

REGULAR MEETING AGENDA

March 25, 2020

Immediately following the Work Session



CITY OF HERMITAGE

BOARD OF COMMISSIONERS

William J. Moder, III, President

Duane J. Piccirilli, Vice-President

Louis E. Squatrito, Member

William G. McConnell, Jr., Member

Michael T. Muha, Member

PLEASE SHUT OFF ALL CELL PHONES

1) PLEDGE OF ALLEGIANCE

2) GENERAL

- a. Roll Call
- b. Consideration of approval of the minutes of the February 26, 2020 Regular Meeting.
- c. Consideration of monthly administrative reports.

3) SPECIAL RECOGNITIONS

4) CITIZEN'S FORUM

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

1. *Formally open the meeting to comments from the audience*
2. *Then close citizens' forum and move on to Finance*

5) FINANCE

- a. Consideration of the monthly reports of the Treasurer.
- b. Consideration of additions and exonerations to taxes.
- c. **INTRODUCTION** of an ordinance authorizing the renewal of the lease agreement between the City of Hermitage and the LindenPointe Development Corporation.

- d. **RESOLUTION NO. 7-2020** authorizing the suspension of Hermitage Revolving Loan Fund repayments for a period of 90 days and further suspending the accrual of interest for the same time period.

6) **PLANNING AND ZONING**

- a. **Consideration of a Request for Modification to Section 805.7 of the Subdivision and Land Development Ordinance for the Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B.**
- b. **Consideration of Subdivision Plans:**
 - Final Subdivision Plan – Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B (Kirila Road)
 - Final Lot Consolidation Plan for Hermitage Technical Associates, LLC Lot 1 (Industrial Road/Broadway Avenue)

7) **COMMUNITY DEVELOPMENT**

- a. **RESOLUTION NO. 6-2020** authorizing a modification to the FY-2016 CDBG program.
- b. **Consideration of a motion to authorize entering into an engineering/design contract for the CDBG Street Improvements Project in the Ellis Avenue area.**

8) **PUBLIC IMPROVEMENTS**

9) **PUBLIC SAFETY**

10) **MISCELLANEOUS**

- a. **RESOLUTION NO. 8-2020** continuing the City Manger's Proclamation of Disaster Emergency made on March 20, 2020, regarding the COVID-19 pandemic, until such time as the Governor's statewide Declaration of Disaster Emergency is terminated.

11) **PUBLIC DISCUSSION OF TONIGHT'S AGENDA**

The Board of Commissioners welcomes constructive comments and input from the public. Residents wishing to comment shall first raise their hand, be acknowledged by the Board President, then approach the podium. They will preface any comments with their name and address. Comments will be addressed to the Board only and not to any individual Board member or other member of the audience. Those commenting should make every effort to avoid being repetitive.

12) **CLOSING COMMENTS BY BOARD OF COMMISSIONERS**

13) **ADJOURNMENT**

MINUTES
CITY OF HERMITAGE - BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
FEBRUARY 26, 2020

President William J. Moder called the meeting to order at 6:01 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President
Duane J. Piccirilli, Vice President
Louis E. Squatrito, Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Marcia Hirschmann Eric Jewell
Gary Gulla Sherry Iversen Joel Ristvey
Jeremy Coxe Don Cannon John Flynn
Wayne Covert Brian Mertz Don Kizak
Ed Chess Amy Gargiulo

There were thirteen (13) members of the public in attendance.

MINUTES

Mr. Squatrito made a motion to approve the minutes for the January 22, 2020. Regular Meeting and the February 11, 2020 Special Meeting. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

ADMINISTRATIVE REPORTS

Mr. Muha made a motion to approve the administrative reports. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

CITIZEN'S FORUM

Mr. Moder opened the Citizen's Forum. There being no comments, Mr. Moder closed the Citizen's Forum.

FINANCE

a. **Consideration of the monthly reports of the Treasurer.** Mr. Muha made a motion to approve the Treasurer's Report. Second by Mr. Piccirilli. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

- b. **Consideration of additions and exonerations to taxes.** Mr. Piccirilli made a motion to accept the additions and exonerations to taxes. Second by Mr. Squatrito. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

PLANNING AND ZONING

a. Consideration of Subdivisions:

Final Lots 1 & 2 Susan Marie Boren Subdivision (Twitmeyer Avenue). Mr. Piccirilli read the summary and made a motion to approve the plan with no conditions. Second by Mr. Squatrito. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.

Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision (Frogtown Road). Mr. Squatrito read the summary and made a motion to approve the plan with three conditions. Second by Mr. Muha. Vote was as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

PUBLIC SAFETY

- a. **Consideration of a motion to authorize the sale of the Police Department CPI/Live-scan equipment.** Mr. McConnell read the summary and motioned to authorize the auction of the outdated equipment through propertyroom.com. Second by Mr. Squatrito. Vote as follows: Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes. Motion carried.

MISCELLANEOUS

- a. **Consideration of a motion to award contracts for various materials and supplies under the Mercer County Regional Council of Governments Joint Purchasing Program.** Mr. Muha read the summary and motioned to award contracts for materials and supplies under the MCRCOG Joint Purchasing Program. Second by Mr. McConnell. Vote as follows: Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes. Motion carried.
- b. **RESOLUTION NO. 4-2020 supporting the application of the Borough of Wheatland for a grant through the Pennsylvania Strategic Management Planning Program.** Mr. McConnell read the summary and motioned to adopt the resolution supporting the application of the Borough of Wheatland for a grant to study the viability of a merger of the Borough of Wheatland and City of Hermitage. Second by Mr. Muha. Vote as follows: Mr. Piccirilli, yes; Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes. Motion carried.

Wheatland Mayor Ron Viglio, who attended with Borough Council members, thanked the Commissioners for supporting the application and stated that they look forward to completing the study and moving forward.

- c. **RESOLUTION NO. 5-2020** authorizing the disposing of certain municipal records. Mr. Piccirilli read the summary and motioned to adopt the resolution. Second by Mr. Squatrito. Vote as follows: Mr. Moder, yes; Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes. Motion carried.
- d. **Consideration of a motion to appoint members to the Civil Service Commission, the Community Library of the Shenango Valley Board and the Hermitage Parks and Recreation Board.** Mr. Squatrito read the summary and made a motion to appoint Michelle Bower as a City representative on the Board of the Community Library of the Shenango Valley with a term to expire on January 31, 2023, James Epstein as a counsel to the Hermitage Civil Service Commission with a term to expire on January 31, 2022 and Ava Houy as an ad hoc student member of the Hermitage Parks & Recreation Board, effective August 1, 2020 for a 1-year term. Second by Mr. Piccirilli. Vote as follows: Mr. Squatrito, yes; Mr. McConnell, yes; Mr. Muha, yes; Mr. Piccirilli, yes; Mr. Moder, yes. Motion carried.

PUBLIC DISCUSSION FOR TONIGHT'S AGENDA

There was no public discussion.

CLOSING COMMENTS BY BOARD OF COMMISSIONERS

There were no closing comments by the Board of Commissioners.

ADJOURNMENT

Mr. Muha motioned to adjourn. Second by Mr. Piccirilli. The meeting adjourned at 6:12 p.m.

Respectfully submitted,

Gary P. Hinkson
February 28, 2020

**BUILDING DEPARTMENT
MONTHLY REPORT**

FEBRUARY 2020

City of Hermitage Commercial - Construction Permit Report February 2020

Permit Number	Permit Issue Date	Business/Occupant Name	Project Location	Description of Project	Proposed Use	Zoning District	Project Value	Permit Fee	Census Code	
14,407	2/4/2020	First Assembly of God	1455 North Keel Ridge Road	Shed	Commercial	R-1-100	\$5,000	\$58.50	328	
1	Permits Issued						Project Value	\$5,000	\$58.50	Permit Fees
14,370	2/12/2020	Joy Cone Company	2000 North Keel Ridge Road	Addition	Commercial	R-1-100	\$350,000	\$3,231.34	437	
14,393	2/27/2020	Gabe's	2229 East State Street	Interior alterations; minor exterior alterations	Commercial	CC-1	\$900,000	\$294.50	437	
14,410	2/12/2020	Hickory Medical & Professional Center	3755 East State Street	Interior alterations	Commercial	CC-1	\$2,500	\$236.50	437	
3	Permits Issued						Project Value	\$1,252,500	\$3,762.34	Permit Fees
4	Permits Issued				Commercial		\$1,257,500	\$3,820.84		
4	Total - All Permits Issued - February 2020				Totals -		Project Value	\$3,820.84	Permit Fees	

Census Code:
 101 - Residential - New Home
 434 - Residential - Additions & Alterations
 328 - Residential / Commercial - Accessory Buildings
 438 - Residential - Garage, new, additions, alterations
 437 - Commercial - Additions & Alterations

2020 PERMITS (By PERMIT TYPE)

	RESIDENTIAL PERMITS		COMMERCIAL & SIGN PERMITS		TOTAL	
	#	VALUE	#	VALUE	#	VALUE
JANUARY	6	626,000	6	434,725	12	1,060,725
FEBRUARY	0	0	4	1,257,500	6	1,257,500
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL	6	626000	10	1,692,225	18	2,318,225

RESIDENTIAL PERMITS include all Residential structures and their accessory uses
COMMERCIAL PERMITS include all Commercial structures and their accessory uses

COMPARISON OF 2019 & 2020 PERMITS (TOTALS)

MONTH	2019 PERMITS		2020 PERMITS		DIFFERENCE	
	#	\$ VALUE	#	\$ VALUE	#	\$ VALUE
JANUARY	9	1,346,350	12	1,060,725	+3	-285,625
FEBRUARY	4	1,437,290	4	1,257,500	0	-179,790
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL	13	2,783,640	16	2,318,225	+3	-465,415

Comparison of 2019 & 2020 Building Permit values, number of permits issued, and increase/decrease of value

***Hermitage Fire Department
Report of Operations
For February 2020***

***Submitted March 10, 2020
John Flynn, Fire Marshal***

Hermitage Volunteer Fire Department

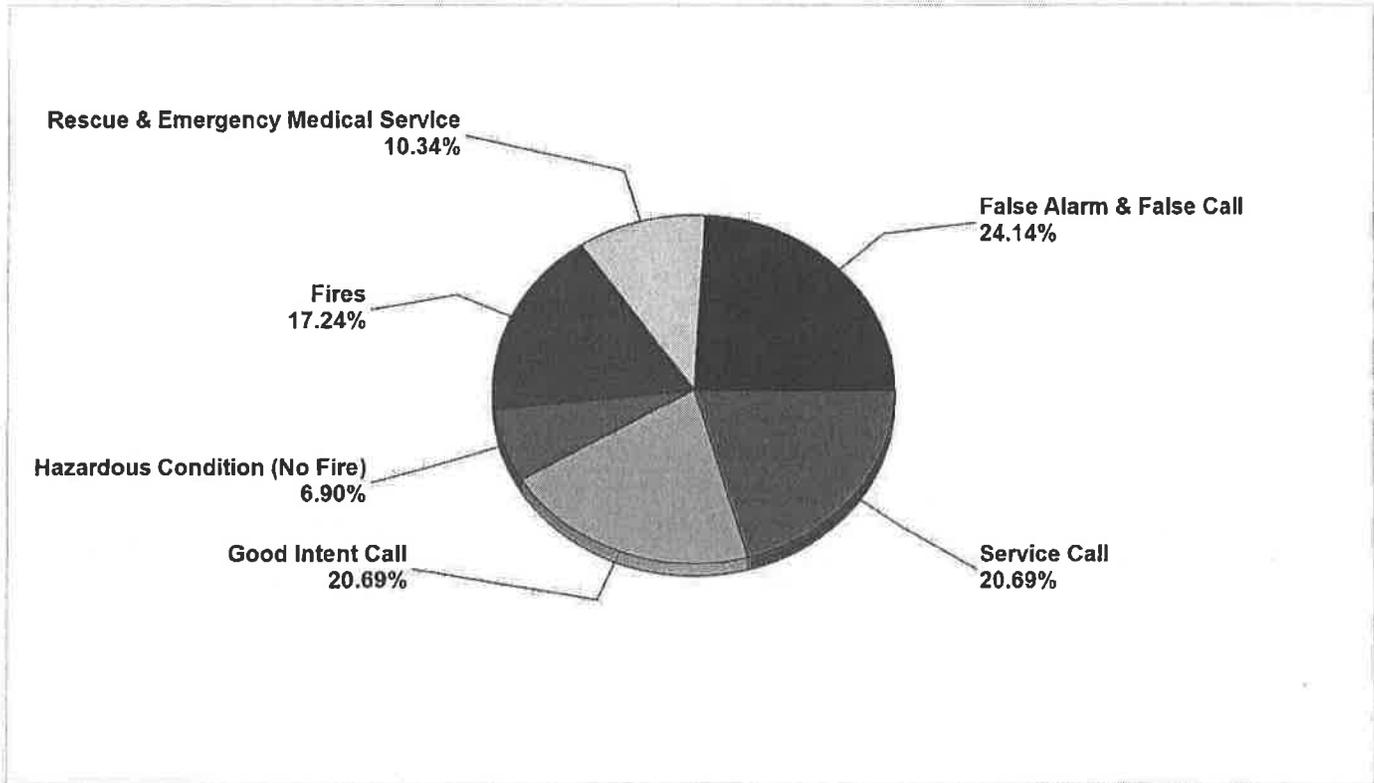
Hermitage, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2020 | End Date: 02/29/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	17.24%
Rescue & Emergency Medical Service	3	10.34%
Hazardous Condition (No Fire)	2	6.90%
Service Call	6	20.69%
Good Intent Call	6	20.69%
False Alarm & False Call	7	24.14%
TOTAL	29	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	6.90%
113 - Cooking fire, confined to container	2	6.90%
118 - Trash or rubbish fire, contained	1	3.45%
322 - Motor vehicle accident with injuries	2	6.90%
324 - Motor vehicle accident with no injuries.	1	3.45%
412 - Gas leak (natural gas or LPG)	1	3.45%
424 - Carbon monoxide incident	1	3.45%
500 - Service Call, other	1	3.45%
542 - Animal rescue	1	3.45%
561 - Unauthorized burning	2	6.90%
571 - Cover assignment, standby, moveup	2	6.90%
611 - Dispatched & cancelled en route	1	3.45%
622 - No incident found on arrival at dispatch address	5	17.24%
731 - Sprinkler activation due to malfunction	1	3.45%
733 - Smoke detector activation due to malfunction	1	3.45%
735 - Alarm system sounded due to malfunction	1	3.45%
736 - CO detector activation due to malfunction	2	6.90%
743 - Smoke detector activation, no fire - unintentional	2	6.90%
TOTAL INCIDENTS:	29	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Hermitage Volunteer Fire Department

Hermitage, PA

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Incident Statistics

Start Date: 02/01/2020 | End Date: 02/29/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		3	
FIRE		26	
TOTAL		29	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
736 - CO detector activation due to malfunction		2	
TOTAL		3	
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		13.79	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1		0:07:23	
AVERAGE FOR ALL CALLS			0:06:07
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1		0:03:00	
AVERAGE FOR ALL CALLS			0:02:30
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Hermitage Volunteer Fire Department		21:30	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

Hermitage Volunteer Fire Department

Hermitage, PA

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Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: All Personnel | Custom Question(s): All Custom Questions | Incident Type(s): All Incident Types | Start Date: 02/01/2020 | End Date: 02/29/2020

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: How Was Call Received (Required)		
911 Dispatch	25	86%
Cell Phone Call	1	3%
Incident Found By HFD	2	7%
Telephone Call into Station	1	3%

USER-DEFINED FIELD: Type of Alarm (Required)		
Animal Rescue	1	3%
Automatic Alarm	5	17%
Automatic Mutual Aid Standby	1	3%
Automatic Mutual Aid-Structure Fire	1	3%
Burning Complaint	1	3%
Carbon Monoxide Detector Activation	2	7%
Carbon Monoxide Incident	1	3%
Commercial Fire	2	7%
Dumpster Fire	1	3%
Motor Vehicle Accident	3	10%
Mutual Aid Standby-Structure Fire	2	7%
Mutual Aid Structure Fire	1	3%
Smell of Chemicals	1	3%
Smell Of Natural Gas Outside	2	7%
Smoke Detector Going Off	1	3%
Structure Fire	1	3%
Structure Fire-Smell of Smoke	1	3%
Telephone Line Down	1	3%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

ANSWERS	# INCIDENTS	% of Total
Wrong Call	1	3%

USER-DEFINED FIELD: What District? (Required)		
Hermitage	21	72%
Patagonia	2	7%
Pine Twp	1	3%
Sharon	4	14%
Shenango	1	3%

USER-DEFINED FIELD: Is this incident an incentive call? (Required)		
No	8	28%
Yes	21	72%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

Hermitage Volunteer Fire Department

Hermitage, PA

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Average Response Time for Agency for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Hermitage Volunteer Fire Department	6:23

Only REVIEWED incidents included

Hermitage Volunteer Fire Department



Hermitage, PA

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Response Percentage per Station per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 02/01/2020 | End Date: 02/29/2020

Personnel	Calls Attended	% of Calls for Selected Incident Types
Station: Station 1		
Armstrong, Darryl	2	6.9%
Bradac, Gregory R	4	13.8%
Chlpka, Jamie	1	3.4%
Chlpka, Matt	2	6.9%
Chlpka, Samuel M	4	13.8%
Clark, Lawrence Case	14	48.3%
Cowan, Walt	6	20.7%
Erdesky, Steve	9	31.0%
Flynn, John R	24	82.8%
Fox, Bryon	5	17.2%
Fox, Dylan	1	3.4%
Jenkins, Matthew M	8	27.6%
McKnight, Charles	2	6.9%
Myhra, Jason O	9	31.0%
Pass, Jon P	11	37.9%
Patton, Jackson R	2	6.9%
Prather, Adam	10	34.5%
Prather, Aurelia Cheney	2	6.9%
Reda , James M	19	65.5%
Reda, James C	10	34.5%
Redfoot, Tom	6	20.7%
Risavi, Brian L	1	3.4%
Rollinson, TC	1	3.4%
Rollinson, TJ	4	13.8%
Scheuermann, Keith A	1	3.4%
Szabo, Bob	11	37.9%
Vaccaro, Joseph	7	24.1%
Vasconi, David F	9	31.0%
Zalewski, Lou	1	3.4%
Total Incidents for Station Station 1	29	

Total Incidents for all Stations 29

Displays the number and percentage of Incidents attended by each Personnel for each Station in the agency over the selected Date Range. Only Reviewed incidents are included.

Hermitage Volunteer Fire Department

Hermitage, PA

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Personnel Summary of Percentage per Incident and Training and Events for Date Range for Personnel for Shift

Personnel: All Personnel | Shifts: All Shifts | Start Date: 02/01/2020 | End Date: 02/29/2020

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
		0	0.0	0	0.0	0	0.0
Ammer-Fenton, Carol	Administration	0	0.0	0	0.0	2	40.0
Armstrong, Ashley	Operations	0	0.0	0	0.0	0	0.0
Armstrong, Darryl	Operations	2	6.9	0	0.0	0	0.0
Boles, Cheyenne	Operations	0	0.0	0	0.0	0	0.0
Bradac, Gregory R	Operations	4	13.8	1	12.5	0	0.0
Bradac, Patrick S	Administration	0	0.0	0	0.0	1	20.0
Canon, Harry	Operations	0	0.0	0	0.0	0	0.0
Chipka, Jamie	Operations	1	3.4	0	0.0	0	0.0
Chipka, Matt	Operations	2	6.9	0	0.0	1	20.0
Chipka, Samuel M	Operations	4	13.8	0	0.0	0	0.0
Clark, Lawrence Case	Operations	14	48.3	1	12.5	1	20.0
Cowan, Walt	Operations	6	20.7	0	0.0	1	20.0
Daniels Jr, John E	Maintenance	0	0.0	1	12.5	0	0.0
Daniels, John A	Operations	0	0.0	0	0.0	0	0.0
Ehrhart, Rich	Administration	0	0.0	0	0.0	1	20.0
Erdesky, Steve	Operations	9	31.0	6	75.0	1	20.0
Flynn, John R	Operations	24	82.8	2	25.0	1	20.0
Fox, Bryon	Operations	5	17.2	0	0.0	1	20.0
Fox, Dylan	Operations	1	3.4	0	0.0	1	20.0
Grenier, Connor	Operations	0	0.0	0	0.0	0	0.0
Henry, Wade E	Operations	0	0.0	0	0.0	1	20.0
Hermitage, Police Dept		0	0.0	0	0.0	0	0.0
Hougelman, David B	Operations	0	0.0	1	12.5	1	20.0
Hughes, Darlene	Fire Prevention	0	0.0	0	0.0	0	0.0
Jenkins, Matthew M	Operations	8	27.6	2	25.0	0	0.0
Kanaan, Mahmood	Operations	0	0.0	0	0.0	0	0.0
Koosh, Kathy	Administration	0	0.0	0	0.0	1	20.0
Kress, Michael A	Operations	0	0.0	3	37.5	0	0.0
McKinney, Ward	Operations	0	0.0	0	0.0	1	20.0
McKnight, Charles	Operations	2	6.9	1	12.5	1	20.0
Miller, Joseph P	Operations	0	0.0	0	0.0	0	0.0
Moore, Marcia	Administration	0	0.0	0	0.0	0	0.0
Myhra, Jason O	Operations	9	31.0	1	12.5	1	20.0
Pass, Jon P	Operations	11	37.9	1	12.5	1	20.0
Patton, Deborah A.	Administration	0	0.0	0	0.0	0	0.0
Patton, Jackson R	Operations	2	6.9	0	0.0	0	0.0
Prather, Adam	Operations	10	34.5	4	50.0	1	20.0
Prather, Aurelia Cheney	Operations	2	6.9	1	12.5	0	0.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Personnel	Division	Incidents Attended	% of Incidents	Training Attended	% of Training	Events Attended	% of Events
Reda, James M	Operations	19	65.5	7	87.5	2	40.0
Reda, James C	Operations	10	34.5	5	62.5	1	20.0
Redfoot, Tom	Operations	6	20.7	1	12.5	1	20.0
Richardson, Tracie A	Operations	0	0.0	0	0.0	0	0.0
Risavi, Brian L	Operations	1	3.4	4	50.0	0	0.0
Rodemoyer, Brian	Operations	0	0.0	0	0.0	1	20.0
Rollinson, TC	Operations	1	3.4	0	0.0	0	0.0
Rollinson, TJ	Operations	4	13.8	2	25.0	0	0.0
Scheuermann, Keith A	Operations	1	3.4	2	25.0	1	20.0
Szabo, Bob	Operations	11	37.9	1	12.5	1	20.0
Tamber, James M	Administration	0	0.0	0	0.0	0	0.0
Torrence, David	Administration	0	0.0	0	0.0	0	0.0
Unrue, Michael E	Operations	0	0.0	0	0.0	0	0.0
Vaccaro, Joseph	Operations	7	24.1	0	0.0	1	20.0
Vasconi, David F	Operations	9	31.0	2	25.0	0	0.0
Zalewski, Lou	Operations	1	3.4	0	0.0	1	20.0
Zeigler, Charlie	Administration	0	0.0	0	0.0	1	20.0

Displays the number of Reviewed Incidents (for the selected shift(s)), Locked Training sessions, and Locked Events attended by Personnel, and the percentage of the total number of each. Training 3 classes are included, and the total indicates the number of Class Categories, not Class Instances, over the Date Range.

Hermitage Volunteer Fire Department

Hermitage, PA

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Events per Category for Date Range (Landscape)

Start Date: 02/01/2020 | End Date: 02/29/2020

CATEGORY	DATE	EVENT TYPE	EVENT	LOCATION	HOURS	NARRATIVE
Administration	02/06/2020	Monthly Valley Siren Test	Monthly Siren Test	City of Hermitage	0.25	Joy Cone siren and Christy Road siren still not working. Wheatland advised their siren worked. Mark Hoffman is working to get sirens fixed.
	02/10/2020	Department Monthly Meeting	Hermitage FD Monthly Meeting	Hermitage Fire Station #1	1	Regular Monthly Business Meeting.
	02/10/2020	Department Monthly Meeting	Patagonia Monthly Meeting	Patagonia Station #2	0.75	Regular Monthly Business Meeting
Public Relations / Education						
	02/19/2020	Public Event	CARE Fair	Artman Elementary School	6	Carol Fenton manned a vendor table and distributed coloring sheets, crayons, etc to families and children registering for kindergarten
	02/20/2020	Public Event	CARE Fair	Artman Elementary	6	Carol Fenton manned a vendor table and distributed coloring sheets, crayons, etc to families and children registering for kindergarten

Includes Locked / Authorized Events.



emergencyreporting.com

Doc Id: 623

Page # 1

Hermitage Volunteer Fire Department

Hermitage, PA

This report was generated on 3/6/2020 2:20:30 PM



Daily Log Items per Activity Code for Date Range with Personnel

Activity Codes: Insp - Inspection | Start Date: 02/01/2020 | End Date: 02/29/2020

Insp - Inspection

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	PERSONNEL	NOTES
02/04/2020 10:11:00	02/04/2020 11:09:00	0:58	ST1 - Station 1	9302	Reda , James M	An inspection was completed for PET SUPPLY PLUS by James M Reda .
02/04/2020 11:31:00	02/04/2020 11:45:00	0:14	ST1 - Station 1	9302	Reda , James M	An inspection was completed for M &M; M BEVERAGE by James M Reda .
02/05/2020 10:09:00	02/05/2020 10:44:00	0:35	ST1 - Station 1	9302	Reda , James M	An inspection was completed for JOANN FABRICS & CRAFTS by James M Reda .
02/05/2020 10:52:00	02/05/2020 11:17:00	0:25	ST1 - Station 1	9302	Reda , James M	An inspection was completed for ALTMEYERS HOME STORE by James M Reda .
02/07/2020 09:14:00	02/07/2020 10:34:00	1:20	ST1 - Station 1	9302	Flynn, John R Reda , James M	An inspection was completed for THE HOME DEPOT by James M Reda .
02/07/2020 11:02:00	02/07/2020 11:11:00	0:09	ST1 - Station 1	9302	Reda , James M	An inspection was completed for FINE WINE & GOOD SPIRITS / PA LIQUOR STO by James M Reda .
02/07/2020 11:23:00	02/07/2020 11:32:00	0:09	ST1 - Station 1	9302	Reda , James M	An inspection was completed for CRICKET by James M Reda .
02/07/2020 11:42:00	02/07/2020 12:06:00	0:24	ST1 - Station 1	9302	Reda , James M	An inspection was completed for SHOE SHOW by James M Reda .
02/10/2020 12:35:00	02/10/2020 12:39:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 12:40:00	02/10/2020 12:48:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 12:50:00	02/10/2020 12:54:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 12:55:00	02/10/2020 13:00:00	0:05	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 13:01:00	02/10/2020 13:03:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 13:06:00	02/10/2020 13:09:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/10/2020 13:11:00	02/10/2020 13:13:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/11/2020 12:26:00	02/11/2020 12:46:00	0:20	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 12:48:00	02/11/2020 12:52:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 12:54:00	02/11/2020 12:57:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 12:59:00	02/11/2020 13:06:00	0:07	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code

02/11/2020 13:09:00	02/11/2020 13:12:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:13:00	02/11/2020 13:17:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:18:00	02/11/2020 13:24:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:25:00	02/11/2020 13:30:00	0:05	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:26:00	02/11/2020 13:43:00	0:17	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Spin Fever 777 by James M Reda .
02/11/2020 13:31:00	02/11/2020 13:39:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:44:00	02/11/2020 13:49:00	0:05	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:51:00	02/11/2020 13:56:00	0:05	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 13:54:00	02/11/2020 14:11:00	0:17	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Vegas Skills by James M Reda .
02/11/2020 13:57:00	02/11/2020 14:01:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES SOUTH 2808-2852 by Lawrence Case Clark.
02/11/2020 14:20:00	02/11/2020 14:36:00	0:16	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Mega Spin by James M Reda .
02/12/2020 10:19:00	02/12/2020 11:01:00	0:42	ST1 - Station 1		Clark, Lawrence Case Reda , James M	An inspection was completed for BIG LOTS by James M Reda .
02/12/2020 11:17:00	02/12/2020 11:35:00	0:18	ST1 - Station 1		Clark, Lawrence Case Reda , James M	An inspection was completed for DUNHAM'S SPORTS by James M Reda .
02/12/2020 11:45:00	02/12/2020 11:55:00	0:10	ST1 - Station 1		Clark, Lawrence Case Reda , James M	An inspection was completed for GREAT CLIPS HAIR SALON by James M Reda .
02/12/2020 15:03:00	02/12/2020 15:42:00	0:39	ST1 - Station 1		Clark, Lawrence Case Reda , James M	An inspection was completed for GIANT EAGLE by James M Reda .
02/13/2020 10:50:00	02/13/2020 12:06:00	1:16	ST1 - Station 1	9302	Clark, Lawrence Case Reda , James M	An inspection was completed for LOWES by James M Reda .
02/17/2020 10:19:00	02/17/2020 10:31:00	0:12	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Fete Veterinary Clinic by James M Reda .
02/17/2020 10:45:00	02/17/2020 11:20:00	0:35	ST1 - Station 1	9302	Reda , James M	An inspection was completed for CRI, COMMUNITY RESOURCES FOR INDEPENDENC by James M Reda .
02/17/2020 11:38:00	02/17/2020 12:01:00	0:23	ST1 - Station 1	9302	Reda , James M	An inspection was completed for The tanning spot by James M Reda .
02/17/2020 12:32:00	02/17/2020 12:32:00	0:00	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:36:00	02/17/2020 12:36:00	0:00	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:38:00	02/17/2020 12:38:00	0:00	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:41:00	02/17/2020 12:43:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:47:00	02/17/2020 12:49:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:52:00	02/17/2020 12:54:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.

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02/17/2020 12:55:00	02/17/2020 12:58:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 12:59:00	02/17/2020 13:01:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 13:02:00	02/17/2020 13:04:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 13:06:00	02/17/2020 13:09:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for MONTICELLO APARTMENTS BUILDING 4415 by Lawrence Case Clark.
02/17/2020 13:24:00	02/17/2020 13:37:00	0:13	ST1 - Station 1	9302	Reda , James M	An inspection was completed for PLAZA TRAVEL by James M Reda .
02/17/2020 14:14:00	02/17/2020 14:29:00	0:15	ST1 - Station 1	9301	Reda , James M	An inspection was completed for ALLSTATE INSURANCE by James M Reda .
02/17/2020 14:48:00	02/17/2020 14:55:00	0:07	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Dian's Boutique by James M Reda .
02/18/2020 12:35:00	02/18/2020 12:43:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/18/2020 12:44:00	02/18/2020 12:52:00	0:08	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/18/2020 12:53:00	02/18/2020 12:56:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/18/2020 12:57:00	02/18/2020 13:02:00	0:05	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/18/2020 13:03:00	02/18/2020 13:09:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/18/2020 13:10:00	02/18/2020 13:16:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2443-2457 by Lawrence Case Clark.
02/18/2020 13:16:00	02/18/2020 13:22:00	0:06	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2443-2457 by Lawrence Case Clark.
02/18/2020 13:23:00	02/18/2020 13:23:00	0:00	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2443-2457 by Lawrence Case Clark.
02/18/2020 13:27:00	02/18/2020 13:30:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2443-2457 by Lawrence Case Clark.
02/18/2020 13:36:00	02/18/2020 13:40:00	0:04	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2443-2457 by Lawrence Case Clark.
02/18/2020 13:41:00	02/18/2020 13:44:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LITTLE ACRES WEST 2432-2442 by Lawrence Case Clark.
02/19/2020 09:05:00	02/19/2020 09:22:00	0:17	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:23:00	02/19/2020 09:25:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:27:00	02/19/2020 09:28:00	0:01	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:29:00	02/19/2020 09:32:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:35:00	02/19/2020 09:44:00	0:09	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:46:00	02/19/2020 09:48:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.
02/19/2020 09:50:00	02/19/2020 09:52:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for HERMITAGE HILLS 4002 by Lawrence Case Clark.

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02/20/2020 13:55:00	02/20/2020 14:04:00	0:09	ST1 - Station 1	9302	Clark, Lawrence Case Reda , James M	An inspection was completed for EDWARD JONES INVESTMENTS by James M Reda .
02/20/2020 14:06:00	02/20/2020 14:24:00	0:18	ST1 - Station 1	9301	Clark, Lawrence Case Reda , James M	An inspection was completed for STYLING ONE by James M Reda .
02/21/2020 10:53:00	02/21/2020 11:41:00	0:48	ST1 - Station 1	9302	Clark, Lawrence Case Reda , James M	An inspection was completed for DOLLAR TREE by James M Reda .
02/21/2020 13:39:00	02/21/2020 13:53:00	0:14	ST1 - Station 1	9302	Clark, Lawrence Case Reda , James M	An inspection was completed for DOLLAR GENERAL STORE by James M Reda .
02/21/2020 14:15:00	02/21/2020 14:53:00	0:38	ST1 - Station 1		Clark, Lawrence Case Reda , James M	An inspection was completed for DOLLAR GENERAL by James M Reda .
02/24/2020 09:46:00	02/24/2020 10:45:00	0:59	ST1 - Station 1	9302	Reda , James M	An inspection was completed for PHILADELPHIA CANDIES by James M Reda .
02/24/2020 10:59:00	02/24/2020 11:24:00	0:25	ST1 - Station 1	9302	Reda , James M	An inspection was completed for The happy egg plant by James M Reda .
02/24/2020 11:30:00	02/24/2020 11:37:00	0:07	ST1 - Station 1	9302	Reda , James M	An inspection was completed for WHOLESOME FARE NATURAL FOODS & VITAMINS by James M Reda .
02/24/2020 12:21:00	02/24/2020 12:34:00	0:13	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:35:00	02/24/2020 12:38:00	0:03	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:40:00	02/24/2020 12:42:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:43:00	02/24/2020 12:45:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:48:00	02/24/2020 12:50:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:51:00	02/24/2020 12:53:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:54:00	02/24/2020 12:56:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 12:58:00	02/24/2020 13:00:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 13:02:00	02/24/2020 13:02:00	0:00	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 13:05:00	02/24/2020 13:07:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 13:06:00	02/24/2020 13:29:00	0:23	ST1 - Station 1	9302	Reda , James M	An inspection was completed for Rent A Center by James M Reda .
02/24/2020 13:08:00	02/24/2020 13:10:00	0:02	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 13:11:00	02/24/2020 13:12:00	0:01	ST1 - Station 1		Clark, Lawrence Case	An inspection was completed for LAFAYETTE APARTMENTS BUILDING A by Lawrence Case Clark.
02/24/2020 13:35:00	02/24/2020 13:41:00	0:06	ST1 - Station 1	9302	Reda , James M	An inspection was completed for CPR cell phone repair by James M Reda .
02/24/2020 13:53:00	02/24/2020 14:00:00	0:07	ST1 - Station 1	9302	Reda , James M	An inspection was completed for ART OF EYECARE by James M Reda .
02/25/2020 10:46:00	02/25/2020 11:01:00	0:15	ST1 - Station 1	9302	Reda , James M	An inspection was completed for GNC by James M Reda .
02/25/2020 11:07:00	02/25/2020 11:15:00	0:08	ST1 - Station 1	9302	Reda , James M	An inspection was completed for SALLY BEAUTY SUPPLY by James M Reda .
02/25/2020 11:27:00	02/25/2020 11:29:00	0:02	ST1 - Station 1	9302	Reda , James M	An inspection was completed for UPMC CENTERS FOR REHAB SERVICES by James M Reda .

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02/25/2020 11:37:00	02/25/2020 11:52:00	0:15	ST1 - Station 1	9302	Reda , James M	An inspection was completed for SPEEDY FURNITURE by James M Reda
02/25/2020 14:00:00	02/25/2020 14:31:00	0:31	ST1 - Station 1	9302	Reda , James M	An inspection was completed for PETCO by James M Reda
						Total Items: 97
						Grand Total Items: 97

Displays all Daily Log Items with personnel list for DATE RANGE and ACTIVITY CODE, grouped by Activity Code

MONTHLY ACTIVITY FOR THE NON-OWNER OCCUPIED PROGRAM

FEBRUARY 2020 INSPECTIONS:

- 82 residential inspections were completed

VIOLATIONS FOUND:

- Using basements as a bedroom
- Non-working smoke detectors
- Missing carbon monoxide detectors
- Holes in gas vent pipe from furnace
- Electrical junction boxes uncovered
- Accumulation of garbage inside a basement

The most hazardous violation found for the month of February were several bedrooms set up in basements with no second means of egress. A second means of egress is important in these situations in the event a fire took place upstairs. Anyone sleeping overnight, even though they would likely be alerted by the smoke detectors, could be trapped by the flames. Tenants trapped in the basement may be safe from the flames, but the toxic gasses produced by the flames would overcome them. Tenants have been made aware of these dangers and so far have been cooperative.

COMPLAINT:

- The Fire Marshal's Office investigated three complaints regarding a Non-Owner Occupied property which resulted in a one Notice of Violation being sent to the property owner. The other two complaints were not within the scope of the Fire Marshal's Office.

TRAINING:

- No training related to the program was completed in the month of February.

OTHER:

The program is preparing for the 2020 billing cycle regarding the license fees for the program.



February 2020

MONTHLY REPORT

HERMITAGE INSPECTION

HEALTH DEPARTMENT

CODE ENFORCEMENT

Submitted by:

Russell V. Benn Jr.

City Inspector

TO: Hermitage Board of Commissioners
FROM: Russell V. Penn, Jr., City Inspector
DATE: 03/11/20
SUBJECT February Monthly Report 2020

There are 110 active construction permits with the following inspections (42) completed for the month December.

- 03 Set-back Inspections
- 03 Footer Inspections
- 04 Foundation Inspections
- 03 Underground Plumbing
- 07 Electrical Inspections
- 02 Mechanical Inspections
- 02 Rough Plumbing Inspections
- 02 Framing Inspections
- 03 Energy Conservation Inspections
- 02 Wall Board Inspections
- 00 Accessibility Inspections
- 00 Swimming Pools/Fences & Barriers
- 02 Sign Inspections
- 00 Demolition Inspections
- 0 Fire Protection
- 09 Final Inspections
- 00 Health Inspections



HERMITAGE

PARKS

&

RECREATION

FEBRUARY , 2020



Meetings Attended

February 12th

Rec Board meeting

Holiday Light Parade

2020 Newsletter Dates

Mail Date

May 8th
October 2nd

Deadline for Material

April 17th
September 11th

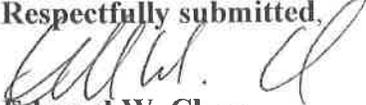
2020 Key Program Dates

Summer Rec Program	Tuesday June 9 th thru Friday July 24 th
Hermitage Arts Festival	Saturday July 11 th and Sunday July 12 th
Buhl Day	Monday September 7 th
Hermitage Fall Baseball League	Sundays September 13 th thru Sunday October 25 th
Hermitage Holiday Light Parade	Saturday November 21 st

ONGOING PROGRAM

Yoga with Brittany

Dates: Tuesdays
Time: 5:30 pm
Location: Hermitage Municipal Building
Total # registered – 20
***Class is full**

Respectfully submitted,

Edward W. Chess
Parks and Recreation Director

CITY OF HERMITAGE
PLANNING AND DEVELOPMENT DEPARTMENT

FEBRUARY MONTHLY ACTIVITY REPORT
MARCH 25, 2020 : BOARD OF COMMISSIONERS MEETING

Core Values

-  **VIBRANT CENTER**
-  **HEALTHY CITY**
-  **THRIVING NEIGHBORHOODS**
-  **PROSPEROUS ECONOMY**
-  **COMPLETE CORRIDORS**



Hermitage
2030

Comprehensive Plan

CITY OF HERMITAGE, MERCER COUNTY, PA

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1. Items for Consideration by the City of Hermitage Board of Commissioners

- Consideration of a Request for Modification to Section 805.7 of the Subdivision and Land Development Ordinance for the Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B
- Consideration of the Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B
- Consideration of the Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1
- Consideration of a motion to authorize entering into an engineering / design contract with CT Consultants, Hermitage, PA for the CDBG Street Improvements Project (CT3014 BG6 – Ellis Ave. area)
- Consideration of a motion to authorize submitting a Modification Request to the PA DCED for the FY2016 City of Hermitage CDBG Program to move \$140,000 from Housing Rehabilitation to Street Improvements.

2. Current Project and Programs Report

Neighborhood Investment Program (NIP) - The City's Neighborhood Investment Program (NIP) was strategically implemented in 2008 based on a pilot program undertaken from 1998-2007 in Census Tract 315 utilizing Community Development Block Grant funding. The City officials embraced the strategy recognizing that one of the core functions of local government is to provide and maintain a functionally sound infrastructure system and desired to develop a strategic, targeted program to invest in our community to protect the integrity of our neighborhoods. The objective of the Neighborhood Investment Program is to systematically upgrade the City infrastructure, an area at a time in our older, established neighborhoods before deterioration begins by identifying the program areas, taking a comprehensive assessment of existing conditions including input from property owners and residents, determining needs and developing a work plan, funding sources and a timeline. The anticipated program outcomes are to develop public/private partnerships where property owners and utilities work with the City on area improvements, such as upgrading and improving public facilities, and the residents continue to maintain or improve their properties maximizing property values and a high quality of life in our neighborhoods. (Please see map of neighborhoods after page 1)

PILOT TARGET AREA "Block 1" (1998-2007)

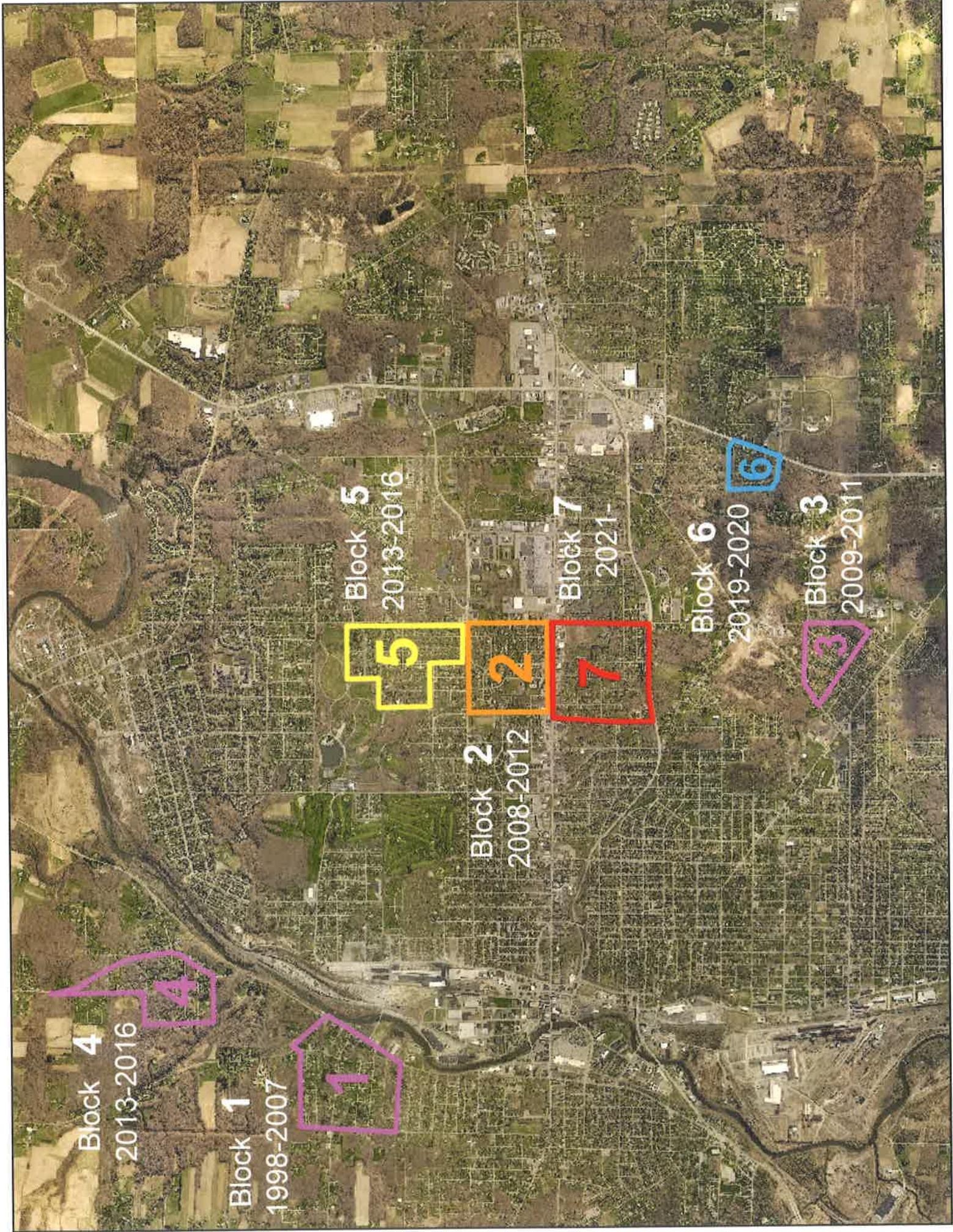
The NIP Pilot Program was targeted in the southern portion of census tract 315 utilizing Community Development Block Grant funding. The geographic program area included the area bounded by Orangeville Road (north), North Water Avenue (east), City of Sharon (south) and North Stateline Road (west). Major infrastructure improvements were undertaken on the following streets: W. Park, Grove, Superior, Emmitt, Ashland, Ethel, Adelaide, Hazel, Riverview, Waverly, Crawford, Marshall, and Sheridan Streets.

TARGET AREA "Block 2" (2008-2012)

The neighborhood targeted for improvements included the area bounded by Highland Road (north), N. Buhl Farm Drive (east), State Street (south) and Boyd Drive (west). Major infrastructure improvements were undertaken on the following streets: Lyle, Cohasset, Richmond, Woodside, and Theota Drives, N. Crescent, Todd and N. Oakdale Avenues, and Westerman Street. In addition, improvements were made to the Baker Run stormwater facilities including the expansion of the Towne Plaza detention basin, the installation of the Theota Drive detention basin and the replacement of the State Street culvert.

TARGET AREA "Block 3" (2009-2011)

The neighborhood targeted for improvements included: Rombold Road (north), Maple Drive (east), City of Farrell (south) and Mercer Avenue (west). Major infrastructure improvements were undertaken on the following streets: Rombold Road and Haywood, Mary, Paul, Madison, Delaware, Carolyn, and Stafford Streets.



Block 4
2013-2016

Block 1
1998-2007

Block 5
2013-2016

Block 2
2008-2012

Block 7
2021-

Block 6
2019-2020

Block 3
2009-2011

TARGET AREA "Block 4" (2013-2014)

The neighborhood targeted for improvements included the area in the northern section of CT 315 in the Patagonia area. Major infrastructure improvements were undertaken on the following streets: Champlain, Herr, Kossuth, and Cambria Streets and Westinghouse Blvd.

TARGET AREA "Block 5" (2013-2018)

The neighborhood targeted for improvements included the area bounded by Buhl Park on the north and west, Buhl Farm Drive on the east, Highland Road on the south and the City of Sharon on the west. Major infrastructure improvements were undertaken on the following streets: Parkview Blvd., Fairfield, Woodlawn, Lillian, Richmond, Cohasset, Lyle, Bartholomew and Rettig Drives.

TARGET AREA "Block 6" (2018-2020)

The neighborhood targeted for Phase 1 improvements included: Carroll Lane, Michael Lane and Armand Avenue. Aqua PA relocated all water lines. Project was awarded to Lindy Paving on March 27. Lindy Paving completed Phase 1 of the project in late August 2019.

The neighborhood targeted for Phase 2 improvements includes: Michael Lane and Armand Avenue. Phase 2 has been designed and was advertised in January. Bids were opened March 3. J&T Paving is the low bid. All bids are currently being reviewed. Project is to start late April.

2020 – Capital Stormwater Projects

- Pine Hollow Boulevard (between Knapp Ave. & S.V. Freeway) – 200' of new storm pipe and new catch basins are to be installed.

2020 – Street Construction Projects

- 2020 Capital Paving Program – Ellis Avenue and Donna Drive are expected to be paved in 2020.
- South Darby Road Stormwater & Paving Project – S. Darby Rd. (from Miller Rd. to Virginia Rd.) is to have a new stormwater system installed and road is to be paved. **CT Consultants has completed design work. The project is scheduled to be bid for 2020 construction.**

Stull Farm, 4568 Sample Road, Hermitage: Mission statement for the Stull Farm – "To honor the legacy of Sylvia and Don Stull and their family, by creating a center for community health, education, agriculture and recreation dedicated to the principles of environmental sustainability."

The original Stull house has been demolished, but the foundation footprint and some pieces from the home have been preserved and will be re-purposed to create a memorial flower garden honoring the gift and contributions of the Stull and Carr family.

Ligo Architects' design team has completed building plans and site plans and the NPDES Permit has been issued.

The City staff secured a grant from the Commonwealth of Pennsylvania Department of Environmental Protection in the amount of \$13,125 to be used for planting of trees and installation of fencing along Sample Road. The trees have been planted and fencing has been installed. The project architect is working with HMA engineer RETTEW, Inc. to explore energy alternatives for the project. City staff and Parks & Recreation Board are exploring sources of funding (grants, etc.) for development of the property.

Memorial Garden Project: The Memorial Garden wall construction and landscape planting bed installation is complete. We are seeking new Eagle Scout candidates in order to complete the project.

Thornton Avenue / Forker Boulevard Bikeway & Reconstruction Project: The City received a \$538,181 grant from the Mercer County MPO in February. The project includes repaving Thornton Ave. from the City line to Forker Blvd., adding bike lanes and redesigning the intersection to eliminate the "Y" and change to a traditional "T" intersection, and constructing a bike path along Forker Blvd. to connect into Buhl Park. The City is responsible for up front design cost. The City contracted with WR&A Engineering, and it is anticipated that the project will be constructed tentatively in spring/summer 2020. **PennDOT advertised and opened bids on October 24, 2019 through its ECMS system. Kirila Contractors is the apparent low bidder at \$408,000. The project is scheduled to begin construction the first week of April 2020.**

East State Street / Keel Ridge Road Intersection Improvements Project: The City received a Green Light GO grant from the PA Department of Transportation in the amount of \$204,000 to fund part of a project to upgrade the traffic signal equipment at the intersection of East State Street and Keel Ridge Road. Work will include new mast arms, controller box, signal heads, etc. Engineering began in the spring of 2019 and it is anticipated that the project will be constructed in the spring of 2020. The City has contracted with CT Consultants to complete design and engineering. **Plans are complete and the project was bid in January, with construction scheduled for summer / fall of 2020. M&B Services, Clarion, PA was the low bidder at \$257,820.**

Hermitage Athletic Complex Youth Sports Maintenance & Storage Facility: The City of Hermitage has received a \$150,000 grant from the Pennsylvania Commonwealth Finance Authority - Greenways, Trails & Recreation Program. The grant will help pay for construction of a youth sports and maintenance facility at the Hermitage Athletic Complex. The facility will house maintenance equipment for the City and be available for storage of youth sports teams' equipment that utilize the complex throughout the year. Design and engineering is complete. Bids were opened on September 19, 2019 and awarded by the Board on September 25, 2019 to GEM Building Contractors, New Castle, PA for \$184,508. **Construction has started. The building footers and framing are complete. The roof is complete and siding is underway. The project is substantially complete.**

South Hermitage Road (Route 18) Sidewalks Project: The City received a \$345,541 PennDOT Multimodal Transportation Fund grant for a project to construct sidewalks and pedestrian connections along the east side of Route 18 from LindenPointe to Morefield Road, and along the frontage of the Burger King property to make connections with existing sidewalks. **The project will tentatively start design in the spring of 2020.**

Hermitage Town Center Recreational Trail Improvements: The City received a \$150,000 grant from the PA Commonwealth Finance Authority (CFA) Greenways, Trails & Recreation Program for a project to reconstruct the trail along the east side of Route 18 from Indian Run Road to just north of the City Building, and make connections from the Town Center area to municipal and school facilities. **Engineering and construction will take place in 2020, with construction scheduled for summer 2020.**

Community Hope Investment Partnership, Inc. (CHIP) LindenPointe Spec Building Project: CHIP constructed a spec building project with the assistance of City staff and through financial assistance provided by a RACP grant. RACP funds were applied to the construction of the 12,000 square foot spec building and related site improvements. The facility is located in the LindenPointe Planned Technical Park, adjacent to the eCenter and the Training and Workforce Development Center. The project was completed in partnership with SVEZC and PNDC. CHIP requested competitive bids for the project in accordance with the RACP requirements and awarded the project to Thomas Construction, Grove City, PA on September 26, 2016 in the amount of \$2,027,493. The project was completed in 2017.

The spec building is being actively promoted by the CHIP marketing committee along with assistance from PNDC, City staff and Howard Hanna Real Estate Services.

Comprehensive Plan: The City selected Mackin Engineering as the Comprehensive Plan consultant. In September 2017, a Steering Committee of citizens was formed to assist the staff and consultant in the formulation of the plan. The Steering Committee included members of the Hermitage Planning Commission, the Hermitage Municipal Authority, the HCEDC, Parks & Recreation Commission, Lindenpointe Development Corporation, Shenango Valley Chamber of Commerce, Hermitage School District and the MCRPC, as well as residents and business people at large.

The Comp Plan Steering Committee endorsed the draft Plan in January 2019, followed by endorsement and recommendation for adoption by the HPC & HCEDC in February 2019. The adoption process began in March 2019 and included a 45-day comment period, during which time no comments were received.

A Public Hearing on the Comprehensive Plan was held in June 2019, and the Plan was adopted by resolution of the Board of Commissioners on June 26, 2019. Next steps will include an Implementation Plan and comprehensive update of the Hermitage Zoning Ordinance and Map.

Zoning Ordinance Update: Work has been underway for several months by the City staff and Mackin Engineering to draft zoning ordinance language and a zoning map update consistent with the goals and vision of the Hermitage 2030 Comprehensive Plan. The zoning ordinance update will also be an opportunity to improve, clarify and simplify the zoning ordinance requirements, and to make the ordinance easy to understand and user-friendly for businesses, developers and residents alike.

Report #1 on the zoning ordinance update project was submitted to the Board of Commissioners on July 12, 2019 and contained the proposed schedule and related general information regarding the project. Report #1 was presented to the Hermitage Planning Commission at their meeting on August 5, 2019.

Report #2 was forwarded to the Board of Commissioners and discussed at a Special Work Session on August 29, 2019. It was also discussed by the Hermitage Planning Commission at their meeting on September 9, 2019. Input and feedback from the Board of Commissioners and Planning Commission will be sought and incorporated throughout the process. There will also be opportunities for input from the HCEDC and the public.

Report #3 was forwarded to the Board of Commissioners at their regular meeting on December 16, 2019. The City Staff, City Solicitor and Mackin Engineering continue to work on the language and content of the ordinance.

It is hoped that the ordinance update will be completed by Spring of 2020 and can then be considered for the formal adoption process.

3. **Current CDBG Project Report**

CDBG – Federal Program Summary: U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program through Pennsylvania Department of Community and Economic Development (DCED). “Fundability” - demonstrated benefit to LMI and targeted census tracts. Focus of three-year Community Development Program - public improvements and housing rehabilitation.

<u>Program</u>				<u>Status/</u>
<u>Year</u>	<u>Contract No.</u>	<u>Grant Period</u>	<u>Amount</u>	<u>Exp. To Date</u>
2016	C000065045	3/30/17 – 3/29/22	\$272,958	\$133,060
2017	C000069227	3/16/18 – 3/15/22	\$269,615	\$142,353
2018	C000070917	3/21/19 – 3/20/23	\$296,249	\$19,122
2019	C000073351	2/3/20 – 2/2/24	\$298,504	0

CDBG Projects

The eCenter@LindenPointe and the Training & Workforce Development Center @ LindenPointe Automated Electronic Doors - The City plans to install automated electronic door openers at the main entrance of each of the facilities to aid in access for elderly and disabled individuals. **Project bids were opened November 13th. Construction was completed in February 2020.**

ARC of Mercer County, Inc. Pre-Vocational Facility Improvements – The City plans to assist the ARC of Mercer County, Inc. to remove architectural barriers at their Pre-Vocational Facility by utilizing \$130,000 of FY 2018 CDBG funds to contract ADA accessible entrance ramps at several locations throughout the facility and install a new awning. The project is set to be designed and constructed in 2020.

CDBG Street Improvements – The City intends to utilize CDBG funds to do street and roadway improvements to Ellis Avenue and surrounding streets in a qualified census block group. Engineering will begin in 2020 with construction tentatively scheduled for fall 2020.

CDBG/HOME Housing Rehabilitation Report – City of Hermitage

Homes currently undergoing rehabilitation..... 2

There are approximately **twenty-three (23)** applicants on the Hermitage waiting list.

Housing Rehabilitation Cooperative Agreement – Lawrence County Community Action Partnership: The Lawrence County Community Action Partnership (LCCAP) has received funding to assist municipalities in Northwest Pennsylvania with lead hazard reduction. The funding is intended to provide safe environments for children most affected by lead based paint hazards. The City intends to partner with the LCCAP to receive additional funding to expedite households with young children on our waiting list. This partnership allows the City’s existing housing rehabilitation funds to go further. The LCCAP will provide up to approximately \$12,500 per household with the City providing matching CDBG funds. The City is working with LCCAP to identify additional, qualified households in the City for the program.

The City of Hermitage and the Borough of Wheatland were awarded a \$500,000 HOME grant through the PA Department of Community & Economic Development in August 2013. The City will receive 60% of the grant funds, while the Borough will receive 40% of the grant funds. The purpose of the grant is to enhance the existing and highly successful City of Hermitage housing rehabilitation program. These programs will provide 100% deferred loans to a minimum of twenty-five to thirty very-low and low-to-moderate income homeowners to bring their single-family homes up to minimum housing rehabilitation standards. It is hoped that this will encourage further private investment in these and other homes in the community. ***Eighteen (18) homes were completed or were under contract in Hermitage in 2014 / 2015 using HOME funds. The grant funds are 100% expended. The City submitted another HOME application in March 2016 for additional HOME funds and has been awarded \$700,000 for housing rehabilitation projects in Hermitage and Wheatland.***

4. Hermitage Planning Commission

The Hermitage Planning Commission consists of 9 members, appointed by the Hermitage Board of Commissioners, who fulfill the advisory duties and obligations prescribed by the Pennsylvania Municipalities Planning Code and the Hermitage Code of Ordinances. The Planning Commission is responsible to make recommendations to the Hermitage Board of Commissioners regarding the creation and adoption of the Comprehensive Plan, creation and amendment of municipal zoning, subdivision and land development ordinances, action on individual subdivision and land development plans, and any other matters related to the physical development of the municipality.

Members: Charles Rogers-Chairperson, Woody Steele-Vice-Chairperson, Bonnie Benton, Matthew Liburdi, Amy McKinney, Thomas Rollinson, Chester Scholl, Jr., Raymond Slovesko, James Tamber

Hermitage Planning Commission 2020 Meeting Schedule:
(All meetings held at 8:30 a.m.)

March 2, 2020 (minutes attached)

April 6, 2020

May 4, 2020

June 1, 2020

July 13, 2020

August 3, 2020

September 14, 2020

October 5, 2020

November 2, 2020

December 7, 2020

5. Hermitage Community and Economic Development Commission (HCEDC)

The HCEDC acts in an advisory capacity to the Hermitage Board of Commissioners and the Office of Community and Economic Development (OCED) and in general, reviews, evaluates and, when appropriate, makes recommendations regarding economic development issues and those specific projects and developments that have a significant impact on economic development and the quality of life in Hermitage.

Members: Rex Knisley-Chairperson, George Kraynak-Vice-Chairperson, Robert A. Cucitrone, Meghann Flynn, Meg Grober, Anthony Pagliaroli, Angela Palumbo

HCEDC 2020 Meeting Schedule:

(All meetings held at 12:00 PM noon – locations noted below)

January 9, 2020 – City of Hermitage Municipal Building, 800 N. Hermitage Rd., Hermitage (minutes attached)

April 9, 2020 – Toss'd, 3640 East Sate Street, Hermitage

July 9, 2020 – Buhl Park, Casino Conference Room, 715 Hazen Road, Hermitage

October 8, 2020 – Training & Workforce Development Center @ LindenPointe, 3050 Prosperity Place, Hermitage

6. Shenango Valley Enterprise Zone Corporation (SVEZC)

City Appointed Members: Jeremy Coxe, Daniel Gracenin, Gary Gulla, William J. Moder, III

The SVEZC is a Pennsylvania, non-profit corporation organized for the purpose of providing financial assistance to businesses. The SVEZC's membership is comprised of representatives of the Cities of Sharon, Farrell and Hermitage and the Boroughs of Wheatland, Sharpsville and Greenville. The SVEZC's loan program has been established to stimulate the expansion of business and industry within the designated enterprise zone areas of Mercer County for the purpose of creating or retaining jobs. Loans to businesses must serve a public purpose. They must primarily promote the health, safety, or welfare of the public at large, and provide overall benefit to the citizens of the community. Eligible Applicants are all new and existing businesses and industries located in the Enterprise Development Area as designated by the Commonwealth of Pennsylvania as the Shenango Valley Enterprise Zone, which consists of portions of the Cities of Sharon and Hermitage, portions of the Boroughs of Wheatland, Sharpsville, West Middlesex, and Greenville, all of the City of Farrell, and certain portions of the Townships of Pymatuning, South Pymatuning, Hempfield, Shenango and Delaware.

SVEZC 2020 Meeting Schedule:
 (Meetings held as needed on the 3rd Wednesday of the month at 8:30 a.m. at Mercer County Regional Council of Governments).

7. Penn-Northwest Development Corporation

Penn-Northwest Development Corporation (PNDC) is the Lead Economic Development Agency for Mercer County. PNDC provides assistance, training, advice, and guidance to agencies and organizations that make up Mercer County and works to help complete priority projects important to the local communities. PNDC fosters and supports the Commonwealth’s PREP initiative (Partnerships for Regional Economic Performance), which is to encourage regional coordination of economic development efforts.

The PNDC Program of Work is the compilation of activities to focus Mercer County resources on specific project groups with defined goals and measures.

- New Industry Recruitment
- Local Business Calling Program (B.A.T—Business Action Team)
- Local Entrepreneurship and Workforce Development
- Marketing and Membership
- Business Administration

The City of Hermitage is a member of PNDC. Gary Gulla is a member of the PNDC sites committee and Jeremy Coxe is actively engaged with the PNDC staff on marketing and business resource initiatives.

8. Community Events

The City of Hermitage supports the following seasonal, family-oriented, community events:

Hermitage Arts Festival	July 11, 2020
Buhl Day	September 7, 2020
Holiday Light Parade	November 21, 2020

9. City of Hermitage Newsletter and Parks & Recreation Update

The City schedules the publication of the newsletter on a quarterly basis. The purpose of the newsletter is twofold; first to announce the seasonal Parks & Recreation programs (“Parks & Recreation” Edition), and secondly to provide City residents and businesses, as well as various regional community and economic development partners, with an update on community programs, projects and services (“City Update” Edition). The two editions are often published jointly.

The schedule of upcoming newsletters is as follows:

<u>Issue</u>	<u>Scheduled Date of Publication</u>	<u>Material Deadline</u>
Spring/Summer	May 8, 2020	April 17, 2020
Fall	October 2, 2020	September 11, 2020

Past issues of the newsletter can be found @ www.hermitage.net

10. Other Planning and Development Reports and Information

<u>Report</u>	<u>Status</u>
HCEDC Minutes	attached
Hermitage Planning Commission Minutes	attached
Shenango Valley Enterprise Zone Corporation Minutes	none
Revolving Loan Fund Financial Report	attached
Paid Invoice Report	attached

Web Site Statistics Report
Approved Subdivision and Land Development Plans
Prior Years Project Summary

attached
attached
attached

**MINUTES
HERMITAGE COMMUNITY & ECONOMIC DEVELOPMENT COMMISSION
JANUARY 9, 2020 MEETING**

The Hermitage Community & Economic Development Commission held their regular meeting on Thursday, January 9, 2020 at Hermitage Municipal Building, 800 N. Hermitage Rd., Hermitage, PA.

HCEDC Members Attending: Rex Knisley Members Absent: George Kraynak
Angela Palumbo
Meg Grober
Bob Cucitrone
Tony Pagliaroli
Meghann Flynn

HCEDC Commissioner Representative: William J. Moder, III

Others in Attendance: Gary M. Gulla, Assistant City Manager
Gary Hinkson, City Manager
Jeremy Coxe, Assistant Director of Planning & Development
Marcia Hirschmann, Director of Planning
Mary Ellen McKendry
William McConnell, III – Hermitage Commissioner
Louis Squatrito – Hermitage Commissioner
Brett Stedman, Solicitor

I. GENERAL

A. Call to Order

Rex Knisley called the meeting to order at 12:00 noon.

B. Consideration of Approval of Minutes

Minutes were reviewed from the October 3, 2019 meeting. Angela Palumbo moved to accept the minutes. Bob Cucitrone seconded the motion. All members approved.

II. FINANCIAL REPORTS

A. Revolving Loan Funds, RLF Report, Landscape & Façade Report, RLF Repayment report

Gary Gulla reviewed the reports – The current RLF balance as of December 2019 was \$210,668.09 – Landscape & Façade Improvement Program current balance was \$135,337.28 – All payments are current.

III. BUSINESS MEETING

Hermitage Town Center Redevelopment Assistance Capital Program (RCAP)

Gary Gulla presented an overview of the grant process, and where the project stands today. There are still some on going talks between the property owners and LRC but we need to proceed with the application submission. After application is in it will take 90 -120 days to get the grant agreement. The application requires a schedule for the project; the design process would begin in May, work on design through October, seek bids in November, open bids in December and award the bids in January 2021. This is a \$2.5 million-dollar grant and the developer will be responsible for the match.

Bill McConnell announced that the purchase agreement between the Mall property owners and LRC has been terminated. They are working to try to resurrect the situation, this is far from a done deal. Litigation has been filed in Mercer involving the JC Penney Corporation which may determine what happens with the property. Gary Gulla stated that when they do get the grant agreement there will be special conditions, one being site control and the sub-grantee (LRC) would have to show sufficient interim financing resources to complete the project without the RACP reimbursements.

Bill Moder asked about a time frame for the drawdown of the grant. Gary Gulla responded that would be one of the special condition tasks, both a cash flow statement and an RACP draw down statement are required. Right now, anticipation is the project would not start until 2021 and then projecting a 12 month period of construction.

2020 Budget Overview

Gary Hinkson distributed a memo that was given to the Board of Commissioners outlining the 2020 Budget. Some of the highlighted contents are:

- No property tax increase for the 29th year
- Sewer user fees will remain the same
- Implementation of a 2019 Residential rental property licensing & permitting program – Program administered by the Fire Department
- Additional paving under the Community Development Block Grant program (Ellis & Meadowbrook)
- Expansion of sewers on N. Darby & N. Neshannock Rds., 82 residential properties
- Continue to work on new Zoning Ordinance
- Improve revenues – We need to find a way to grow the base of residents

Our EIT source of revenue basically has flatlined and we need to find a way to increase revenues, we need to grow the residential base. The City needs to be a team player in regional development. Our school system and municipal services we provide set us apart from neighboring communities. We need to develop a better way to attract people to our community. Where they are employed doesn't matter, we need for them to reside in the City. Bob Cucitrono asked if our high-income tax is a deterrent for people living here. He

thought that the City should look at raising the property tax millage and adjusting the EIT. He also added the need for high end rentals in the City which was also suggested by a group of realtors that met with Gary Hinkson and Gary Gulla. The City would like to draw on the EDC to work with them in promoting Hermitage.

The meeting adjourned at 1:15 p.m. HCEDC Project Review Committee Members and staff met to discuss an RLF application from Smokey Martins BBQ.

Respectfully Submitted,

Mary Ellen McKendry

Draft as of 01/12/2020
Pending approval April 9, 2020

MINUTES
HERMITAGE COMMUNITY AND ECONOMIC DEVELOPMENT COMMISSION
Special Meeting
Friday, February 7, 2020
10:00 a.m.

The Hermitage Community and Economic Development Commission held a meeting February 7, 2020 at the Hermitage Municipal Building, 800 N. Hermitage Road, Hermitage, PA

HCEDC Members Attending: Rex Knisley
Meg Grober
Angela Palumbo
Anthony Pagliaroli
Robert Cucitrone

HCEDC Members not in Attendance: George Kraynak
Meghann Flynn

HCEDC Commissioner Representative: William J. Moder, III

Others in Attendance: Gary Gulla
Gary Hinkson
Jeremy Coxe
Rachael Manuel
Mary Ellen McKendry

Rex Knisley opened the meeting reviewing the financials submitted by the Martins of Smoky Martins BBQ Hermitage, LLC. Rex felt that after looking over the proposal, the business would work well in our City. The financials and projections show that the Martins are successfully running the same type of business in Meadville PA; they are meeting their obligations. They have purchased the property at 3601 E. State St., the former Murcko's Restaurant, along with the liquor license. Mrs. Martin is employed by Range Resources; they were offered an additional line of credit through their lender and both have life insurance. Debt service is reusable on the new money, assets look fine and from a financial standpoint Rex stated that he was comfortable with the proposal.

Bill Moder asked if we are leaning the liquor license, after much discussion it was decided that best efforts would be made to file with the UCC.

Terms of the loan \$45,000 for 7 years, 3.35% fixed. Rex Knisley made a motion to approve the RLF subject to best attempts lien on liquor license and second on the building; no title search just collateral. Motion was seconded by Meg Grober, all in favor, motion passed.

Updates:

Marketing Strategies:

Rachael Manuel contacted RJ Thompson, Marketing Dept., University of Pittsburgh regarding a marketing seminar she had attended on Marketing/Branding at Youngstown in the fall of 2019. Mr. Thompson conducts a brand management class at the University and was considering using the City of Hermitage as a model for the class. The class would consist of various teams all building a marketing strategy for the City, one would be picked as the winner but in the end, the City would have access to multiple strategies. The students were provided with data from the City and they have also requested to tour Hermitage to gather their own information.

Wheatland:

Gary Hinkson briefed the HCEDC Board on information concerning the Borough of Wheatland, The City of Hermitage currently provides contracted Police and Street maintenance services to the Borough. The office of Community & Economic Development administers the Borough's housing rehab grant funds. There are under 600 residents in Wheatland, their government body consists of 7 council members and a mayor. In land mass, Wheatland is small, we drive through Wheatland to get to parts of Hermitage.

In October the City received a letter from the Mayor of Wheatland to see if Hermitage would have any interest in being involved in a discussion about a merger between Hermitage and Wheatland. A merger would absorb Wheatland into the City of Hermitage, this would only effect land boundaries and government, not school districts. Wheatland Council discussed this at their February 3, 2020 meeting, present at the meeting was a representative from the Governor's Center For Local Government Services, they will reconvene on February 18 to vote on a resolution that would authorize the Borough to apply for a grant to fund the study for a merger with the City of Hermitage. On February 20, 2020 the City of Hermitage Board of Commissioners have a work session meeting scheduled and will have the same representative from the Governors Center present to discuss the pros and cons of the study, if it is something they want to participate in; February 26, 2020 the Board of Commissioners will vote on a resolution that will support Wheatland's application for the grant (at no cost to the City of Hermitage) and we will work with them and the Governors Center to see if this is a win/win for everyone. Once the study is completed, both governing bodies would need to approve and eventually a referendum would be on the ballot.

With no further business the meeting was adjourned.

Respectfully Submitted,

Mary Ellen McKendry
Recording Secretary

Draft as of 02/12/2020
Pending Approval 04/09/2020

HERMITAGE PLANNING COMMISSION

MINUTES

Monday
March 2, 2020
Regular Meeting
8:30 a.m.

MEMBERS PRESENT:

Chuck Rogers – Chairman
Woody Steele - Secretary
Bonnie Benton
Matt Liburdi
Amy McKinney
Barney Scholl
Ray Slovesko
Jim Tamber

OTHERS PRESENT:

Marcia Hirschmann
Cindy Pagliaroli
Gary Hinkson
Gary Gulla
Santee Winslow
Louis Squatrito

MEMBERS ABSENT:

T.J. Rollinson

There was one other person in attendance.

Mr. Rogers called the meeting to order at 8:30 a.m. in the Commissioners' meeting room at the Hermitage Municipal Building.

APPROVAL OF MINUTES:

Mr. Rogers asked for approval of the minutes of the February 3, 2020 meeting. Mr. Scholl made a motion to approve the February 3rd minutes. Mr. Steele seconded the motion. The motion carried unanimously. The minutes were approved as distributed.

SUBDIVISION PLANS:

Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1 (Industrial Road / Broadway Avenue)

Mrs. Hirschmann explained that this is a consolidation plan that will combine four parcels containing a total of 16.8 acres, with the lands currently being occupied by Solar Atmospheres. She noted that a land development plan is expected to be submitted next month for an expansion to the existing Solar Atmospheres building.

Approval of the plan would have the following conditions.

- 1) Drawing corrections
- 2) Conveyance of deed for Parcel 4 from Mercer Technical Associates to Hermitage Technical Associates
- 3) Two sets of permanent ink mylars with signatures and seals

Mr. Slovesko asked if the location of the flood zone affects this consolidation plan. Mrs. Hirschmann said that would have no bearing on this plan and noted that none of the buildings are within the flood zone.

Mr. Rogers asked for additional questions or comments. There were none. Mr. Slovesko made a motion to approve the Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1. Mrs. McKinney seconded the motion. The motion to approve carried unanimously.

Final Subdivision Plan – Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B (Kirila Road)

Mrs. Hirschmann explained that this plan creates Lot 9A, a vacant lot fronting Kirila Road and containing 1.484 acres, and Lot 9B, a flag lot containing 2.590 acres and an existing building. She added that a waiver to the Subdivision & Land Development Ordinance has been requested because the flag lot is smaller than the required 10 acres. Mrs. Hirschmann asked Sandee Winslow, the engineer representing the owner, what company occupies Lot 9B. It was determined that STA, a school bus company, occupies Lot 9B.

Approval of the plan would have the following conditions.

- 1) Drawing corrections
- 2) DEP approval of Planning Module Exemption
- 3) Recommendation of approval of Request for Modification (waiver) to the SALDO
- 4) Two sets of permanent ink mylars with signatures and seals

Mr. Liburdi asked if there is a plan to develop Lot 9A. Mrs. Winslow responded that Champion Carrier is interested in purchasing the lot for a proposed storage building.

Mr. Rogers asked for additional questions or comments. There were none. Mr. Liburdi made a motion to approve the Final Subdivision Plan – Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B. Mr. Steele seconded the motion. The motion to approve carried unanimously.

OTHER BUSINESS:

Mercer County Regional Planning Commission update – none

Zoning Ordinance Project update – Mrs. Hirschmann explained that the next section of the ordinance to be reviewed is the Criteria for Specific Uses. She distributed a draft of a page pertaining to the specific use of Backyard Chickens and noted that the issue of backyard chickens arises frequently. There was a discussion regarding the keeping and maintenance of chickens, with Mrs. Hirschmann asking the members to forward their thoughts to her for consideration as the section is updated.

The meeting adjourned at 9:00 a.m.

Respectfully submitted,
Cindy Pagliaroli

Date prepared – March 3, 2020
Date approved – pending

**City of Hermitage
 Planning & Development Department
 Revolving Loan Fund Repayment Report
 Ending February 29, 2020**

LOCAL RLF

Company	Beginning Balance	Principal	Interest	Balance
Hermitage Apothecary, Inc.	\$ 90,633.30	\$ 1,214.62	\$ 210.81	\$ 89,418.68
Fundus Praedium, LLC	\$ 103,202.44	\$ 1,179.36	\$ 253.73	\$ 102,023.08
Community Hope Investment	\$ 162,438.00	\$ -	\$ -	\$ 162,438.00
T.T. Properties (Toss'd)	\$ 137,402.89	\$ 1,052.19	\$ 426.16	\$ 136,350.70
Go Pita Go Hermitage, LLC	\$ 60,704.05			\$ 60,704.05
Total Revenue	\$ 554,380.68	\$ 3,446.17	\$ 890.70	\$ 550,934.51

LANDSCAPE AND FAÇADE

Art & Frame Gallery	\$ 2,065.98	\$ 127.54	\$ 2.64	\$ 1,938.44
Total Revenue	\$ 2,065.98	\$ 127.54	\$ 2.64	\$ 1,938.44
Grand Total	\$ 556,446.66	\$ 3,573.71	\$ 893.34	\$ 552,872.95

**City of Hermitage
 Planning Development Department
 Revolving Loan Fund Financial Report
 February 2020**

Beginning Balance	\$	215,403.51
<u>Add</u> Program Income	\$	4,836.87
Sub-Total		\$ 220,240.38
<u>Less</u> Program Administration	\$	(290.16)
Smoky Martins BBQ Hermitage, LLC RLF	\$	45,000.00
Current Balance Available		\$ 174,950.22
Projected Revenue Activity		
Month End thru Calendar Year End	\$	48,368.70
Projected Calendar Year End		
Balance Available		\$ 223,318.92
CHIP accumulated accrued interest:		
City		\$13,428.48
SVEZC		\$22,477.44
PNDC		\$22,477.44

**City of Hermitage
 Planning & Development Department
 Landscape and Facade Improvement Program Financial Report
 February 2020**

Beginning Balance	\$	135,467.45
<u>Add</u> Program Income	\$	130.18
Sub-Total	\$	135,597.63
<u>Less</u> Program Administration	\$	-
Current Balance Available	\$	135,597.63
Projected Revenue Activity		
Month End thru Calendar Year End	\$	1,301.80
Projected Calendar Year End		
Balance Available	\$	136,899.43

**City of Hermitage
 Planning & Development
 Paid Invoice Report for
 Grants Projects, Revolving Funds, Capital and Special Project Funds
 February 2020**

VENDOR	DESCRIPTION	AMOUNT
City of Hermitage	Postage - 11/28/2019 - 01/31/2020	\$ 47.80
Gary Gulla	Harrisburg Capital & DCED Meetings	\$ 218.20
H.S. Cleaning	T & W/Cleaning	\$ 515.00
H.S. Cleaning	eCenter/Cleaning	\$ 560.00
Mackin Engineering Company	Comprehensive Plan & Zoning Updates	\$ 760.51
Pennsylvania Power Company	T & W/Electric	\$ 765.09
Pennsylvania Power Company	eCenter/Electric	\$ 2,003.81
Protech Security Systems	T & W/Security	\$ 66.00
SCP Group	Comprehensive Plan Bound Book	\$ 1,589.00
Verizon	eCenter/Telephone	\$ 115.79
The Business Journal	Growth Report 2020 Advertising	\$ 650.00
City of Hermitage	January '20 Salaries & Fringes	\$ 3,783.62
Grants Managements Systems	January Warranty/FY Closeout Assist./Supplement	\$ 607.50
Sharon Herald Co.	HCEDC Legal notice/Green Light Go Legal Notice	\$ 415.73
Staples	Toner/Pencils	\$ 200.59
Time Warner Cable Northeast	T & W/Telephone	\$ 142.90
Aqua Pennsylvanina, Inc.	eCenter/Water	\$ 167.70
Aqua Pennsylvanina, Inc.	eCenter/Fire Service	\$ 206.40
Aqua Pennsylvanina, Inc.	T & W/Water	\$ 107.05
City of Hermitage	Commonwealth of PA - Police Grant	\$ 2,127.55
City of Hermitage Sewer	T & W/Sewer	\$ 125.58
City of Hermitage Sewer	eCenter/Sewer	\$ 282.41
Smoky Martins BBQ Hermitage, LLC	RLF Distribution	\$ 45,000.00
Verizon	T & W/Telephone	\$ 83.85
February Distributions		<u>\$ 60,542.08</u>

paidinvreport.mem

SOCIAL MEDIA REPORT

FEBRUARY 2020 PERFORMANCE (28 DAY CYCLE)

in City of Hermitage

17 New Follows	86 TOTAL UP 24% FROM JANUARY
1,797 New Impressions	DOWN .6% FROM JANUARY
59 Profile Clicks	UP 168% FROM JANUARY
8.6% Avg Engagement Rate	UP 95% FROM JANUARY

f @hermitagepa

52 New Follows	6,596 TOTAL UP 1% FROM JANUARY
109,100 New Impressions	DOWN 18% FROM JANUARY
1,793 Profile Clicks	UP 41% FROM JANUARY
16.6% Avg Engagement Rate	DOWN 24% FROM JANUARY

t @hermitagepa

12 New Follows	1,052 TOTAL UP 1% FROM JANUARY
11,700 New Impressions	DOWN 85% FROM JANUARY
95 Profile Clicks	DOWN 33% FROM JANUARY
.9% Avg Engagement Rate	UP 50% FROM JANUARY

ig @City_of_Hermitage

38 New Follows	1,200 TOTAL UP 3% FROM JANUARY
9,616 New Impressions	UP 120% FROM JANUARY
141 Profile Clicks	UP 93% FROM JANUARY
2.6% Avg Engagement Rate	UP 24% FROM JANUARY

Definition of Engagement Rate: An engagement rate is a metric that measures the level of engagement that a piece of created content is receiving from an audience. It shows how much people interact with the content. Factors that influence engagement include users' comments, shares, likes, and more. Definition of an Impression: the number of times a post was displayed to your audience.

PLANNING & DEVELOPMENT DEPARTMENT

Subdivision & Land Development Plans In Progress – Status Report – 3/12/2020

SUBDIVISIONS:

Final Lots 1A & 1B Susan Marie Boren Subdivision

Susan Marie Boren – Owner

Knott Surveying, LLC – Surveyor

(Plan to subdivide existing lot on Twitmeyer Ave. to create Lot 1A containing .042 acre)

1/13/20 – Plan submitted – in review process

2/3/20 – Plan approved with condition by Hermitage Planning Commission

2/26/20 – Plan approved by Hermitage Board of Commissioners

3/5/20 – Plan recorded

Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision

Daniel Jr. & Heather Casey – Owner

Knott Surveying, LLC – Surveyor

(Plan to create Lot 1A containing 6.187 acres and Lot 1B containing 17.283 acres on Frogtown Road)

6/17/19 – Plan submitted – in review process

8/5/19 – Plan approved with conditions by Hermitage Planning Commission

8/21/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/26/20 – Plan re-approved with conditions by Hermitage Board of Commissioners

3/12/20 Owner & engineer need to complete outstanding conditions – approval expires 8/26/2020

Final Replat of Lots 2, 3, 4 & 5A into Lots 3A & 5C of the Community Foundation of Western PA & Eastern OH Plan of Lots

Community Foundation of Western PA & Eastern OH – Owner

Winslow Engineering, Inc. – Engineer

(Plan to combine existing lots on Hoezle Road / Lynnwood Drive to create Lot 5C containing 11.544 acres and Lot 3A containing 9.660 acres)

8/19/19 – Plan submitted – in review process

9/9/19 – Plan approved with conditions by Hermitage Planning Commission

9/25/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Owner & engineer need to complete outstanding conditions – approval expires 3/25/2020

Final Lot Consolidation Plan for Hermitage Technical Associates LLC Lot 1

Hermitage Technical Associates, LLC and Mercer Technical Associates, LLC – Owners

Frank B. Taylor Engineering – Engineer

(Plan to combine Lots 1, 2, 3 & 4 on Industrial Road / Broadway Avenue into one parcel)

2/12/20 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

To be scheduled for consideration by Hermitage Board of Commissioners

Final Plat Keifer-Kelly Subdivision Lot No. 2

Twila Vaughn & Duane Kelly – Owners

R.P. Bittler, P.L.S. – Surveyor

(Plan to create building Lot 2 containing 23.40 acres on Hogback Rd. Remaining land contains 40.60 acres)

9/9/19 – Plan submitted – in review process

11/4/19 – Plan approved with conditions by Hermitage Planning Commission

11/20/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Owner & engineer need to complete outstanding conditions – approval expires 5/20/2020

Final Subdivision Plan – Lancia Plan of Lots – Lot 1

Michael J. & Gina M. Lancia – Owners

Winslow Engineering, Inc. – Engineer

(Plan to create Lot 2 containing 6.26 acres on Hogback Road and remove non-building lot restriction)

11/13/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan approved with conditions by Hermitage Board of Commissioners

2/5/20 Ready to record

Jared A. Pepe & Danielle Cerroni-Pepe Subdivision – Lots 1 & 2

Jared A. Pepe & Danielle Cerroni-Pepe – Owners

R.P. Bittler, PLS – Surveyor

(Plan to create Lot 1 containing .26 acre and Lot 2 containing .32 acre on N. Buhl Farm Dr.)

12/9/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Owner & engineer need to complete outstanding conditions – approval expires 7/22/2020

Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B

DGE Hermitage, LP – Owner

Winslow Engineering, Inc. – Engineer

(Plan to create Lot 9A containing 1.484 acres and Lot 9B containing 2.590 acres on Kirila Road)

12/9/19 – Plan submitted – in review process

3/2/20 – Plan approved with conditions by Hermitage Planning Commission

To be scheduled for consideration by Hermitage Board of Commissioners

LAND DEVELOPMENT PLANS:

G.W. Becker, Inc. 2019 Building Addition Industrial Land Development Plan

B.C.S. Properties, Inc. – Owner

Rien Construction – Developer

Winslow Engineering, Inc. – Engineer

(Plan to construct 14,520 sq. ft. addition to existing manufacturing building on N. Hermitage Road)

9/16/19 – Plan submitted – in review process

10/7/19 – Plan approved with conditions by Hermitage Planning Commission

10/23/19 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Owner & engineer need to complete outstanding conditions – approval expires 4/23/2020

Dollar General – Hermitage Major Land Development Plan

Helmut & Michelle Christman – Owner

PTV 1084, LLC – Developer

Larson Design Group – Engineer

(Plan to develop vacant lot on N. Buhl Farm Drive and construct 9,100 sq. ft. retail building)

11/12/19 – Plan submitted – in review process

12/2/19 – Plan approved with conditions by Hermitage Planning Commission

12/18/19 – Plan tabled by Hermitage Board of Commissioners

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Ready to record

Whole Life Services Parking Lot Expansion Minor Land Development Plan

Whole Life Services, Inc. – Owner

WallacePancher Group – Engineer

(Plan to extend parking area at rear of building on E. State St.)

12/10/19 – Plan submitted – in review process

1/6/20 – Plan approved with conditions by Hermitage Planning Commission

1/22/20 – Plan approved with conditions by Hermitage Board of Commissioners

3/12/20 Ready to record

Planning & Development Department
Prior Years Project Summary

2019

Capital Stormwater Projects

Daniel Drive – replacement of storm pipe completed.

Capital Paving Program

No projects

Street Construction Projects

Freedland Road – storm pipe installation, inlet replacement, curbing, paving completed.

City Targeted Neighborhood Investment Program “Block 6” Phase 1

Carroll Lane, Michael Lane, Armand Avenue completed.

Hermitage Athletic Complex Phase 3 Expansion Project – The City received a \$175,000 grant from PA Greenways, Trails & Recreation Program to construct two multi-purpose fields and trails. Total project cost of \$260,150. Project is complete.

CDBG Projects (FY 2017)

Buhl Park Performing Arts Center Restroom Improvements – project to assist Buhl Park in removal of architectural barriers at restroom facilities to aid in access for elderly and disabled individuals completed.

2018

Capital Stormwater Projects

Avalon Drive and Applewood Lane – installation of stormwater inlets completed.
Easton Road – installation of pipe in drainage channel completed.

Capital Paving Program

Bonny Lane, Knapp Avenue, Baker Avenue (325') completed.

Street Construction Projects

Valley View Road – culvert replacement and paving completed.

City Targeted Neighborhood Investment Program “Block 5” Phase V

Lyle Drive (between Highland Road and Parkview Blvd.) completed.

CDBG Projects (FY 2015/2016)

Community Counseling Center of Mercer County – project to assist in conversion of space into a room for Psychiatric Rehabilitation Program at Hermitage facility completed.

ARC of Mercer County – project to install awning above handicap accessible ramp at Hermitage facility completed.

2017

Capital Stormwater Project

Stabilization of Baker Run at Jonathan Place completed.

Capital Paving Program

Patricia Avenue, Theresa Avenue, Victoria Drive and Silver Ridge Court completed.

Clarksville Road Repaving Project – The City received \$643,000 in federal highway STU funding from the Mercer County MPO. Total project cost of \$688,000. Project is complete.

City Targeted Neighborhood Investment Program “Block 5” Phase IV
Cohasset Drive (between Highland Road and Parkview Blvd.) completed.

Trail & Pedestrian Facilities Plan

The City completed a trails and pedestrian facilities and network plan throughout the City to identify needs for additional trails and pedestrian connections. The plan was presented and accepted at the January Board of Commissioners meeting.

2016

Capital Stormwater Project

Culvert replacement on Robertson Road at Schwartz Lane completed with project cost of \$250,100.

Capital Paving Program

Monterey Lane, Biscayne Drive and Hasenflu Drive completed with a project cost of \$223,351.

Hermitage Little League Complex American Field Renovations – The City partnered with Hermitage Little League to rehabilitate a baseball field directly adjacent to the City of Hermitage Athletic Complex. PA DCNR grant funds of \$80,000 were utilized along with local funds of \$80,000 for a total project cost of \$160,000. Work included new field materials, drainage, dugouts, backstop and fencing.

City Targeted Neighborhood Investment Program “Block 5” Phase III

Richmond Drive, Lillian Drive, Fairfield Drive, Woodlawn Drive (all between Parkview Blvd. and Hermitage/Sharon line) completed with a project cost of \$345,518.

2015

Trout Island Road Culvert Re-line Project – Project installed a liner to an existing, failing culvert under Trout Island Road. Project was completed at a cost of \$96,935.

Marylane Drive Stormwater Drainage Project – Project to clean and stabilize an existing stormwater drainage channel. Project was completed at a cost of \$8,000.

Baker Run Stream Rehabilitation Project – Project to stabilize bank.

Capital Paving Program – Pleasant Drive, Gail Drive. Project consisted of milling, base repair, binder and wearing course, and new street signs. Project was completed at a cost of \$350,000.

LindenPointe / Route 18 Traffic Signal and Access Improvements Project

The City received a PA DCED Multi-Modal Transportation Fund (MTF) grant in the amount of \$250,000, matched by local funds, to improve access and install a new traffic signal and related pedestrian facilities at the intersection of State Route 18 / Innovation Way / Carroll Lane.

City Targeted Neighborhood Investment Program “Block 5” Phase II

Cohasset Drive, Lyle Drive, Richmond Drive (all between Bartholomew & Parkview) and Parkview Boulevard (between Buhl Farm & Woodlawn) completed with a project cost of \$510,946.

Route 18 Traffic Signal Retiming Project

The City received a grant through the Mercer County Metropolitan Planning Organization (MPO) to assist in studying and retiming the traffic signals on Route 18 from Morefield Road to Lamor Road, on East State Street from the SV Freeway to Dutch Lane, and on the SV Freeway at the Kohl's/Lowes developments.

Hermitage Athletic Complex Batting Cage Project

With assistance from a grant through the Pirates Charities organization, the Hermitage Girls Softball Association, the Union Carpenters and other local businesses and organizations, the City coordinated the construction of a batting cage practice facility at the Hermitage Athletic Complex.

2014

City Targeted Neighborhood Investment Program "Block 4" Phase II

Kossuth and Cambria Streets completed with a project cost of \$140,000.

Capital Paving Program

Candy Lane, Festor Drive and Clearview Drive completed with a project cost of \$293,000.

Butterfly Lane Phase II Stormwater Improvement Project Part 2

Construction of a stormwater retention facility and new stormwater piping along Butterfly Lane, \$146,000 construction cost.

Festor Drive Stormwater Improvement Project

Construction of stormwater pipe between Pleasant Drive and Festor Drive, and pipe along Festor Drive, \$110,000 construction cost.

Municipal Building Parking Lot Reconstruction

New pavement, stormwater drainage and line striping in rear of City Building parking lot, \$130,000 construction cost.

Joy Cone Redevelopment Assistance Capital Program (RACP) Access Project

A \$1.2M RACP grant was secured to complete site work, reconstruction of the Joy Cone manufacturing plant entrance, construction of facilities to improve employee access, visitor access, pedestrian facilities and related amenities.

Hermitage Athletic Complex Phase II Project

The completed work included the installation of softball field lights, a tot-lot playground, a handicap accessible viewing area and enhancement of the trail network. The construction cost was \$277,000 and was funded, in part, with a \$100,000 DCNR grant.

Hermitage Athletic Complex Parking Lot Expansion

The completed work included the construction of a 91-space parking lot, sidewalk improvements and a handicap accessible view area. The construction cost was \$366,000.

Trout Island Trail Transportation Enhancement (TE) Project

The City was a project sponsor, in cooperation with the Mercer County Trails Association (MCTA) to extend the trail system 3,100 feet. The project was funded through a \$69,000 PennDOT grant.

2013

City Targeted Neighborhood Investment Program “Block 4” Phase I

Champlain, Herr, Westinghouse, Locke (between Champlain & Herr) completed with a project cost of \$254,000.

Capital Paving Program

The annual capital paving targeted two (2) areas: Central Business District – Glimcher, FNB and Kilgore streets and Fairway Greens Development – Basil, Marylane, Lisa and Susan streets and was completed with a cost of \$350,000.

Indian Run Pedestrian Bridge



The construction of a pedestrian bridge in the central business district, adjacent to North Hermitage Road (S.R. 0018) providing a safe route across the Indian Run Stream, a tributary to Pine Hollow Run. Completed at a project cost of \$240,000 with the construction funded by a grant through the MPO/PENN DOT.

Indian Run Stream Restoration Project



The restoration of the Indian Run Stream – Phase IV from Sunset Boulevard to Butterfly Lane with a project cost of \$200,000. The project included redefining the natural stream channel, rebuilding banks and flood plains and the development of strategically placed pools and ripples to prevent flooding and protect the adjoining properties and structures.

Butterfly Lane Stormwater Improvement Project Phase II – Part I

The improvement of a failing stormwater system in the Butterfly Lane area with a project cost of \$40,000.

Tax Increment Financing (TIF) Retail Development Project

Pursuant to the Commonwealth of Pennsylvania Tax Increment Financing Act the City, the Hermitage School District, Mercer County (local taxing authorities) and the MCIDA partnered with Levey & Company and developed a Local TIP Plan. The project was the retail development of approximately 13 acres and the TIF Plan included relevant project facts and a public-private partnership approach to finance substantial improvements to the state owned roadway system, stormwater management facilities and the elimination of preexisting eligible blight conditions. In 2013, within the TIF district the project included the construction of Kohl's and the start of construction of a Buffalo Wild Wings. Adjacent to the TIF district a new Pizza Hut (reconstruction) was completed, the remodeling of Applebee's, the redevelopment of a portion of the former Hills Plaza with a Planet Fitness and the redevelopment of the NE corner of Route 18 and Morefield Road with the start of construction of the Speedway.

2012

City Targeted Neighborhood Investment Program "Block 2"

Lyle, Cohasset, Richmond and Woodside Drives, North Oakdale Avenue and Westerman Street stormwater and roadway improvement project – completed in 2012.

Morefield Road / Christy Road / Longview Road – Major Reconstruction Project

The City has contracted with LSSE, Inc. for engineering and design. Bids were opened May 16th and awarded May 23rd to Diorio Paving, Girard, OH - \$639,347. Construction began on Monday, July 9, 2012 and is complete.

N. Darby Stormwater Improvements

2012 Street Department construction (\$42,000).

Cohasset / Rockwell Stormwater Improvements

2012 Street Department construction (\$9,000).

CDBG Buhl Park Shelter #3 Restroom Removal of Architectural Barriers Project

Buhl Park was awarded \$42,242 in City of Hermitage FY2011 CDBG funds to upgrade and remove architectural barriers at the restroom facility at Shelter #3. Bids were opened on September 12th. The contract was awarded in October. Work is complete.

SRHS Information Technology Center @ LindenPointe

The City of Hermitage partnered with SRHS and secured a \$1M state grant to develop a 5,200 square foot information technology facility. The facility is an integral component of the system's multi-year IT strategic plan.

Hermitage Business Association Welcome Sign Project



The HBA and City of Hermitage partnered to rehabilitate and give a fresh look to the welcome sign. The new sign was installed in July 2012.

Website(s) Redesign

- City of Hermitage website, www.hermitage.net – The City contracted with Clover Creative, Sharon, PA to complete website redesign – New site was launched in August 2012 with enhanced features and navigation. The City also launched a Facebook page as a part of the new site design.
- LindenPointe Innovative Business Campus website, www.lindenpointe.com – The City contracted with Clover Creative, Sharon, PA to complete a website redesign. The new site launched the first week of December 2012.

2011

Community Counseling Center (CDBG) Accessibility Project

FY2009 CDBG funds. The City of Hermitage provided funds toward the public improvements to the Community Counseling Center of Mercer County building. Improvements included installation of electronic automatic handicapped accessible door operators at two entrances of the facility improving access to clients who are wheelchair bound or unable to open doors easily for themselves. The project was bid by Community Counseling Center and awarded to Glass Erector, Inc., Reynoldsville, PA for \$11,620.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 - Rombold Rd Stormwater Improvement Project –Madison Street to Bobby Run. Completed June 2011 - \$175,000 David Construction.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) “Block 3”

2011 – Rombold Road and connecting street paving project – Haywood, Mary, Paul, Madison, Delaware, Carolyn, Stafford and Rombold. Completed January 2012 - \$325,000 Youngblood Paving.

eCenter@LindenPointe Technology Incubator Project

The eCenter@LindenPointe facility was completed in December 2011. The project was the construction of a 16,500 square foot technology-based incubator funded, in part, with a \$4.2M U.S. Department of Commerce Economic Development Administration (EDA) grant and a \$1.25M Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant. The facility was designed to meet the U.S. Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) certification. The eCenter@LindenPointe is committed to promoting innovation and entrepreneurship in the Oh-Penn Interstate Region by providing a supportive environment, including infrastructure, education, training, mentorship and a network of service providers. Specifically, the eCenter@LindenPointe will provide assistance to the development, management and promotion of “STEM” (Science, Technology, Engineering and Mathematics) related ventures.

East State Street/Maple Drive/Dutch Lane Intersection Improvement Project

2010-2011 – The City received a grant through the PA Department of Transportation and the Mercer County MPO for approximately \$425,000 to do an intersection improvement project at East State Street/Maple Drive/Dutch Lane. Work included adding a left turn lane to Maple Drive, traffic signalization, new pedestrian facilities and other general intersection improvements. All project costs are 80% federal/20% local. Project was completed in early 2011.

Hunter’s Woods Stormwater Detention Facility Improvement Project

The project included construction of a stormwater detention basin on 1.3 acres of land the City purchased in 2010, adjacent to the Hunter’s Woods residential development, and just east of Northstar Power Sports and the Hermitage Vet. The purpose of the project is to improve stormwater flow and alleviate flooding issues to properties along Route 18, downgrade of the new detention basin. The project also includes relocation of some existing sanitary sewer lines in the immediate vicinity and other related stormwater line improvements. David Construction,

Hermitage, PA was awarded a construction contract on December 2, 2010 in the amount of \$228,103.00. The project was completed in September 2011.

HCEDC Promotional DVD Update Project

2011 Digital marketing project – The HCEDC and City staff, with assistance from Rongaus Creative Group, completed an update to the City's promotion DVD that was released in August 2011. The project is funded through the Department of Community & Economic Development Community Revitalization Assistance Program. Available on YouTube at <http://www.youtube.com/watch?v=s3XDn9aA17o>

FY 2010 MCAR Project

The City allocated \$5,000.00 of FY 2010 CDBG funds to MCAR, Inc. for improvements to its Pre-Vocation Facility (exterior doorway and related improvements). Three quotes were received to complete the project. Omega Door Co., Youngstown, OH was the lowest quote with a price of \$3,890. Project is complete and paid.

North Buhl Farm Drive Pedestrian Improvement Project

The City received a \$500,000 grant from the Pennsylvania DCED Elm Street Program to make improvements to the North Buhl Farm Drive Corridor. Work included construction of a sidewalk on the west side of North Buhl Farm Drive from East State Street to Highland Road and pedestrian improvements to the intersection at Theota Drive. Work also included sidewalks and pedestrian related improvements to the intersection of Hazen Road and North Buhl Farm Drive. The City contracted with LSSE, Inc., Coraopolis, PA to perform engineering, design and inspection services. Combine Construction, Sharon, PA was awarded a construction contract for approximately \$500,000 in November of 2010 and work was completed in July 2011.

2010

2010 Lamor Road Improvement Project

\$700,000 Construction Project - Federal stimulus money - completed in July 2010. Project added center turning lane and pedestrian improvements to Lamor Road between State Route 18 and Joy Cone Co.

CDBG Targeted Neighborhood Investment Project (Census Tract 031100-BG-2) "Block 3"
2010 – Rombold Rd. Stormwater Improvement Project – Mercer Avenue to Madison Street. Completed August 2010 - \$104,000 United Civil Contractors.

City Targeted Neighborhood Investment Project "Block 2" (2008-2012)

Theota Drive, North Crescent Avenue and Todd Avenue stormwater and roadway improvement project – completed in 2010.

Hermitage Athletic Field Project Phase I

The City of Hermitage recognized from two Comprehensive Recreation, Parks and Open Space studies (1996 & 2004) and from public input at various meetings that the number, condition and status of athletic play fields in the City were in need of expansion, improvement and study and subsequently designated \$1,500,000 from the 2005 Bond Issue for the acquisition of land and construction of athletic play fields. The Board of Commissioners of the City of Hermitage appointed a Recreation Facilities Advisory Committee (RFAC) to study and assess the needs of the community, present and future, as they relate to athletic play fields for both practice and games and to determine those needs in number, size and location.

The RFAC unanimously recommended the acquisition of a site on South Darby Road for the construction of a facility to include several athletic fields for softball, soccer and youth football as well as related improvements such as roadways, parking areas, playgrounds, concession and restroom facilities and trails. A master site plan for the property was completed in 2008 and the

City developed plans and specifications to construct Phase I starting in the spring of 2009. Future phases will be built later based on availability of funding.

The proposed City of Hermitage Athletic Complex will help to satisfy the immediate need for additional sports facilities. The City's initial program for the Complex was for two girls' softball fields and multi-use fields with one being suitable for competitive games. The program of uses was further expanded to include the necessary support uses for the athletic fields as well as passive and active uses attractive to a variety of age groups. The additional program elements include a concession stand and restrooms, informal gathering and picnic areas, play areas adjacent to the fields, walkways and trails and sufficient parking to accommodate consecutive events during the playing season.

Bids were awarded in May 2009, construction was completed on two new softball fields, flat field, parking area, trails and concession stand in September 2010 and the facility was formally dedicated in June 2011. \$2.25M total project cost.

Indian Run Stream Restoration Project – Phase III

Rehabilitate and restore 1,800' of stream from Route 18 to just behind the Hermitage Elementary School complex. Project was completed in November 2010 by Enviro-Air, Inc. for approximately \$170,000. Project was funded in part by a PA DEP Growing Greener Grant.

LindenPointe Training & Workforce Development Center Project

The LindenPointe Training & Workforce Development Center was completed in January 2010. The project was the construction of a 5,200 square foot facility funded, in part, with an \$800,000 U.S. Department of Commerce Economic Development Administration (EDA) grant. The LindenPointe Training & Workforce Development Center offers a specialized training environment and is an economic development initiative driven by a regional economic development, workforce and STEM industry partnership. The facility is available, upon request, for use by employers, educational organizations, training providers and other entities for the purpose of meeting training and workforce development needs.

Timber Lane / Silver Ridge Trail Project

Constructed a trail connecting two residential streets in the City of Hermitage, Timber Lane and Silver Ridge Court. Total project cost was \$20,000 with part of the construction paid for in part by a grant from the Commonwealth of PA. Land donated by Mr. Dan Leali.

2009

City Targeted Neighborhood Investment Project “Block 2” 2009

Lyle Drive and Cohasset Drive stormwater and roadway improvement project – completed in 2009.

2008

City Targeted Neighborhood Investment Project Phase I 2008

In 2008 the City had a \$1.1M investment plan designed to improve the roadways and stormwater infrastructure on Theota Drive and Todd Avenue, a stormwater retention basin at the west end of Theota, a Baker Run culvert replacement project at State Street and a Penn DOT funded transportation enhancement project on Highland Road.

The Baker Run State Street Culvert Replacement Project was completed. The Theota Drive / Todd Avenue / North Crescent Avenue Storm Water Facilities and Roadway Improvements Project was awarded to Utility Contracting, Inc. The contract work is complete.

Hermitage Town Center Project

The concepts contained in the Town Center Master Plan will guide and inform the design of public and private development and redevelopment in the study area and serve as inspiration for future projects and initiatives. The Route 18 North Corridor Study completed in 2001 recommended the development of a Town Center Master Plan for the area around the intersection of East State Street and Route 18 (Hermitage Road). Funding was obtained from PennDOT (through the MPO/MCRPC) to develop a Town Center Master Plan. A Steering Committee of City business people, citizens and government officials participated in the master plan process. The Hermitage Planning Commission and Hermitage Community & Economic Development Commission recommended that the Master Plan be accepted by the City. The Hermitage Board of Commissioners accepted the study with addendum on March 26, 2008.

Highland Road Bikeway and Sidewalk Improvements Project

The City of Hermitage, in cooperation with the Cities of Sharon and Farrell, the Boroughs of Sharpsville and Wheatland and the Mercer County Regional Council of Governments, received federal grant funding from the Pennsylvania Department of Transportation to complete the Shenango Valley Bikeway Project. Total project cost was approximately \$510,000 with about 2/3 of that cost allocated towards the Hermitage Highland Road section of the project. The project was completed in July 2009.

2007

Indian Run Stream Restoration Project – Phase II

Rehabilitate and restore Indian Run between the Shenango Valley Freeway and Sunset Boulevard. Project was funded in part by a PA DEP Growing Greener Grant.

2005

LindenPointe Innovative Business Campus Site Acquisition and Readiness Project

LindenPointe is a 115 acre Planned Technical Park (PTP) zoned business campus. The park project was implemented through a collaborative, public-private effort between the Commonwealth of Pennsylvania, KAKE Development, Inc., the City of Hermitage and the Penn Northwest Development Corporation to create a new vitality for economic development in the region. The Commonwealth of Pennsylvania invested \$2.5 million in LindenPointe assisting the local partners with site acquisition and infrastructure development to bring to the market a high-end, shovel-ready, mixed-use planned technical park. The LindenPointe project is a model \$6 million public-private economic development initiative. The Commonwealth funding assistance was provided through the Redevelopment Assistance Capital Program which is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects (for additional site information please see www.lindenpointe.com)



**Hermitage Police Department
800 North Hermitage Road
Hermitage, Pennsylvania 16148**

**MONTHLY REPORT
FEBRUARY 2020**

Submitted by:

A handwritten signature in black ink, appearing to read "Eric Jewell", written over a horizontal line.

Eric Jewell
Chief of Police

March 6, 2020

Attachment: Monthly Report



HERMITAGE POLICE DEPARTMENT MONTHLY REPORT

February 2020

Reporting Area

There were 694 calls during the month of February 2020, an average of 23.93 calls per day (exhibit 1). During January 2019, there was an average of 28.09 calls per day.

Number of Calls Received

A 9-1-1 grid map of the various zones throughout the city and the number of calls received in each zone (exhibit 2 & exhibit 2a).

Report of Accidents by Intersection

Report of accidents by intersection showing the total number of accidents as 56 and the number of vehicles involved being 89 with 10 persons injured and 1 killed (exhibit 3).

Reported Offenses

A summary of reported offenses (exhibit 4) by classifications were reported to the Pennsylvania Uniform Crime Reporting System for the month of February 2020. There were a total of 65 known offenses, 65 actual offenses, 44 offenses cleared, and 0 offenses cleared juvenile. Information is gathered through the ALERT system. The state system is down with technical problems. The attached report is an alternate to the state format.

Criminal Investigation Division

Detectives handled 13 cases for the month of February 2020;

Unfounded	0	Cleared Exceptionally	2	Cleared by Arrest	1	Not Cleared	13
Other Investigations	5						
Search Warrants Executed	1						
Total Persons Arrested	1	(count includes 1 juvenile)					
Police Intel Reports	15	PD Intel Messages	38				
Assist Patrol	5	Assist other Pd/Agency	1				
Crime Prevention/Education	1	Megan's Law Notification	1			Total Crime Cases:	13

Prior Cases;

Unfounded 0 Cleared Exceptionally 1 Cleared by Arrest 0

Reporting Area/Patrol Activities – Borough of Clark

The Police Department answered 12 calls for service in the Borough of Clark during the month of February (exhibit 5). Exhibit 6 shows a detailed log of Clark patrol time.

Reporting Area/Patrol Activities – Wheatland

The Police Department answered 18 calls for service in Wheatland during the month of February (exhibit 7). Exhibit 8 shows a detailed log of Wheatland calls.

Reporting Area/Patrol Activities – Other

Reports taken at the Hermitage Police Department totaled 50. Hermitage Police also assisted the following Police Departments: Farrell 6, S. Pymatuning 2, Sharon 3, Sharpsville 1, Shenango Twp 1, and West Middlesex 1 case.

Enforcement by Patrol

In February the total traffic enforcements breakdown consists of: 77 traffic citations, 10 non-traffic citations, and 43 warnings issued.

PD INTEL Monthly Report for February 2020

The Hermitage Police Department Criminal Investigation Unit disseminated 6 PD INTEL bulletins from the Hermitage police department, 32 from other area agencies, and 0 from loss prevention.

Department Hourly Breakdown

The following is the hourly breakdown for officers as recorded for February 2020:

	Officers Hours
Vacation	148
Holiday	56
Floating Holiday	0
Sick	128
Comp Time	25.5
Personal	8
Bereavement	0
Injury Leave	6
Workers Comp	72
Regular OT	74.5
Court OT	26.5
Call Out	0
Drug Task Force OT	36
FOP OT	0
DUI OT	17
DRE OT	4.5
Aggressive Driving OT	0
Training Time	6
Buckle Up OT	0
Military Leave	16

Fines & Fees Collected

Month	Monies Received for Accident/ Inc./ Alarms/Right-To-Know/ Mech. Devices (\$ Collected by HPD Office)	Fines Received by District Magistrates Office	Fines Received by Mercer County Court	Restitution Received	PA State Police Fines Received	Totals
February 2019	\$ 571.00	\$ 5,052.78	\$ 1,564.15	\$ 925.81	\$	\$ 8,113.74
February 2020	\$ 668.50	\$ 6,415.02	\$ 1,865.28	\$	\$	\$ 8,948.80

K-9 Officer Report

The K-9 officer handled 0 assists to other jurisdictions, 0 Call outs, 0 Felony arrests, 0 Misdemeanor arrest, 0 Area Searches, 0 Building searches, 0 Tracks, 0 Apprehensions, 1 narcotics search, 0 Narcotics seized, 0 seized currency, 0 Article searches, responded to 0 traffic stops, 0 seized drug paraphernalia, 0 Community service, 0 CIRT Assists, 0 Search Warrants and attended 16 training hours. (See exhibit 9)

Inspection Summary Report

See exhibit 10

Training: Attachment A

Transient Business Licenses Issued February:

There was one license issued to Jackson Ramsey with Chick-Fil-A. This license is for 1 month beginning February 27, 2020 and ending March 27, 2020.

Community Affairs

Feb 4th, 18th and 25th: Deputy Chief Piccirillo appeared as a guest speaker for a criminal procedures class at BC3's Linden Pointe Campus.

Feb 7th: Officer Kudelko spoke to an Artman Elementary School kindergarten class during career week.

Feb 26th: Officer Dague presented to incoming parents at a parents' night event at Artman Elementary School.

March 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 02/01/2020 and 02/29/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
7101	MEGAN'S LAW NOTIFICATION	1			
ACCIDENT M					
3100	MOTOR VEHICLE ACCIDENTS	28			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	1			
6006	TRAFFIC ACCIDENT INVOLVING INJURY	8			
6008	ACCIDENT INVOLVING NONINJURY	17			
6010	TRAFFIC ACCIDENT - OTHER ACC. INVEST.	1			
		<u>55</u>			
ADMIN					
9000	ADMINISTRATIVE TASKS	5			
9002	ADMINISTRATIVE DUTIES	1			
		<u>6</u>			
ALARM					
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	27			
ALL ORDINA					
2830	TWP ORD-ALL OTHER	2			
ALL OTHER					
2600	ALL OTHER CRIMES CODE VIOLATIONS	2			
ANIMAL					
3805	SERVICE CALL-ANIMAL	4			
ASSAULT					
0430	ASSAULT - OTHER DANGEROUS WEAPON	2			
0440	ASSAULT - HANDS,FISTS,FEET (AGGRAVATED)	1			
0450	OTHER ASSAULTS - NOT AGGRAVATED	1			
0800	ASSAULTS - SIMPLE ASSAULT	2			
		<u>6</u>	1		
ASSIST AGY					
3830	SERVICE CALL-ASSIST OTHER AGENCY	8			
ASSIST FIR					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	11			
ASSIST MOT					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	15			
ASSIST OTH					
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	53			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	32			
		<u>85</u>			
ASSIST POL					



March 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 02/01/2020 and 02/29/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ASSIST POL					
7504	ASSIST OTHER AGENCIES - OTHER POLICE	12			
7505	ASSIST OTHER POLICE AGENCY - (DRE EVAL)	<u>2</u>			
		14			
BAD CHECKS					
1110	WORTHLESS CHECKS	1			
BLDG CHECK					
7002	BUILDING CHECKS - OFFICER INITIATED	2			
BURGLARY					
0522	BURGLARY-NO FORCE-RESIDENCE-DAY	2			
0531	BURGLARY-ATTEMPT-RESIDENCE-NIGHT	<u>1</u>			
		3			
CRIM MISCH					
1440	CRIMINAL MISCHIEF - ALL OTHER	1	1		
DEATH					
4510	DEATHS - UNATTENDED	1			
DISORDERLY					
2400	DISORDERLY CONDUCT	1			
DOG					
5502	ANIMAL COMPLAINTS - BARKING DOGS	2			
DOMESTIC					
3600	DISTURBANCES-DOMESTIC	26			
DRUG					
1822	NARCOTICS-MANUFACTURE-MARIJUANA,ETC.	0	2		
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	3	3		
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	2			
1891	DRUG EQUIPMENT VIOLATIONS	<u>3</u>	1	1	
		8			
DRUG INFO					
7011	POLICE INFO-DRUGS, DRUG ACTIVITY	2			
DUI					
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	3			
2122	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	<u>4</u>			
		7			
FIGHT					
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	15			
FINGERPRIN					



March 02, 2020

Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 02/01/2020 and 02/29/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
FINGERPRIN					
8502	DEPARTMENTAL SERVICES - FINGERPRINTING	1			
FIRE					
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUNDED)	3			
FORGERY					
1020	COUNTERFEITING	1			
FOUND ARTI					
5004	LOST & FOUND - FOUND ARTICLES	2			
FRAUD					
1100	FRAUD	3			
1150	FRAUD - CREDIT CARDS, ATM	2			
		<u>5</u>			
HARASSMENT					
2450	HARASSMENT	2			
HARASSSMEN					
2410	HARASSMENT BY COMMUNICATION	1			
INFORMATIO					
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	48			
MEDICAL					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	40			
MENTAL					
3400	MENTAL HEALTH	11			
OBSTRUCTIO					
2646	ALL OTHERS-OBSTRUCTION OF JUSTICE	0		2	
OPEN BURN					
2820	TWP ORD-OPEN BURNING	1			
OTHER					
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	4			
PRESENT					
3832	SERVICE CALL-COMM SVC (PRESENTATION)	5			
PROPERTY					
2910	LOST/MISSING PROPERTY	1			

March 02, 2020

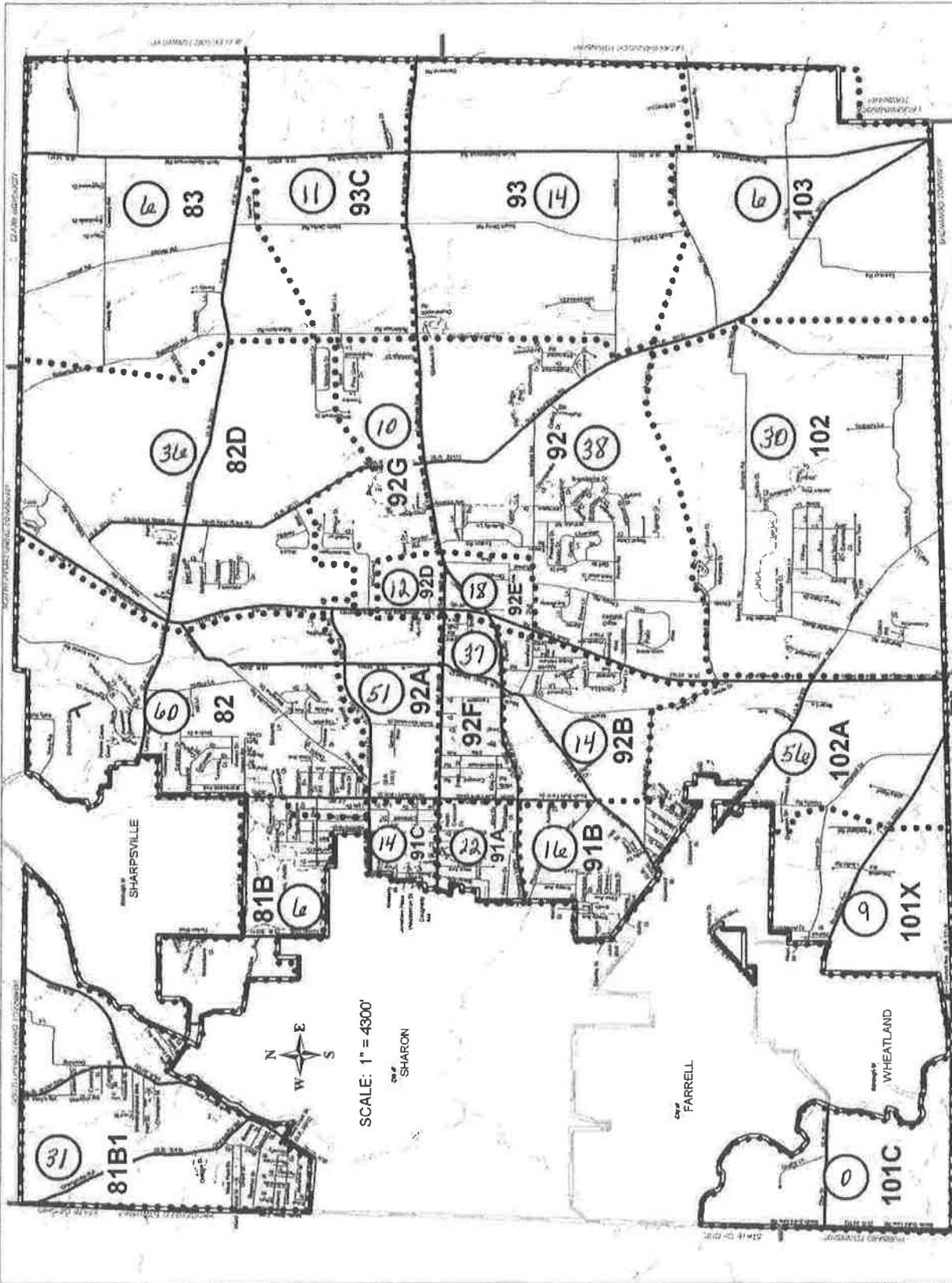
Calls for Service - by Keyword



HERMITAGE

Incidents Reported Between 02/01/2020 and 02/29/2020

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
PUBL DRUNK					
2300	PUBLIC DRUNKENNESS	3			
RIGHT TO K					
9003	ADMINISTRATIVE DUTIES (RIGHT TO KNOW)	6			
RUNAWAY					
2911	RUNAWAY-INCORRIGIBLE -MALE (JUVENILE)	1			
2912	RUNAWAY-INCORRIGIBLE-FEMALE (JUVENILE)	2			
		<u>3</u>			
SEXUAL					
1700	SEX OFFENSES (EXCEPT RAPE & PROSTITUTION)	1			
SUICIDE					
3300	SUICIDES	1			
SUSPICIOUS					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	27			
SVC CALL					
3800	SERVICE CALL-MISCELLANEOUS	7			
THEFT					
0613	THEFT-\$200 & OVER-RETAIL THEFT	2			
0619	THEFT-\$200 & OVER-ALL OTHER	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	6			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	3			
0635	THEFT-UNDER \$50-AUTO PARTS & ACCESSORIES	1			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
		<u>15</u>			
TRAF CIT					
CITT	TRAFFIC CITATION	77			
TRAFFIC					
3900	TRAFFIC & PARKING PROBLEMS	19			
4010	TRAFFIC OFFENSES	7			
6314	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 1)	5			
6316	TRAFFIC ENFORCEMENT - MCSAP (LEVEL 3)	7			
6608	TRAFFIC RELATED - ESCORTS	1			
6614	TRAFFIC RELATED - OTHER TRAFFIC	17			
		<u>56</u>			
TRESPASS					
2660	TRESPASSING OF REAL PROPERTY	2			
WARNING					



HERMITAGE STREET MAP
CITY OF HERMITAGE
 800 North Hermitage Road, Hermitage, PA 16148
 Mercer County, Pennsylvania

- ① NUMBER OF CALLS RECEIVED
- ② IN VARIOUS ZONES
- ③ Clark Borough
- ④ Wheatland Borough

9-1-1 GRID MAP

**CALLS BY GRID
2020**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
GRID													
101C	0	0											0
101X	3	9											12
102	32	30											62
102A	42	56											98
103	3	6											9
81B	8	6											14
81B1	43	31											74
82	69	60											129
82D	38	36											74
83	6	6											12
91A	24	22											46
91B	19	16											35
91C	16	14											30
92	41	38											79
92A	68	51											119
92B	32	14											46
92D	13	12											25
92E	10	18											28
92F	53	37											90
92G	22	10											32
93	8	14											22
93C	2	11											13
BROOKFIELD	0	0											0
CLARK	7	12											19
E LACK	0	0											0
ERIE CO	0	0											0
FARRELL	8	6											14
GREENVILLE	0	0											0
GROVE CITY	0	0											0
HADLEY	0	0											0
HEMPFIELD	0	0											0
HPD	40	50											90
JAMESTOWN	0	0											0
JEFF TWP	0	0											0
LACK	1	0											1
MEADVILLE	0	0											0
MERCER	0	0											0
NEW CASTLE	0	0											0
OHIO	0	0											0
PITTSBURGH	0	0											0
PULASKI	0	0											0
PYMA	0	0											0
S PY	0	2											2
SHEN TWP	0	1											1
SHARPSVILLE	0	1											1
SHARON	3	3											6
WHEATLAND	17	18											35
W MIDD	1	1											2
MONTHLY TOTAL:	629	591	0	1220									

March 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200201M0862	APPLEBEE'S PARKING LOT/ na/ na	No	2/1/2020	2/1/2020	2	0	0	Dark (Street Lights)/ SNOWING/ WET	
20200228M1493	BROADWAY AVE/ FREEDLAND RD/ na	No	2/28/2020	2/28/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200215M1198	CANAL ST/ na/ BROADWAY AVE	Yes	2/15/2020	2/15/2020	2	1	1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200202M0868	CHRISTY RD / MOREFIELD RD/ na	Yes	2/2/2020	2/2/2020	2	2	2	Daylight/ SNOWING/ SNOW COVERED	Stop Sign
20200203M0910	DUTCH LN/ CLARKSVILLE RD/ na	Yes	2/3/2020	2/3/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200204M0941	E STATE ST/ na/ ANDROLA DR	No	2/4/2020	2/4/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls



March 02, 2020

Accidents by Intersection

Accidents on % at or near %

Between 02/01/2020 and 02/29/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200210M1081	E STATE ST/ na/ DERMOND RD	Yes	2/10/2020	2/10/2020	1		1	Daylight/ RAINING/ WET	No Controls
20200211M1103	E STATE ST/ na/ N DARBY RD	Yes	2/11/2020	2/11/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200212M1135	E STATE ST/ na/ EASTON RD	No	2/12/2020	2/12/2020	1		0	Dusk/ NO ADVERSE CONDITION/ DRY	No Controls
20200215M1205	E STATE ST/ na/ COOLIDGE DR	No	2/15/2020	2/15/2020	3		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
Total Accidents @ E STATE ST / - 5									
E STATE ST / N HERMITAGE RD									
20200224M1396	E STATE ST/ N HERMITAGE RD/ na	No	2/24/2020	2/24/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
E STATE ST / S DARBY RD									
20200215M1208	E STATE ST/ S DARBY RD/ na	No	2/15/2020	2/15/2020	1		0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
E STATE ST (SR0062) /									
20200202M0870	E STATE ST (SR0062)/ na/ ANDROLA AVE	Yes	2/2/2020	2/2/2020	2		0	Daylight/ SNOWING/ SNOW COVERED	No Controls

GETGO PARKING LOT /





March 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Weather/ Road Surface	TCD
20200211M1114	GETGO PARKING LOT/ na/ na	No	2/11/2020	2/11/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
GIANT EAGLE PARKING LOT /									
20200218M1255	GIANT EAGLE PARKING LOT/ na/ na	No	2/18/2020	2/18/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
20200228M1494	GIANT EAGLE PARKING LOT/ na/ na	No	2/28/2020	2/28/2020			0	Daylight/ NO ADVERSE CONDITION/ DRY	
Total Accidents @ GIANT EAGLE PARKING LOT / - 2									
GLIMCHER BLVD / FNB BLVD									
20200223M1365	GLIMCHER BLVD/ FNB BLVD/ na	No	2/23/2020	2/23/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
HIGHLAND RD (SR3014) /									
20200203M0908	HIGHLAND RD (SR3014)/ na/ N HERMITAGE RD	Yes	2/3/2020	2/3/2020	2		1	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
HOEZLE RD /									
20200207M1027	HOEZLE RD/ na/ LYNNWOOD DR	No	2/7/2020	2/7/2020	1		0	Dark (No Lights)/ SNOWING/ SNOW COVERED	No Controls
20200207M1028	HOEZLE RD/ na/ LYNNWOOD DR	No	2/7/2020	2/7/2020	2		0	Dark (No Lights)/ SNOWING/ SNOW COVERED	No Controls





Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020

March 02, 2020

Principal/
Intersecting/
Landmark

Incident #

Reportable

Occurred

Reported

#Veh

#Killed

#Injured

TCD

Illumination/
Weather/
Road Surface

Total Accidents @ HOEZLE RD / - 2

HOEZLE RD / LYNNWOOD DR
20200207M1025 HOEZLE RD/
LYNNWOOD DR/
na

2/7/2020 2/7/2020 1 0
Dark (No Lights)/
SNOWING/
SNOW COVERED

Stop Sign

LAMOR RD /

20200206M0997

LAMOR RD/
na/
SANDY LN

2/6/2020 2/6/2020 1 0

Daylight/
NO ADVERSE CONDITION/
DRY

No Controls

20200218M1247

LAMOR RD/
na/
N HERMITAGE RD

2/18/2020 2/18/2020 2 0

Daylight/
NO ADVERSE CONDITION/
DRY

No Controls

Total Accidents @ LAMOR RD / - 2

LAMOR RD / HOFIUS LN

20200208M1049

LAMOR RD/
HOFIUS LN/
HOFIUS LN

2/8/2020 2/8/2020 1 0

Dark (Street Lights)/
SNOWING/
ICE PATCHES

No Controls

LITTLE CEASARS PARKING LOT /

20200226M1454

LITTLE CEASARS
PARKING LOT/
na/
na

2/26/2020 2/26/2020 2 0

Daylight/
RAINING/
WET

0

LONGVIEW RD /

20200202M0871

LONGVIEW RD/
na/
LIKENS LN

2/2/2020 2/2/2020 1 0

Daylight/
SNOWING/
SNOW COVERED

No Controls





March 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200207M1023	LONGVIEW RD/ na/ S HERMITAGE RD	Yes	2/7/2020	2/7/2020	1		0	Dawn/ SNOWING/ ICE COVERED	No Controls
Total Accidents @ LONGVIEW RD / - 2									
MACY'S PARKING LOT/TRAFFICWAY /									
20200211M1109	MACY'S PARKING LOT/TRAFFICWAY/ na/ na	No	2/11/2020	2/11/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	
MAPLE DR / S V FREEWAY									
20200229M1516	MAPLE DR/ S V FREEWAY/ na	No	2/29/2020	2/29/2020	2		0	Daylight/ SNOWING/ WET	Traffic Signal
MERCER AVE /									
20200207M1024	MERCER AVE/ na/ INDIANA AVE	Yes	2/7/2020	2/7/2020	2		1	Dawn/ SNOWING/ ICE COVERED	No Controls
MERCER AVE / INDIANA AVE									
20200227M1462	MERCER AVE/ INDIANA AVE/ na	No	2/27/2020	2/27/2020	1		0	Daylight/ NO ADVERSE CONDITION/ SNOW COVERED	No Controls
MOREFIELD RD / ALLEN RD									
20200213M1147	MOREFIELD RD/ ALLEN RD/ na	No	2/13/2020	2/13/2020	2		0	Daylight/ SNOWING/ SNOW COVERED	No Controls

N BUHL FARM DR /





Accidents by Intersection

Accidents on % at or near %

Between 02/01/2020 and 02/29/2020

March 02, 2020

Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200208M1054	N BUHL FARM DR/ na/ THEOTA DR	Yes	2/8/2020	2/8/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
N HERMITAGE RD /									
20200202M0867	N HERMITAGE RD/ na/ LAMOR RD	Yes	2/2/2020	2/2/2020	1	0	0	Daylight/ SNOWING/ SNOW COVERED	No Controls
20200204M0923	N HERMITAGE RD/ na/ FAITH PRESBYTERIAN CHURCH	No	2/4/2020	2/4/2020	1	0	0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
20200213M1145	N HERMITAGE RD/ na/ QUAKER CIR	No	2/13/2020	2/13/2020	1	0	0	Dark (No Lights)/ SLEET, HAIL, FREEZING/ ICE PATCHES	No Controls
20200214M1189	N HERMITAGE RD/ na/ INDIAN RUN	No	2/14/2020	2/14/2020	2	0	0	Dark (Street Lights)/ NO ADVERSE CONDITION/ WET	No Controls
20200215M1200	N HERMITAGE RD/ na/ E STATE ST	Yes	2/15/2020	2/15/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
20200220M1313	N HERMITAGE RD/ na/ LAMOR RD	No	2/20/2020	2/20/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
Total Accidents @ N HERMITAGE RD / - 6									
N HERMITAGE RD / DUTCH LN									
20200214M1187	N HERMITAGE RD/ DUTCH LN/ na	Yes	2/14/2020	2/14/2020	2	0	0	Daylight/ NO ADVERSE CONDITION/ DRY	Traffic Signal
20200229M1518	N HERMITAGE RD/ DUTCH LN/ na	Yes	2/29/2020	2/29/2020	2	0	0	Daylight/ SNOWING/ SNOW COVERED	Traffic Signal





Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020

March 02, 2020

Principal/ Intersecting/ Landmark Reportable Occurred Reported #Veh #Killed #Injured Illumination/ Weather/ Road Surface TCD

Total Accidents @ N HERMITAGE RD / DUTCH LN - 2

N KEEL RIDGE RD /
20200220M1287 N KEEL RIDGE RD/
na/
HERMITAGE HILLS BLVD Yes 2/20/2020 2/20/2020 1 1 1 Dark (No Lights)/
NO ADVERSE CONDITION/
DRY No Controls

N WATER AVE /
20200208M1055 N WATER AVE/
na/
CHAMPLAIN ST No 2/8/2020 2/8/2020 1 0 0 Daylight/
NO ADVERSE CONDITION/
SALTED/CINDERED No Controls

20200212M1142 N WATER AVE/
na/
ORANGEVILLE RD No 2/12/2020 2/12/2020 1 0 0 Dark (Street Lights)/
SLEET, HAIL, FREEZING/
SNOW COVERED No Controls

Total Accidents @ N WATER AVE / - 2

POPEYES PARKING LOT /
20200221M1337 POPEYES PARKING LOT/
na/
na No 2/21/2020 2/21/2020 2 0 0 Dark (Street Lights)/
NO ADVERSE CONDITION/
DRY

RIVER RD /
20200212M1141 RIVER RD/
na/
N WATER AVE No 2/12/2020 2/12/2020 1 0 0 Dark (No Lights)/
SLEET, HAIL, FREEZING/
SNOW COVERED No Controls

ROBERTSON RD /
20200219M1278 ROBERTSON RD/
na/
WHIPPOORWILL DR Yes 2/19/2020 2/19/2020 2 1 0 Dark (No Lights)/
NO ADVERSE CONDITION/
DRY No Controls

ROMBOLD RD /



March 02, 2020

Accidents by Intersection

Accidents on % at or near %

Between 02/01/2020 and 02/29/2020

Principal/
Intersecting/
Landmark

Incident #	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
20200216M1219	Yes	2/16/2020	2/16/2020	1		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
S HERMITAGE RD /								
20200207M1026	Yes	2/7/2020	2/7/2020	1		0	Dawn/ SNOWING/ ICE COVERED	No Controls
20200219M1281								
20200219M1281	Yes	2/19/2020	2/19/2020	2		2	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
20200221M1323								
20200221M1323	Yes	2/21/2020	2/21/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls
Total Accidents @ S HERMITAGE RD / - 3								
S NESHANNOCK RD /								
20200207M1043	No	2/7/2020	2/7/2020	1		0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	No Controls
S V FREEWAY /								
20200228M1508	Yes	2/28/2020	2/28/2020	2		1	Dark (Street Lights)/ NO ADVERSE CONDITION/ DRY	Traffic Signal
TACO BELL PARKING LOT /								
20200212M1125	No	2/12/2020	2/12/2020	2		0	Daylight/ NO ADVERSE CONDITION/ DRY	No Controls



March 02, 2020

Accidents by Intersection

Accidents on % at or near %
Between 02/01/2020 and 02/29/2020



Incident #	Principal/ Intersecting/ Landmark	Reportable	Occurred	Reported	#Veh	#Killed	#Injured	Illumination/ Weather/ Road Surface	TCD
VALLEY VIEW RD /									
20200201M0846	VALLEY VIEW RD/ na/ GIBSON RD	No	2/1/2020	2/1/2020	1		0	Dark (No Lights)/ NO ADVERSE CONDITION/ WET	No Controls
WALMART PARKING LOT /									
20200219M1260	WALMART PARKING LOT/ na/ na	No	2/19/2020	2/19/2020	2		0	Dark (No Lights)/ NO ADVERSE CONDITION/ DRY	

Reportable	22
Non-reportable	34
Unknown	0
TOTAL Accidents	56

	89	1	10
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Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART I OFFENSES	2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
1. HOMICIDE A. MURDER B. MANSLAUGHTER					
2. RAPE TOTAL	1		1	1 *	
A. RAPE B. ATTEMPTED RAPE	1		1	1 *	
3. ROBBERY TOTAL					
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC)					
4. ASSAULT TOTAL	7		7	5 @	
A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC)	2 1 4		2 1 4	1 @ 1 3	
5. BURGLARY TOTAL	3		3	2	
A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE	2 1		2 1	1 1	
6. LARCENY THEFT TOTAL	16		16	9 *@	
7. MOTOR VEHICLE THEFT TOTAL					
A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES					
9. ARSON TOTAL					
TOTAL PART I OFFENSES	27		27	17	

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

NUMBER OF POLICE OFFICERS KILLED		ASSAULTED
FELON	NEGLIG	

HERMITAGE POLICE DEPARTMENT

(724)983-6780

Department Reporting

MERCER, PA 16148

County

Report for the month of February, 2020

Date of Report: March 2, 2020

Prepared by _____

Juris No. 43303
 NCIC Code PA0430400

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

1 CLASSIFICATION OF OFFENSES PART II OFFENSES		2 OFFENSES REPORTED	3 UNFOUND COMPLAINTS	4 ACTUAL OFFENSES	(a) TOTAL CLEARED	(b) JUVENILE CLEARED
100. FORGERY & COUNTERFEIT.		1		1		
110. FRAUD		6		6	1 *	
120. EMBEZZLEMENT						
130. STOLEN PROP-REC,POSSES						
140. VANDALISM		1		1	1 *	
150. WEAPONS-CARRYING, POSSES		3		3	2	
160. PROSTITUTION, COMM VICE						
170. SEX OFFENSES (EX 02,160)		1		1		
180. DRUG ABUSE VIOL TOTAL		8		8	6	
SALE	A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER					
POSSESSION	A. OPIUM-COCAINE	3		3	2	
	B. MARIJUANA C. SYNTHETIC D. OTHER	5		5	4	
190. GAMBLING TOTAL						
A. BOOK MAKING B. NUMBERS, ETC. C. OTHER						
200.OFF AGAINST FAMILY & CHILD.						
210. DRIVING UNDER INFLUENCE		7		7	7	
220. LIQUOR LAWS						
230. DRUNKENNESS		3		3	3	
240. DISORDERLY CONDUCT		4		4	2 *	
250. VAGRANCY						
260. ALL OTHER OFFENSES		4		4	5 *@	
TOTAL PART II OFFENSES TOTAL		38		38	27	

HERMITAGE POLICE DEPARTMENT
Summary of Clark Calls & Patrol Hours
for
February 2020

The Hermitage Police Department answered twelve (12) calls for service and conducted forty-two and one half (42.5) hours of Patrol in the Borough of Clark during the month of February. A list of those calls and hours are attached.

HERMITAGE POLICE DEPARTMENT
CLARK PATROL TIME LOG
2020 / February

(40 Hours / Month)

Date	Hours
1-Feb	1.5
2-Feb	1.5
3-Feb	1
4-Feb	1.5
5-Feb	1.5
6-Feb	1.5
7-Feb	1.5
8-Feb	1.5
9-Feb	1.5
10-Feb	1.5
11-Feb	1.5
12-Feb	1.5
13-Feb	1.5
14-Feb	1.5
15-Feb	1.5
16-Feb	1.5
17-Feb	1.5
18-Feb	1.5
19-Feb	1
20-Feb	1.5
21-Feb	1.5
22-Feb	1.5
23-Feb	1.5
24-Feb	1.5
25-Feb	1.5
26-Feb	1.5
27-Feb	1.5
28-Feb	1.5
29-Feb	1.5
Total:	42.5

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF CLARK CALL LOG FOR FEBRUARY 2020

<u>NO:</u>	<u>CALL DESCRIPTION</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO:</u>
1	PUBLIC SERVICES - MEDICAL ASSISTANCE	2/1/2020 13:47	CHARLES ST	20-0646
2	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	2/3/2020 9:53	CLAY FURNACE RD	20-0685
3	ADMINISTRATIVE TASKS	2/5/2020 10:35	WINNER RD	20-0741
4	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	2/7/2020 4:46	CLAY FURNACE RD	20-0781
5	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	2/7/2020 16:30	NESHANNOCK RD	20-0796
6	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	2/12/2020 22:24	HERMITAGE RD	20-0891
7	ASSIST OTHER AGENCIES - FIRE DEPT.	2/16/2020 11:55	LAKE RD	20-0955
8	RAPE BY FORCE-OTHER FORCIBLE MEANS	2/17/2020 16:12	PARKVIEW DR	20-0971J
9	DISTURBANCES-DOMESTIC	2/28/2020 23:14	LAKE RD	20-1220
10	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	2/29/2020 7:37	LAKE RD	20-1222
11	ASSIST OTHER AGENCIES - OTHER POLICE	2/29/2020 9:05	MILTON ST	20-1224
12	ASSIST OTHER AGENCIES - OTHER POLICE	2/29/2020 18:06	HERMITAGE RD	20-1234

HERMITAGE POLICE DEPARTMENT
Summary of Wheatland Calls
for
February 2020

The Hermitage Police Department answered eighteen (18) calls for service in the Borough of Wheatland during the month of February. A list of those calls is attached.

CITY OF HERMITAGE POLICE DEPARTMENT

BOROUGH OF WHEATLAND CALL LOG FOR FEBRUARY 2020

<u>NO:</u>	<u>CALL DESCRIPTION:</u>	<u>DATE/TIME:</u>	<u>LOCATION:</u>	<u>REPORT NO.:</u>
1	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	2/1/2020 9:04	VAUGHN AVE	20-0642
2	ADMINISTRATIVE TASKS	2/4/2020 11:01	BROADWAY AVE	20-0714
3	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	2/6/2020 16:03	BALM ST	20-0771
4	TRAFFIC & PARKING PROBLEMS	2/7/2020 7:49	CHURCH ST	20-0790
5	ASSISTING OTHER AGENCIES - ALL OTHERS	2/7/2020 18:19	MERCER AVE	20-0799
6	PUBLIC SERVICES - MEDICAL ASSISTANCE	2/8/2020 12:00	MERCER AVE	20-0815
7	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	2/15/2020 2:26	CHERRY ST	20-0930
8	TRAFFIC ACCIDENT INVOLVING INJURY	2/15/2020 8:03	CANAL ST	20-0936
9	MENTAL HEALTH	2/17/2020 17:38	MORTON ST	20-0973
10	PUBLIC SERVICES - MEDICAL ASSISTANCE	2/18/2020 18:35	BEECHWOOD AVE	20-0993
11	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	2/19/2020 12:09	CHERRY ST	20-0998
12	DEATHS - UNATTENDED	2/22/2020 8:06	FLEETWOOD CT	20-1065
13	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	2/22/2020 9:19	HAMILTON AVE	20-1066
14	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	2/24/2020 15:16	MORTON ST	20-1104
15	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	2/24/2020 16:20	VAUGHN AVE	20-1106
16	ASSISTING OTHER AGENCIES - ALL OTHERS	2/25/2020 12:15	MORTON ST	20-1122
17	PUBLIC SERVICES - MEDICAL ASSISTANCE	2/25/2020 15:51	MERCER AVE	20-1129
18	MEGAN'S LAW NOTIFICATION	2/27/2020 12:39	YOURGA PL	20-1180

K-9 REPORT
2020

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Complaints	0	0											0
Assist to other jurisdictions	0	0											0
Call outs	0	0											0
Felony arrests	0	0											0
Misdemeanor arrests	0	0											0
Area searches	0	0											0
Building searches	0	0											0
Tracks	0	0											0
Apprehensions	0	0											0
Bites	0	0											0
Narcotics searches	1	1											2
Narcotics weight (in grams)	0	0											0
Narcotics type	N/A												N/A
Moneyproofs	0	0											0
Seized currency	\$0.00	\$0.00											0
Seized vehicles	0	0											0
Article searches	0	0											0
Traffic stops	0	0											0
Training hours	16	16											32
Other	0	0											0
MONTHLY TOTAL:	1	1	0	2									



INSPECTION SUMMARY REPORT

Inspector: J KUDELKO
Badge #: M9951

Time Period: 02/01/2020 - 02/29/2020
Total Inspections: 12

Inspection Type Breakdown

Total HM Inspections:	0	Inspections Resulting in OOS:	5
# HM Bulk:	0	# Driver/Codriver OOS:	3
# HM Non-Bulk:	0	# Vehicle OOS:	2
# Both HM Bulk & Non-Bulk:	0	# & % of U.S. Motor Carriers:	12 / 100%
Total Single-Unit Trucks:	10	# & % of Mexican Motor Carriers:	0 / 0
Total Bus/MC Inspections:	0	# & % of Canadian Motor Carriers:	0 / 0

Please Note: The Number and Percentage of U.S., Mexican, and Canadian Carriers on the report is calculated using the State in the Carrier address used on the Inspection Report, which may not be the Country of Domicile.

Inspection Level Breakdown

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Level 4</u>	<u>Level 5</u>	<u>Level 6</u>	<u>Level 7</u>
Inspections	5	0	7	0	0	0	0
% of Total	42%	0	58%	0	0	0	0
Total Minutes	532	0	342	0	0	0	0
Average Minutes	106	0	49	0	0	0	0

Inspection Analysis

Total Violations Cited:	52	% of OOS Drivers/Co-Drivers:	25%
Avg. Violations Per Inspection:	4.33	% of OOS Vehicles:	19%
Total Citations Issued:	17	Total OOS Violations:	6
Total CVSA Stickers Issued:	0	Total OOS Drivers/Co-Drivers:	3
Total Cargo Tanks Inspected:	0	Total OOS Vehicles:	3

Special Checks

Size And Weight Enforcement:	0	Traffic Enforcement:	4
Alcohol Substance Check:	0	Local Enforcement:	12
Drug Interdiction Search:	0	Drug Interdiction Arrests:	0
Post Crash:	0	PBBT Inspections:	0
PASA Inspections:	0	BEG Inspections:	0

Hermitage Police Department Training for February 2020

- February 3-5: Officer Barrett attended Interview and Interrogation training at the Pennsylvania State Police Northwest Training Center in Meadville, Pa.
- February 11: Chief Jewell, Deputy Chief Piccirillo, Deputy Chief Ristvey, Detective Songer, Corporal Nych, Corporal Squatrito, and Officers Kudelko, Sciaretta, Guthrie and Barrett attended a training entitled *Mastering Pennsylvania Search & Seizure*. The training was put on by Street Cop Training at Thiel College.
- K-9 Officer Frampton attended bi-weekly K-9 training.
- February 18-19: Corporal Young and Officers Brown, Burnett and Guthrie attended mandatory monthly Mercer County CIRT training.
- Officer Kudelko attended mandatory annual Motor Carrier Safety Assistance Program (MCSAP) Update Training in Pittsburgh, Pa.
- February 20: Chief Jewell and Deputy Chief Ristvey attended a free two-hour luncheon seminar in Sharon entitled *How to Create an Award-Winning Work Culture*.
- February 25: K-9 Officer Frampton attended bi-weekly K-9 training.
- Officers Erickson and Barrett attended a training entitled *Interdiction Mastermind* put on by Street Cop Training in Pittsburgh, Pa.
- Other training: Detective Songer completed required annual MPOETC Act 180 update training (online).

~~~~Street Department Monthly Report~~~~

February 2020

PIPE/DITCH/CATCH BASINS

Cleaned catch basins and culvert pipes throughout Hermitage and Patagonia and repaired ditch at Notre Dame driveway on Clarksville side.

COLD PATCH

King, Baker, Lexington, Brandywine, Wilhelm, N. Darby, Frampton, Panin, Thornton, Kelly, Trout Island, Hofius, Anne, Sandy, King, Lorenwood, Lakeview, Tanglewood, Robertson, Boyd, Cranbrook, March, Downing, Superior, St. Mary's, N. Stateline, and north entrance to Municipal Building.

SALT/PLOW

Salted and/or plowed roads on 2/2, 2/7, 2/8, 2/9, 2/12, 2/13, 2/14, 2/27, 2/28, and 2/29.

MISCELLANEOUS

Repaired turnaround at the top of Grove; installed new Stop sign on Longview; installed three new Speed Limit 35 signs on Easton near Toss'd; installed a Wise Rd sign; installed Stop sign at Lakeview/Tanglewood; installed two 25 Speed Limit signs on Trace; and laid millings on Charles.

Don Cannon
Street Dept. Superintendent
DC:kp

Wheatland Street Department Monthly Report

February 2020

CATCH BASIN

Covered catch basin at Chestnut with a steel plate and cleaned catch basins throughout the Borough.

COLD PATCH

Ohio, Chestnut, Quality, Church, Hamilton, Clinton, Riddell, and Lewis and post office alleys.

SALT/PLOW

Salted and/or plowed roads on 2/2, 2/7, 2/8, 2/9, 2/12, 2/13, 2/14, 2/24, 2/27, and 2/29.

MISCELLANEOUS

Filled holes with millings in alley between Chestnut and Laird.

Don Cannon

Street Dept. Superintendent

DC:kp

**CITY OF HERMITAGE
WATER POLLUTION CONTROL PLANT REPORT
February 2020**

JOB PERFORMED

Routine maintenance, greasing, meter readings,
Station and hourly readings

LOCATION

W.P.C. Plant	Magargee Run
Alma Drive Station	Miller Road Station
Broadway Station	Ohio Street Station
Daniel Drive Station	Pine Hollow Station
Dutch Lane Station	Sample Road Station
Dutch Lane E.Q. Basin	SVIDC Station
Golden Run Station	Wheatland Station
N. Hermitage Station	Wilson Road Station
Jerry Lane Station	Woodlawn Station

LATERAL INSPECTIONS

15 houses were inspected – All Passed
0 Lateral Replacements

STATIONS

- Converted outside wall packs to LED at Sample Road Pump station
- Pulled comminutor at Golden Run Pump Station, greased and cleaned
- Installed new valve on pump 1 at Pine Hollow Pump Station

PLANT

- Installed new Landia Thermo recirculation pump and two new stainless isolation valves
- Installed/ repaired blower for gas skid
- Repaired worn ductile from thermo return
- Installed new emergency LED lights in T&D building

OVERTIME

29.3 hours – Plant
17.6 hours - Stations
0 hours - Lab

Respectfully submitted,



Thomas W. Darby
W.P.C. Superintendent

MINUTES OF THE REGULAR MONTHLY MEETING OF THE HERMITAGE MUNICIPAL AUTHORITY

February 5, 2020

MEETING

The regular monthly meeting of the Hermitage Municipal Authority was called to order on Wednesday, February 5, 2020, beginning at 7:30 a.m., at the Hermitage Water Pollution Control Plant Administration Building.

Members of the Authority present were Fred Heiges, Tom Kuster, Andy Dorko, Scott Evans, Cameron Linton, Greg Ceremuga, Jason Wert (RETTEW), and Attorney Brett Stedman. Also present were Tom Darby and Karly Semroc.

MINUTES

Minutes from the January 8, 2020 meeting were reviewed.

After discussion, upon motion made by Tom Kuster and seconded by Andy Dorko, these minutes were unanimously approved as presented.

VISITORS

Alicia Henry- PNC bank

REQUISITIONS AND GENERAL CHECKING ACCOUNT INVOICES

Sewer Capital Improvements and Redemption Fund Requisition No. 02-2020: After review, upon motion made by Greg Ceremuga and seconded by Cameron Linton this requisition was unanimously approved for payment as submitted.

Ekker, Kuster, McCall & Epstein: After review, upon motion made by Cameron Linton and seconded by Andy Dorko, these invoices for general legal fees and litigation fees were unanimously approved for payment from the general checking account as submitted.

ENGINEER'S REPORT

Contract 2019-04: After review upon motion made by Cameron Linton and seconded by Andy Dorko for approval of contract number 2019-04 was awarded to Mortimer's excavating to do main lines on North Neshannock, South Darby and North Darby.

Right of way: After review upon motion, made by Tom Kuster and seconded by Cameron Linton approval of \$1.00 for homeowners for right of way on their properties was made.

South Darby: After review upon motion made by Greg Ceremuga and Seconded by Cameron Linton contract 05 in the amount of \$137,102 for South Darby Road.

Grinder pumps: After review upon motion, made by Tom Kuster and seconded by Greg Ceremuga procurement of grinder pumps was awarded to purchase in bulk 82 needed and more will be available in case on site for purchase at WPC.

Contract 2019-03: After Review upon motion made by Cameron Linton and seconded by Andy Dorko contract number 2019-03 was awarded to McCurley electric for the Cogen Electrical work.

CHP rebid: After review upon motion made by Greg Ceremuga and seconded by Tom Kuster an authorization of a rebid for the CHP and gas storage, pad, pipes, and air connect was approved.

Grant: After Review upon motion made by Tom Kuster and seconded by Greg Ceremuga a motion for a grant reimbursement application was made.

SOLICITOR'S REPORT

None

OTHER BUSINESS

BOND: After review, upon motion made by Andy Dorko and seconded by Tom Kuster the Board unanimously approved the continuation of the bond presented by Alicia Henry (PNC).

PLGIT: Discussion about changing from US bank to PLGIT to invest in longer term CD's and get lower Admin fees. Board agreed to stay with US bank and just be more aggressive.

Food Waste: WPC is going to be working with Giant Eagle and getting bulk food waste in a tip trailer at least 44 tons per day. Also, Pizza Joes is interested in bringing food waste from 44 stores.

ADJOURNMENT

There being no further business to come before the Authority, upon motion made and seconded, the regular meeting was adjourned at 8:30 a.m.

EXECUTIVE SESSION

There was no executive session.

TAX WARRANTS

We hereby certify the following to be the amounts of Additions and/or

Exonerations approved **MARCH**, by the Hermitage Commissioners to

BERNADETTE HARRY, Hermitage Treasurer, taxes for the year

2020

	ADDITIONS	EXONERATIONS
REAL ESTATE	\$0.00	\$0.00
PER CAPITA	0.00	0.00
TOTAL	0.00	0.00

Secretary

Board of Commissioners

RECAPITULATION OF ADJUSTED TAXES DUE AT FACE VALUE

	REAL ESTATE	PER CAPITA	TOTAL
Face Amount on Duplicate	1,346,721.50	0.00	1,346,721.50
Additions to Duplicate	\$0.00	0.00	0.00
Total Collectible (Lines 1 & 2)	1,346,721.50	0.00	1,346,721.50
Exonerations to Duplicate	\$0.00	0.00	0.00
Total Adjusted Face Amount Duplicate	1,346,721.50	0.00	1,346,721.50

**CITY OF HERMITAGE
MERCER COUNTY, PENNSYLVANIA**

ORDINANCE NO. __ – 2020

**AN ORDINANCE OF THE CITY OF HERMITAGE, MERCER COUNTY,
PENNSYLVANIA, AUTHORIZING THE RENEWAL OF A LEASE
AGREEMENT WITH THE LINDENPOINTE DEVELOPMENT
CORPORATION IN THE TECHNOLOGY CENTER OF EXCELLENCE
BUILDING FOR AN ADDITIONAL THREE YEAR TERM.**

WHEREAS, the City of Hermitage entered into a Lease Agreement dated July 1, 2011 with the LindenPointe Development Corporation granting exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage, hereinafter referred to as the “Leased Premises”; and

WHEREAS, the term of the original Lease Agreement commenced on October 1, 2011 and ended on Septmeber 30, 2014; and

WHEREAS, the Lease Agreement was renewed for additional like terms effective October 1, 2014 and ended on September 30, 2017; and

WHEREAS, the Lease Agreement was renewed for an additional like term effective October 1, 2017 and which ends on September 30, 2020; and

WHEREAS, Section 1.02(b) of said Lease Agreement provides for a renewal for additional like terms of three (3) years upon the same or negotiated terms and conditions; and

WHEREAS, the eCenter@LindenPointe, as administered and directed by the LindenPointe Development Corporation, provides business development facility offering incubator suites, product testing laboratories, state of the art electronic infrastructure, virtual meeting room and programmatic support for start-up, early development and established companies located in LindenPointe and in a regional multi county area; and

WHEREAS, the City of Hermitage and the Hermitage Board of Commissioners believe the operation and administration of the eCenter@LindenPointe by the LindenPointe Development Corporation promotes entrepreneurship and innovation as designed and is consistent with the terms and conditions of the United States Department of Commerce, Economic Development Administration Award No: 01-01-08845 and will achieve the desired results of economic development investment; and

WHEREAS, the City of Hermitage and the Hermitage Board of Commissioners desire to enter into a renewal of the Lease Agreement dated September 29, 2017 with the LindenPointe

Development Corporation for an additional three (3) year term under the same terms and conditions.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND THE CITY OF HERMITAGE HEREBY ORDAINS AND ENACTS BY THE AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. That the City of Hermitage is authorized to renew the lease agreement with the LindenPointe Development Corporation granting exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage under the same terms and conditions as contained in the Lease Agreement dated September 29, 2017 for a new lease term commencing October 1, 2020 and ending on September 30, 2023.

SECTION 2. That the President or Vice-President of the Hermitage Board of Commissioners and the Hermitage City Secretary are authorized on behalf of the City of Hermitage to execute the Lease Agreement authorized under Section 1 of this ordinance together with any and all documentation necessary to effectuate the same.

THE CITY OF HERMITAGE ORDAINS AND ENACTS AND IT IS HEREBY ORDAINED AND ENACTED FINALLY INTO LAW BY THE BOARD OF COMMISSIONERS OF HERMITAGE THIS 25thTH DAY OF MARCH, 2020.

ATTEST:

**CITY OF HERMITAGE
BOARD OF COMMISSIONERS**

Gary P. Hinkson, City Secretary

By _____
William J. Moder, President

LEASE AGREEMENT

THIS LEASE AGREEMENT (“Agreement”) made this ____ day of _____, 2020, by and between:

THE CITY OF HERMITAGE, a Pennsylvania Home Rule City with offices at 800 North Hermitage Road, Hermitage, Mercer County, Pennsylvania, hereinafter sometimes referred to as “Hermitage”, Lessor

AND

LINDENPOINTE DEVELOPMENT CORPORATION, a Pennsylvania Non-Profit Corporation with offices at 3580 Innovation Way, Hermitage, Mercer County, Pennsylvania, hereinafter sometimes referred to as “LDC”, Lessee

BACKGROUND

A. The City of Hermitage is the owner of a certain parcel of land known as Lot 19A in the LindenPointe Business Campus on which is located The Hermitage Technology Center of Excellence Building (eCenter@LindenPointe) consisting of approximately a 16,500 square feet which will serve as a technology business incubator and will include seven technology business incubator suites, engineering work stations, a testing laboratory, a conference room, and classrooms.

B. The City of Hermitage constructed the facility with assistance from the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) in the amount of \$1,250,000.00 and the United States Department of Commerce Economic Development Administration (EDA) in the amount of \$4,208,000.00.

C. The LindenPointe Development Corporation is a Pennsylvania Non Profit Corporation formed to be operated exclusively for charitable, scientific, and educational purposes with the meaning of Section 501(c)(3) of the Internal Revenue Code, more specifically to provide a supportive environment, including infrastructure, education, training, mentorship and a network of service providers in the operation and management of the incubator facilities at the Hermitage Technology Center of Excellence Building in the LindenPointe Business Campus

D. The City of Hermitage Board of Commissioners enacted Ordinance No. __-2020 authorizing the City of Hermitage to renew the lease with the LindenPointe Development Corporation for the purposes identified in the EDA Award No: 01-01-08845 (Exhibit “A”) and the Application for Federal Assistance, the LindenPointe Development Corporation Articles of Incorporation-Non-Profit (Exhibit “B”), and the LindenPointe Development Corporation Bylaws (Exhibit “C”).

NOW THEREFORE, in consideration of the mutual covenants herein, and intending to be legally bound hereby, Hermitage, Lessor, and LDC, Lessee, agree as follows:

ARTICLE I
GRANT AND TERM

SECTION 1.01 Leased Premises

For the term and subject to the provisions, terms and conditions set forth in this Lease, Lessor hereby demises and leases to Lessee, and Lessee rents from Lessor, exclusive possession of a 16,500 square foot building, known as the Hermitage Technology Center of Excellence (eCenter@LindenPointe) located on Lot 19A at 3580 Innovation Way in the LindenPointe Business Campus in the City of Hermitage, Mercer County, Pennsylvania, hereinafter referred to as the “Leased Premises”.

SECTION 1.02 Commencement, Term and Renewal

- (a) The term of this Lease shall commence on October 1, 2020, and shall continue for a period of three (3) years, said term to expire on September 30, 2023.
- (b) This Lease may be renewed for additional like terms of three (3) years upon the same or negotiated terms and conditions, except as provided herein, unless terminated by either party giving written notice to other at least 90 days prior to the end of the term.

SECTION 1.03 Holding Over

If LDC occupies the premises after the end of the term of this Lease, this Lease and all its terms, provisions, conditions, waivers, remedies and any and all of LDC’s rights herein specifically given and agreed to, shall be in force month to month at the exclusive option of Hermitage. In addition, any holding over by LDC pursuant to this section, shall be conditioned upon full compliance of the provisions of the United States Economic Development Administration (EDA), United States Department of Commerce.

ARTICLE II
RENT AND UTILITIES

SECTION 2.01 Rent and Utilities

- (a) During the term of this Lease, beginning on the Commencement Date (October 1, 2020), LDC shall pay an annual sum of One (\$1.00) Dollar.
- (b) During the term of this Lease, Hermitage, Lessor, shall be solely responsible for the payment of all utilities, including electrical service, natural gas service, water service, trash service, telephone, cable and communication service, outside

maintenance, including lawn and snow and ice removal, parking lot repairs, and building maintenance. The responsibility for the payment of utilities during any additional terms, beyond the term, shall be subject to negotiation between the Lessor and the Lessee.

ARTICLE III
PURPOSES, USES AND SUBLETTING

Section 3.01 Purposes and Uses

The Leased Premises are leased to LDC for the express and exclusive purpose of operating the Business Incubator Program at the Hermitage Technology Center of Excellence (eCenter@LindenPointe). The incubator facilities shall be operated and used exclusively for charitable, scientific and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, more specifically to provide assistance for the development and promotion of STEM (Science, Technology, Engineering, and Mathematics) related activities and businesses and to provide a supportive environment, including infrastructure, education, training, mentorship and a network of service providers in the operation and management of facilities.

SECTION 3.02. Subletting

This Lease shall not be assigned or sublet, in whole, or in part, without the prior written consent of Hermitage. However, it is agreed and understood that LDC may sublease portions of the Leased Premises, including individual incubator units, in the normal conduct of Incubator Program and associated assistance programs. Any subletting permitted by the City of Hermitage shall be on the condition that the sublease shall be in strict compliance with the provisions and restrictions of Article V and Article VII of this Agreement and any sublessee shall be bound by said provisions and restrictions.

ARTICLE IV
MAINTENANCE OF LEASED PREMISES

SECTION 4.01. Maintenance

It shall be the responsibility of Hermitage to provide janitorial services for the Leased premises and to keep and maintain in good order and repair, at its own cost, the roof and all other exterior portions of the building and to make any necessary structural repairs of the building. Included in Hermitage's maintenance responsibilities shall be all exterior site maintenance, including snow and ice removal.

ARTICLE V
LESSEE'S OBLIGATIONS AND COVENANTS

SECTION 5.01 Lessee's Obligations and Covenants

The LDC, Lessee, acknowledges that the Leased Premises were improved, in part, with funding from the United States Economic Development Administration (EDA) and that the Lessee's use and occupancy of the premises is subject to the terms and conditions of the EDA financial award. The LDC, Lessee, further acknowledges that this Lease is expressly subject to the provisions of City of Hermitage Ordinance No. __-2020, adopted March 25, 2020, which Ordinance authorizes the City of Hermitage to enter into this Lease. LDC, Lessee, hereby covenants and agrees with Hermitage, Lessor, as follows:

- (a) Any and all income generated from the use of Hermitage Technology Center of Excellence (eCenter@LindenPointe) Building and the incubator facilities shall be used in accordance with the "Program Income" provision of the EDA Award and for the purpose of engaging in eligible economic development activities.
- (b) The use of the building and its facilities must be in a manner consistent with the authorized general and specific purposes of the EDA Award as a business incubator and EDA policies concerning adequate consideration and environmental compliance. The use may not in violation of the nondiscrimination requirements set forth in 13 C.F.R. Section 302.20 or for inherently religious activities prohibited by applicable federal law.
- (c) LDC agrees to provide Hermitage and EDA, if requested, with any document, evidence or report required to assure compliance with federal and state law, including, but not limited to, applicable federal and state environmental laws.
- (d) Any instruments of conveyance, including leases and subleases shall contain a covenant which shall prohibit the use of the Leased Premises for any purpose other than a business incubator or other authorized purpose of the EDA grant and approved by the City of Hermitage. This covenant shall remain in effect for a period of not less than twenty (20) years.
- (e) LDC shall provide prior written notice of all LindenPointe Development Corporation Board of Director's meetings, at least one week in advance, to the City of Hermitage, Lessor, and a city representative shall be permitted to attend in a nonvoting capacity.
- (f) LDC shall keep correct and timely books and records of accounts and keep minutes of proceedings and actions of the LindenPointe Development Corporation Board of Directors and Executive Committees. Copies of the minutes shall be provided to the City of Hermitage.

- (g) LDC shall make available, upon request, all books and records of the LindenPointe Development Corporation for inspection by any duly authorized representative of the City of Hermitage or the United States Department of Commerce.
- (h) The LDC Board of Directors shall include two (2) directors appointed by the Hermitage Board of Commissioners.
- (i) LDC shall provide 10 days' written notice to the City of Hermitage before proposing any changes to its Articles of Incorporation or by-laws and shall give the City the opportunity to comment on the proposed changes during that period.

ARTICLE VI
INSURANCE AND INDEMNITY

SECTION 6.01 LDC's Insurance

LDC covenants and agrees to carry, at its own expense, public liability insurance of at least \$500,000 per person or \$1,000,000 per incident, with respect to LDC's use and occupancy of the Leased Premises and naming the City of Hermitage as additional insured. LDC shall furnish Hermitage with satisfactory evidence of insurance required to be maintained under this Article. LDC shall also carry and maintain sufficient renters and business interruption insurance coverage.

SECTION 6.02 Lessor's Insurance

It shall be the responsibility of Hermitage to provide for the payment of general building property insurance coverage.

ARTICLE VII
COMPLIANCE WITH EDA MASTER LEASE TERMS AND CONDITIONS

SECTION 7.01

LDC and Hermitage acknowledge that the premises have been constructed and improved, in part, with funding from the United States Economic Development Administration (EDA), United States Department of Commerce, EDA Project Number 01-01-08845 and are subject to the terms and conditions of the EDA financial assistance award ("EDA Award"). As a result, LDC and LDC, their successors and assigns, agree that the real property or tangible personal property acquired or improved with EDA investment assistance must be used in a manner that is consistent with the authorized general and specific purposes of the EDA Award, in this case, the LindenPointe Technology Center of Excellence Innovation Building, and EDA policies concerning adequate consideration and environmental compliance. LDC and LDC agree and acknowledge that the premises may not be used in violation of the nondiscrimination

requirements set forth in 13 C.F.R. §302.20 or for inherently religious activities prohibited by applicable federal law. LDC agrees it will provide to the City of Hermitage and/or EDA, any documentation, evidence or report required to assure compliance with federal and state law, including, but not limited to, applicable federal and environmental laws.

ARTICLE VIII
ALTERATIONS

SECTION 8.01

LDC covenants not to permit alterations of or upon any part of the Leased Premises except by and with the written consent of the City of Hermitage. The City of Hermitage's written consent includes, but is not limited to, floor, wall and ceiling finishes and changes to mechanical or electrical equipment. All alterations to the Leased Premises shall be made in accordance with all applicable laws, ordinances and regulations and shall remain for the benefit of the City of Hermitage unless otherwise provided in the said written consent above-mentioned; and, LDC further agrees, in the event of making such alterations as herein provided, to indemnify and save harmless the City of Hermitage from all expenses, liens, claims or damages, arising out of, or resulting from the undertaking or making of said alterations.

ARTICLE IX
FIXTURES

SECTION 9.01

All fixtures, including without limitation, any equipment and accessories installed by LDC in the Leased Premises, shall be the personal property of the City of Hermitage.

ARTICLE X
COMPLIANCE WITH LAW

SECTION 10.01

Hermitage may, during the Term, at its sole cost and expense, make any changes or alterations to the Leased Premises that may be necessary to promptly comply with all present and future laws, ordinances, orders, rules, regulations and requirements of all governmental agencies, and all orders, rules and regulations of the appropriate board of fire underwriters or any other body hereafter exercising similar functions, which may be applicable to the Leased Premises or to the use, occupation, thereof, whether or not the same shall necessitate structural repairs or alterations or interfere with the use or occupancy of the Leased Premises. LDC shall likewise observe and comply with the requirements of all policies of liability, fire and other insurance at any time in force with respect to the Leased Premises. The provisions and conditions elsewhere in this Lease applicable to work performed by LDC shall similarly apply to work required to be done under this Section.

ARTICLE XI
WAIVER OF SUBROGATION

SECTION 11.01

Hermitage and LDC each waive any right of recovery which either may have against the other, whether caused by negligence, intentional misconduct or otherwise, for any damage to their property or business caused by perils covered by fire and extended coverage, building contents and business interruption insurance, for which either may be reimbursed as a result of insurance coverage affecting any loss suffered by it; provided, however, that the foregoing shall apply only to the extent of any recovery made by either party under any insurance policy issued to it, and further provided that the foregoing shall not invalidate any insurance policy of either party, it being stipulated that said waiver shall not apply in any case in which the application thereof would result in the invalidation of any such insurance policy.

ARTICLE XII
INDEMNITY

SECTION 12.01

LDC agrees to indemnify and save harmless the City of Hermitage from any loss in connection with any injury, death or damage caused to any person or property arising out of LDC's use or occupancy of the Leased Premises. The fact that insurances are therein required shall not diminish the City of Hermitage's claim against LDC for total indemnity against any such loss.

ARTICLE XIII
FIRE OR OTHER CASUALTY

SECTION 13.01

Should the Leased Premises or any part thereof be damaged or destroyed by fire or other casualty covered by insurance policies applicable to the Leased Premises, Hermitage shall, except as otherwise provided herein, and to the extent it recovers proceeds from such insurance, restore the same with reasonable diligence. Hermitage's agreement to restore is subject to the rights of any mortgagee who may have a prior right to such insurance proceeds and shall be limited to the condition originally provided by Hermitage at the time of Term commencement. Hermitage shall not be obligated to restore any property belonging to LDC or any improvements to the Leased Premises furnished by LDC. If there should be a substantial interference with the operation of LDC's business in the Leased Premises as a result of such damage or destruction which requires LDC to temporarily close its business the Minimum Rent shall abate during such temporary closing but only to the extent of the proceeds actually received by Hermitage under its rent insurance policy. Unless this Lease is terminated by Hermitage as hereinafter provided, LDC shall repair, redecorate and re-fixture the Leased Premises in a manner and to at least a

condition equal to that existing prior to such damage or destruction, and the proceeds of all insurance carried by LDC on its property in the Leased Premises shall be held in trust by LDC for such purposes. Notwithstanding anything to the contrary contained in this Section or elsewhere in this Lease, LDC, at its option, may terminate this Lease on 30 days notice to Hermitage, given within 120 days after the occurrence of any damage or destruction if: (a) the Leased Premises be damaged or destroyed as a result of a risk which is not covered by Lessor's insurance; (b) the Leased Premises be damaged and the cost to repair the same shall exceed 25% of the then replacement cost of the Leased Premises; (c) the building of which the Leased Premises is a part shall be damaged to the extent of 25% or more of the then replacement cost thereof (whether the Leased Premises be damaged or not). None of the rentals payable by LDC, nor any of LDC's other obligations under any Lease provision, shall be affected by any damage to or destruction of the Leased Premises by any cause whatsoever. The City of Hermitage shall not be liable for any interruption of any sublessee's activities caused or resulting from damage to the Leased Premises.

ARTICLE XIV
LESSOR'S LIABILITY

SECTION 14.01

LDC shall look solely to the equity of Hermitage in the building for the satisfaction of the remedies of LDC in the event of a breach by Hermitage. LDC shall, in the event of the sale, transfer or assignment of Hermitage's interest in the building, or in the event of any proceedings brought for the foreclosure of any mortgage covering the building, attorn to and recognize such purchaser or mortgagee as landlord under this Lease, and in any of such events, Hermitage named herein shall not thereafter be liable as a party under this Lease.

ARTICLE XV
LDC'S DEFAULT

SECTION 15.01

LDC agrees that if LDC:

- (a) Monetary Defaults: Fails or refuses to pay any rent or sums payable as additional rent at the time and place specified herein and such default should continue for more than five (5) days after receipt of written notice from Hermitage; or,
- (b) Other Defaults: Fails or refuses to keep and perform any of the other LDC agreements in this Lease and such default shall continue more than 10 days after notice thereof by Lessor to LDC, provided, however, if the cause of such default involves matters reasonably requiring more than thirty (30) days to correct or cure, LDC will be deemed in compliance with the notice so long as LDC has commenced appropriate corrective action within said thirty (30) days and is diligently prosecuting completion thereof; or,

- (c) Bankruptcy: LDC agrees that if, at any time, LDC is adjudged bankrupt or insolvent under the laws of the United States or any state thereof, or makes a general assignment for the benefit of creditors, or if a receiver of LDC's property in the Leased Premises is appointed and shall not be discharged within 15 days of such appointment, then Lessor may, at its option, declare this Lease terminated and shall forthwith be entitled to immediate possession of the Leased Premises except that if any such proceedings are pursuant to the United States Bankruptcy Code, then Lessor shall be entitled to all the rights and remedies accorded landlords, including without limitation those set forth in Section 365 of said Code; or,
- (d) Habitual Defaults: On three (3) or more occasions during any 12-month period, LDC shall (1) be late in the payment of rent or other sums or charges due Hermitage under this Lease or (2) default in the keeping, observing, or performing of any other covenants or agreements herein contained to be kept, observed or performed by LDC (provided notice of such non-payment or other defaults shall have been given to LDC as herein provided, but irrespective of whether or not LDC shall have timely cured any such non-payment or other defaults of which notice was given); or,
- (e) Fails or refuses to operate, conduct, or maintain the Business Incubator Program in accordance with the provisions of Section 301, Purposes and Uses, of this Lease; or,
- (f) Fails to comply with Article V or Article VII of this Agreement,

then in any such event Hermitage may re-enter and take possession of the Leased Premises, remove LDC's personal property therefrom and store the same at LDC's expense, and relet the Leased Premises or any part thereof on such terms, conditions and rentals as Lessor may deem proper, and apply the proceeds that may be obtained from said reletting, after deduction of all reletting costs, including without limitation, charges for said removal, storage, remodeling, repairs, leasing commissions and legal fees, to the rents and sums payable as rent hereunder which may remain unpaid; or, at Hermitage's option, Hermitage may terminate and cancel this Lease, in which event LDC agrees to promptly pay to Hermitage all of the aforesaid reletting costs and rent and other sums remaining unpaid on the date of such termination. If this Lease is terminated by Hermitage or if Hermitage re-enters the Leased Premises pursuant to this Section, LDC shall, nevertheless, remain liable for any rent and other sums which, but for such termination or re-entry, would have become due during the remainder of the Term, and all reasonable costs, fees, and expenses incurred by Hermitage in pursuit of the collection of the aforementioned and Hermitage is hereby empowered by LDC to institute a proceeding against LDC for the entire amount of unpaid rent and other sums that is due and payable over the balance of the Term. All rights and remedies of Hermitage specified herein are cumulative and none shall exclude any other rights or remedies allowed by law or equity.

LDC HEREBY WAIVES NOTICE TO QUIT UNDER THE PENNSYLVANIA LANDLORD AND TENANT ACT.

ARTICLE XVI
LESSOR DEFAULT

SECTION 16.01

LDC agrees that if Hermitage fails to perform any Hermitage agreements hereunder, LDC shall have the right, within 30 days after notice thereof by LDC to Hermitage to cure such default; provided, however, if the cause of such default involving matters reasonably requiring more than 30 days to cure, Hermitage will be deemed in compliance with said notice so long as Hermitage has commenced appropriate curative action within the 30 days and is diligently prosecuting completion thereof, before LDC may take any action under this Lease by reason of such default.

ARTICLE XVII
WAIVER

SECTION 17.01

No waiver of any agreement of this Lease or of the breach thereof shall be taken to constitute a waiver of any subsequent breach of such agreement, nor to justify or authorize the non-observance on any other occasion of the same or any other agreement hereof; nor shall the acceptance of rent or other sums by Hermitage at any time when LDC is in default be construed as a waiver of such default or of Hermitage's right to terminate this Lease on account of such default; nor shall any waiver or indulgence granted by Hermitage to LDC be taken as an estoppel against Hermitage, it being expressly understood that if at any time LDC shall be in default hereunder, an acceptance by Hermitage of rent or other sums during the continuance of such default or the failure on the part of Hermitage to promptly avail itself of such other rights or remedies as Hermitage may have, shall not be construed as a waiver of such default, but Hermitage may at any time thereafter, if such default continues, terminate this Lease on account of such default in the manner herein provided.

ARTICLE XVIII
NO ASSIGNMENT WITHOUT CONSENT

SECTION 18.01

LDC agrees not to assign this Lease or sublet the whole or any part of the Leased Premises, or to permit any other party to occupy the same or any part thereof, without the prior written consent of Hermitage.

ARTICLE XIX
QUIET POSSESSION

SECTION 19.01

Hermitage agrees that if LDC shall perform all of LDC's agreements herein specified, LDC shall, subject to the terms and conditions of this Lease, have the peaceable and quiet possession of the Leased Premises without any manner of hindrance from Hermitage.

ARTICLE XX
NO OPTION

SECTION 20.01

Submission of this Lease for examination does not constitute a reservation of or option for the Leased Premises and this Lease becomes effective only upon execution and delivery hereof by Hermitage to LDC. In the event Hermitage executes this Lease prior to LDC, LDC agrees that if LDC does not execute the same and deliver it to Hermitage within ten (10) days of said Hermitage's execution, this Lease shall be null and void.

ARTICLE XXI
SURRENDER OF PREMISES

SECTION 21.01

LDC agrees to deliver up and surrender to Hermitage possession of the Leased Premises upon Lease expiration, in as good condition and repair as the same shall be at Term commencement or may have been put by Hermitage during the Term ordinary wear and tear excepted. Nothing herein shall be construed as relieving LDC of any of its maintenance, repair or replacement obligations under this Lease.

ARTICLE XXII
NOTICE

SECTION 22.01

Any notice that either party may desire or be required to give under this Lease shall be effective only if in writing and delivered personally upon the other party or sent by express 24-hour guaranteed courier service or by registered or certified mail of the United States Postal Service, return receipt requested, addressed to the other party at its address as specified in Section 1 (or to such other address or person as either party may by notice to the other specify). Unless otherwise specified, notices shall be deemed given when received or refused.

ARTICLE XXIII
REASONABLE CONSENT

SECTION 23.01

Whenever this Lease specifies that either party has the right of consent or either party shall desire the consent of the other on a matter concerning this Lease, said consent shall be effective only if in writing and signed by the consenting party and shall not be unreasonably withheld or delayed.

ARTICLE XXIV
RELATIONSHIP OF PARTIES

SECTION 24.01

Nothing in this Lease shall be deemed or construed so as to create the relationship of principal and agent, partnership, joint venture or of any association between the parties, it being agreed that neither the computation of rent nor any other Lease provision nor any act of the parties shall be deemed to create any relationship between the parties other than that of Hermitage and LDC.

ARTICLE XXV
DEFINITION OF PARTIES

SECTION 25.01

The words "Hermitage", "Lessor", "LDC", "Lessee", shall mean each party named as the Lessor or Lessee in Section 1 and if there shall be more than one, any notice required or permitted by this Lease may be given by or to any one thereof, and shall have the same force and effect as if given by or to all thereof. The use of the neuter singular pronoun to refer to either party shall be deemed a proper reference even though such party may be an individual, partnership, corporation, firm, trust, or a group of two or more of any of the same. The necessary grammatical changes required to make the provisions of this Lease apply in the plural tense where there is more than one as aforesaid and to either individuals, partnerships, corporations, firms, trustees, males or females, shall in all instances be assumed as though in each case fully expressed.

ARTICLE XXVI
LEGAL INTERPRETATION

SECTION 26.01

This Lease shall be construed in accordance with the applicable laws of the Commonwealth of Pennsylvania where the Leased Premises are located. In interpreting this

Lease, there shall be no inference, by operation of law or otherwise, that any provision of this Lease shall be construed against either party. In the event any provision of this Lease conflicts with any applicable law, such conflict shall not affect other provisions of this Lease which can be given effect without such conflicting provision. If any provision of this Lease shall be subject to two constructions, one of which would render such provision valid, then such provision shall be given that construction which would render it valid. The Section numbers and captions are inserted only as a matter of convenience and in no way define or limit the scope or intent of such Sections.

ARTICLE XXVII
FORCE MAJEURE

SECTION 27.01

If either party shall be delayed in the performance of any act required by this Lease by reason of strikes, restrictive laws, riot, acts of God or other similar reasons not the fault of the nonperforming party, then the performance time for such act shall be extended for a period equivalent to the period of such delay. The provisions of this Section shall not operate to excuse LDC from prompt payment of rent or other sums hereunder or from properly securing the Leased Premises from damage.

ARTICLE XXVIII
LEASE DATE

SECTION 28.01

If this Lease is not dated, LDC hereby authorizes Hermitage to date the same as of the date of either Lessor's or LDC's execution thereof.

ARTICLE XXIX
ENTIRE AGREEMENT

SECTION 29.01

This Lease and any incorporated attachments contain all the agreements between the parties and cannot be modified in any manner other than by agreement signed by the parties. Each agreement, condition, term and provision of this Lease shall be construed to be a promise, covenant and condition.

ARTICLE XXX
PROVISIONS BINDING

SECTION 30.01

The agreements herein shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and permitted assigns of the parties.

ARTICLE XXXI
SEVERABILITY

SECTION 31.01

Any provision of this Agreement which is held to be prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provision in any other jurisdiction.

IN WITNESS WHEREOF, Hermitage, Lessor, and LDC, Lessee, have executed this Lease effective as of the date first above shown, each acknowledging receipt of an executed counterpart hereof.

ATTEST:

Gary Hinkson, Secretary

LESSOR:
CITY OF HERMITAGE

By: _____
William J. Moder, President

ATTEST:

Secretary

LESSEE:
LindenPointe Development Corporation

By: _____

**CITY OF HERMITAGE
MERCER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 7 - 2020

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AUTHORIZING THE SUSPENSION OF THE REPAYMENT OF LOANS MADE TO VARIOUS BUSINESSES UNDER THE CITY'S REVOLVING LOAN FUND PROGRAM FOR A PERIOD OF NINETY (90) DAYS, AND FURTHER AUTHORIZING A SUSPENSION OF THE ACCRUAL OF INTEREST FOR ALL LOANS MADE FROM THE CITY'S REVOLVING LOAN FUND FOR A PERIOD OF NINETY (90) DAYS.

WHEREAS, the City of Hermitage, in coordination with the Hermitage Community and Economic Development Commission ("HCEDC"), administers a Revolving Loan Fund ("RLF"), that provides loans to eligible small businesses in the City for the payment of expenses to acquire property and equipment or for improvements to the business's landscape and facade; and

WHEREAS, the City currently has no less than six (6) local businesses who are participating in the RLF loan program; and

WHEREAS, the COVID-19 virus has caused a pandemic which is resulting in great economic harm to residents of the City, the Commonwealth of Pennsylvania, and the United States; and

WHEREAS, various declarations of disaster emergencies have been declared at the state, federal, and local levels; and

WHEREAS, the pandemic is predicted to result especially impact many small businesses, including those in the City; and

WHEREAS, the HCEDC's Project Review Committee has recommended that the Board of Commissioners take action to halt repayment terms on RLF loans for a period of ninety (90) days; and

WHEREAS, in response to this crisis, the City desires to temporarily suspend the monthly repayment terms and likewise suspend the accrual of interest on any RLF loans for a period of ninety (90) days.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY,

PENNSYLVANIA, AND HERMITAGE RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. All loan payments due and owing to the City under the RLF loan program are hereby suspended for a period of ninety (90) days from the date of this resolution. The next payment due date for an RLF loan shall be July 1, 2020.

SECTION 2. The accrual of interest on all RLF loans is hereby suspended for a period of ninety (90) days from the date of this resolution.

SECTION 3. Nothing in this resolution shall be construed to prohibit borrowers from making loan payments during the suspension period at their discretion.

SECTION 4. All other terms in RLF loan documents shall continue in full force and effect.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 25TH DAY OF MARCH, 2020.

ATTEST:

**CITY OF HERMITAGE
BOARD OF COMMISSIONERS:**

Gary P. Hinkson, Secretary

By _____
William J. Moder, III, President

Memo:

To: Hermitage Board of Commissioners
From: Marcia Hirschmann
RE: **Replat Lot 9 - Valley Industrial Park
Request for Modification**
Date: March 10, 2020



Attached to this memo is a "Request for Modification" (also known as a waiver) - to Section 805.7 of the Subdivision & Land Development Ordinance (SALDO) for the above subdivision plan. A modification to any section of the SALDO may be granted by the Hermitage Board of Commissioners, after a recommendation by the Planning Commission, if the Board determines that the modification is justified based on the unique circumstances of the property in question. The Hermitage Planning Commission recommended approval of the modification request and the subdivision plan at their meeting on Monday, March 2.

Also attached is Section 1407 of the SALDO and instructions to applicants, which describes the process for consideration of a modification request.

The agenda for your March 25 meeting will include consideration of the modification request ahead of your action on the subdivision plan itself.

A handwritten signature in blue ink, appearing to read "Marcia", is written over a faint, larger version of the same signature.

Marcia A. Hirschmann
Director of Planning & Development

cc: City Manager
City Solicitor
Planning Department Staff
Santee Winslow
DGE Hermitage LP

CITY OF HERMITAGE

Request for Modification (Waiver) of Regulations

Hermitage Subdivision & Land Development Ordinance

Cover Sheet and Instructions

Section 1407 of the Hermitage Subdivision & Land Development Ordinance provides for Modifications of Regulations as follows:

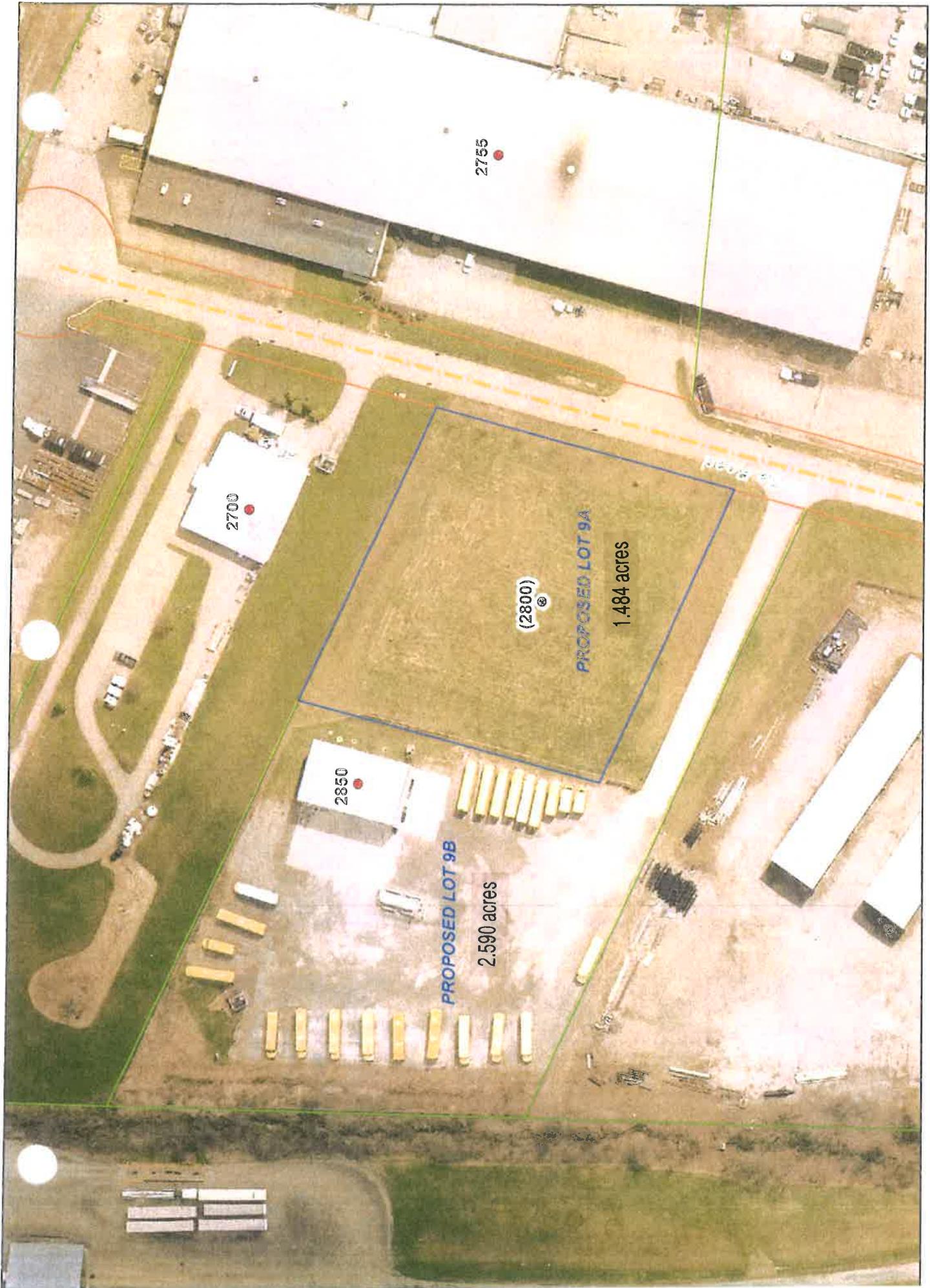
- 1407.1 The Board of Commissioners may grant a modification of the requirements of one (1) or more provisions of this Ordinance if the literal enforcement will exact undue hardship because of peculiar conditions pertaining to the land in question, provided that such modification will not be contrary to the public interest and that the purpose and intent of this Ordinance is observed.
- 1407.2 All requests for a modification shall be in writing and shall accompany and be a part of the application for development. The request shall state in full the grounds and facts of unreasonableness or hardship on which the request is based, the provision or provisions of the ordinance involved and the minimum modification necessary.
- 1407.3 The Board of Commissioners shall keep a written record of all action on all requests for modification.
- 1407.4 The Board of Commissioners may approve, or deny the request for modification. If the Board of Commissioners approves the request for modification, it shall authorize the minimum modification from this Ordinance that will afford relief.

A request for a Modification (or Waiver) must be presented on the attached form. If more than one Modification is requested, a separate form must be submitted for each request. The request will be forwarded to the Hermitage Planning Commission for a recommendation, and then to the Hermitage Board of Commissioners for a final decision. **Applicants are required to be present at meetings when their application is discussed in order to explain their request and answer questions. Applicants should contact the Hermitage Planning Department at 724-981-0800 to be advised of the dates and times of applicable meetings.**

Applicants should consider that a Request for Modification can require additional time before final action can take place on their Subdivision or Land Development Plan. Depending on the nature of the Modification, recommendations may be needed from various City departments, such as Police or Fire Departments, City consulting engineers, etc. The Hermitage Planning Commission may wish to solicit input from other property owners affected by the Request and/or hold a Public Hearing on the proposal.

Subdivisions or Land Development Plans that comply with the Ordinance are preferred, and Modifications should be requested only when compliance will exact undue hardship as explained in the language of Section 1407 (above).

For additional information concerning a Request for Modification of Regulations, contact Marcia Hirschmann, Director of Planning at 724-981-0800.



NOTE: This drawing is provided by the City of Hermitage. Topography & other line information provided for planning purposes only and is not guaranteed for engineering and/or surveying accuracy.

2015 AERIAL

Feet

200

100

50

0



ORTH

SUBDIVISION REPORT
TO THE BOARD OF COMMISSIONERS
for consideration at the March 25, 2020 meeting

Final Subdivision Plan - Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B

Kirila Road

Final Lot Consolidation Plan for Hermitage Technical Associates, LLC Lot 1

Industrial Road / Broadway Avenue

SUBDIVISION REPORT

Plan Name: **Final Subdivision Plan - Replat of Valley Industrial Park Lot 9 into Lots 9A & 9B**

Owner(s) Name: **DGE Hermitage, LP
106 S. 18th Street
Pittsburgh, PA 15203**

Zoning District: **LI Light Industrial**

Location: **Kirila Road**

Purpose: **The purpose of this plan is to create Lot 9A containing 1.484 acres and Lot 9B containing 2.590 acres from existing Lot 9. Lot 9A is a vacant parcel and Lot 9B contains an existing building.
A waiver to Section 805.7 of the SALDO, Standards for Flag Lots, is required for approval of this plan.**

Hermitage Planning Commission took the following action: **Approved w/ conditions
on March 2, 2020**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections
DEP Approval of Planning Module
Approval of Request for Modification (waiver) to the SALDO, Section 805.7
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board Action: 5/31/2020

STATE OF PENNSYLVANIA
 DEPARTMENT OF REVENUE
 TAX MAPS SECTION
 1200 MARKET STREET, SUITE 1200
 PHILADELPHIA, PA 19102
 (215) 861-1000

WINSLOW ENGINEERING, INC.
 CONSULTING ENGINEERS
 SURVEYORS

1730 Water Street, P.O. Box 1288, Huntingdon, Pennsylvania 16831
 724-842-7818 • Fax 724-842-7813

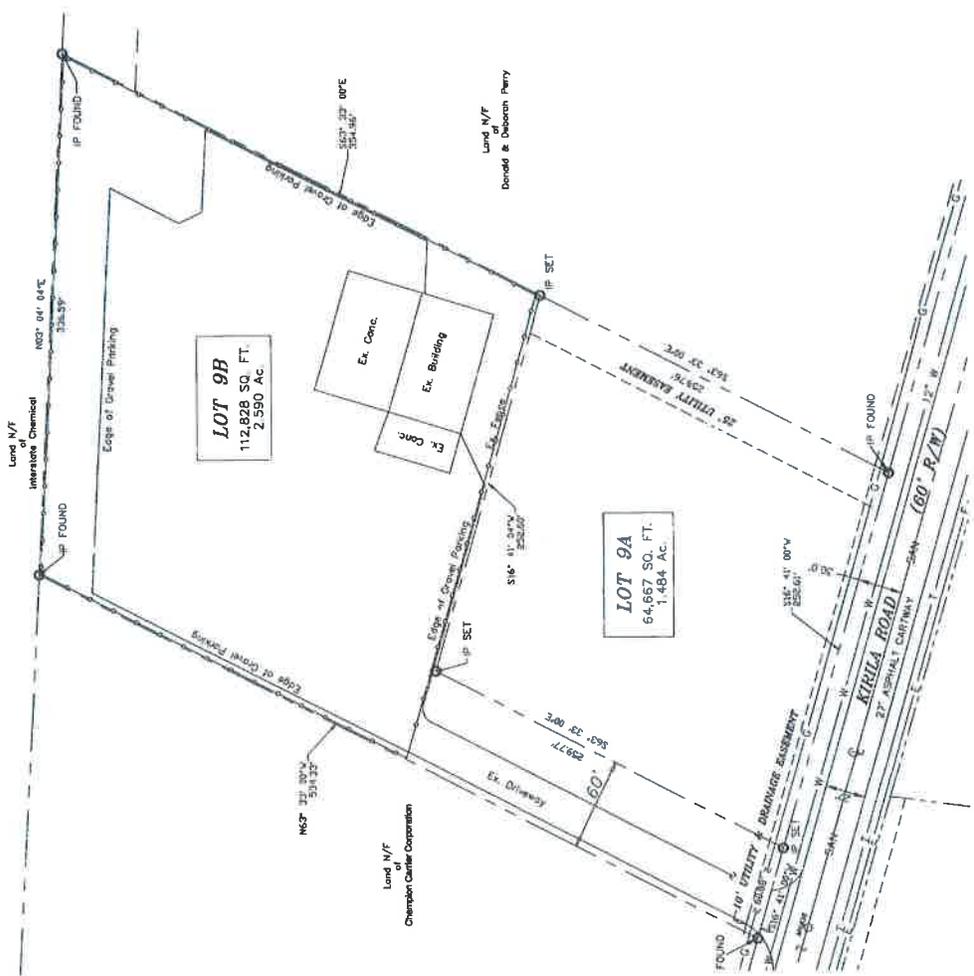


FINAL SUBDIVISION PLAN
 REPLAT OF
 VALLEY INDUSTRIAL
 PARK LOT 9
 INTO LOTS 9A & 9B

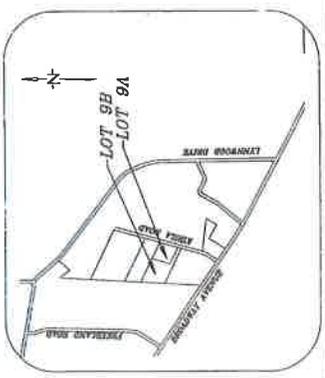
DATE OF ISSUE	07/10/2020
DATE REVISION	07/10/2020
DATE FIELD	07/10/2020
DATE CALC	07/10/2020
DATE PLOT	07/10/2020
DATE CHECK	07/10/2020
DATE APPROVE	07/10/2020

DATE	07/10/2020
TIME	10:00 AM
BY	JMS
CHECKED BY	JMS
APPROVED BY	JMS
SCALE	AS SHOWN
PROJECT	REPLAT OF VALLEY INDUSTRIAL PARK LOT 9 INTO LOTS 9A & 9B
DATE PRINTED	FEB 18 2021
BY	JMS
PRINTED AT	WINSLOW ENGINEERING

OWNER
 DCE HERITAGE, LP
 108 S. 18th STREET
 PITTSBURGH, PA 15203
 PH 412-226-1888
 DEED REF# 2006-18868



VICINITY SKETCH



NOTES:
 1. BUILDING SETBACKS ARE AS REQUIRED BY THE HERITAGE ZONING ORDINANCE.
 2. PROPERTY IS LOANED FROM PERSONAL.

SUBDIVISION REPORT

Plan Name: **Final Lot Consolidation Plan for Hermitage Technical Associates, LLC Lot 1**

Owner(s) Name: **Hermitage Technical Associates, LLC
1969 Clearview Road
Souderton, PA 18964**

Zoning District: **LI Light Industrial**

Location: **Industrial Road / Broadway Avenue**

Purpose: **The purpose of this plan is to combine four parcels along Industrial Road and Broadway Avenue to create Lot 1 containing 16.8 acres.**

Hermitage Planning Commission took the following action: **Approved w/ conditions
on March 2, 2020**

Mercer County Regional Planning Commission took the following action: **Reviewed**

Recommended action to be taken by the Board of Commissioners: **Approve w/ conditions**

Conditions: **Drawing corrections
Conveyance of deed for Parcel 4 to Hermitage Technical Associates, LLC
Two sets of permanent ink mylars with signatures and seals**

Deadline for Board Action: 5/31/2020

Memo:

To: Hermitage Board of Commissioners

From: Jeremy Coxe 

RE: Modification to the City of Hermitage FY2016 CDBG Contract

Date: March 6, 2020

The City staff held a required public hearing on Thursday, March 5, 2020 @ 5:00PM at the City Building. The public hearing was properly advertised and posted.

FY2016 APPROVED City of Hermitage CDBG Program - Contract #C000065045 (\$272,958.00)

- Public Facilities – Other – Community Counseling Center Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$207,014
- Program Administration \$40,944

MODIFICATION REQUEST - Create a new activity – The purpose of the modification is to create a new activity for street improvements in the Ellis Ave. area (CT3014, BG6) – Move \$139,897 from the Housing Rehabilitation budget line item to a Street Improvements activity.

- Street Improvements (Ellis Ave. area, CT314 BG6) \$139,897
- Public Facilities – Other – MCCCC Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$67,117
- Program Administration \$40,944

It is the intention to add these funds to the recently approved FY2019 CDBG application Street Improvement project (\$263,000) to construct street improvements in the qualified Census Tract-Block Group (Ellis Ave area).

RESOLUTION authorizing submitting a Modification Request to the PA DCED for the FY2016 City of Hermitage CDBG Program to move \$140,000 from Housing Rehabilitation to Street Improvements.

PUBLIC NOTICE
CITY OF HERMITAGE, PA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
MODIFICATION TO FY2016 CDBG PROGRAM

Act 179 of 1974 of the Pennsylvania Legislature, entitled the Community Development Block Grant Program, establishes annual block grant entitlements for certain Cities, Boroughs, and Towns and Townships. The City of Hermitage, PA is an Entitlement City through the PA Department of Community & Economic Development.

A **PUBLIC HEARING** will be held on **THURSDAY, March 5, 2020 at 5:00PM** in the Hermitage Municipal Building, 800 N. Hermitage Road, Hermitage, PA 16148, Commissioners' Conference Room #303, to obtain citizen input and comment on the 2016 CDBG Program. **The purpose of the public hearing is to obtain citizen input on the Modification to the City of Hermitage FY 2016 CDBG Program. The City encourages all citizens to attend the public hearings to discuss the CDBG Program.**

FY2016 APPROVED City of Hermitage CDBG Program - Contract #C000065045 (\$272,958.00)

- Public Facilities – Other – Community Counseling Center Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$207,014
- Program Administration \$40,944

MODIFICATION REQUEST - Create a new activity – The purpose of the modification is to create a new activity for street improvements in the Ellis Ave. area (CT3014, BG6) – Move \$140,000 from the Housing Rehabilitation budget line item to a Street Improvements activity.

- Street Improvements (Ellis Ave. area, CT314 BG6) \$140,000
- Public Facilities – Other – MCCCC Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$67,014
- Program Administration \$40,944

Use of funds shall be in strict accordance with the rules and regulations of Act 179 and the Community Development Block Grant Program as administered by the Pennsylvania Department of Community & Economic Development. The City of Hermitage Board of Commissioners will consider the modification at their March 25, 2020 regular meeting.

Information regarding the CDBG program is available from the Hermitage Office of Community and Economic Development, 800 N. Hermitage Rd., Hermitage, PA 16148 during the hours of 8:00am a.m. to 4:00pm, Monday through Friday. Telephone number is 724-981-0800 x1265 or email @ jcoxe@hermitage.net. Provisions and accommodations are available for language interpretation and to the handicapped if requested. Information also available online @ www.hermitage.net

Jeremy P. Coxe,
Assistant Director,
Department of Planning & Development



Publish: Monday, March 2, 2020

**CITY OF HERMITAGE
MERCER COUNTY PENNSYLVANIA**

RESOLUTION NO. __-2020

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, OFFICIALLY AUTHORIZING AND DIRECTING THE PRESIDENT OF THE HERMITAGE BOARD OF COMMISSIONERS AND THE CITY SECRETARY TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MODIFICATION REQUEST FOR PROGRAM YEAR 2016 TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT,

WHEREAS, the City of Hermitage, Pennsylvania, has been designated an Entitlement City by the Pennsylvania Department of Community and Economic Development for receipt of CDBG funds for the 2016 program year and has a contract with the PA DCED, C000065045 in the amount of \$277,958; and,

WHEREAS, the City of Hermitage held a required public hearing on Thursday, March 5, 2020 to solicit input on the modification request, and the public hearing was properly advertised and posted, and;

WHEREAS, the City of Hermitage intends to modify the FY2016 CDBG program as follows:

FY2016 APPROVED City of Hermitage CDBG Program - Contract #C000065045 (\$272,958.00)

- Public Facilities – Other – Community Counseling Center Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$207,014
- Program Administration \$40,944

MODIFICATION REQUEST - Create a new activity – The purpose of the modification is to create a new activity for street improvements in the Ellis Ave. area (CT3014, BG6) – Move \$139,897 from the Housing Rehabilitation budget line item to a Street Improvements activity.

- Street Improvements (Ellis Ave. area, CT314 BG6) \$139,897
- Public Facilities – Other – MCCCC Psychiatric Rehabilitation Program Kitchen Project \$25,000
- Housing Rehabilitation \$67,117
- Program Administration \$40,944

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, AND HERMITAGE RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. The Hermitage Board of Commissioners, after complying with all submission requirements including citizen participation hereby authorizes submission of the FY2016 CDBG Modification request to the Pennsylvania Department of Community and Economic Development.

RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 25th DAY OF MARCH, 2020.

ATTEST:

CITY OF HERMITAGE
BOARD OF COMMISSIONERS

Gary P. Hinkson
City Secretary

William J. Moder, III
President

Memo:

To: Hermitage Board of Commissioners

From: Jeremy Coxe 

RE: Engineering / Design – CDBG Street Improvements
CT3014-BG6 (Ellis Ave area)

Date: March 6, 2020

The City advertised for proposals and received (4) responses from engineering firms to engineer and design Street Improvements in the Ellis Ave area (CT314-BG6). Staff reviewed and scored each proposal based on the selection criteria in the RFP. CT Consultants, Hermitage, PA scored the highest and it is recommended the City enter into a contract with CT Consultants to engineer the CDBG Street Improvements project. See attached for more information.

Motion to authorize entering into an engineering / design contract with CT Consultants, Hermitage, PA, for the CDBG Street Improvements Project (CT3014 BG6 - Ellis Ave area)

LEGAL NOTICE

CITY OF HERMITAGE REQUEST FOR PROPOSALS - ENGINEERING DESIGN SERVICES STREET IMPROVEMENT PROJECT

The City of Hermitage is hereby soliciting proposals from an Engineer, hereinafter referred to as (Contractor) to provide engineering design services for the City of Hermitage's FY 2016, 2019-2021 Community Development Block Grant Street Improvements Project. The Contractor shall perform all of the necessary engineering design services in connection with the streets improvements project for CT314-BG6 (Ellis Ave area). Estimated construction cost for the FY 2016, 2019-2021 CDBG program is \$700,000.

Proposals must be sealed, marked "Proposals for Engineering Design Services for CDBG Street Improvements Project" and submitted to Gary Hinkson, City Manager, City of Hermitage, 800 North Hermitage Road, Hermitage, PA 16148 no later than 12:00 noon, Friday, February 21, 2020. 100% of the contract costs will be financed with CDBG funds.

For a copy of the Request for Proposal, project requirements and further information, please contact Mr. Jeremy P. Coxe, Assistant Director, Planning & Development Department, City of Hermitage, 800 North Hermitage Road, Hermitage, PA 16148 during normal business hours of 8:00am – 5:00pm., Monday through Friday, phone: (724) 981-0800 x1265, jcoxe@hermitage.net.

The City of Hermitage reserves the right to reject any or all proposals.

Gary Hinkson
City Manager

Publish: Monday, February 3 & 10, 2020



CITY OF HERMITAGE
OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT

REQUEST FOR PROPOSALS – ENGINEERING DESIGN SERVICES

The City of Hermitage is hereby soliciting proposals from an Engineer, hereinafter referred to as (Contractor) to provide engineering design services for the City of Hermitage’s FY 2016, 2019-2021 Community Development Block Grant Street Improvements Project. The Contractor shall perform all of the necessary engineering design services in connection with the street improvements project for CT314-BG6 (Ellis Ave. area). Estimated construction cost for the FY 2016, 2019-2021 CDBG program is \$700,000.

Proposals must be sealed, marked “Proposals for Engineering Design Services for Street Improvements Project” and submitted to Gary Hinkson, City Manager, City of Hermitage, 800 North Hermitage Road, Hermitage, PA 16148 no later than 12:00 noon, Friday, February 21, 2020. 100% of the contract costs will be financed with CDBG funds.

For a copy of the Request for Proposal, project requirements and further information, please contact Mr. Jeremy P. Coxe, Assistant Director, Planning & Development Department, City of Hermitage, 800 North Hermitage Road, Hermitage, PA 16148 during normal business hours of 8:00am – 5:00pm., Monday through Friday, phone: (724) 981-0800 x1265, jcoxe@hermitage.net

The City welcomes proposals from small, minority and/or female owned firms and individual minority and female professionals. Attention is called to the fact that employees and applicants for employment are not discriminated against because of race, color, religion, sex, national origin, age, familial status or disabilities.

The City of Hermitage reserves the right to reject any or all proposals.

TABLE OF CONTENTS

Part I	General Information for the Contractor
Part II	General Requirements
Part III	Scope of Services Projects and Programs
Part IV	Selection Criteria
Part V	Engineering Cost Proposal
Part VI	Attachments <ul style="list-style-type: none">- 2019 CDBG Application – Street Improvements Activity Description- Multi-year Project Scope



- Ellis Ave.
- Meadowbrook Rd.
- Concord Rd.
- King Dr.
- Trace St.

**CITY OF HERMITAGE
MERCER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 8 - 2020

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE CITY OF HERMITAGE, MERCER COUNTY,
PENNSYLVANIA, RATIFYING AND CONTINUING THE
PROCLAMATION OF DISASTER EMERGENCY
DECLARED BY THE CITY MANAGER ON MARCH 20, 2020.**

WHEREAS, a novel coronavirus known as COVID-19 emerged in Wuhan, China, in December 2019, and has since spread across the world, the United States, and the Commonwealth of Pennsylvania; and

WHEREAS, the World Health Organization has declared the spread of the virus to be a pandemic; and

WHEREAS, the Governor of the Commonwealth of Pennsylvania made a statewide Proclamation of Disaster Emergency on March 6, 2020; and

WHEREAS, the threat of the spread of COVID-19 to Mercer County and the City of Hermitage is already occurring or is imminent; and

WHEREAS, it is critical to prepare for and respond to suspected or confirmed cases in the Commonwealth and to implement measures to mitigate the spread of COVID-19; and

WHEREAS, the Governor has urged the activation of the City's emergency operations plan, as needed; and

WHEREAS, the Commonwealth has urged local municipalities to declare disaster emergencies as appropriate to ensure the health, safety, and well-being of the citizens of the Commonwealth; and

WHEREAS, the City Manager issued a Proclamation of Disaster Emergency on March 20, 2020, which permits the City to take certain actions in response to the COVID-19 crisis; and

WHEREAS, 35 Pa.C.S. § 7501(b) requires the Board of Commissioners to ratify and continue the City Manager's proclamation within seven (7) days to prevent its termination under the law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY,**

PENNSYLVANIA, AND HERMITAGE RESOLVES THROUGH AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. The Proclamation of Disaster Emergency issued by the City Manager on March 20, 2020 is hereby RATIFIED and CONTINUED in its entirety.

SECTION 2. The City Manager shall record and provide notice to the Board of Commissioners of all actions undertaken within his power, as authorized by the Proclamation of Disaster Emergency.

SECTION 3. The Proclamation of Disaster Emergency shall remain effective until terminated by further action of the Board of Commissioners or upon termination of the Governor's Proclamation of Disaster Emergency of March 6, 2020.

SECTION 4. All Resolutions, or parts of Resolutions, not in accord with this Resolution, are hereby rescinded insofar as they conflict herewith.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF HERMITAGE, MERCER COUNTY, PENNSYLVANIA, THIS 25th DAY OF MARCH, 2020.

ATTEST:

**CITY OF HERMITAGE
BOARD OF COMMISSIONERS:**

Gary P. Hinkson, Secretary

By _____
William J. Moder, III, President

ITEMS FOR DISCUSSION

3-1	Minutes	2/20/2020	Work Session
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3-2	Minutes	2/26/2020	Work Session
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MINUTES
CITY OF HERMITAGE – BOARD OF COMMISSIONERS
WORK SESSION MEETING
February 20, 2020

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were: William J. Moder, III, President
Duane J. Piccirilli, Vice-President
Louis E. Squatrito, Jr., Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were: Gary Hinkson Marcia Hirschmann Eric Jewell
Gary Gulla Don Cannon Adam Piccirillo
Jeremy Coxe Brian Mertz Joel Ristvey
John Flynn Ed Chess Neil Hosick
Jim Reda Amy Gargiulo

There were thirty-four (34) members of the public in attendance.

PUBLIC COMMENTS

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

PRESENTATION OF FIRE & POLICE DEPARTMENT AWARDS

Hermitage Fire Marshal John Flynn recognized Lieutenant Adam Prather and Corporal Dan Young for their heroic efforts during a fire at 859 Theresa Avenue on January 16, 2020. The residence had four residents and one group home staff member inside at the time. A passerby alerted the staff member to move everyone outside, but one resident became frightened and refused to leave her room. When Corporal Young and Lieutenant Prather arrived they saw fire spreading and smoke filling the air. With no firefighting gear on, they ran into the home, found the individual, calmed her and carried her to safety. Fire Marshal Flynn stated that he does not condone going into burning buildings without gear, but fire and police department personnel train to "risk a little to save a lot". A lifesaving commendation and medal of distinguished service was presented to Lieutenant Adam Prather. Police Chief Eric Jewell presented the Hermitage Police Department lifesaving award to Corporal Daniel Young. He stated that Corporal Young has received a number of citations over the years and that he is a true hero, an awesome police officer, and a good man.

Chief Jewell expressed his appreciation for having a tremendous partner in the Hermitage Volunteer Fire Department. He presented Fire Marshal John Flynn a Certificate of Commendation

for their meritorious service in assisting the police department. Chief Jewel stated he personally witnessed their efforts over the past twenty-five years and looks forward to working with them for many more years to come.

The 2019 Officer of the Year Award was presented to Officer Brad Davis for his professional excellence and exemplary performance. His commitment and dedication to law enforcement is evidence of his assertive patrolling and steady traffic and criminal law violation enforcement including DUI, drug, warrant, and other criminal arrests. He serves as a task force coordinator for the Pennsylvania Aggressive Driving and Buckle Up Programs making his resolve to improve highway safety laudable. Officer Davis also serves as an agency co-administrator for the Pennsylvania Justice Network and PA State Police Commonwealth Assistance Network. These computer programs contain a number of confidential information very tightly regulated by the FBI and state police. His distinguished service reflects great credit upon himself and the police profession.

Police Chief Jewel also presented Sergeant Mike Martin with an award for his professional excellence and exemplary leadership performance in 2019 as a patrol supervisor in the Hermitage Police Department Patrol Division. He professionally supports his officers, peers and the chain of command. His first line of leadership is very praise worthy and reflects greatly upon himself and the Hermitage Police Department.

Mr. Moder thanked fire marshal and police chief and expressed that the Board is proud of the work both departments do for the City.

MEMORIAL DRIVE – PENNDOT TURNBACK PROGRAM / CITY OF FARRELL

Mr. Hinkson explained that the City of Farrell is interested in participating in a PennDOT Turnback Program where a state road is given back to a municipality for perpetual maintenance and ownership. The street being considered for this program is Memorial Drive, which is primarily located in the City of Farrell, with the exception of 200 feet in the City of Hermitage. PennDOT will not just turn back Farrell's portion of the road. The entire road, including the 200 feet in Hermitage, would need to be turned back. Farrell has agreed to enter into an agreement with Hermitage that if we would take back our portion of Memorial Drive, Farrell would maintain the 200 feet forever. They currently maintain their portion of Memorial Drive as part of the Agility Program with PennDOT.

Although he is not a proponent of the buyback program, Mr. Hinkson recommended that the City come to an agreement with Farrell for them to maintain the 200 feet of roadway. Before anything changes, both municipalities are required to adopt a resolution, PennDOT will complete an analysis of what is need to be done to update the road, and they will cut checks to both municipalities to do the repairs.

Upon discussion, the Commissioners agreed to participate. A resolution will be prepared for consideration at a future Commissioners meeting.

WHEATLAND-HERMITAGE MERGER DISCUSSION

Mr. Hinkson stated that in October 2019 the City received a letter from the Borough of Wheatland requesting that we participate in looking at whether a merger of the two communities made any

sense. A couple of very preliminary meetings were held since then. At their February 18, 2020 meeting, Wheatland Council adopted a resolution authorizing that they move forward with an application for funding to be used for a study that would examine the possibility of merging into the City of Hermitage.

Terry Cunkle, Department of Community and Economic Development (DCED), has been working with the Borough. She stated that Wheatland is already at an advantage because they are a participant in the Strategic Management Program Plan that allows them to adopt several phases and apply for grants through those phases. They already contract for public works and police services through the City of Hermitage. What Wheatland will do is apply for a grant through the State. Following a couple of months, a neutral party will complete the study and the merger will be on the ballot as a referendum. The citizens of both communities will vote on it and ultimately decide the outcome. If everything progresses as normal, a vote would probably occur in May 2021. Only the municipalities would merge. Not the school districts. If both communities agree to merge, DCED would decide if there would be costs involved in finalizing the merger. Public hearings are not mandated, but the findings of the study will be advertised and the public will have a chance to ask questions. In order to move forward the City of Hermitage will need to adopt a resolution supporting Wheatland's application for funding and the study.

Upon discussion it was agreed that Hermitage would consider the merger request. Mr. McConnell asked what the study would reflect. Ms. Cunkle replied that it would be the taxes, boundaries, etc. It will not be intense since this would not be one large city merging with another large city. The study will basically involve a third partner consultant looking at what the benefits and negatives are so the public can make an informed decision.

DEPARTMENT REPORTS

The fire marshal was asked how the inspections of rental properties have been progressing. Fire Marshal Flynn responded that they are going well and that Mr. Clark has been able to do them quickly. He replied that they have found some major issues, but the landlords have corrected the problems quickly and both tenants and landlords have pretty receptive to the inspections.

Mr. Chess reported that a bus trip to raise funds for the Hermitage Holiday Light Parade was held February 19, 2020. The trip was to the MGM Casino in Northfield, Ohio and had forty-six (46) participants. More trips to other locations are planned.

It was noted that there are still a number of totes being left out around the City. They are only supposed to be out at the curb line no earlier than the day before and put back by the day after their trash pickup. One resident has garbage in the yard waste toter, which they are going to have to take out. The City Solicitor recently sent them a letter and will see if there is any response.

The bond issue closes on February 26, 2020. The Hermitage Municipal Authority will be receiving their funds and are moving forward with the project on North Neshannock and North & South Darby Roads. The project will be getting underway within the next month or two. They still need a couple of rights-of-way and a permit. The contract has been awarded. Once they have a firm start date, letters will go out to property owners advising them of loan program opportunities and the timeline of the project. The president of the Mercer County Community Federal Credit Union said they are receiving numerous inquiries about the loan program.

AGENDA REVIEW

Marcia Hirschmann reviewed the following plans:

- Final Lots 1 & 2 Susan Marie Boren Subdivision – (Twitmeyer Avenue). The purpose of the plan is to subdivide an existing parcel into Lots 1 & 2. Lot 1 containing .042 acre to be conveyed .to the adjoining land of Horvath to the east. This plan was previously approved by the Planning Commission and Board of Commissioners in 2019, but the outstanding conditions were not completed by the expiration date of August 27, 2019 and the plan expired. There are no outstanding conditions.
- Final Lots 1A & 1B Daniel Jr. & Heather Casey Subdivision (Frogtown Road). The purpose of the plan is to create two lots from the existing Lot 1: Lot 1A containing 6.187 acres and Lot 1B containing 17.238 acres. This plan was also previously approved by the Planning Commission and Board of Commissioners in 2019, but the outstanding conditions were not completed by the expiration date of February 21, 2020 and the plan expired. The owner requested reapproval of the plan to extend the expiration date to complete the conditions. Outstanding conditions are drawing corrections, DEP Approval of Planning Module and mylars with signatures and seals.

The CPIN/Live-Scan used in booking arrestees is outdated and has been replaced. The Police Department has requested authorization to sell the equipment by auction on PropertyRoom.com. This internet entity has been used before for police equipment and property no longer needed.

Each year the City purchases materials and supplies through a joint purchasing program with Mercer County Regional Council of Governments. A list of items will be available prior to the February Regular Board Meeting.

The Borough of Wheatland has requested that the City of Hermitage consider a merger of the borough with the City. If in support, the Borough of Wheatland would submit a grant through the Pennsylvania Department of Community & Economic Development's Pennsylvania Strategic Management Program to fund a study to determine the viability of a merger.

An agenda item to dispose of certain municipal records that are older than life mandated by the State and no longer needed will be on the February agenda. Mr. Piccirilli questioned if the City could have a record policy to follow each year. Mr. Hinkson replied that the City follows the State policy and guidelines requiring certain records to be kept.

A number of ABC appointments were made in January, but a few new members still need to be appointed to the Community Library of the Shenango Valley Board, the Civil Service Board and a student ad hoc member of the Parks and Recreation Board. An agenda item to approve these appointments will be on the Regular Meeting Agenda.

ITEMS FOR DISCUSSION

Mr. McConnell stated that he heard the mobile Chick-fil-A unit was set up near Kentucky Fried Chicken and the owner wasn't particularly happy about that. Although they were issued a permit, he expressed concerns that they would compete with the City's established businesses that are

paying taxes and employing our residents. He questioned if it was appropriate to promote Chick-fil-A on the City's Facebook page. His loyalty is not to these businesses coming over from Ohio and setting up during the lunch hour to take business away from our brick and mortar businesses. Chick-fil-A is not even spending any money promoting it. Mr. McConnell said he would welcome a permanent Chick-fil-A here if they built one and thought it would do well, but he questioned how to explain this to Kentucky Fried Chicken and Wendy's who staff stores all day long. He believes the City needs to look at that ordinance. Mr. Hinkson replied that we would look at the food truck or mobile food vender ordinance that would put parameters on those types of operations.

Mr. McConnell stated again that his first concern is why (the City) is promoting that so heavily on our Facebook page. He realizes it's exciting to get Chick-fil-A, but did not think we were advertising other businesses on our website. He was told that we do promote activities we think would bring people into the community and we promote special events brick and mortar businesses are having if we know about them.

Mr. Muha added that Chick-fil-A is a business from Howland coming here poaching customers from tax paying businesses in the City of Hermitage. This is different from a food truck situation because they are usually small business. This is a businessman who owns a franchise of one of the largest businesses in the country, coming into the City and then leaving.

Upon discussion, the Commissioners directed the staff to stop promoting the Chick-fil-A mobile unit and similar vendors on the website. It was noted that the first time is a novelty, but the ordinance for transient businesses should be reviewed.

ANY OTHER BUSINESS/OLD BUSINESS

Lou Squatrito thanked Wheatland Council for attending the meeting and told them that the Commissioners support them.

There was no other business/old business to discuss.

Michael Muha moved to adjourn the meeting. Second by Mr. Squatrito. The meeting adjourned at 7:04 p.m.

Respectfully submitted,

Gary P. Hinkson
March 3, 2020

MINUTES
CITY OF HERMITAGE – BOARD OF COMMISSIONERS
WORK SESSION MEETING
February 26, 2020

President William J. Moder called the meeting to order at 6:00 p.m. in the Commissioners' Meeting Room in the Hermitage Municipal Building located at 800 North Hermitage Road, Hermitage, PA.

Members in attendance were:

William J. Moder, III, President
Duane J. Piccirilli, Vice-President
Louis E. Squatrito, Jr., Member
William G. McConnell, Jr., Member
Michael T. Muha, Member

Brett W. Stedman, Solicitor

Staff members in attendance were:

Gary Hinkson	Marcia Hirschmann	Eric Jewell
Gary Gulla	Sherry Iversen	Joel Ristvey
Jeremy Coxe	Don Cannon	John Flynn
Wayne Covert	Brian Mertz	Don Kizak
Ed Chess	Amy Gargiulo	

There were thirteen (13) members of the public in attendance.

PUBLIC COMMENTS

Mr. Moder opened the public comments. There being no comments, Mr. Moder closed the public comments.

AGENDA REVIEW

There were no questions or comments on the agenda.

ANY OTHER BUSINESS/OLD BUSINESS

There was no other business to discuss.

ADJOURNMENT

Mr. Muha motioned to adjourn the work session. Second by Mr. Squatrito. The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Gary P. Hinkson
February 27, 2020