

Over the past few years the Neighborhood Investment Program (NIP) Block A Phases I and II have been, or are soon to be, completed. As part of Phase II, Leali Contractors is back on site to complete final restoration and cleanup on Cohasset and Lyle and should be done within a month. Phase III (which includes Westerman, Cohasset, Richmond, Pine Tree and North Oakdale) will be out to bid in June for construction to begin in July.

The Hermitage Athletic Complex Project is nearing completion. D. J. Hannon and Penn-Ohio are 90-95% complete with their plumbing and electric work on the concession building. Veon Construction is about 75% done and United Civil Contractors is about 70% done with the site work, lighting, paving, etc. One flat play field may be ready to use by fall.

The Lamor Road project, scheduled to begin this month, was awarded to Kirila Contractors. Cost of the project is \$700,000. The road will be closed from Valley View to Joy Cone Co. through May 22, 2010. The detour route will be Keel Ridge to East State Street to Route 62. North Keel Ridge and Lamor Road will temporarily become a four way stop. The project should be completed in June 2010. Relocating Valley View Road to Route 18 would solve some traffic problems in the area, but the best location needs to be determined and there would be a signalization issue.

The State Street /Maple Drive /Dutch Lane Improvement Project is scheduled to be done this summer. A third lane and sidewalks will be added and the City has acquired the right-of-way from Kirila and Aldi's. Eighty percent of the funding for this \$600,000 project is coming from PennDOT through the MPO.

The Indian Run Phase II project, located near Walgreen's and running behind the school property, is being funded by a Growing Greener grant and will hopefully begin this year. The engineering is being finalized.

Through the Elm Street Program sidewalks will be added along N. Buhl Farm Drive from E. State Street to Highland Road and improvements will be made at the intersection of Buhl Farm Drive and Hazen Road. Engineering on this project is still being finalized.

B. Community & Economic Development and RLF Reports – February

The Revolving Loan Fund Repayment Reports were reviewed for February. All payments were current. For February the RLF program balance was \$162,527.22. Total available for loans based on projected repayments through the end of the year was \$285,112.02. The Landscape and Façade Improvement program balance was \$68,839.83. The total available for loans based on projected repayments through the end of the year was \$92,202.13.

George Kraynak moved to accept the RLF reports. Tony Pagliaroli seconded the motion. All members approved.

C. Training & Workforce Development Center Management Fund

A quarterly update on the Training and Workforce Development Building was provided to the HCEDC. The financial activity shows revenues of \$8,900 and expenses of a little more than \$6,000.

Two local foundations have contributed \$8,000 to the LindenPointe Tech Equipment Fund. Hopefully a third foundation will also make a contribution. Funds will go to the development of the CAD training lab in the electronic room.

The City was invited by a federal agency to apply for \$100,000 for equipment for the Tech Center building.

D. Technology Center of Excellence / Incubator & Green Skills Learning Laboratory Project

- **Project Schedule**
- **Groundbreaking Event**
- **Hermitage School District Student Project**

Plans for the Technology Center are going well. The permits are in place, the design is complete, and a pre-bid conference is scheduled for April 14th. Due to the lack of experience with LEED projects, workers on the job will go through a learning process. Some of the LEED criteria points awarded at the end of the project depend on the contactors and their record keeping. There is an on-line scorecard in which the contractor uploads that information.

Bids are scheduled to be received May 6th. Tentatively the Board will award the project on May 6th. Hopefully the project will be closed out by mid-2011.

An intake business model for the incubator building needs to be developed. Decisions need to be made on which types businesses are appropriate for the incubator, what information will be required of them for an application, how will the applications be analyzed, how will their progress be monitored, how will businesses be graduated, and what happens if the business is not meeting the targets and milestones of their business plan.

An open house for the Training and Workforce Development Building and a joint groundbreaking for the Technology Center of Excellence and Butler County Community College will be held April 28th. This event will be attended by representatives from EDA and Labor and Industry. Secretary John Fernandez will be the keynote speaker. Approximately 300-350 people are expected to attend. Open houses will be held after the event at the Training Center, Novocell Semiconductor, and Wallace and Pancher.

A discussion was held at one of the design meetings concerning how to capture the story of the project. Working through the high school Principal Chris Gill, four underclass students will take on this project by working on a narrative and photography. The school will give the students credit toward their community service.

E. City of Hermitage Promotional DVD Update

The DVD completed in 2007 was a success. It was the first attempt at such a project and funding was secured to offset a majority of the cost. The City was able to secure another grant through the Department of Community and Economic Development and would like to move forward with updating the DVD. The first 1,000 were distributed in a little over 2 years and some additional discs were ordered without packaging to use until we have the updated copy. Hopefully 4-6 months should be a reasonable time period to have the update completed.

The DVD was shown during the meeting and comments from the last review were discussed. At least 2/3 of the last distribution were tracked by categories so we know how many requested by realtors, partner agencies, individuals over the internet, etc.

III. OTHER BUSINESS

No other business was discussed.

Bob Cucitrone moved to adjourn the meeting. Tony Pagliaroli seconded the motion. All members approved. The meeting adjourned at 8:25 a.m.

Respectfully Submitted,

Amy Gargiulo
Recording Secretary

Draft as of 4/16/10
Pending Approval