



A Celebration of the Visual & Performing Arts

JULY 17-18, 2010
on the grounds of Hermitage Municipal Building,
800 N. Hermitage Rd.
Hermitage, PA

Please fill out Food Booth Application and send with all payments to:
Hermitage Arts Festival, 800 N. Hermitage Rd, Hermitage, PA 16148.
This is a two-day event. Space is limited. Reserve your spot immediately.

FOOD BOOTH APPLICATION

Name _____
Phone, including cell numbers _____
Address, State, & Zip _____

Title _____

Specific food items _____

Price: _____

Alternative Food items: _____

Price: _____

List all booth equipment: _____

List Electrical requirement (watt/amps): _____

Do you have a self-contained mobile vending unit? YES NO

Food Booth Fee: \$200.00 Electricity Fee: \$25.00

PLEASE READ AGREEMENT BELOW. THANK YOU.

SCHEDULE: Saturday, July 17, 2010. Festival is open to public from 10:00 A.M. to 7:00 P.M.
Sunday, July 18, 2010. Festival is open to public from 12:00 NOON to 5:00 P.M.
SETUP DATE: Friday, July 16, 2010 between 4:00 P.M. to 6:00 P.M. and Saturday, July 17, 2010 between 7:00 A.M. to 9:00 A.M.
INFORMATION: FOOD COMMITTEE CHAIRMAN: MaryEllen McKendry, The City of Hermitage. Telephone: 724-981-0800. Fax: 724-981-2008.
Email: maryellenmckendry@hotmail.com or mmckendry@hermitage.net
VENDOR CERTIFICATION: As of July 1, 2004, all food vendors must have at least one employee certified in a Pennsylvania Safe Serve Course. For more information, contact Russell Penn, Hermitage Health Officer and City Inspector, at 724-981-0800.
APPLICATION DEADLINE: Friday, July 2, 2010 at 4:30 P.M.

NUMBER OF FOOD/BEVERAGE VENDORS: 10 vendors maximum.

DRINKS/SODA/WATER: Hermitage Arts Festival Committee offers each vendor the choice to sell soft drinks/sodas/water for an additional fee of \$100.00 per vendor.

FEES: 1 booth @ \$200.00 each. Electricity fee @ \$25.00 each booth. Soft drinks/soda/water sales @ \$100.00 each vendor.

VENDOR REQUIREMENTS:

A) CHECKS, MONEY ORDERS, AND CASH WILL BE ACCEPTED. Make checks and money orders payable to Hermitage Arts Festival.

B) TEMPORARY FOOD LICENSE (\$35.00): Contact Russell Penn, Health Officer and City Inspector, Hermitage Health Department, at 800 N. Hermitage Rd, Hermitage, PA 16148, 724-981-0800. Required for all vendors. In addition, vendors are required to have at least one employee certified in a Pennsylvania Safe Serve Course.

C) EQUIPMENT INFORMATION: Complete information above. Application will not be accepted if incomplete. All equipment must meet state regulations.

D) BOOTH REQUIREMENTS:

1. FIRST PAID, FIRST SERVED BASIS.

2. Payment in full and submission of above-listed items guarantees booth spaces.

3. 12' x 12' booth space.

4. Vendors responsible for providing own tents/tables/chairs, etc.

5. Vendors responsible for all supplies & equipment for booth/space operation.

6. Booth design must be aesthetically pleasing, appropriate to the event, and not interfere with other booths. The Hermitage Arts Festival Committee reserves the right to remove any décor deemed inappropriate for the event. Vendors may use tables, sandwich boards, easels, etc., to display all goods for sale. No item may be displayed on the grounds. No amplified music (i.e., boom box) is allowed.

7. Booths must be open for business during all festival hours and may not break down early. Booths must be closed by 7:00 p.m., July 18, 2009, and by 5:00 p.m. on July 19, 2009. NO EXCEPTION.

8. Vendor must provide own electrical needs and provide own safety requirements and make sure all electrical equipment match wattage/ampereage requirements. Vendors are responsible for taping down their own cords.

9. Vendors must provide list of equipment and electrical requirements, etc., with application to be provided hook-ups.

E) VENDORS RESPONSIBILITY:

1. Vendors and their sales people must conduct themselves in a professional manner at all times.

2. Vendors must keep individual areas clean at all times. Individual booth area must be cleaned up immediately upon closing.

3. NO CHILDREN ARE ALLOWED IN FOOD BOOTH AREA. Children must be supervised at all times.

4. Vendors must set up and vacate premises in a timely manner.

5. No vehicles can be driven on grass area without receiving permission from the Hermitage Arts Festival Food Committee. No vehicle can be parked on grass next to the booth during the event. Parking for vendors will be provided.

F) LIABILITY: The Hermitage Arts Festival and its organizers are not responsible for:

1. Accidents, injuries, lost, or stolen items. 2. Misunderstanding between vendors and/or the public.

G) The Hermitage Arts Festival Committee reserves the right to: 1. Assign booth spaces. 2. Close down any vendor for violation of these terms and conditions.

H) LIABILITY: In consideration of acceptance of this entry, I hereby, for my heirs, my executors, and administrators, waive all rights, and claims I may have against the sponsors, coordination group, and any individuals associated with this exhibit and their connection with said event. The above are not responsible for the loss of personal items or any other form of aggravation in connection with this event. I also give permission for the free use of my name and picture in any broadcast, telecast or print media account of this exhibit. By signing this form, I acknowledge that I have read and fully understand my own liability and do accept the restrictions.

I) GENERAL INFORMATION & FOOD VENDORS RESPONSIBILITIES: Food vendor responsibilities included submission of Company information, Electrical/cooking requirements, Equipment list, insurance, and safety assurance. For further information, please call MaryEllen McKendry, City of Hermitage, during business hours at 724-981-0800. Thank you for your cooperation and support.

NOTE: HERMITAGE ARTS FESTIVAL FOOD COMMITTEE WANTS TO ENSURE SAFETY BEFORE, DURING, AND AFTER EVENT. ALL VENDORS ARE REQUIRED TO ENSURE ELECTRICAL AND COOKING SAFETY IN BOOTH. ANY HOOK-UPS CONSIDERED UNSAFE WILL BE DISCONNECTED. APPLICATION WITHOUT ELECTRICAL AND COOKING INFORMATION WILL NOT BE ACCEPTED!! HERMITAGE ARTS FESTIVAL COMMITTEE WILL NOT ASSUME ANY RESPONSIBILITY FOR ANY VIOLATIONS OF AGREEMENT.

FOOD VENDORS CERTIFICATION & AGREEMENT:

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE VENDOR AGREEMENT GUIDELINES ENCLOSED AND FULLY UNDERSTAND AND AGREE TO COMPLY WITH THE REGULATIONS SET FORTH. Print out the application form and send to: Hermitage Arts Festival, Attention: MaryEllen McKendry, 800 N. Hermitage Road, Hermitage, PA 16148 along with complete payment and all copies required above.

Applicant Signature: _____ Date: _____