of the first public hearing;

(b) The amount of CDBG funds available;

(c) The range of activities which may be undertaken with CDBG funds;

(d) The amount of CDBG funds proposed to benefit low and moderate income persons;

(e) An identification of activities that could result in displacement and the applicant's plans for minimizing such displacement. The notice must also state that the applicant is responsible for replacing all low and moderate income housing units that may be replacing all low and moderate income housing units that may be demolished or converted. The types and levels of assistance the applicant plans to make available to persons displaced by CDBG funded activities even if no displacement is expected to occur, must be explained at this public hearing; and

(f) A statement that citizens may also comment on the applicant's prior use of CDBG funds.

2. Hold the first public hearing to elaborate upon the contents of the public notice(s) and to obtain citizen comments and questions.

At this public hearing, the applicant must explain its responsibility to replace all occupied and vacant occupiable low and moderate income dwelling units that may be demolished or converted to another use. The applicants' explanation must include the following:

(a) Replacement must take place within three years of demolition/conversion;

(b) Replacement units must be located within the applicant's jurisdiction (within the same municipality where demolition/conversion may occur);

(c) The replacement units must be of sufficient size to house at least the same number of occupants that could have been housed in the units demolished/converted;

(d) The replacement units must be provided in standard condition;

(e) The replacement units must be designed to remain low and moderate income units for at least ten years from the date of initial occupancy.

The applicant must also explain that prior to obligating or expending funds that will result in the demolition or conversion of low and moderate income housing units, it will publicize and provide opportunity for citizen comment on the following:

(a) A description of the proposed demolition/conversion activity;

(b) The general location and the number of units by size that will be demolished/converted;

(c) A time schedule for the start and completion of demolition/conversion;

(d) The general location and number of units by size that will be provided as replacement units;

(e) The source of funding and a time schedule for the provision of replacement units; and

(f) The basis for concluding that the replacement units will remain low/mod for at least 10 years from initial occupancy.

3. Following the first public hearing, the applicant must consider all comments and views received and develop its proposed use of funds.

4. Provide public notice(s) on the second public hearing to obtain citizens' views and comments on the proposed use of funds. This public notice shall contain:

(a) The date, time and location of the second public hearing;

(b) Sufficient detail on the proposed use of funds to permit meaningful citizen comments at the public hearing;

(c) The deadline for public comment prior to the date that the local governing body will meet to consider the application and where and when the proposed application may be inspected prior to the meeting of the local governing body; and

(d) The date, time and location of the meeting where the local governing body will consider approval of the application. (This meeting must be after the second public hearing and the deadline for public comment.)

5. Hold the second public hearing to elaborate on the proposed use of funds and to allow for citizens' comments and questions.

NOTE: Public notices must be published a minimum of five (5) days prior to the public hearings and in a newspaper(s) of general circulation. The location and time of public hearings are critical to a successful citizen participation process. The location of the hearings must be convenient to potential program beneficiaries and low and moderate income populations. Special accommodations must be extended to persons with disabilities, and public notices must inform such persons as to how they may request and obtain needed accommodations. Public hearing sites must be accessible to persons with disabilities.

Applicants are encouraged to take other reasonable steps to inform citizens, especially those identified in A.1. above. Other informational media that should be considered are:

- (1) Radio/television public service announcements;
- (2) Public and private organization bulletins and newsletters;
- (3) Social service organizations;
- (4) Public housing bulletin boards;
- (5) Minority organizations; and
- (6) Other organizations, institutions or businesses located in or serving low and moderate income areas.
- (7) Websites / Social Media

C. Minimum Citizen Participation Requirements for Program Modifications :

When it is necessary for grantees to modify approved projects, the following citizen participation requirements must be met.

Prior to modifying approved projects grantees must:

1. Provide a public notice, at least once in a newspaper of general circulation, of the proposed modification and provide the deadline by which public comments must be received. The notice must also indicate the date that the local governing body will conduct a public hearing concerning the proposed modification. Timeliness of these notifications must be in accordance with the grantee's Citizen Participation Plan.
2. The grantee must consider all comments received as a result of the public notice and hearing, and if appropriate, modify the proposed modification.
3. Upon approval of the modification by the local government, it must be made available for public inspection.

D. Other Special Project Grants or Emergency Declaration:

From time to time a new special program will be released by HUD or an emergency declaration will be made that will allow the City of Hermitage and other grantees to change the use of their federal funds to address the immediate needs of the municipality. Along with the new programs or eligible activities, there will be waivers to the standard citizen participation process that detail what the process will be to temporarily change the municipality's citizen participation plan to avail themselves to these funds.

In the event that other federal special programs are awarded to the Commonwealth of Pennsylvania or if an emergency declaration is made that affects the administration of the existing federal programs, that are authorized under the Housing and Community Development Act of 1974, as amended, Cranston-Gonzales National Affordable Housing Act of 1990, as amended, and/or McKinney-Vento Homeless Assistance Act 1987, as amended, and administered by DCED, the citizen participation requirements will be followed in accordance with either the statute or regulations set forth in the program. If HUD may allow for or provides opportunities to request waivers to specific elements of the citizen participation process DCED will determine whether a waiver is necessary and seek use of the waiver authority in accordance with information provided by HUD. Once the waiver is granted by HUD to the Commonwealth, the special conditions will be passed to its grantees, if necessary, to streamline the citizen participation process in accordance with the regulations in place.

In order to take advantage of the granted waiver authority, the City of Hermitage and other grantee must amend their Citizen Participation Plan to meet the minimum standards included in the waiver if the required action is not already covered in their Citizen Participation Plan.

Amendment – 4-2020 - CARES ACT Authorization: Emergency Declaration Citizen Participation and Expedited Modification Process:

Coronavirus Aid, Relief, and Economic Security Act (CARES Act) allows for a grantee to adopt and use expedited procedures to prepare, propose, modify, or amend its statement of

activities to the FY 2019 and FY 2020 grant and new CARES funding related to the use of funding to address emerging COVID-19 response.

As long as national or local health authorities recommend social distancing and limiting public gatherings for public health reasons, Grantees do not need to hold in-person public hearings but “shall provide citizens with notice and a reasonable opportunity to comment of no less than 5 calendar days. A “grantee may create virtual public hearings to fulfill applicable hearing requirements for all grants from funds made available under this law”. Any virtual hearing “shall provide reasonable notification and access for citizens in accordance with the grantee’s certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses”.

The City of Hermitage will use video and/or tele conferencing for public hearings as needed, and provide notice to the public via legal notice in the local newspaper, City website (www.hermitage.net) and various social media platforms to inform the public and encourage citizen participation via phone and/ email correspondence to the City.

The City of Hermitage will abide by and utilize the guidance from the PA DCED in regards to citizen participation utilizing the following document: CITIZEN PARTICIPATION and PLAN MANUAL FOR FEDERAL PROGRAMS OF DCED, Pennsylvania Department of Community and Economic Development , Center for Community and Housing Development =, April 2020.

All comments and citizen input can be directed to Jeremy P. Coxe, City of Hermitage, Assistant Director, Planning & Development Department, 800 N Hermitage Road, Hermitage, PA 16148, (724) 981-0800 x1265, jcoxe@hermitage.net.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE,
MERCER COUNTY, PENNSYLVANIA, THIS 22nd DAY OF APRIL, 2020.**

ATTEST:

CITY OF HERMITAGE
BOARD OF COMMISSIONERS

Gary P. Hinkson
City Secretary

William J. Moder, III
President

ITEMS FOR DISCUSSION

| | | | |
|-----|---------|-----------|-------------------|
| 4-1 | Minutes | 3/19/2020 | Work Session |
| 4-2 | Minutes | 3/25/2020 | Work Session |
| 4-3 | Minutes | 3/25/2020 | Executive Session |

MINUTES
CITY OF HERMITAGE – BOARD OF COMMISSIONERS
WORK SESSION MEETING
March 19, 2020

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President
Duane J. Piccirilli, Vice-President
Louis E. Squatrito, Jr., Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Marcia Hirschmann Eric Jewell
Gary Gulla Jeremy Coxe Amy Gargiulo

There were two (2) members of the public in attendance.

PUBLIC COMMENTS

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

HERMITAGE REVOLVING LOAN FUND LOANS TO HERMITAGE BUSINESSES

The Hermitage Community and Economic Development Commission has requested that the Board consider a 90-day deferment of loan payments for businesses participating in the HRLF program. Two of the businesses were prepared to open by the end of March/beginning of April. They would still be required to repay all their loans, but this request is to push the due date of their April 1st payment to July 1st. Following discussion it was agreed to add the request to the March Regular Meeting agenda.

Terry Kunkle, DCED, recommended to Gary Hinkson and Mayor Viglio that the City of Hermitage and Borough of Wheatland both make declarations of disaster emergency. It would piggyback on the Governor's proclamation and position both communities to seek reimbursement for any funds expended related to the COVID-19 situation and allow both communities to make emergency expenditures for materials without having to put them out to bid.

Mr. Stedman explained that the Governor made a statewide declaration of disaster emergency on March 6th which activated the Pennsylvania Emergency Management Agency and local municipalities are urged to follow suit. There are a number of areas in which emergency powers are invoked and obtained. The key area is the ability to obtain emergency supplies without having to put them out to bid. It is recommended that the Board make that declaration so that if the need arises you are authorizing the City Manager and staff to activate that plan.

Mr. Hinkson stated that if the Board supports the declaration, a resolution or emergency ordinance will be added to the agenda. Upon discussion, it was agreed that they would add the item to the March Regular Board Meeting agenda.

DEPARTMENT REPORTS

Mr. Squatrito noted that the report reflected that (the Fire Department) was doing a very good job with the rental inspections. There were eight-two occupied rental properties inspected and they found some violations.

Attorney Stedman said they did file a complaint for a house that has been a long-standing issue. It needs to be demolished, however, the courts are shut down at this point.

A bus trip scheduled for March 24th to raise funds for the Hermitage Holiday Light Parade was cancelled due to the coronavirus. At this time the Parks and Recreation Department is moving forward on plans for the summer rec program.

Mr. Hinkson stated that the City would definitely move forward with Ellis and possibly Meadowbrook because Community Development Block Grant funds are used for those projects, however we are holding back on Armond Avenue and Phase II of the NIP. Donna and Homewood is contingent on the South Darby Road project. Paving on South Darby Road will be done before stormwater because of timing with that project and PennDOT will do paving under our agility program. He believes the money will be there to complete work on Donna, but due to the uncertainty surrounding the pandemic he is hesitant to promise anything at this point not knowing how long we will be in this situation. They do not want spend capital money if it is needed for operation. We have sixty days from when we open the bids to award the projects, which will take us through the end of April. They have already negotiated with the low bidder to extend it another 60 days meaning they would have until July 1 to award the bid and to keep the terms they have.

Mr. Squatrito asked if there any changes in routines of the patrolmen. Police Chief Jewell replied that they are still trying to maintain business as usual as much as possible. They have added hygiene procedures – sanitation wipes and extra cleaning supplies. The School Resource Officers are still working with the school by assisting with meal distribution and the Police Department is using them on the road.

The contractor for the North Darby Road project has installed a couple thousand feet of line on the road. The Hermitage Municipal Authority sent letter to all property owners affected saying construction is underway and they will follow up soon with a letter regarding the loan program. They will open bids on the grinder pumps at their April 1st meeting. The Mercer County Community Federal Credit Union (MCCFCU) has indicated that there will be a quick turnaround on the loan applications. The project was off to a good start, but the utility subsystem construction is being halted by the COVID-19 pandemic.

Construction is suspended on the round-about project on Route 62 due to the disaster proclamation.

AGENDA REVIEW

Mr. McConnell indicated it was his understanding that there was not much negotiation on the lease between the City of Hermitage and the LindenPointe Development Corporation (LDC). The City pays for all the expenses associated with the building including all utilities, phone, garbage, IT services, as well as, all the expenses on the interior and exterior of the building, which are not calculated and included in the report. He believes that since the lease does not expire for six months maybe we should sit back a little and address the situation to see where we are financially.

Mr. McConnell believes that the LDC has deviated away from their initial business plan from 2011 and would like metrics to measure performance to see if we are making any progress. He is concerned the City is putting all this money in and not getting any return on our investment. The LDC has not been paying an executive director salary for a couple of years and has \$192,000 in reserves. He understands Jeff Meier is good, but the reality is he is not there and may not be until later this year. The purpose of that facility is to create some type of economic impact here. They had some successes, but (the businesses) are going out of the area. He is frustrated because he is not seeing any progress.

Discussion continued regarding business starting at LindenPointe then leaving the area (the shoe company, Geko Robotics, etc.) and why an equity agreement has not been enforced to obtain some residual funds.

It was noted that there have been some personnel changes and a new operations director to work with the tenants, Brendan Radcliff, will be starting March 23, 2020.

Mr. McConnell added that prior to the (October 25, 2019 Special Meeting) with the LDC Board he submitted six questions he wanted answered at that meeting, but did not receive answers to. They included: What standards do they measure the success of their programs? How many businesses have they incubated and where are they located? What efforts have been taken to secure private funding sources? What is their position regarding equity provisions and incubator agreements?

It was decided that Bill Moder and Lou Squatrito would have a conversation with representatives of the LDC.

Mr. Hinkson stated that there was no executive director for eighteen months and they are taking steps to address those concerns including the absence of a day to day executive director and a glitch in their bylaws not matching up with our ordinance that created the LDC. They said they were addressing those items and indicated that they were in the process of hiring a program manager to work with tenants on a day to day basis. He also said that John Rose was working on "equity agreement process"

The LDC has a tenant they want to move in there, but did not want to move forward with the sublease without knowing that they were going to continue to stay. They were basically told that we would work this lease out. Mr. Hinkson indicated that his opinion was to move forward with the lease and continue to lessen the operating money until we no longer subsidize their operation.

Mr. McConnell added that we could enter into an agreement with the tenant where if they want to come in we would protect their rights as a subtenant. Mr. Stedman will check on that possibility and indicated that it usually happens in a retail type of business.

A Request for Modification was received by the City for property in the Valley Industrial Park. Mrs. Hirschmann explained that the subdivision requires a modification to one section of the subdivision and land development ordinance. This variance is not something the City does very often, but is similar to a Zoning Hearing Board variance. The applicant asked for permission to create a flag lot less than 10 acres in size. There is currently a school bus business in the back of the property and the front area was to be a storage business, but that never materialized. They are interested in subdividing the front section and selling it to the business across the street (Miller Industries). If the Board denies the modification they couldn't approve the subdivision as presented. If the modification is approved they can then take action on the subdivision.

Marcia Hirschmann reviewed the following plans:

- Final Subdivision Plan – Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B (Kirila Road). The purpose of the plan is to create Lot 9A containing 1.484 acres and Lot 9B containing 2.590 acres from existing Lot 9. A waiver of Section 805.7 of the SALDO, Standards for Flag Lots, is required for approval of this plan. Outstanding conditions are drawing corrections, DEP approval of Planning Module, approval of request for modification to the SALDO, Section 805.7 and mylars with signatures and seals.
- Final Lot Consolidation Plan for Hermitage Technical Associates, LLC Lot 1 (Industrial Road /Broadway Avenue). The purpose of the plan is to combine four parcels along Industrial Road and Broadway Avenue to create Lot 1 containing 16.8 acres so an expansion can take place. Outstanding conditions are drawing corrections, conveyance of deed for Parcel 4 to Hermitage Technical Associates, LLC and mylars with signatures and seals.

Mr. Coxe explained that the proposed modification of the 2016 CDBG contract is to create a new activity regarding street improvements. The request is to transfer \$139,897 from housing rehabilitation to street improvements in the Ellis Avenue area. Once that money is transferred, it will be combined with 2019 money to complete a larger project in that census tract.

An emergency declaration will be added to the regular meeting agenda regarding COVID-19 pandemic.

Duane Piccirilli requested an executive session regarding the lease between the City of Hermitage and the LindenPointe Development Corporation.

ITEMS FOR DISCUSSION

There were no other items for discussion.

The meeting recessed at 7:04 p.m. and went into executive session.

Respectfully submitted,

Gary P. Hinkson
March 25, 2020

MINUTES
CITY OF HERMITAGE – BOARD OF COMMISSIONERS
WORK SESSION MEETING
March 25, 2020

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President
Duane J. Piccirilli, Vice-President
Louis E. Squatrito, Jr., Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Gary Gulla Amy Gargiulo

There were no members of the public in attendance.

PUBLIC COMMENTS

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

AGENDA REVIEW

There were no questions or comments on the agenda.

ANY OTHER BUSINESS/OLD BUSINESS

There was no other business to discuss.

ADJOURNMENT

Mr. Muha motioned to adjourn the work session. Second by Mr. Squatrito. The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Gary P. Hinkson
March 26, 2020